SR. BUSINESS ANALYST

Summary

7 years of IT and Management experience in Software Development Life Cycle (SDLC) working as Business System Analyst, Gathering, Documentation and Project Management Skills. Experienced in determining cost of operations by establishing standard costs, and collecting operational data. Strong analytical background and understanding of concepts related to corporate finance. Proficient in preparing financial models and financial valuations to analyze investment scenarios. Detailed understanding of capital structure, liquidity analysis, & financial statements. Practical experience designing financial models, deciding KPIs and further analyze large amount of data. Strong data analysis skills including ability to work with large data sets, finding patterns, identifying root causes, drawing conclusions and summarizing in a concise presentation to various audiences. Expertise in analyzing business and technical specifications, understanding business and technical requirements and preparing documents Creative and aggressive self-starter with integrative thinking skills, capable of forming and maintaining positive and productive working relationships in internal, external, independent, and team environments. Strong business analysis skills and an understanding of the software development life cycle (SDLC). Designed the business requirement collection approach based on the project scope and SDLC Methodology. Elicited, Analyzed, Documented and Validated business requirements. Possess strong documentation skill and knowledge sharing among Team. Ability to motivate people, instill accountability and achieve results. Experienced in working independently as well as in a team. Excellent interpersonal and communication skills with an ability to build professional relationships with peers and superiors, and work comfortably with both business and technical professionals. Highly experienced in creating the requirements Artifacts, Business Requirement Document (BRD), System Requirements Specifications Document (SRS), Use-cases, Functional Requirements Document (FRD), Technical Requirements Document (TRD) and Change Requests Planning (CRP) Have demonstrated sound business judgments and decisiveness in a variety of responsible and challenging assignments. Designed and developed use cases, Activity Diagrams, Sequence Diagrams using UML and Business Process Modeling. Supported the project team in analyzing and interpreting business needs, requirements and also provided the information supplied by various departments. Ability to collaborate with external and internal teams in business and technical areas to deliver Optimal Business Process Solutions in line with corporate priorities using Waterfall and Agile/Scrum methodologies. Experience identifying and implementing sustainable "best practice" solutions and procedures Self-motivated, friendly team player and a quick learner with excellent presentation skills. Excellent oral and written communication skills with ability to communicate with all levels of management and team members

Highlights

- Oracle 11i, OBIEE, UML, SAP, SPSS, Microsoft Office, Windows, Access, Hyperion, HTML, pidoco, Use case, Activity diagram, MS Visio

- 7 years of IT and Management experience in Software Development Life Cycle (SDLC) working as Business System Analyst, Gathering, Documentation and Project Management Skills.

Experience

Sr. Business Analyst
January 2015 to April 2016 Leidos Holdings Inc. ï¼ Brooksville , FL

- Interacted/worked with Product owners (the Business), Product Development Managers (PDM), Business Owners, Quality Assurance (QA), Architects and Web Developers at various stages and cycles on the development of features from the user stories.
- Interact/work with client inquiries and emerging issues, including regulations, industry practices, and new requirements.
- Gathered business requirements and translated it into functional requirements.
- Managed backlog, facilitated meetings within an agile rapid development team.
- Created and analyzed future state flow, process flows, workflow and UML diagrams using MS Visio by interviewing various SMEs and taking feedback from IT solution architects.
- Created the future state screen shots in Power Point to represent to the business client for final validation and signoff.
- Depicted User Requirements, Change Management, and Dependencies between other assignments within the project as well as other applications interacting with the assigned application and possible risks.
- Created Use Cases, Use Case Diagrams and Process Flow diagrams using Microsoft Visio to support software development projects and verifies the accuracy of the specified business processes.
- Maintained and updated the Project Plan (Project Timeline) using Microsoft Project to check if the project is going as planned and/or making any changes depending upon the circumstances.
- Gathered and documented UX/UI (visual) requirements (using Microsoft Excel and PowerPoint), created simple UX designs and UI wireframes.
- Also gathered and documented Functional and Non Functional requirements in Business Technical Requirement Document.
- Participated in the development and preparation of the Test Plan with the testing team as well as ensuring testability, reliability, usability, maintainability and performance of the application.
- Participate in Oracle upgrade meetings and suggest ideas for improvement.
- Assist in executing different business decisions and discuss innovative ideas for implementation.
- Design various financial reports for consolidation and to determine key numerical Work with Project Manager to define potential risks and limitations of the project, driven from business objective Assist the team with ad-hoc reporting as a when needed.
- Environment: Oracle PeopleSoft 11i, Hyperion, OBIEE, Microsoft office, access MS Office, MS Visio, SharePoint, Use Case, Process Flows, UML, UI/UX.

Business Analyst
June 2013 to December 2014 Marsh & Mclennan Companies, Inc. ï¼ Augusta , GA

- Responsibilities Developed the business and functional requirements specification that describes and prioritizes the requirements.

