

BATTALION OPERATIONS SERGEANT SENIOR OPERATIONS MANAGER

Professional Profile

Equipment Maintenance Trend Analysis Cargo/HAZMAT Transportation Operations Acquisition and equipment Procurement GCSS-Army
Certified Personnel Management Government Policy

Qualifications

- Logistics Management
- Fast-paced, strategic thinker with an account of superior performance in directing multi-faceted teams, training strategies for long-term performance improvement and enhancing organizational effectiveness through the right use of human resources. Experience and qualifications are based on a 26 years of military career focused on leadership, logistic operations, supply-chain management, resource management, installation management, enterprise management, training & development of personnel, joint services & special operations logistics. Responsible for an efficient quality assurance system while sustaining Left Behind Equipment that was maintained by civilian contractors. Vast experience in managing multiple projects effectively, including preparation, edit, and processes issues while maintaining control and accountability of classified shop stock. Managed transaction files while developing requirements to establish and maintain inventory levels in accordance with approved unit stock plans. Ensured customer satisfaction was present while processing all Electronic Requisitions in accordance with established unit guidelines. S.O.L.E. Demonstrated Senior Logistician since 2015.
- Cleared for top secret information and granted access to sensitive compartmented information by a central adjudication facility (CAF), based on a single scope background investigation (SSBI) completed since 10 April 2013
- SUMMARY OF QUALIFICATIONS
- Coordinate and Evaluate Logistical Systems
- Material Readiness Review
- Monitor Organizational and Contractor Compliance
- Planning and Managing Life Cycle Logistic Support
- Budget Analysis & Compliance
- Operations Planning
- MS Office (Word, Excel, Power Point)

Experience

01/2012 to 01/2016

Urbandale , IA

- Ground Readiness Branch NCOIC (Ground Readiness and Logistics Manager) at United States Army, Special Operations Aviation Command (ARSOAC) Served as the Ground Readiness NCOIC for the United States Army Special Operations Aviation Command G-4 ensuring the operability, storage, and accountability for 312 military vehicles, supplies and equipment valued in excess of \$14 million.
- Managed the ordering, storage and receipt of over \$1.5 million in regular and sensitive repair parts, and through strategic management of ordering saved the government over \$500,000 in unnecessary purchases.
- Monitored organizational and contractor management after leading the study, procurement and acquisition of special equipment that increased the unit mission capability by 10%.
- Established and managed monthly budgets based on past and present projections, and executed strict management to ensure resources were available for the budgeted of more than \$100,000 within the directorate.

01/2010 to 01/2012

Battalion Operations Sergeant Senior Operations Manager United States Army 1/4 City , STATE

- Served as the Battalion Operations Sergeant for a Special Troop Battalion supporting and supervising over 4,190 personnel comprised of six different companies with a focus on logistics, supply, training, finance, and human resources.
- Maintained accountability for facilities, equipment and supplies valued in excess of \$50 million without violation or loss, and reduced costs by more than \$750,000 through strategic management of budgets, initiative and operating costs while serving as a FOB Deputy Mayor in Afghanistan, working side by side supporting the LOGCAP initiative.
- Conducted independent risk assessments to ensure all training and operations were conducted safely and in accordance with Army Regulations and occupational health safety program principles with 0 injuries.
- Evaluated cover processes, procedures, functional operations and management functions of operations for supply contracting services and products to ensure compliance with government regulations and standards for 20 different organizations with more than 2000 individuals.

01/2008 to 01/2010

Fleet Logistics Manager United States Army 1/4 City , STATE

- Planned, coordinated and managed the maintenance and operational readiness of over 1,500 equipment items valued in excess of \$45 million, as well as provided guidance, development, and supervision for over 54 personnel conducting daily operations.
- Analyzed operational plans for feasibility, technical accuracy, and proper integration of resources through out the entire Battalion to ensure a high level of success while maintaining an overall 96% operational readiness rate superposing the Department of the Army required 90% rate.
- Monitored and identified all gaps in operational plans as well as current operations ensuring all deficiencies were corrected before they had a chance to manifest as strategic problems resulting in a 30% increase in productivity and readiness.
- Coordinated and facilitated specialize training on a newly fielded hydraulic hose fabrication equipment for more than 15 personnel from various unit's through out the entire Brigade enhancing capabilities and while ensuring minimum down time for more than 1,500 pieces of equipment.

01/2005 to 01/2008

Battalion Senior Maintenance Supervisor Fleet Maintenance Manager United States Army i¼ City

- Performed material coordination duties for special programs, including maintenance and production objectives for over 108 pieces of sensitive equipment valued in excess of \$1.2 million.
- Awarded the Commanders Award for Logistics Excellence for eight consecutive months while managing to maintain a 95% fleet readiness rate.
- Consistently consulted as a Subject Matter Expert for Maintenance and Logistic Management issues by senior and subordinate personnel due to extensive experience, training and a history of excellence in analyzing, identifying, and rectifying challenges that would otherwise hinder the unit capabilities.

Education

Bachelors : Transportation and Logistics Management American Public University i¼ City , State Transportation and Logistics Management 2015

Associates : General Studies General Studies

Certifications

) GCSS-Army Equipment Record Parts Certification, S.O.L.E. Demonstrated Senior Logistician, Equal Employment Opportunity Counselor Course, Unmanned Aircraft System Unit Commander-Staff Officer, Operational Contract Support, Logistics Course, Battle Staff, Technical Transportation of Hazardous Materials, Sexual Harassment/Assault Response and Prevention (SHARP)

Skills

Army, Budget Analysis, budgets, Counselor, customer satisfaction, directing, edit, Fast, finance, focus, functional, government, government regulations, human resources, maintain inventory, leadership, Logistics, Logistics Management, Logistics Manager, Managing, Materials, access, Excel, MS Office, Power Point, 2000, Word, enterprise, occupational health, Organizational, personnel, processes, procurement, quality assurance, safety, strategic, strategic management, supervising, supervision, supply-chain management, Transportation