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| **Quality Control Checklist** |  |

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|  | Quality Check | **Pass/Fail** |
| 1 | Use appropriate encoding on SQL:  Default = UTF-8  Updated = Windows-1251 | Pass |
| 2 | Use appropriate format on SQL:  Default = CSV\_1\* | Pass |
| 3 | Check for number of rows:  Excel = 51290  SQL = 50290 | Fail |
| 4 | Edit format on SQL:  Default: CSV\_1\*  Updated = CSV | Pass |
| 5 | Edit escape character on SQL:  Default = ‘ ’ & “ ”, Duplicate  Updated = “ ”, Duplicate | Pass |
| 6 | Tick first row is headers option  Default = Not selected  Updated = Selected | Pass |
| 7 | Check for number of rows:  Excel = 51290  SQl = 51290 | Pass |
| 7 | Check for number of columns:  Excel = 24  SQL = 24 | Pass |
| 8 | Check for errors for data types:  SQL = No Errors | Pass |
|  | Check for Duplicates:  SQL = 0 | Pass |
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Changed format from CSV\_1\* to CSV. Removed quotation of single apostrophe to Escape duplicate for the formats and header format. Changed Encoding from UTF-8 to Windows-1251. Confirmed the number of rows matched with Selecting all of the data

Also selected the option of First row is a header