

RENTAL APPLICATION

NEVER send your Social Security number through e-mail

Applicant's Last Name: _____ First Name: _____ M.I.: _____

Social Security # or ITIN: _____ Date of Birth: _____ Contact Phone: _____

Photo ID Type: _____ Number: _____ Issuing government: _____

Date expires: _____ Other ID: _____ E-mail Address: _____

1. Present Address: _____ City: _____ State: _____ Zip Code: _____

Owner/Manager: _____ Phone (Required): _____ Rent Amount: _____

From/To: _____ Reason for Leaving: _____

2. Previous Address: _____ City: _____ State: _____ Zip Code: _____

Owner/Manager: _____ Phone (Required): _____ Rent Amount: _____

From/To: _____ Reason for Leaving: _____

3. *If applicable*, Current or Previous Campus Address: _____

From/To: _____ Rent Amount: _____ Campus Housing Office: (831) 459-2394

Housing/Residential-Life Office Phone: _____ Student ID #: _____

Have you turned in a UCSC Reference Release form to Campus Housing? ☐ Yes ☐ No ☐ I will do it within 3 days

4. Proposed Occupants/Ages: (1) _____ (2) _____ (3) _____

(4) _____ (5) _____ (6) _____

5. Pets: _____ Smoker: ☐ Yes ☐ No

6. Present Occupation: _____ Employer: _____ From/To: _____

Name of Supervisor: _____ Phone: _____ City: _____

7. Previous Occupation: _____ Employer: _____ From/To: _____

Name of Supervisor: _____ Phone: _____ City: _____

8. Current Gross Income: \$ _____ Per: _____ Savings: _____

9. Financial Aid Award: \$ _____ Per: _____

10. Personal Reference: _____ Phone: _____

11. Emergency Contact: _____ Phone: _____

Relation: _____ E-mail: _____

12. Vehicles: Make/Year/License #: (1) _____

(2) _____

13. Address of Proposed Rental: _____

14. Proposed Move-in Date: _____

Applicant represents that all the above statements are true and correct and hereby authorizes verification of the above items including, but not limited to, the obtaining of a credit report.

Dated: _____ Applicant signature: _____

APPLICATION INSTRUCTIONS

**PRINT CLEARLY or USE FILLABLE FORM
FILL OUT COMPLETELY**

ITIN = Individual Tax Identification Number

LINES 1 & 2:

If this is your parent's or relative's unit, indicate it as such.

LINE 3:

Students who lived on campus can use the Campus Housing Office as a financial reference to show they paid rent on time previously and their College Housing/Residential-Life Office as a reference to confirm responsible personal behavior. These are very important references especially for the first-time renter. Fill this line out to provide landlords with information necessary to check your references. Students also must fill out and turn in the "[UCSC Reference Release Form](#)" to Campus Housing for these two references and "[How to Check a Rental Reference for a UCSC Student](#)" to give to the potential landlord.

LINE 4:

Print all names and ages of applicants for this unit. Each applicant fills out a separate application.

LINE 5:

List the type and the number of pets you own. If the pet is a dog or cat, provide a pet resume.

LINES 6 & 7:

Include your immediate supervisor's name and direct phone number. If your supervisor is a UCSC employee, give him or her a copy of your completed UCSC Reference Release Form so they may provide a reference to the landlord for you.

LINE 8:

Include the following if applicable, with Social Security # and account # blacked out:

- Most recent pay slip.
- Copy of latest bank account statement
- If receiving funds from a trust, a letter from attorney or trustee stating the amount you receive monthly and for how long.
- If receiving financial assistance from parents or other relatives, document the deposits.

LINE 9:

Include your Financial Aid letter.