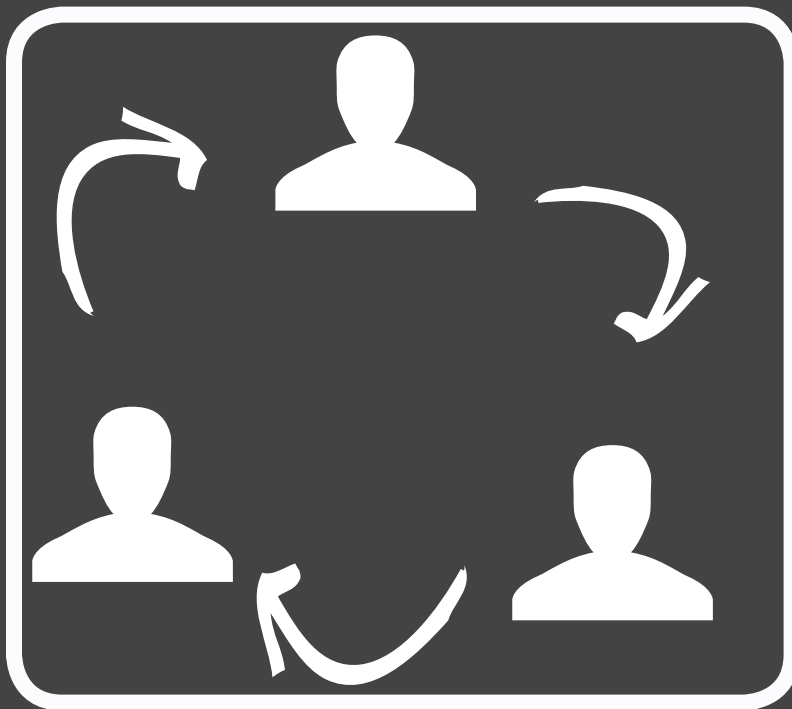


# LEAD MANAGEMENT MADE SIMPLE



How to Manage  
& Nurture Your  
Leads to Drive  
More Sales

A publication of

HubSpot



2

LEAD MANAGEMENT MADE SIMPLE

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### INTRODUCTORY

..... *This ebook!*

Introductory content is for marketers who are new to the subject. This content typically includes step-by-step instructions on how to get started with this aspect of inbound marketing and learn its fundamentals. After reading it, you will be able to execute basic marketing tactics related to the topic.

### INTERMEDIATE

Intermediate content is for marketers who are familiar with the subject but have only basic experience in executing strategies and tactics on the topic. This content typically covers the fundamentals and moves on to reveal more complex functions and examples. After reading it, you will feel comfortable leading projects with this aspect of inbound marketing.

### ADVANCED

Advanced content is for marketers who are, or want to be, experts on the subject. In it, we walk you through advanced features of this aspect of inbound marketing and help you develop complete mastery of the subject. After reading it, you will feel ready not only to execute strategies and tactics, but also to teach others how to be successful.

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3

## LEAD MANAGEMENT MADE SIMPLE

By Meghan Keaney Anderson

As marketing manager for inbound marketing company HubSpot, Meghan is specializing in product definition and promotion. She came to HubSpot through the company's 2011 acquisition of Performable, a marketing automation and analytics start-up.

At Performable, Meghan championed the marketing efforts, working to build the Performable brand and online presence.

Meghan also teaches writing for mass communication as an adjunct professor at Boston University's College of Communication.



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# What makes lead management necessary?

At least ..... **50%** ..... of your leads  
aren't sales-ready at their ..... **1st** .....  
conversion.

Purchase decisions take time. In fact, research from Gleanster suggests that even when it comes to qualified leads, more than 50% of leads aren't ready to buy on the day they first convert on your site. You've put a lot of work into attracting leads, how you manage them after the conversion will determine if that time was well spent.



- .....● It makes your sales team more efficient and effective.  
Time is money, the saying goes. Walk into any active sales room and it's easy to tell how time intensive most sales operations are. To make those hours spent worthwhile, it's important to ensure that your sales team is only talking to the most qualified leads. Lead management helps you filter out the unqualified leads and better understand the buying cycle of your good leads.
- .....● It makes your marketing smarter and more cost-efficient  
Inbound marketers put out a lot of content on a regular basis. But how do you understand which content helped move the needle for your sales team? Lead management enables you to identify which content and channels brought in your best, most qualified leads so you can focus your marketing activities and time on those.
- .....● It creates a better experience for prospects and leads.  
In a lead management system, content delivered to leads is targeted and tailored to their interests. In addition, because lead management documents leads' full history of interactions with your company, leads don't have to spend as much time educating your sales team about their interests. Sales and marketing are already aligned. The result is a much less fragmented experience for your leads.

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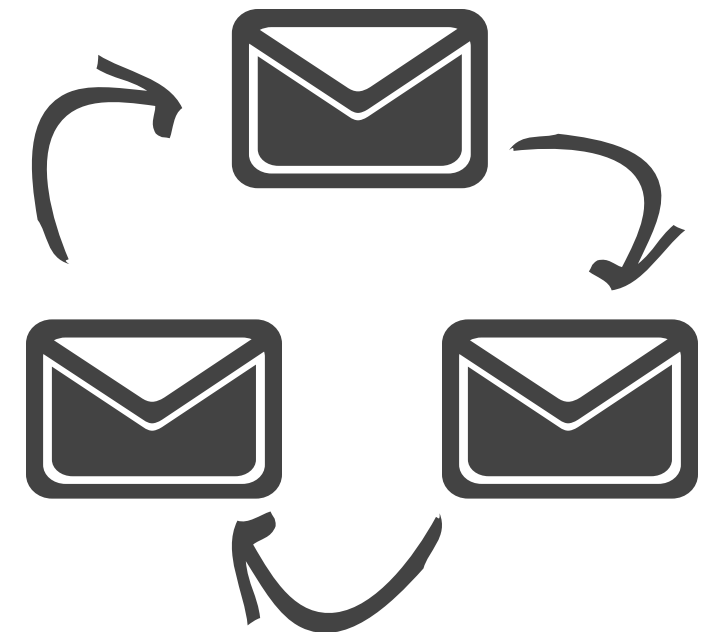
## CHAPTER 1

# 5 COMPONENTS OF A LEAD MANAGEMENT PROGRAM

“Lead management spans the entire customer lifecycle, from first interaction to most recent purchase, and beyond.”

Lead management is a strategy and set of corresponding tools that help you in guiding your leads from their first interaction with your company to the point of purchase, and beyond. Most purchase decisions are made over time and after a great deal of research. Your leads typically conduct product research independently of your company and across many channels. Lead management, however, enables you to play a supporting role in that research and know when a lead has approached a decision point.

When done well, lead management makes your marketing team more effective and your sales team far more precise. In this chapter, we will cover the different components of successful lead management.



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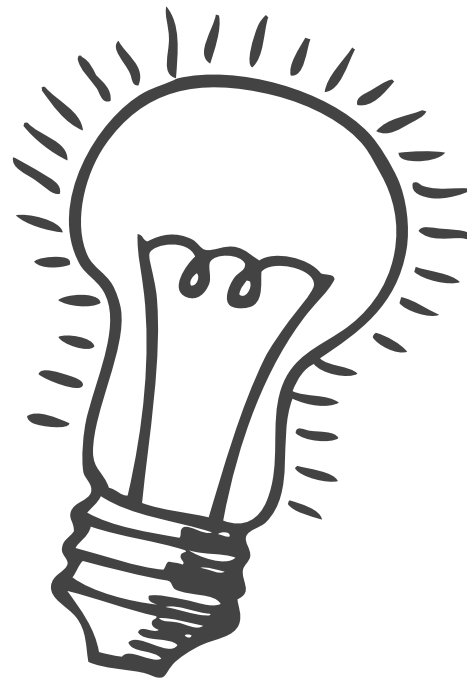


1st component of lead management

## PROSPECT INTELLIGENCE

Lead management for B2B companies should actually begin before a lead ever fills out a form. Individual website visitors, who are still in the browsing stage, can actually tell you a great deal about what content is attracting them to your company. By using [prospect tracking software](#), which reports on the IP address of site visitors, you can also associate anonymous visitors with the companies that host their computers.

Such intelligence can help you learn when prospects from ideal target companies are visiting your site and give you a sense of the content that drew them in. This information can inform and guide both your marketing and sales approaches.



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The screenshot below is of [HubSpot's prospect tracking tool](#). As we already mentioned, through such a tool, you can see how many people from a given company have visited your site and what pages they collectively viewed. Tracking this data can help you determine which pieces of content to prioritize and what companies are likely to convert.

Prospects - HubSpot			
Prospects			
Monitor which companies are visiting your site			
Name	Pages Seen	Visitors	Le
Microsoft Corp.	211	99	17
New York Times Co.	148	45	11
Exxon Mobil	250+	123	13
Salesforce	70	20	1
Pearson Education	250+	106	21
	77	2	2

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2nd component of  
lead management

## LEAD INTELLIGENCE

A prospect converts into a lead by providing your company with basic contact information and requesting information of some sort. Once this happens, a lead management strategy really kicks into gear.

Lead intelligence comes down to understanding what makes your leads tick. What challenges are they facing? What features or products are they interested in? It begins by developing a profile for your lead with the information provided and creating a place to store all future interactions and data on that lead.

The information that gets stored as part of this profile is what enables you to send more relevant, tailored communications that reflect your lead's interests, rather than bombarding them with generic messages.

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“Develop a profile for your lead with the information provided and create a place to store all future interactions.”

Information stored in this file also helps you better understand the quality of your leads so that your sales team can invest their time with only the most qualified buyers. Still not sure about all the benefits emerging from lead intelligence? Then keep reading to find out what valuable information you can extract from your website visitors.



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## WHAT YOU CAN LEARN FROM LEAD INTELLIGENCE

### FORMS COMPLETED

A completed form is the hand-raise of online interactions. It's a moment when your lead has reached a decision point: He wants to learn more. She needs more information. He'd like to talk to someone about pricing. Pay close attention to the topics that have led to that decision point. If it's a download, make note of the subject that has pulled their attention. If it's a sales inquiry, how mature was the decision? Had the lead seen the pricing page yet? Had they requested information?

### PAGES VIEWED

While less definitive than the completion of a form, your leads' page-view history can tell you a lot about their interests and their readiness to buy.

### EMAILS READ

Today's inboxes are flooded. The topic of the email that your lead chose to read, amid all his other messages and in the face of his bubbling-over inbox, tells you a lot about his interests and how important the subject matter is to him.

### SOCIAL MEDIA INTERACTIONS

Not every lead management system will be able to track social media interactions, but in an increasingly multi-channel world, it's important to understand which leads of yours are active on social media.



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3rd component of  
lead management

## LEAD SCORING

The good news about inbound marketing is that it can attract high volumes of leads. The challenge then becomes, how do you separate the good, quality leads from the people who are just looking around?

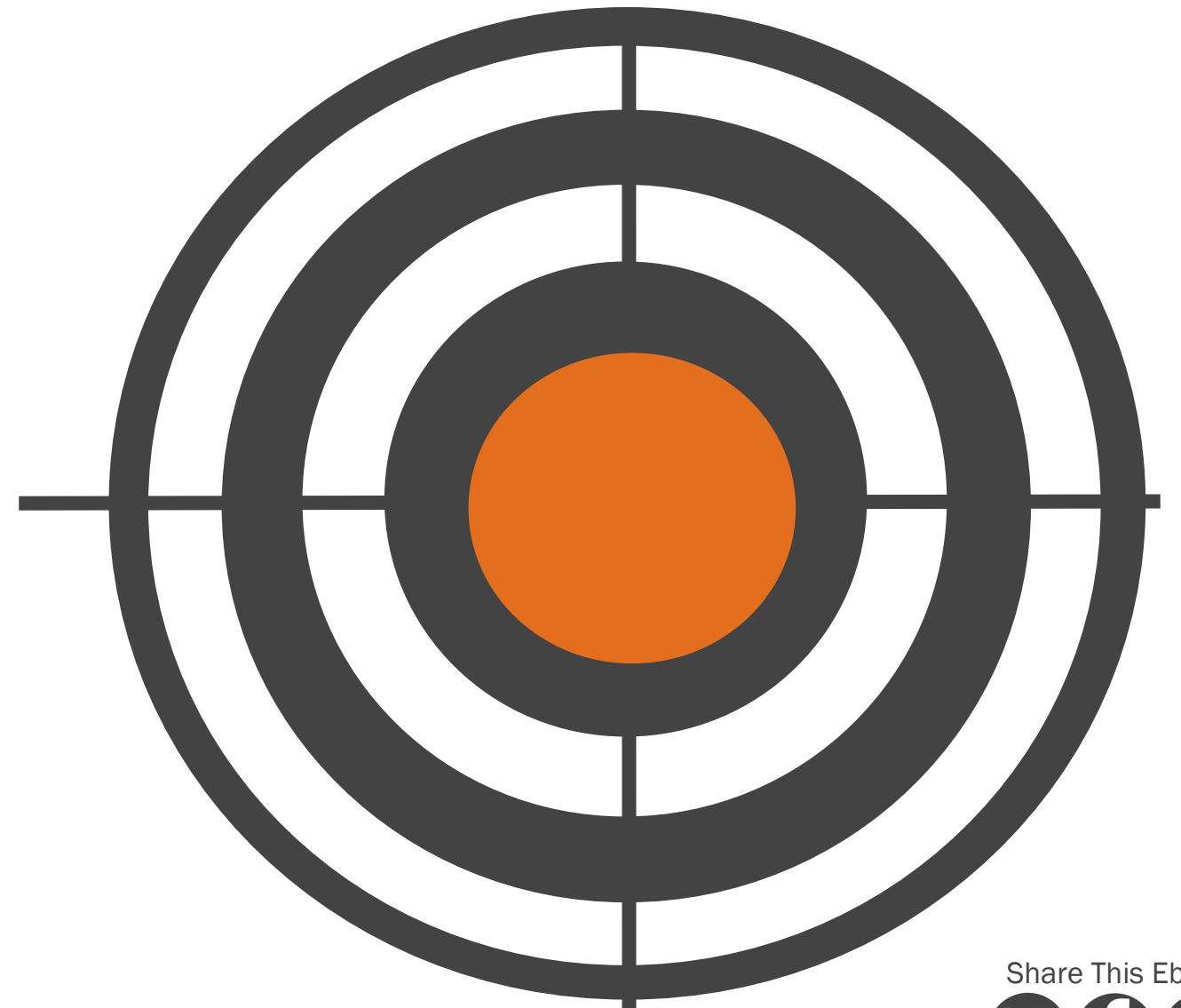
That's where lead scoring comes in. With lead scoring you can attach values to each of your leads based on their professional information and the behavior they've displayed on your website.

For example, you would likely rank a Vice President level lead who has spent time on both your product and pricing page higher than an intern or coordinator level lead with the same behavior. You might also rank one VP over another if the first VP has demonstrated a higher level of engagement on your site.

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Each of these scores go into a profile of your lead that helps you to determine when they are ready to talk with a sales person. The longer a quality lead spends with your content and the more informed he or she gets, the more likely they'd be interested in hearing from you. Lead scoring takes thought and knowledge of your business operations to set up, but once its set, it shouldn't take much day-to-day management.



