|  |  |
| --- | --- |
| **Matthew Sofich**  Information Technology Support  WORK EXPERIENCE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Caretaker**, Damascus, Oregon 8/2020—Current  In home care of disabled family member  **Porter Electric,** Vancouver, Washington  *Electrical contractor offering Electrical and Low Voltage Solutions*  **Low Voltage Technician** 10/2017—8/2020   * Installed fire alarm wiring in mid-rise buildings and tested the circuits for quality assurance. * Pulled backbone and home run cabling including Cat 5 and 6, coaxial, and secure signal wiring to telecommunication rooms then landed them in devices in server racks and tested continuity. * I was the number one employee to make sure all projects were accurate and visually aesthetic for the inspectors and supervisors. * Programmed Fire Alarm Control Panels and assisted with Door King secure entry systems. * Data Communication course was my introduction to the OSI model, WI-FI, network topologies, and more. * Cordinated with Superintendents to fulfill punch lists and change orders. Maintained good relations even when high stress of deadlines were felt.   **Pacific Painting,** Dayton, Oregon  *Painting and remodeling contractor*  **Painter/Customer Relations** 03/2015—10/2017  Painted/remodeled apartments for rental companies, complete overhauls finished in one to two days.   * Maintained customer relations and sold services to prospective clients. Fullfilled in a professional and timely manner. * Scheduled projects and cordinated with staff and made it happen. * Always used my best efforts in all projects and made sure customers were happy and came back when they needed more projects completed.   VOLUNTEER  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Oregon Humane Society,** Portland, Oregon  *Education, adoption, training, spay and neuter*  **Volunteer/Customer Service** 06/2023—Current   * Work with the public to answer questions and provide expertise about OHS. * Trained with professional animal trainers and learned new skills. * Participated in all aspects of large fundraisers and events.   PREVIOUS EXPERIENCE  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Customer Service/Technician,** Jiffy Lube, Portland, Oregon 01/2013 - 08/2015  **Customer Service,** Fred Meyer, Portland, Oregon 09/2010 - 12/2012 | **CONTACT MS**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Damascus, Oregon  **(503) 710-6436**  **mattsofich@gmail.com**  **SKILLS/CERTIFICATIONS**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  •  **Customer Service**  • **Active Directory**  fundamentals  • Soft Skills Training  •  **Juniper/Junos OS**  **• Windows 10/11**  **• Azure** fundamentals  **• EVE-NG** network emulator  **• VMWare ESX-i**  **JNCIA Certification**  • Currently working on JNCIS  certification  *Software Tools:*  •  **PuTTY**  **• Wireshark**  **• WinSCP**  *Languages*:  • English (Native)  **EDUCATION**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Clackamas C College  General Studies  Data Communications  Oregon City, Oregon  09/2013- 06/2015  **OTHER ACTIVITIES**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  • Home Lab - **EVE-NG** on a VM on **VMWare ESX-i** host with virtual **Juniper** devices: vMX, vSRX, vEX, JunosEvolved, and a couple of physical Cisco router and switch  • Completed **Azure** Fundamentals, **Comptia A+**, **Network+**, Wireshark, and  **WI-FI** Online courses (CBT Nuggets, **MicroSoft**, ACI Learning) |