

CURRENT ADDRESS

1101-G West Aaron Drive
State College, PA 16803

Matthew B. Milici

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267.337.4446

PERMANENT ADDRESS

5015 Cooks Lane
Doylestown, PA 18902

EDUCATION

The Pennsylvania State University - University Park, PA

Aug 2014 - Present

- Major: B.Sc., Finance
- Minor: Information Science & Technology
- Expected Graduation: December 2018
- Dean's List: 6/7 semesters
- GPA: 3.70/4.00

RECENT WORK EXPERIENCE

Northrop Grumman – Sunnyvale, CA

Jun 2018 - Aug 2018

Business Management Intern

- Identified, analyzed, and corrected work breakdown structure (WBS) discrepancies between book of records (SAP) and billing rates (DeltekMPM) for 75 programs
- Developed concise program summaries to present to Program Cost Analysts to prepare them for conversion to ONESOURCE
- Created program work breakdown structures and developed a strong understanding of the performance measurement baseline
- Drove financial predictability through regularly performed commitment, reconciliation, and rate validation reports that focused on the analysis of program data and variance
- Experienced Joint Surveillance Reviews (JSR) by DCMA to understand how to properly prepare for an audit

Campbell Soup Company - Camden, NJ

Jun 2017 – Dec 2017

Global Strategic Sourcing Analyst Co-Op

- Sourced categories across all business units for a total of \$18MM including ingredients and packaging
- Coordinated with buyers and suppliers throughout RFIs, RFPs, and e-Auctions to insure timely and efficient events
- Presented analyses from events to Buyers for the most cost-efficient sourcing strategies
- Created and led supplier tutorials in order to execute e-sourcing auctions for critical ingredient categories yielding an incremental 5% savings
- Delivered 4% hard savings across 8 sourcing events including: salt, mushrooms, ascorbic acid, sweeteners, starch, beans, juice, oil
- Designed and managed multiple SharePoint sites for exchanging internal information, reports, and best practices

TACTIC Race Solutions, LLC – Del Mar, CA

Jun 2016 - Aug 2016

Member Service Representative Intern

- Assigned to the marquee product, RaceHQ, a web-based planning and purchasing tool for events such as marathons and triathlons allowing event directors to source and procure everything needed to run an event
- Utilized customer relationship management (CRM) software to extend the membership database, build stronger profiles of existing clients to better market products and services, and identified new prospective customers through a variety of methods
- As a member of the marketing team for an actual event, the annual "Celebration Run" with over 1,500 participants, promoted and sold the event to prospective participants at multiple venues

ORGANIZATIONS & LEADERSHIP

Nittany 50/50, Treasurer

Dec 2015 – Dec 2016

- Managed by-weekly 50/50 raffles in State College to benefit THON
- Maintained tickets sales and funds raised records
- Collaborated with others to implement more effective ways to maximize publicity for recruitment

Sigma Alpha Epsilon Fraternity, Alpha-Zeta Chapter

Sep 2014 - Present

- Raised over \$465,000 with partner sorority, Pi Beta Phi, for Penn State's IFC/Panhellenic Dance Marathon (aka "THON"), benefitting pediatric care and research
- Traveled to various cities throughout the East Coast on weekends during fall semesters to fundraise

Real Estate Boot Camp

Aug 2016 - Present

- Selected as a participant through the Smeal College of Business
- Exploring the many facets of the real estate industry by participating in multiple events throughout the year including lectures, discussions, and guest speakers

SOFTWARE SKILLS

- SAP, Deltek MPM, Cognos, EVMS, Ariba, SharePoint, OPTIVA, SQL programming, Oracle InfusionSoft, Microsoft Suite