

Seminar Grading Rubric

Name	Topic	Date
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PRIMARY FACILITATOR

SECONDARY FACILITATOR

Slides and Presentation Materials

	Failing (F)	Poor (C/D)	Good (B)	Excellent (A)
Topic Introduction	Missing	Present but unclear	Clear	Clear, creative, and engaging
Key Points	No terms/theory defined	Few terms defined	Most terms defined	All terms defined clearly and concisely
Concrete Example	Not used	Unrelated example	Somewhat relevant example	Very relevant example
Overall Organization	No clear direction	Vague structure	Some organization	Well organized; logical flow
Verbal Support	Read directly off slides	Reads; adds a few factual points	Very little reading; most points well-articulated	No reading; slides used for support and demonstration
Visual Support	Text only slides; many spelling and grammar issues	Text only slides; some spelling and grammar issues	Acceptable use of images, tables, and figures; few errors	Excellent use of images, tables, and figures; error free.

Delivery

	Poor (C/D)	Good (B)	Excellent (A)
Voice and Eye Contact	Voice too soft; no eye contact	Mostly clear voice; looks regularly at audience	Dynamic; engaging; comfortable speaking to class
Presentation Speed	Too fast or too slow	Good pacing	Varied pacing based on difficulty of material
Length	Far too short or long (within 15 minutes)	Somewhat short or long (within 10 minutes)	Close to the time limit (within 5 minutes)
Facilitating Conversation	Little effort to guide discussion	Discussion promoted and kept on topic	Used guided questions to help students learn
Knowledge of Material	Poor command of material; unable to answer questions	Good familiarity with topic; able to answer questions	Excellent understanding of topic

NOTES: