

**DAILY TIME RECORD****EDSEL MATT OTACAN MORALES**

(NAME)

For the month of May 16-31 2020Official Hours for Reg. DaysArrival and Departure Saturdays

Day	A.M.		P.M.		UNDERTIME	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18	WORK FROM HOME					
19	WORK FROM HOME					
20	WORK FROM HOME					
21	WORK FROM HOME					
22	WORK FROM HOME					
23						
24						
25	Eidul - Fitar					
26	WORK FROM HOME					
27	WORK FROM HOME					
28	WORK FROM HOME					
29	WORK FROM HOME					
30						
31						
Total						

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed record of which was made daily at the time of arrival and departure from office.

**EDSEL MATT OTACAN MORALES**  
Verified as to the prescribed office hours

**ENGR. MERIAM M. SANTILLAN**  
In-charge

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