

DAILY TIME RECORD**EDSEL MATT OTACAN MORALES**

(NAME)

For the month of March 16-31 2020Official Hours for Reg. DaysArrival and Departure Saturdays

Day	A.M.		P.M.		UNDERTIME	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16	WORK FROM HOME					
17	WORK FROM HOME					
18	WORK FROM HOME					
19	WORK FROM HOME					
20	WORK FROM HOME					
21						
22						
23	WORK FROM HOME					
24	WORK FROM HOME					
25	WORK FROM HOME					
26	WORK FROM HOME					
27	WORK FROM HOME					
28						
29						
30	WORK FROM HOME					
31	WORK FROM HOME					
Total						

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed record of which was made daily at the time of arrival and departure from office.

EDSEL MATT OTACAN MORALES
Verified as to the prescribed office hours

ENGR. MERIAM M. SANTILLAN
In-charge

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