

# MATTHEW WILLIAMS

Seattle, WA

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Portfolio: <https://matwll.github.io/Portfolio-Website/>

## SUMMARY

[Summary section can use either bullet point format or paragraph format to sum up the title of the role you're seeking, accomplishments, relevant past experience, recognitions, and/or roles in projects built].

**Example:** Front-end web developer with a background in psychology. Trained at [school name] coding boot camp and earned a certificate in full-stack web development. Innovative problem-solver passionate about developing apps; focused on mobile-first design and development. Strengths in creativity, teamwork, and building projects from ideation to execution.

## TECHNICAL SKILLS

Group Technical skills into categories without bullet points or tables. See sample categories.

**Softwares/Platforms:**

**Software Languages:**

## PROJECTS

[Repeat this format for 3-4 projects that are ready to be employer-facing]

**Project Name | Link to GitHub | Link to Deployed Project** [always write out link address]

- Short summary of project (1-2 lines)
- Your core responsibilities in project (1-2 lines)
- Tools / languages used

## EXPERIENCE

**Title of your role as an Intern/Volunteer/Assistant/Employee**

Year – Year

**Company Name**

City, ST

Add a brief description here of your responsibilities; utilize transferable skills (e.g. communication, critical thinking) to correlate with the role of interest. Use past or present verbs to begin sentences (be consistent with verb tense for each role)

**Key Accomplishments:**

- If applicable, bullet-point 2-4 key value-adds, quantifiable achievements or metrics, or recognitions, i.e., awards, nominations, special assignments, leadership, praise, etc.

## EDUCATION [Current program should be listed first]

**Program Certificate:** University, City, ST  
graduation (add date)]

[In-progress or Anticipated

An [18-24] week intensive [program/degree] focused on gaining skills in [list clinical or technical skills]. Program Summary optional

**Degree or Certification:** School, City, ST  
Year – Year