

REGIONAL SOLID WASTE OPERATIONS MANAGER

Summary

Dedicated Operations Manager and effective leader who excels at using proven methods and cutting-edge technology to successfully cut costs, streamline operations and increase productivity.

Highlights

- Strategic planning
- Procedure development
- Analytical
- Team building
- Process improvement strategies
- Government relations
- Knowledge of environmental regulations
- Inventory control
- Systems implementation
- Productivity improvement specialist
- Dedicated
- Flexible
- Public relations

Accomplishments

- Promoted from Installation Coordinator to Regional Operations Manager within 5 years of employment.
- Drafted a Solid Waste Management Plan for Navy Region Recycling Program outlining greenhouse gas reduction targets and a project road map.
- Directed successful retrofitting projects across different departments.
- Directed the successful effort to implement a food waste recycling program at some Navy galleys in the Navy Region Southwest.

Experience

Navy Region Southwest Sustainable Solid Waste Program City , STATE Regional Solid Waste Operations Manager 02/2011 to Current

- Provide leadership, development, implementation, and management of solid waste compliance issues, policies, regulations, contracting, and procedures to institutionalize sustainable solid waste practices throughout Navy Region Southwest (NRSW) area of responsibility.
- Develop concepts of operation, including analysis of business practices, budget planning and waste stream analysis throughout NRSW.
- Develop and maintain tracking and reporting systems; this includes managing metrics to Department of Defense, Department of Navy, and state and local standards.
- Support the Fleet in complying with solid waste laws and regulations and establish corrective measures for identified deficiencies and work with applicable personnel to ensure measures are enacted.
- Collaborated with senior leadership team to promote recycling and energy efficiency within the company.
- Researched new technologies and methods to provide recycling recommendations to the Navy Region Southwest.
- Provide training necessary to personnel to comply with laws and regulation associated with solid waste including the submission of reports.
- Work with Military, Navy personnel, contractors, City staff and government environmental leaders to develop and implement better environmental practices throughout the Navy Bases.
- Develop and implement management strategies and operational procedures to ensure Navy activities comply with solid waste regulations.
- Oversee source reduction and pollution prevention of solid waste that includes waste stream analysis/surveys for the purpose of identifying valuable resources being lost in the waste stream.
- Build up management strategic plans, programs and goals for sustainable alternatives.
- Established recycling partnerships with Navy Commands and oversaw their compliance with Navy policy and local/state regulations.
- Served as an auditor for several Environmental Management System (EMS) Audits for the Solid Waste media throughout naval installations in the Navy Region Southwest.
- Developed and implemented a sales mechanism to sell recyclable material that resulted in profit to the Navy.
- Oversee online marketing operations to promote the program through publicity campaigns, public affairs announcements, and newspaper articles.

Navy Region Southwest Sustainable Solid Waste Program City , STATE Installation Solid Waste Coordinator 01/2006 to 02/2011

- Responsible for the management, administration and technical direction of the Navy Region Southwest (NRSW) Sustainable Solid Waste Program and Recycling Program at Naval Base Coronado (NBC).
- Liable for insuring compliance with federal, state, and local environmental laws, regulations, documentation and reporting requirements, lawmaking and rulemaking processes, and pertinent Department of Defense and Naval instructions and policies, to plan, implement and monitor the overall performance of the Solid Waste and Recycling Program at NBC.
- Oversee and coordinated the operations of the Naval Air Station North Island (NASNI) and Naval Amphibious Base (NAB) recycling centers and collection locations.
- Assisted in the quarterly inspection and methane monitoring of the San Clemente Island (SCI) Landfill, providing technical and mission advice during County inspection process.
- Responsible for the welfare, training and workload of several employees. Subordinated personnel performing duties that pick up and deliver recycling materials, sort recyclables, and operate equipment such as trucks and forklifts.
- Provided directions and guidance to all personnel concerning assignments and schedules required to accomplish activities.
- Monitored driver and labor time and attendance, minimizing overtime and ensuring that drivers do not exceed limits established by the regulatory agencies. Kept staff advised of regulations and policy changes. Prepared action request forms, reports, annual performance evaluations, recommend performance awards, discipline and/or overtime requirements.

- Selected personnel for recruitment, reassignment, promotion, interviewing and selecting employees for vacant positions. Acquired and coordinated temporary workers assigned to assist on daily operations. Ensured that drivers comply with physicals, and training required by regulatory agencies.
- Conducted, plan and monitored field operations throughout the Navy base to maximize the recycling program efficiencies and to ensure customers were serviced per the organization mission. Reviewed weekly demand / volume for routes, determined potential gains from re-routing, and recommended re-routes to the dispatcher.
- Coordinated and planned focus groups sessions with regional managers to evaluate program operations for quality and quantity of work, effectiveness of service to determine customer attitudes toward our service, and resolve employee relations and labor relation issues. Help with short and long range goals for the site program.
- Performed day-to-day contract monitoring and surveillance of NBC's refuse contract and as necessary identified essential changes to the refuse contract by submitting customer request forms or request to customers for additional. Conducted site visits to customers and customer sites to evaluate and resolve safety issues, seeking service alternatives where appropriate.
- Promoted the program through publicity campaigns, public affairs announcements, and newspaper articles and social media.
- Served as a technical expert, provide information, coordination, and oversight between military, civilian and contractors, pertaining to the Solid Waste Program and the NBC's refuse contract, furnishing technical suggestions and advice to the tenant activities, customers, and contractors for disposal, management and recycling of materials.
- Gathered and organized wide-range of data, submitted monthly records and reports to region managers and regulatory agencies as required.

Education

Degree on Environmental Science : Environmental Law Southwestern College , City , State , USA

â–Certificate of achievement in Environmental Management in progress

High School Diploma 2001 Sweetwater Highschool , City , State , USA

Skills

- Personnel and Program Management
- Ability to plan a coordinate support for assigned program or project
- Coordinate and Review planned work programs, schedules and other planning data
- Skilled on personal contacts with professional persons