



The welcome package for students

Welcome to the LS³. This document contains some information to get you started with your thesis. If you have any questions, please ask your supervisor.

If you have any suggestions for improving this welcome-package, please get in touch with Ishani Banerjee (ishani.banerjee@iws.uni-stuttgart.de)

Registration at Prüfungsamt

Before you can start with your scientific work, you have to register the work at the Prüfungsamt. Forms for UMW, BAU and SimTech can be found at:

<http://www.uni-stuttgart.de/pruefungsamt/formulare/anmeldung/>.

WAREM student have to register at the WAREM-Prüfungsamt.

Key and Coffee

Your supervisor will find you a desk. You will obtain a key for the building. Also, let the supervisor explain the coffee machine to you. Your supervisor will pay for your first coffee.

Evaluation scheme and goals

We use an evaluation scheme to find your final grade. To make this procedure transparent to you, this scheme is included in the welcome-package (in the folder `evaluation_scheme`). Read through it. If any criteria are not clear to you, ask your supervisor.

In the upper part of the evaluation scheme, the goals of your work will be recorded. This is the most important part of the evaluation scheme. At the beginning of your work, your examiner, your supervisor and you will come together to agree on these goals. These are meant as an orientation for you: If you attain all of the goals, then you are a candidate for a 1.0 grade. The goals can only be changed later, if everyone (examiner, supervisor and you) agree.

Mini-Milestone Presentation

After 4-8 weeks, you are expected to give a small presentation about your topic, the so called mini-milestone presentation. The purpose of this presentation is to check whether the work plan is realistic, so that your supervisor and you can correct the work plan if necessary.

The mini-milestone is held in front of the work group. It should be at most 10 minutes long and the slides don't need to be perfectly polished. Do not invest too much time into the preparation of this presentation. It is enough, if you (1) introduce/motivate your topic (2) formulate the goal of the work (3) present the work plan and (4) - if applicable - present preliminary results.

Zeroth Version of the Thesis

You may hand in a zeroth version of your thesis. This give your supervisor the opportunity to give feedback about the structure of the work, the writing style etc... You may hand in the zeroth version either as a whole or chapter-by-chapter.

Templates

In this welcome-packge you find templates for the thesis and for presentations. We highly suggest using the templates.

Submission and End

Your work is done if you have submitted your thesis and given a presentation about the work. The exact number of copies to submit and the duration of the presentation are regulated by the Prüfungsordnung.

Don't forget to return the key and to pay your coffee bill.

Archive

We keep a digital archive of all the studens' theses. Please hand in the following material at the end:

- pdf-version of your thesis
- the code your wrote for the thesis. Ideally, we are able to reproduce all of your results using this code.

Right from the start, it is a good idea to keep in mind that we will archive your code as well. Make sure it is readable and executable by others. Also, it is a good idea to use a version control system (e.g. git).