

Authority & Decision Matrix

One In The Hand, LLC

Executive Summary

As the **sole owner and Managing Member** of One In The Hand, LLC, Matthew Ross holds **complete and exclusive authority** over all company decisions, operations, and strategic direction.

Authority Levels

Level	Description	Holder
Level 1	Full Authority - All Decisions	Matthew Ross (CEO/Owner)
Level 2	Delegated Authority - Within Scope	Future Employees/Contractors
Level 3	Advisory Only - Recommendations	Advisors/Consultants

Decision Categories & Authority

1. STRATEGIC DECISIONS

Decision	Authority	Notes
Company Vision & Mission	Matthew Ross	Sole discretion
Business Model Changes	Matthew Ross	Sole discretion
Market Expansion	Matthew Ross	Sole discretion

Pivot Decisions	Matthew Ross	Sole discretion
Exit Strategy	Matthew Ross	Sole discretion
Investor Negotiations	Matthew Ross	Sole discretion

2. FINANCIAL DECISIONS

Decision	Authority	Limit
Operating Expenses	Matthew Ross	Unlimited
Capital Expenditures	Matthew Ross	Unlimited
Loan Agreements	Matthew Ross	Unlimited
Investment Decisions	Matthew Ross	Unlimited
Distributions to Owner	Matthew Ross	Subject to company solvency
Pricing Decisions	Matthew Ross	Sole discretion
Vendor Payments	Matthew Ross	Unlimited
Salary Determinations	Matthew Ross	Sole discretion

3. PRODUCT DECISIONS

Decision	Authority	Notes
Feature Roadmap	Matthew Ross	Sole discretion
Design Direction	Matthew Ross	Sole discretion
Technology Stack	Matthew Ross	Sole discretion
Third-Party Integrations	Matthew Ross	Sole discretion
User Experience	Matthew Ross	Sole discretion

Launch Timing	Matthew Ross	Sole discretion
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4. LEGAL & COMPLIANCE

Decision	Authority	Notes
Contract Execution	Matthew Ross	Unlimited
Litigation Decisions	Matthew Ross	Sole discretion
IP Protection	Matthew Ross	Sole discretion
Regulatory Compliance	Matthew Ross	Sole discretion
Privacy Policy	Matthew Ross	Sole discretion
Terms of Service	Matthew Ross	Sole discretion

5. HUMAN RESOURCES

Decision	Authority	Notes
Hiring	Matthew Ross	Sole discretion
Firing/Termination	Matthew Ross	Sole discretion
Compensation	Matthew Ross	Sole discretion
Benefits	Matthew Ross	Sole discretion
Contractor Engagement	Matthew Ross	Sole discretion
Organizational Structure	Matthew Ross	Sole discretion

6. OPERATIONS

Decision	Authority	Notes
Vendor Selection	Matthew Ross	Sole discretion

Office/Workspace	Matthew Ross	Sole discretion
Tools & Software	Matthew Ross	Sole discretion
Policies & Procedures	Matthew Ross	Sole discretion
Remote Work Policy	Matthew Ross	Sole discretion

Signing Authority

Bank & Financial

Transaction Type	Authorized Signer	Limit
Checks	Matthew Ross	Unlimited
Wire Transfers	Matthew Ross	Unlimited
ACH Transactions	Matthew Ross	Unlimited
Credit Card	Matthew Ross	Card Limit
Loan Documents	Matthew Ross	Unlimited

Contracts & Agreements

Document Type	Authorized Signer
Service Agreements	Matthew Ross
Employment Contracts	Matthew Ross
NDAs	Matthew Ross
Vendor Agreements	Matthew Ross
Partnership Agreements	Matthew Ross
Investment Documents	Matthew Ross

IP Assignments	Matthew Ross
Lease Agreements	Matthew Ross

Legal Documents

Document Type	Authorized Signer
Formation Documents	Matthew Ross
Tax Filings	Matthew Ross
Regulatory Filings	Matthew Ross
Court Documents	Matthew Ross
Government Applications	Matthew Ross

Delegation of Authority

Current Delegations

None - All authority retained by CEO

Future Delegation Framework

When employees or contractors are engaged, authority may be delegated as follows:

Role	May Be Delegated
Developer/Contractor	Technical decisions within project scope
Marketing Contractor	Campaign execution within approved budget
Bookkeeper	Routine financial recording (no spending authority)
Customer Support	User issue resolution within policy guidelines

All delegations require:

1. Written authorization from Matthew Ross
2. Defined scope and limits
3. Regular reporting requirements
4. Can be revoked at any time

Emergency Authority

In case of emergency requiring immediate action:

Primary Authority: Matthew Ross

Emergency Contact:

- Phone: [YOUR PHONE]
- Email: [YOUR EMAIL]

Emergency Successor (if Owner incapacitated):

- Name: [DESIGNATED PERSON]
- Relationship: [RELATIONSHIP]
- Authority: Temporary operational decisions only

Conflict Resolution

As sole owner, Matthew Ross is the final arbiter of all disputes. No external approval or consensus is required for any company decision.

Amendment

This Authority Matrix may be amended at any time by Matthew Ross without notice or approval.

Acknowledgment

I, Matthew Ross, as the sole owner and Managing Member of One In The Hand, LLC, confirm that this document accurately reflects my complete authority over all company matters.

Matthew Ross
CEO & Managing Member

Date: _____