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## step one

### IDENTIFY YOUR IDEAL LEAD

#### ..... ● QUALIFICATIONS FROM AN INQUIRY FORM:

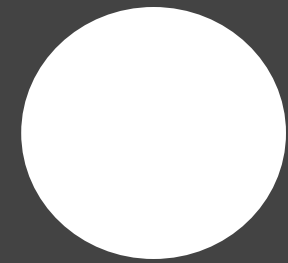
Job title  
Company size  
Company type

#### ..... ● ACTIVITY LEVEL:

Number of pages viewed  
Number of forms completed  
(content downloaded or inquiries made)

#### ..... ● TYPE OF INTEREST:

Requested a demo or specific information  
Viewed certain type of product  
Top of the funnel interest (e.g. content) vs. middle of the  
funnel interest (e.g. pricing and packaging)



# STEPS FOR SUCCESSFUL LEAD SCORING

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## step two

### SET POINT VALUES

You can set any point value you'd like, but typically you want to stick to a 0 to 100 scale and weigh the points in relation to how telling they are about a lead's readiness to talk to sales and buy.

Lets say, for example, your ideal lead is a decision maker at a medium-to-large company (500 to 1500 employees). You have found in the past that before buying, leads have typically seen at least five pages of your website, viewed the pricing page, and downloaded some content. In other words, they've done enough research to talk through a decision. You would weigh each of these qualifications or activities more heavily than others.

A company with 800 employees might get ten points, where as a company with 20 would get one, and a lead that lists "student" might get negative points. Same goes for someone who has downloaded multiple ebooks vs none.



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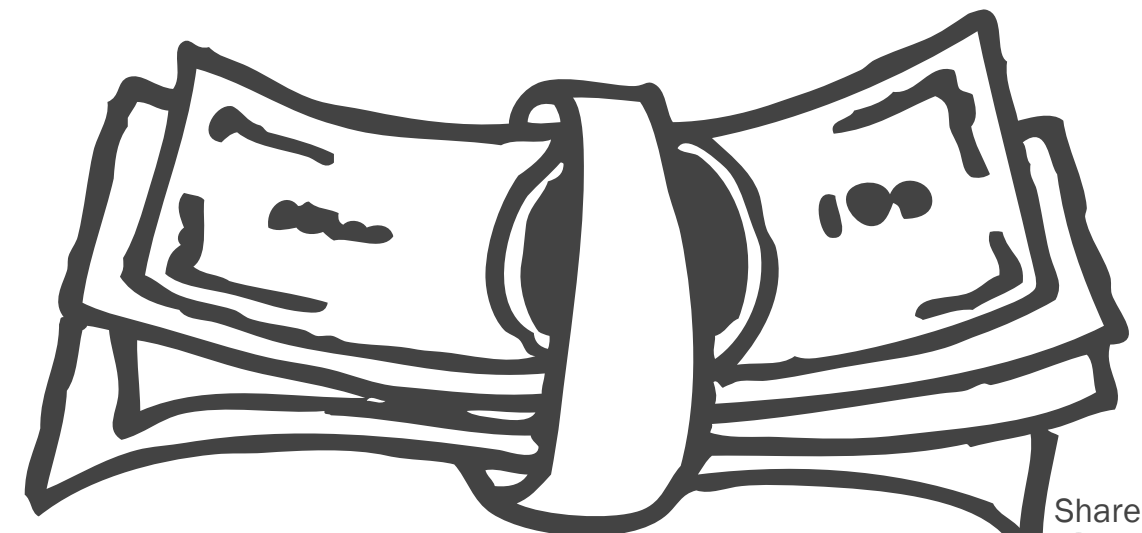
## step three

### DETERMINE WHAT SCORE MAKES SOMEONE "SALES READY"

Remember, the point of lead scoring is two-fold :

- .....● to prevent harassing leads before they're ready to buy
- .....● to maximize the efficiency of your sales team.

Once you set scores for each of the lead qualification categories listed above, decide at which point a total score would validate sending them to your sales team for a conversation. It helps to look at past lead activity when determining this figure, so you know what has historically led to sales conversions.



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4th component of  
lead management

## CRM INTEGRATION

Another key component of successful lead management is the integration of your marketing software and your customer relationship management (CRM) software. Why does this matter so much? Integrating the two systems will enable you to bridge the gap between marketing and sales strategy and achieve what many marketers refer to as closed-loop-reporting.

[Closed loop reporting](#) is a view of your entire marketing funnel, from the campaigns and channels that first brought prospects to your company to their most recent point of sale.

Achieving a closed loop view is important for marketers because it tells them which of their efforts resulted in customer acquisition, a critical metric to making future marketing investments. For sales it enables them to see a lead's full history of interactions and interests before talking to them. This, in turn, significantly warms up the sales call.

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## KEY DEFINITIONS

**CRM** is a customer relationship management software. It manages a company's interactions with customers, clients and sales prospects

**An API** (aka Application Programming Interface) is a documented interface that allows one software application to interact with another application.

**Closed loop reporting** is a view of your entire marketing funnel, from the campaigns and channels that first brought prospects to your company to their most recent point of sale.

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## ANATOMY OF A LEAD PROFILE

The screenshot below is of [HubSpot's lead intelligence tool](#) and should give you a more concrete idea of what the information in a lead profile can look like. As mentioned earlier, lead intelligence includes data about a lead's page views, downloads, emails and other interactions on your website.


Leads- HubSpot

Back to Leads List



James T. Kirk

Captain, Starship Enterprise

 Open (Owner: ) [View lead in Salesforce.com](#)

LEAD DATA:

- NAME
- TITLE
- SOCIAL MEDIA INFO
- CRM FILE
- STATUS

LEAD SUMMARY

LEAD HISTORY

FORM DATA

EMAIL COMMUNICATIONS

Free Ebook Download: Avoiding Klingons

01/03/12 0

Blog Post: How to deal with a Tribble infestation

12/19/11 0

Page View: Understanding Vulcans, a definitive guide

12/02/11 0

How to run a Starship

12/01/11 0

Warp 10 and time travel

11/09/11 1

Health effects of teleportation

11/09/11 0

HISTORY OF INTERACTIONS, INCLUDING:

- PAGES READ
- DOWNLOADS
- EMAILS
- OTHER INTERACTIONS

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5th component of lead management

## LEAD NURTURING

As a lead management tactic, [lead nurturing](#) is all about understanding the nuances of your leads' timing and needs. By getting these details right, you set yourself up for success.

Take a look at your lead intelligence, If it typically takes your leads a month to make a purchasing decision, then make sure you're spreading out your communications to keep them engaged throughout the month. By taking this approach, you also save your sales organization time by sending them only the most qualified, well-informed leads.

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# LEAD NURTURING IS MORE EFFECTIVE

Relevance matters in a world of inbox overload. That's why targeted lead nurturing emails tend to be more effective than typical email campaign. The average click through rate of a lead nurturing campaign email is 8%, compared with 3% for a standard email. We've even seen click through rates as high as 24% for some HubSpot customers. The best way to target your lead nurturing emails is to base the series closely on the initial download or inquiry that the lead made. If someone downloaded an eBook or other content offer, your lead nurturing series should provide additional information about that topic and not rush into pushing your product or service. The point of lead nurturing is to gradually educate the lead and address unanswered questions they may have before talking to your sales team.

