

**Order Sheet** For :

For :

PIC : Riani Kurniati

Code	Item No	Description	Unit Price	Qty	Amount (Rp)	Delivery
					Before VAT	
					10 %	VAT
Total						
Discount		%		Dealer 1's		Dealer 2's
						Retailer's Consumer's
Delivery	1.		ex W/house(P/C/D)	2.		Franco(P/D)
Payment	1.		COD	2.		Prepaid
	5.	Within		days after	5a.	SJ/Inv/FP/Tender
By 1)		Cash		2)		Check
	by			by		
				3)		Transfer
				by		
						Freight charge:
						Free/TO/LF/RP/PT
						for the Month/Week(M/W)
						Giro

Remark :
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Document required		Prepared by	Approved by	
	Copies of invoice	Marketing	(Prior)	(Post)
	Copies of Purchase Order Sheet			
2	Copies of Surat Jalan			
	Copies of Faktur Pajak			

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	Copies of Purchase Order Sheet
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Marketing	(Prior)	(Post)

Marketing	(Prior)	(Post)

Approved by	
(Prior)	(Post)

(Prior)	(Post)

(Post)	