

DAILY TIME RECORD**EDSEL MATT OTACAN MORALES**

(NAME)

For the month of April 1-15 2020Official Hours for Reg. DaysArrival and Departure Saturdays

Day	A.M.		P.M.		UNDERTIME	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
01	WORK FROM HOME					
02	WORK FROM HOME					
03	WORK FROM HOME					
04						
05						
06	WORK FROM HOME					
07	WORK FROM HOME					
08	WORK FROM HOME					
09	Maundry Thursday					
10	Good Friday					
11	Black Saturday					
12	Easter Sunday					
13	WORK FROM HOME					
14	WORK FROM HOME					
15	WORK FROM HOME					
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
Total						

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed record of which was made daily at the time of arrival and departure from office.

EDSEL MATT OTACAN MORALES
Verified as to the prescribed office hours

ENGR. MERIAM M. SANTILLAN
In-charge

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