## MEDIAN CLICK THROUGH (CTR) RATES



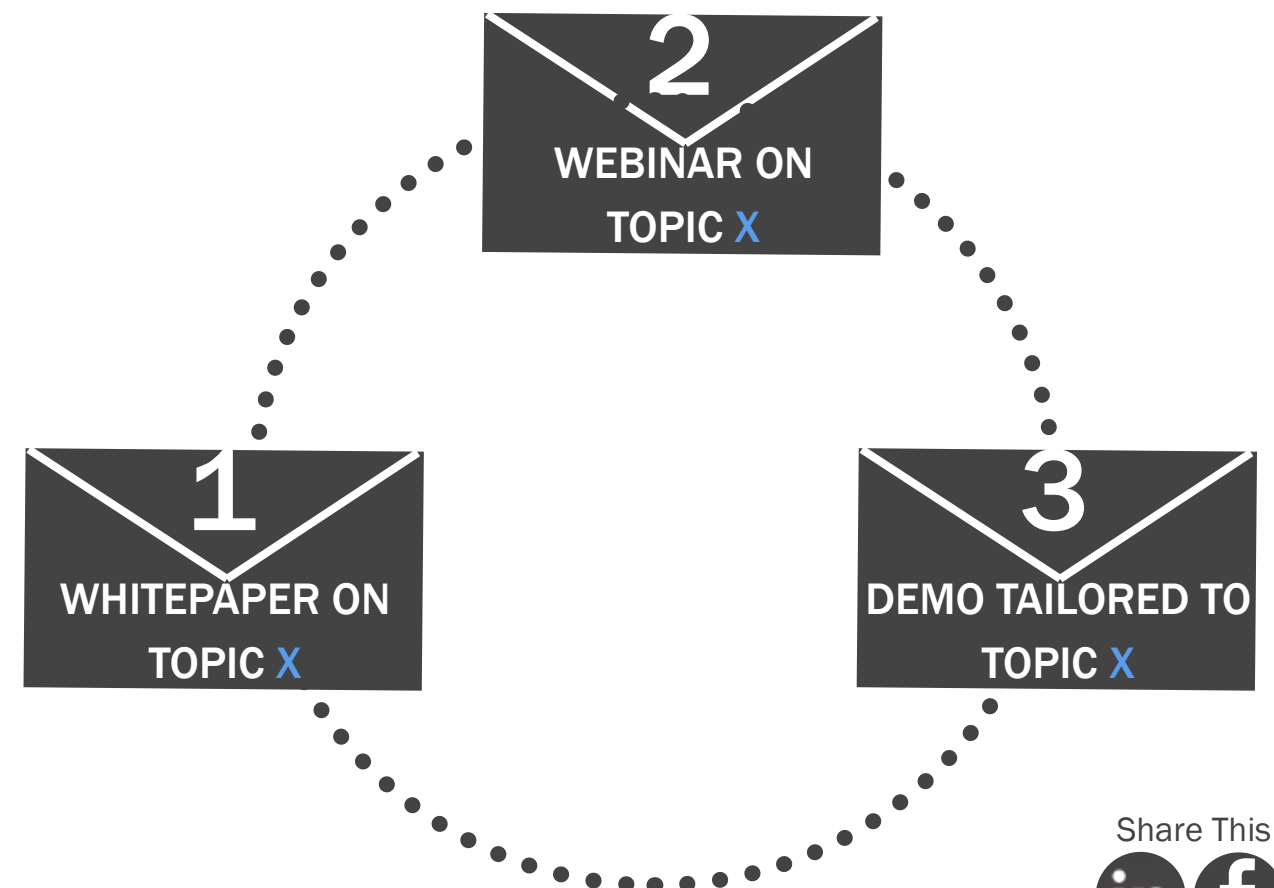
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# BASIC LEAD NURTURING CAMPAIGN

Basic lead nurturing involves a tightly connected [series of emails](#) with a coherent purpose and an abundance of useful, relevant content

- At a minimum, you should know why you have their email address. Did they convert on an ebook A or webinar B? Did they put their business card in your fish bowl at conference C? Make sure your nurturing campaign is related to this initial topic that drew them to you.



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- .....● You might have made educated guesses about which types of content your subscribers will be interested in, but you can also check if your approach was effective. Monitor clicks and see what content pieces resonate better with your recipients. This will allow you to improve your lead nurturing campaigns.
- .....● Update your emails as things change. Your industry isn't static, your offers aren't static, and your lead nurturing shouldn't be static either. Make sure you update your lead nurturing campaigns on a regular basis to keep them relevant and interesting.

Lead Nurturing - HubSpot		
Campaign: Website-Related		
<a href="#">Hide emails</a>   <a href="#">Create new email</a>   <a href="#">Settings</a>   <a href="#">Reports</a>   <a href="#">Duplicate</a>   <a href="#">Send test emails</a>		
STATUS	SUBJECT LINE	TIMING
On (Turn off)	Get More Data on Inbound Marketing Unique clicks: 4.37% ... <a href="#">more</a>	Day 1
Off (Turn on)	How 5,000 Customers Increased Leads Unique clicks: 2.5% ... <a href="#">more</a>	Day 3
On (Turn off)	If You Liked Our Marketing Data, You'll Love This Unique clicks: 1.59% ... <a href="#">more</a>	Day 5
On (Turn off)	Your Download Gets You a Custom Consultation Unique clicks: 2.7% ... <a href="#">more</a>	Day 10

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tip

## START WITH EDUCATIONAL CONTENT

One of the best ways to warm a lead up is to help them learn more about your company through content designed to educate rather than sell. On the next page you will find the first email in HubSpot's SEO-related lead nurturing campaign. This message gets sent to any lead that converts on an offer associated with [search engine optimization](#). The email seeks to be useful and engaging without being sales-oriented. We consider it a successful example of a lead nurturing email because it has resulted in a 18.61% CTR.

We have incorporated industry best practices in designing this email. For instance, we have:

- .....● A CLEAR BRANDING ELEMENT
- .....● SOCIAL MEDIA SHARING AND FOLLOWING LINKS
- .....● ONE STRONG CALL-TO-ACTION
- .....● A PERSONAL SIGNATURE

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Here is a screenshot of the first email in HubSpot's SEO-related lead nurturing campaign. Can you spot all the industry best practices we mentioned on the previous page?



Hey First Name,

Thanks for checking out our content about SEO! 92% of online adults use search engines to find information on the web, and you should take advantage of that phenomenon.

To help you leverage the benefits of SEO as a blogger, we wanted to send you our ebook, "[13 Business Blogging Mistakes & Their Easy Fixes](#)."

[Grab Your Ebook Now!](#)

No registration required.

Cheers,  
-Brian



**Brian Whalley**  
SEO Manager, HubSpot

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What's HubSpot?  
Watch the video.



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## BEHAVIOR-BASED LEAD NURTURING

Often called [marketing automation](#), behavior-based lead nurturing enables a company to automatically trigger an email, alert or other communication based on real-time customer behavior. This behavior extends beyond the form-completion triggers of basic lead nurturing to encompass page views and other online interactions with your company both on and off your website.

*“It extends beyond the form-completion triggers of basic lead nurturing to encompass page views and other online interactions.”*

The goal of behavior-based lead nurturing is to respond to leads and customers as their needs arise and change. The characteristics of a behavior-based lead nurturing system include:

### ..... CUSTOMER-DETERMINED TIMING

In a basic lead nurturing program, your marketing team determines the cadence and schedule of your email drips. In a behavior-based program, email sends are dependent on the lead and his or her completion of certain actions.