- Conducted JAD sessions for communicating with stakeholders and project directors.
- Interacted extensively with customers and UI designers to determine ways to improve the UI feel and the user experience.
- Created defect reports for current and previous releases and discussed further with the developers to update them about the defects found in the application.
- Create functional requirements in use cases.
- Coordinate requirements walk-through and sign-offs, verifying with user representatives/stakeholders that use cases and process models accurately portray specific business needs Worked in conjunction with the PMs to prioritize the backlog to incorporate new feature development and defect resolution.
- Participated and often facilitated various Agile ceremonies including daily standups, triage meetings, internal and customer demos and retrospectives.
- Developed and maintained Requirement Traceability Matrix (RTM) to ensure that all the requirements are covered by the test cases.
- Performed extensive requirement analysis including data analysis and gap analysis.
- Performed end to end testing to validate requirements through gap analysis, identification of test scenarios, test case preparation, and test case execution, maintaining daily test reports, defect logging and tracking.
- Participated in walk-through, peer reviews and defect report meetings periodically.
- Prepare reports to ensure the feasibility for operational purposes and account for underlying financial/operational risks.
- Participate in PeopleSoft test upgrades and test different scenarios.
- Produce ad-hoc position management reports for department users.
- Environment: Oracle PeopleSoft, Microsoft office, Hyperion, Access, MS Office and Communicator, MS Visio, SharePoint (CMS tool), JAD Use Case, Process Flows, UML, UI/UX.

Business Analyst
October 2012 to May 2013 Marsh & Mclennan Companies, Inc. ï¼ Carrollton , GA

- Gathered requirements by interviewing the various business units involved and created Business Requirement Document (BRD).
- Conducted thorough questioning to understand and record the requirements as user stories and created visual models that can be reviewed and understood by both business and technical personnel.
- Designed and developed Simulations using iRise & use cases, activity diagrams, sequence diagrams, and OOD using UML so that developers and other stakeholders can understand the business process.
- Performed SWOT and Risk Analysis with the team to Identify and estimate the scope of the major design, development and deployment of the application.
- Modeling the as-is system and doing the complete gap analysis for the existing system in order to map it to the to-be system.
- Analyzed existing systems back logs and dependencies, and revised them as needed.
- Established a business analysis methodology around the RUP (Rational Unified Process).
- Assisted in building a business analysis process model using Visio.
- Created Test Scripts as part of UAT to ensure high quality release.
- Implemented ACTIMIZE Anti-Money Laundering (AML) system to monitor suspicious transactions and enhance regulatory compliance.
- Researched and analyzed operational procedures and methods and recommended changes for improvement-with an emphasis on automation and efficiency.
- Performed trouble shooting in various stages throughout the project.
- Collaborated with the Project Manager to organize training material and write user manuals.
- Environment: Oracle PeopleSoft, Microsoft office, SPSS, MS Visio, SharePoint, ACTIMIZE, UAT, Use Case, UML, UI/UX.

Business Analyst
March 2011 to August 2012 Marsh & Mclennan Companies, Inc. ï¼ Charleston , SC

- Responsibilities Analyzed and reviewed the current system, identified the process flaws; developed and implemented streamlined processes.
- Identified customer requirements; developed functional specifications using class/sequence/dataflow diagrams, and Use cases, conducted walkthrough meetings.
- Translated users perspectives into requirements specification and relayed information back to other stakeholders Managed requirements traceability information and tracked requirements status throughout the project.
- Performed gap analysis of various processes used within the organization for implementing Rational Unified Process (RUP).
- Analyzed business requirements and segregated them into Use Cases and activity diagrams using Rational Rose according to UML methodology thus defining the Data Process Models.
- Interacted with the developers on resolving the reported bugs and various technical issues.
- Participated in GUI and functionality testing on behalf of end users and stakeholders.
- Conducted and participated in UAT to get users and stakeholders' acceptance.
- Environment: Oracle PeopleSoft, Microsoft office, Pidoco, Use Case, UML, UI/UX.

Business Analyst
January 2009 to February 2011 Marsh & Mclennan Companies, Inc. ï¼ Cincinnati , OH

- Responsibilities Analyzed and modeled the business domain to create a complete picture of work-flows and technical requirements fulfilled by existing and proposed software.
- Define the business problem and primary objectives of new projects.
- Identify and validate the key business requirements.

- Studied and assessed the clients systems and business processes.
- Developed project plans and managed scope.
- Assisted in building a business analysis process model using Visio.
- Linked business processes to organizational objectives, performed critical path analysis, and identified opportunities for business process improvement.
- Communicated extensively with the clients and with different levels of management to identify requirements, use cases and to develop functional specifications.
- Monitored client expectations and conducted user interviews.
- Performed requirement analysis, went through all the use cases and workflows.
- Modeled the 'as-is system' and performed complete gap analysis for the existing system in order to map it to the 'to-be system'.
- Designed and developed Use Cases, Activity diagrams, and Sequence diagrams using UML.
- Functioned as the primary liaison between the business line, operations, and the technical areas throughout the project cycle.
- Environment: Microsoft office, Access Professional certifications: Financial Modeling Certified.

Education
Master of Business Administration : Finance , 2009 IES MCRC ï¼ City , State , INDIA

Finance

Bachelor of Chemical Engineering : CHEMICAL ENGINEERING University Institute of Chemical technology ï¼ City , State , INDAI
Skills

ad, Agile, automation, business analysis, business process, business processes, business process improvement, Change Management, CMS, client, clients, data analysis, features, financial, Financial Modeling, financial reports, Functional, GUI, UX, Hyperion, regulatory compliance, logging, meetings, Access, Microsoft Excel, Money, Microsoft office, MS Office, PowerPoint, Power Point, Microsoft Project, SharePoint, Microsoft Visio, Modeling, Communicator, OOD, Oracle, organizational, PDM, PeopleSoft, personnel, processes, Product Development, project plans, quality, QA, Quality Assurance, Rational Rose, reporting, Requirement, Risk Analysis, RUP, Rational Unified Process, Scripts, software development, specification, SPSS, stories, user manuals, training material, triage, trouble shooting, UML, upgrades, upgrade, validation, Visio, workflow