

# MAINTENANCE LOG



## WORK ORDER CREATION

<input type="checkbox"/> Equipment	<input type="checkbox"/> Facility	Team Member Name:	Date:
Tag ID #	Location	Describe the Problem:	
Description	<input type="checkbox"/> Plumbing <input type="checkbox"/> HVAC <input type="checkbox"/> Fire / Safety <input type="checkbox"/> Other		
<input type="checkbox"/> Issue Verified	<input type="checkbox"/> Issue resolved before work order entered	<input type="checkbox"/>	Work Order Entered

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