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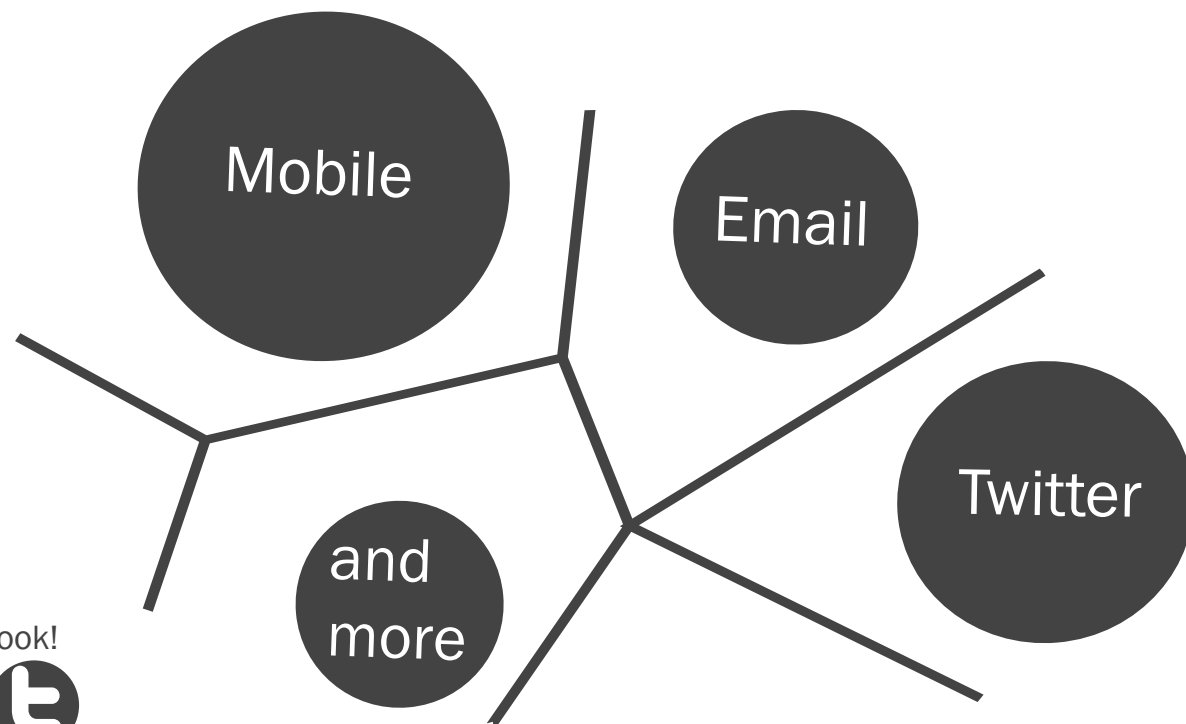
LEAD MANAGEMENT MADE SIMPLE

## SEGMENTATION BASED ON BEHAVIOR

Rather than segmenting your audience by title or company size, behavior-based automation groups recipients by their interests, as determined by the content they view and the actions they take. You can create segments of highly engaged leads, leads interested in topic X, leads with high social media activity, and so on.

## MULTICHANNEL

The other big difference between basic and behavior-driven lead nurturing programs is that some behavior-driven tools, like HubSpot, can bring in related lead activity from social media. So not only can you email someone when they download an ebook, if you'd like you can thank them for mentioning it on Twitter, or alert your sales team when they do.



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## TRIGGERS ON POSITIVE AND NEGATIVE INTERACTIONS

Finally, unlike basic lead nurturing, behavior-based lead nurturing or marketing automation can also trigger emails based on actions that a lead *didn't* take. For example, if a lead downloaded your ebook and viewed your pricing page but has NOT yet requested a demo.

Marketing Automation - HubSpot

Name: Downloaded LP Optimization eBook

☐ Disable, don't send anything

☒ Enable, start sending emails and web

You can disable an automated email to check if it has been sent, before enabling it.

Starting condition: Visitor has Submitted LP Optimization offer

Send: HubSpot [edit this account](#)

With email: Thank You for Your Interest in HDS

Visitor has Submitted LP Optimization offer

Thank You for Your Interest in HDS

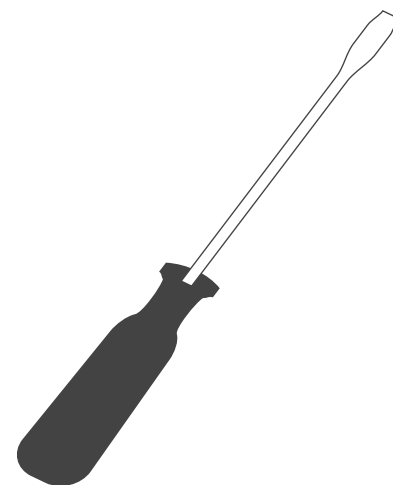
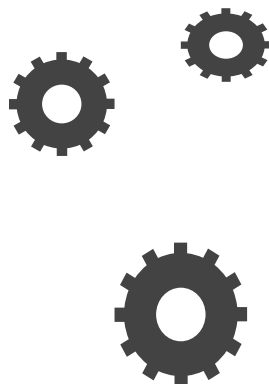
Add another step OR Add a delay



“Whether you’re starting a basic or a behavior-based lead nurturing campaign you need to figure out which tools you’re going to use.”

Whether you’re starting a basic or a behavior-based lead nurturing campaign, you need to figure out which tools you’re going to use. That means choosing the software that will run your campaign, the software that will define the contacts you want to send to, the emails you want to send, and the events that you want to trigger those emails.

At HubSpot, we use our own [HubSpot lead nurturing software](#). HubSpot lead nurturing software is a core part of all of our [inbound marketing software packages](#), making it an easy and powerful option.

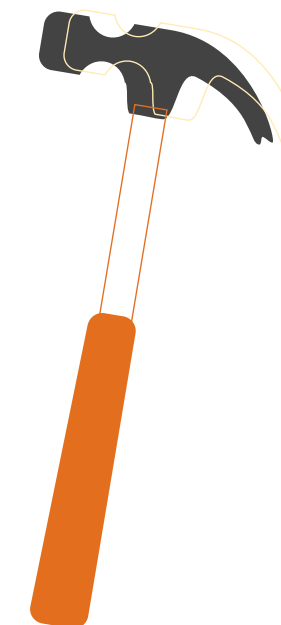


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When you’re choosing lead nurturing software that’s right for you, make sure you ask these questions:

- ..... ● Is the tool easy to setup and manage? (Can I run it myself, or do I need to hire a consultant?)
- ..... ● Does the software help you grow your contact list? Or is it just resending emails to the same increasingly stale list?
- ..... ● Does the software integrate easily into the rest of your inbound marketing software? Your website? Your blogging software? Your landing pages? Your social media? Your SEO tools?



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CHAPTER 2

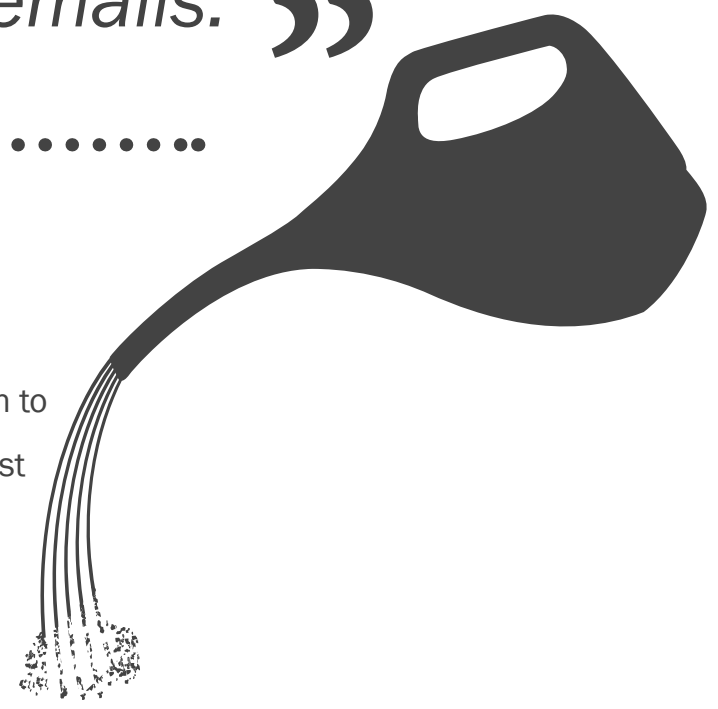
# 5 STEPS TO SETTING UP A LEAD NURTURING CAMPAIGN

“ There are certain steps you need to follow in order to ensure the efficiency of your emails. ”

You probably already have some ideas about lead nurturing campaigns that you can launch to shorten the sales cycle of your leads and boost conversions. So how do you get started?

