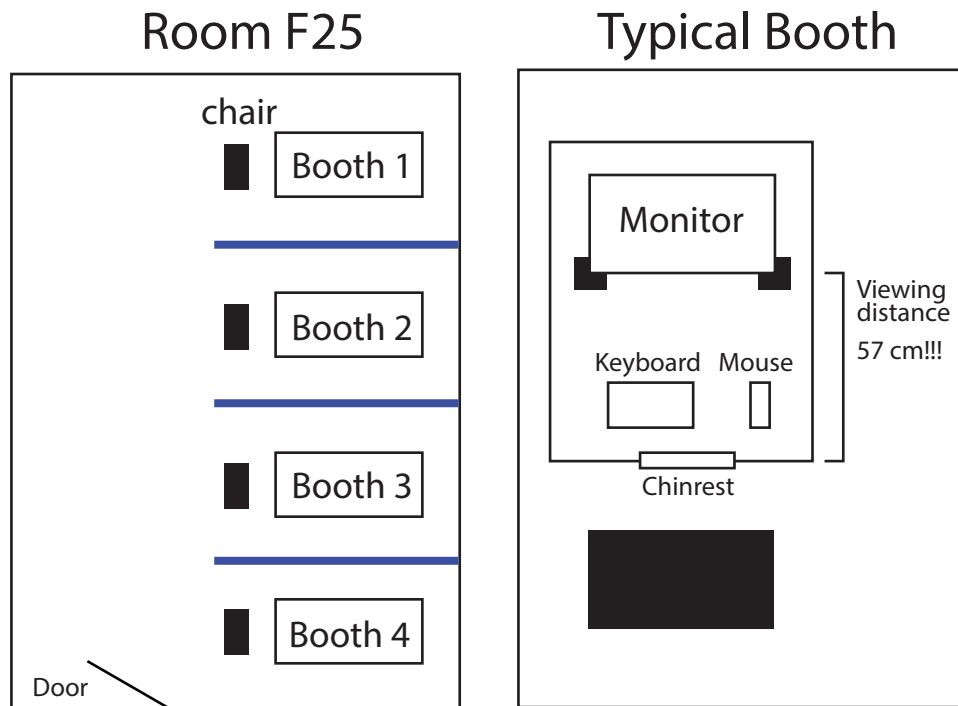


Laboratory Instructions

Hello,
if you are reading this document it is because you have been invited to the Google Calendar of the ManassiLab. Congrats! 😊

Lab Map (Room 25, William Guild Building):



Left panel. This is the lab. Please be note that the experimental booths go from 1 to 4.

Right panel. Be careful with viewing distance! It is important to keep a distance from chinrest to monitor of 57 cm.
This means you cannot move monitor or mac for any reason.

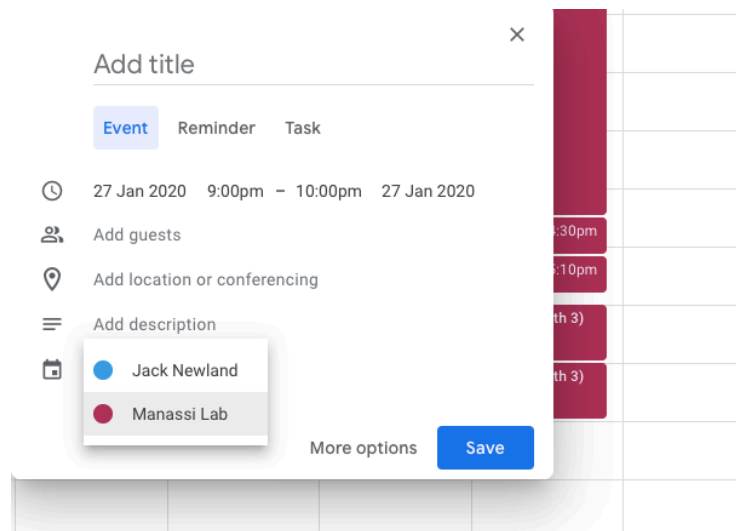
As the equipment is limited, you will have to share the booth with some other students/PhD students/postdocs. It is then important that you reserve the room in advance so that there is no overlap. This is what a shared Google Calendar is for.

Some rules and tips for Google Calendar and Lab:

When you add your slot to Google Calendar, please make sure you mention (1) your name and (2) the booth you are using. There are 4 booths, they are called booth 1,2,3,4 starting from the very end of the corridor (which means the closest one to the door is Booth 1).

When you add your slot, make sure that you are selecting the MANASSILAB calendar, otherwise you will be the only one able to see it! This is a common mistake, and there is a quick way to notice: if you slot has a different color from all the other lab reservations, it

means you are using the wrong calendar. In that case, it is important that when you make the actual reservation you click on the “ManassiLab” calendar.



Very common mistake: Create an event with your Google Calendar (Jack’s calendar) and not ManassiLab Calendar. As you can see there is a difference in color, so pay attention to it!

No overlap is permitted, even if you have experiments in different booths. It is important not to have two subjects at the same time in the room. The only exception is

- (1) if you have to test yourself
- (2) fix some parts of the exp
- (3) download some data.

In all these three cases you can go to the lab, but please make sure you are not disturbing other subjects (i.e. stay as silent as possible).

Please do not hesitate to write me in case you think there are overlap, the room is too noisy or you may have other problems.

Mauro