

DAILY TIME RECORD**EDSEL MATT OTACAN MORALES**

(NAME)

For the month of April 16-30 2020Official Hours for Reg. DaysArrival and Departure Saturdays

Day	A.M.		P.M.		UNDERTIME	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16	WORK FROM HOME					
17	WORK FROM HOME					
18						
19						
20	WORK FROM HOME					
21	WORK FROM HOME					
22	WORK FROM HOME					
23	WORK FROM HOME					
24	WORK FROM HOME					
25						
26						
27	WORK FROM HOME					
28	WORK FROM HOME					
29	WORK FROM HOME					
30	WORK FROM HOME					
Total						

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed record of which was made daily at the time of arrival and departure from office.

EDSEL MATT OTACAN MORALES
Verified as to the prescribed office hours

ENGR. MERIAM M. SANTILLAN
In-charge

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