Setting up a lead nurturing campaign is not a science. However, there are certain steps you need to follow in order to ensure the efficiency of your emails. For instance, you shouldn't be pummeling recipients with sales pitches. Instead, you should start out by sending useful, low-commitment information with content-based [calls-to-action](#). Gradually, you will introduce a middle-of-the-funnel call-to-action that is tightly related to your initial point of contact..

In this section, we will review the step-by-step process of setting up a lead nurturing campaign and highlight some best practices along the way.



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## DETERMINE YOUR GOAL

The first step is to determine your goal, which will direct your entire campaign: audience, content, and success metrics.

ARE YOU TRYING TO REAWAKEN COLD LEADS?  
INCREASE LEAD QUALITY? GENERATE NEW LEADS?

Before you set the goal of your lead nurturing campaign, you should decide what actions make a lead sales-ready. For example, if someone downloads a whitepaper, they could just be doing research and may not be ready to speak with a sales rep. Therefore, you should add them to a lead nurturing campaign that further qualifies them. If that person comes back and requests a demo, that's a much better indication that they are ready to buy. Now you can send them to a sales rep.



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1



## SELECT A PERSONA

The second step is to decide who you are trying to reach.

WHAT PROBLEM ARE YOU HELPING  
THEM SOLVE?

This is key for helping you create the content for your lead nurturing campaign. Your persona should be a pretty vivid picture of who you're ideally trying to reach. Go as far as giving them a name, a job, responsibilities, and hobbies. If you haven't created your buyer persona yet, [follow the steps outlined in this blog post](#).



2



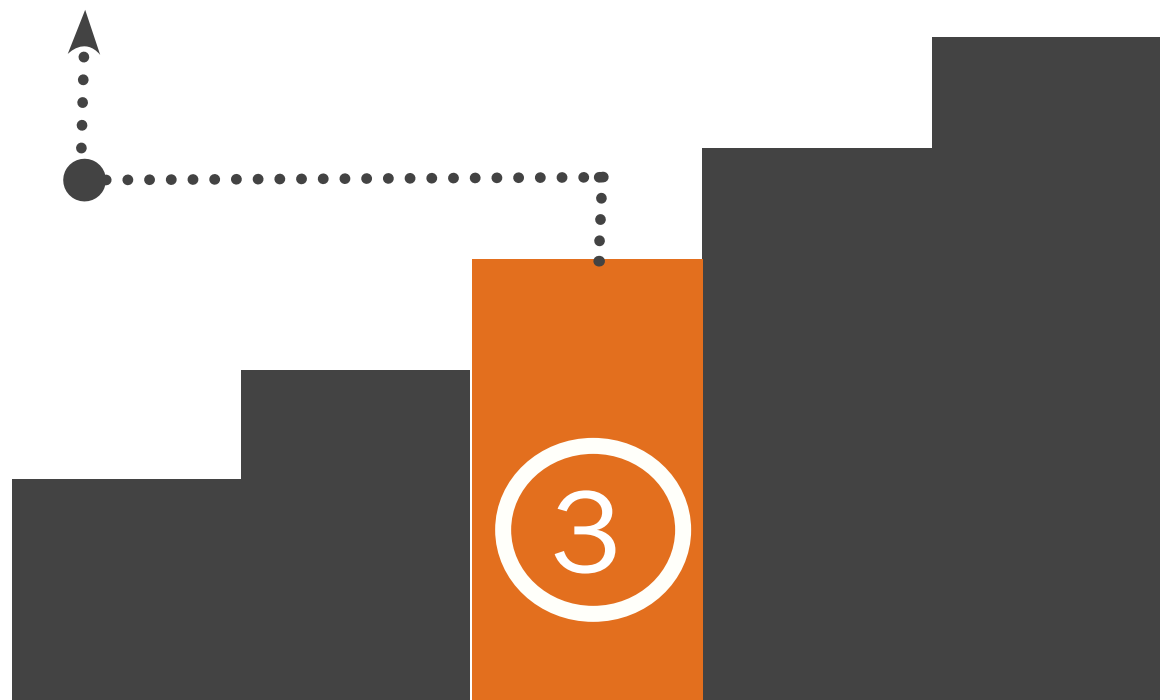


## RE-PURPOSE EXISTING CONTENT

Now that you've decided what makes a person sales-ready, you can choose which content you should send to your fresh leads. As you might have figured by now, content is a key piece of lead nurturing. Just because someone converts on your website, doesn't mean you should jump straight into sending them an email about requesting a quote or a demo. You need to nurture them through the sales funnel first to make them readier to buy.

### INSTEAD OF PITCHING YOUR PRODUCT AS THE GREATEST THING EVER, YOU SHOULD FIRST OFFER VALUE.

Examples of valuable offers include videos, webinars, ebooks, blog posts, and whitepapers. You don't have to create new content for your lead nurturing emails. If you have a backlog of content, utilize those assets. If they've been successful at converting leads in the past, there's a high chance the leads you're nurturing now will find value in them, too.



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## SET UP A TIMELINE

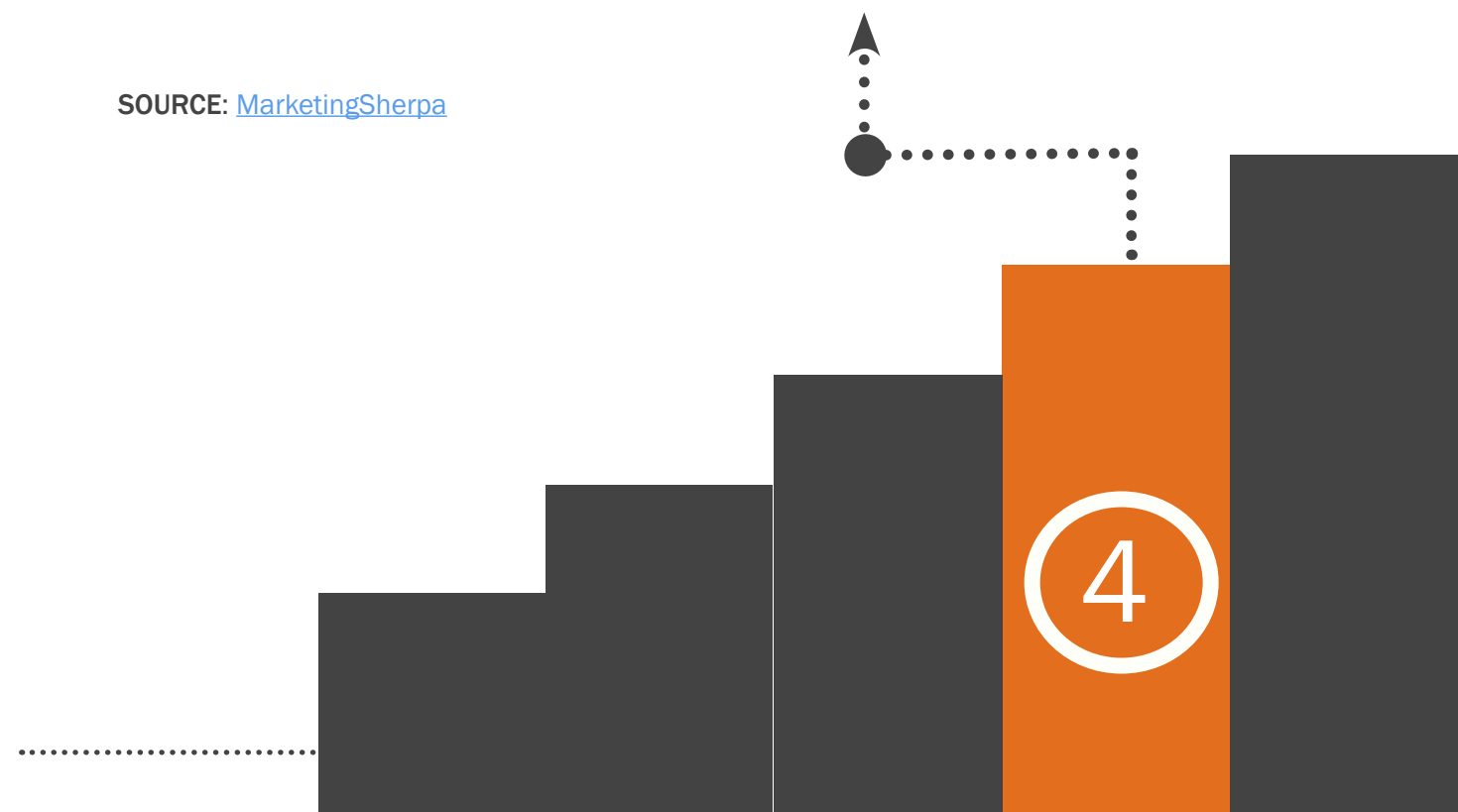
Your business has a typical sales cycle, and so should your lead nurturing campaigns. Typically, it's a good idea to send two to three emails to your prospects in a lead nurturing campaign.

