✅ CS 534 Phase 1 - Project Proposal Checklist

📁 Submission Package

- ☐ Submit a **ZIP file** containing:
    - ☐ PDF of written proposal (max 6 pages, single-spaced, Times New Roman 10 pt, 1" margin)
    - ☐ Video **link only** (NOT the video file)
    - ☐ Presentation slides (PowerPoint or PDF)

✍️ Written Proposal Document (7 Points)

🔹 Common to Option 1 & Option 2

- ☐ Project Title, Team Members' Names and Photos, and Degree Programs (0.5 pt)

🔸 Option 1 – State-of-the-Art (SOTA) AI Project

- ☐ **Background and Motivation**
    - ○ 1 paragraph with examples, statistics, and citations (1 pt)
- ☐ **SOTA Methods**
    - ○ At least 3 (or 4 if 4 members), from 2020–present with citations
    - ○ Explain advantages and how they address the problem (2 pts)
- ☐ **Evaluation Plan**
    - ○ Describe performance metrics, datasets, and experimental setup (1 pt)
- ☐ **Team Contributions Table** (1 pt)
- ☐ **Gantt Chart**
    - ○ Week-by-week schedule of tasks (0.5 pt)
- ☐ **References Section**
    - ○ 10+ scholarly papers (2020–present) using APA style
    - ○ Include relevant tools/resources (1 pt)

🎥 Presentation Video & Slides (3 Points)

- ☐ **Slides**
    - ☐ Project title, member photos, and degree programs on first slide
    - ☐ Cover all written content with visual clarity
- ☐ **Presentation Video**
    - ☐ Minimum 10 minutes long
    - ☐ All members speak and appear on camera

- [ ] Clearly explain project scope, methods, evaluation, and timeline
- [ ] Submit **video link only**