Matthew Whittle

💼 Work History

Fidelity Investments, Salt Lake City, UT

2017-08 - Current

Annuity Service Representative

- Worked as an XTRAC Admin improving office operations by automating procedures, creating new rule structures, and modifying existing processes
- Managed a Microsoft Access database, including troubleshooting, maintenance, updates and report generation as well as designed and delivered new applications
- Interacted with customers professionally as a case manager to provide solutions for requests that were not in good order

2015-08 - 2017-08

High Net Worth Representative

- Worked with a SCRUM team to improve a newly deployed application
- Led many team building activities to help improve the team culture

2014-12 - 2015-08

Financial Representative

- Conducted research to answer questions and handle issues using multiple systems and resources

🎓 Education

2019-04 - 2019-10

Web Development Certification

University of Utah - Salt Lake City, UT
Certification in Full Stack Web Development

2013-08 - 2015-05

Some College: Engineering (Pre-Engineering)

Utah Valley University - Orem, UT

🏆 Accomplishments

- Agile Course 2019-10
- Series 7 & 63 Licenses
- Life and Health Insurance License
- Eagle Scout Award
- Fluent in Spanish

👤 Contact

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🧩 Skills

Problem solving skills
Very Good

Agile processes
Very Good

Troubleshooting
Very Good

🖥 Software

HTML5
Excellent

CSS/Bootstrap
Excellent

JavaScript/jQuery
Good

React.js
Good

MySQL/MongoDB
Good

Node.js
Good

Express
Good

Git
Very Good