### 75% OF LEADS BUY WITHIN 18-24 MONTHS.

This means you might want to space out your emails monthly. With lead nurturing, patience is a virtue. It's important to remember not to rush into the sale. Instead, let it take its natural course.

Don't be afraid to experiment with different times and see what resonates with your audience best. For example, if your typical cycle runs 30 days, you may want to set up a campaign for emails to be sent out on the 1st, 10th, and 20th days after a conversion.

SOURCE: [MarketingSherpa](#)





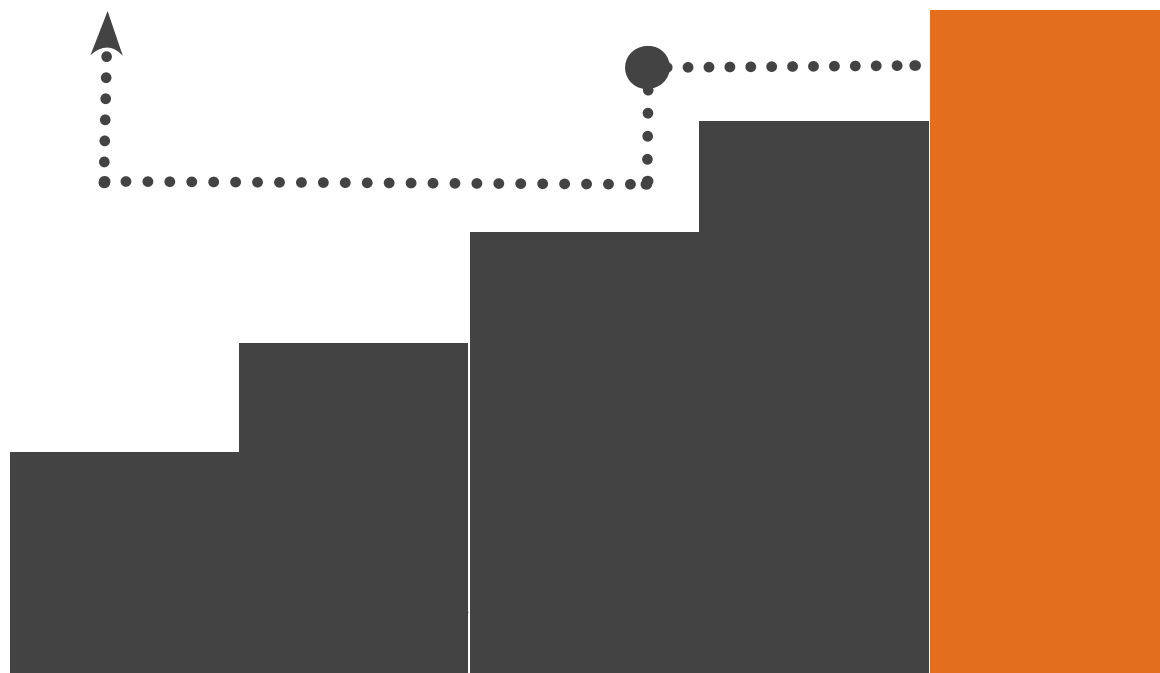
## MEASURE & IMPROVE

The last step in setting up a lead nurturing campaign is to ensure the accurate tracking of your emails. You need to make sure you know what's working and what's not so you can continue to improve.

### HAVE METRICS IN PLACE THAT TIE TO YOUR GOALS SET IN STEP ONE.

Looking to drive branding and awareness? Measure branded search or direct traffic to your website. Looking to increase lead quality? Measure quality conversions or lead ratings over time. Interested in generating new leads or email opt-ins? Measure how you're growing your database from your lead nurturing efforts.

As your campaigns run, make sure to experiment with the offers you send, the subject lines, and the calls-to-action found within the email. There's always room to improve your campaign.



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## success story:

### LEAD NURTURING HELPS A STAFFING AGENCY GET 'READY-TO-BUY' LEADS

“If we didn't have lead nurturing I think we'd miss out on a lot of great opportunities. People need a lot of information before they're ready to commit.”



REBECCA MCNEIL,  
MARKETING DIRECTOR, ACLIPSE

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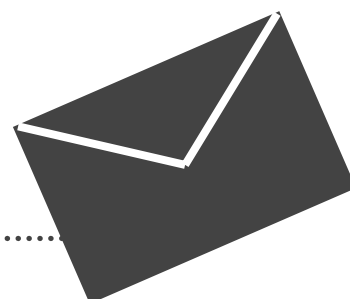
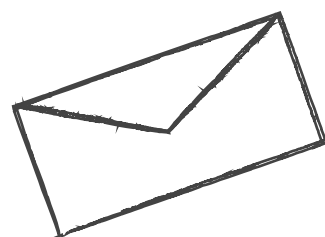
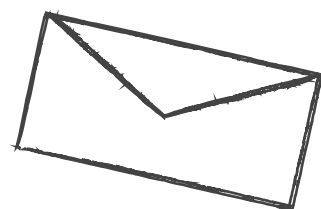
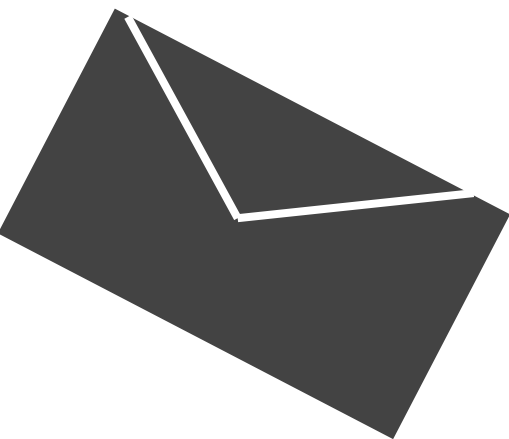
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[Aclipse](#) is a staffing agency that connects enthusiastic college graduates with the best teaching jobs in Asia. Before starting lead nurturing Aclipse had trouble attracting talent that was ‘ready to buy.’ Aclipse solved this problem with a comprehensive inbound marketing campaign, including lead nurturing (they used [HubSpot lead nurturing tools](#)).

Rebecca McNeil, Aclipse’s marketing director, [explains the results](#): “[Landing pages](#) and [lead nurturing](#) campaigns enable us to reach out to people who are clearly interested in teaching English overseas even though they haven’t actually completed the application yet. If we didn’t have lead nurturing I think we’d miss out on a lot of great opportunities. People need a lot of information before they’re ready to commit.”



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## CHAPTER 3

# FINDING A LEAD MANAGEMENT SYSTEM



“Doing lead management right requires the right mix of skill and technology.”

Lead management should be the common thread that runs through your marketing and sales program. Done correctly, lead management not only speeds up your sales process by helping move leads through your marketing funnel, but it also makes their experience less fragmented and more reflective of their interests and timeline. To that end, look for a lead management system that is fully integrated into all of your other marketing tools, from your top-of-the-funnel lead generation activities to your marketing analytics and CRM systems.

Remember, technology is only part of the picture. Even with the best lead management software systems, getting the experience right for your leads and customers requires the right mix of skill and technology. Before taking on the expense of a software system, make sure that it works with your overall marketing strategy, particularly when it comes to educating and nurturing leads over time. Without a clear lead management strategy, your technology may under perform.

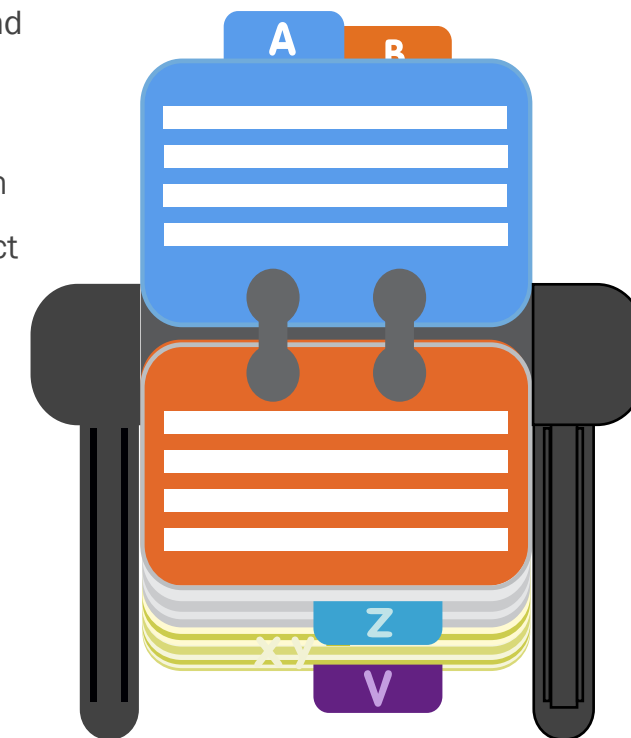
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## ENSURE THAT LEAD IMPORT IS A POSSIBILITY

Not all leads come from online inquiries. Trade shows, tweet-ups and other in-person events still play a role in connecting leads to your sales teams. Even though most lead management systems are based around online interactions, you should be able to import leads into your lead management system from off-line events and other sources.

In fact, leads that come in through in-person events may have different needs and contact preferences than those who convert online. Make sure your lead management program enables you to differentiate and target to these leads as necessary. Make sure you know how to tag and measure these leads appropriately.



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## QUESTIONS TO ASK WHEN LOOKING FOR A LEAD MANAGEMENT SYSTEM

### IS THE SYSTEM FLEXIBLE TO DIFFERENT TYPES OF LEADS?

Leads come into your company through a number of different sources. It's important that your lead management software enables you to input and nurture all of your leads, whether they came in through a cold-call, an ebook or an in person event.

### HOW DOES IT LEAD TO BETTER SALES & MARKETING ALIGNMENT?

According to a 2010 Aberdeen Group report, organizations in which marketing and sales data are closely aligned “perform significantly better” than their counterparts. In fact, companies that saw close alignment between marketing and sales thanks to lead management saw annual revenue increases of 47% compared to a 4% decrease in companies with less alignment.

Ask your potential provider how their lead management software bridges the gap between marketing and sales data and if lead profiles are maintained over the course of the customer lifecycle.

### CAN I CUSTOMIZE THE LEAD SCORE?

What determines a quality conversion for your company may be wildly different from a quality conversion at another company. Make sure you're able to customize your scores to your sales and marketing goals.

### WHEN PROSPECTS CONVERT TO LEADS, DO THEIR HISTORIES TRANSFER OVER WITH THEM?

Prospect tracking and intelligence are most useful when the data associated with them can remain with the individual's profile after they convert into a lead. In that way, you get a complete understanding of your leads' experience. Not all prospect tracking software attaches prospect data to lead profiles, so be certain that yours does.

### IS THE LEAD NURTURING FORM-BASED OR BEHAVIOR-BASED?

Conversions on website forms tell you only part of the story about what drives your leads. Pages viewed, emails opened, and other interactions give you a more comprehensive understanding of that story. Make sure that your lead nurturing or marketing automation tool can trigger communications on a spectrum of interactions with your potential customers. This goes for off-site interactions as well. For example, would it be useful to trigger alerts when a lead mentions you or a competitor on Twitter? What about a current customer who requests help via your third-party helpdesk? These interactions should factor in as well.

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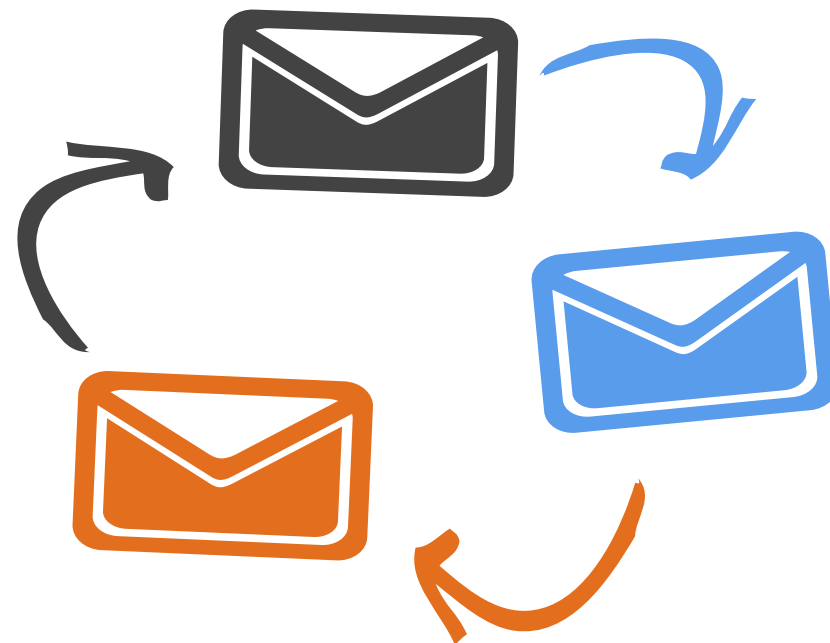
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## HOW TO **READY** YOUR STAFF FOR A LEAD MANAGEMENT PROGRAM

As a final note, it's important to ready your staff to implement a lead management program. Getting lead management tools is one step in the process, but making sure your team is prepared to get value out of them is just as critical.



### ALIGN SALES AND MARKETING

Bring your sales and marketing teams together to agree upon your ideal lead and set lead scoring criteria.

### SPEND TIME WITH YOUR ANALYTICS

What do you know about your leads' behavior already? Take a look at your existing analytics and try to find behavioral trends and segments.

### PRIORITIZE QUALITY CONTENT

Even with the best technology, the lead management programs that fail are those that use lead nurturing tools to send out poor quality content. Make sure your communications are relevant, useful, and personalized to the recipient.

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