

BUSINESS ANALYST

Summary

- Highly motivated Risk Management professional with more than 13 yrs. of Governance, Risk and Compliance (GRC), Product Management as well as Project Management experience in a large scale, global financial services organization Subject Matter Expert in Compliance / AML Risk Management, Operational Risk Management, Risk Systems Processes, Project Management, Business Strategy, Governance, Risk and Compliance (GRC) Frameworks
- Strong analytical and communication skills with organized ability to multi-task and meet project deadlines
- Energetic self-starter with excellent team development, conflict resolution and negotiation skills

Highlights

- Organizational Strategy
- Business Process Design
- Product Management
- Project Management
- Risk Management
- Information Security Systems
- Governance, Risk and Compliance
- Vendor Risk Management

Experience

Business Analyst 05/2015 to Current One80 Intermediaries Columbus , OH

- Designed the end to end enterprise wide Vendor Risk Management process and Prevalent Vendor Risk Management vendor tool for execution of this process.
- Designed the end to end enterprise wide ITGRC process and the Metric Stream vendor tool for execution of this process.
- Demonstrated leadership skills and the ability to engage with all management levels of IT Security as well as the other groups across the organization such as Legal, Procurement and the business for socialization and adoption of these processes within the organization
- Managed the entire SDLC for the GRC and the VRM tools including gathering product requirements, development guidance, UAT, Training and Go-Live
- Managed effective vendor relationships, negotiated and implemented new projects to expand scope of engagement.
- Gained in-depth understanding of Emblem Health's products and services as well as knowledge of the various aspects of Risk Management including but not limited to IT Security Risk and Vendor Risk.

Senior Vice President 09/2012 to 04/2015 Acosta, Inc. Duluth , GA

- Managed planning to execution of the key Compliance and Federal Consent order projects such as enhancement of the Enterprise Wide AML and Compliance Risk Assessments (including the Anti-Bribery & Corruption and OFAC/Sanctions Risk Assessments) and design of the New Product Approval (NPA) process and system across Citi's multiple regions, products, and risk disciplines.
- Project Office Lead for building and performing global roll out of an automated and workflow based New Product Approval (NPA) System aligned to the objectives of Citi's Global Compliance/AML organization
- Defined opportunities to utilize metrics to quantify AML risk across various products and geographies in collaboration with the Global Compliance Metrics teams
- Demonstrated leadership skills and the ability to engage with all management levels of Global Compliance Risk Management, Risk System & Technology as well as the business during all phases of the projects
- Delivered results to the senior management and led / engage compliance advisory members in discussion regarding business impact and plans to address areas of concern
- Conducted interviews with Citi's senior leadership and business users to collect information on compliance business processes and user requirements in order to enhance the existing Risk Management tools and technologies.
- Performed vendor selection and cost and benefit analysis for the launch of the automated global compliance Risk Management tool
- Managed internal product assurance testing cycles, including test plan creation and led co-ordination of user acceptance testing (UAT) for more than 100 users concurrently
- Demonstrated strong risk and issue identification and creative practical problem solving techniques.

Business Consultant - Citi 01/2009 to 09/2012 Vistra Ma , MA

- Designed and launched the global roll out of the enterprise wide Managers Control Assessment (MCA) tool to measure and manage organization's operational risk across global processes, risks and controls Working Group lead for design, development and enhancement of the globally implemented Risk and Control Self-Assessment Product (Catalyst RCSA) and the Regulatory Control Matrix (RCM) systems aligned with the Strategic Objectives for the organization Supervised product technology teams by reviewing the product functional requirements, providing direction, establishing goals and projecting outcomes for product implementation and addressing business risk challenges Created and maintained an extensive database of the product enhancements requested by the global businesses and communicated results with recommendations to senior management Designed the strategic roadmap for compliance and control systems integration by performing an in-depth analysis of the in-house organizational risk management tools in order to save millions of dollars to the organization.

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Senior Consultant 08/2004 to 08/2008 One80 Intermediaries Clearwater , FL

- Engaged with the Deloitte senior and executive management for developing and enhancing industry specific GRC frameworks, information security architecture used for executive panel discussions including global financial institutions Developed multimillion dollar client IT risk assessment proposals, evaluation of existing business strategies, future risk roadmaps recommending IT risk mitigating and implementation of solutions within areas of governance, data privacy and protection, data loss prevention, program management, risk management, risk reporting and operations management
- Designed a comprehensive Information Security program framework consisting of more than 48 Information Security (IS) domains to evaluate an organization's current security posture in relation to industry best practices
- Developed a Data Protection and Data Loss Prevention Overview Strategy to help protect, control and audit sensitive data and its usage
- Conducted global knowledge transfer sessions via online training, workshops and webinars to conduct walk through for the application feeds integration process flow and methods of performing the semi-annual entitlement reviews Managed current state of Developers Access to Production (DAP) and its development lifecycle (SDLC) to identify common compliance issues, defining compensating control enhancements and requirements for DAP automation tools Demonstrated advanced business writing skills by developing documentation such as "Program Charters", "Project Plans", "Statement of Work", "Project Financials", "Process Control Manuals", "Risk Matrices", "Narratives for technology platforms", "Global Entitlement Management Standards", "Application Integration Guidelines", "Business Requirement Documentation (BRD's)", "Functional Requirement Documentation (FRD's)", "Policy Assessment Guidelines", "Executive Presentations for High Level Program Overview", "Executive Roadmaps", "Information Security Frameworks", "Global Training Materials and Guidelines for Project Managers" and many others during the course of each client project initiative.

Business Analyst 04/2004 to 08/2004 One80 Intermediaries Philadelphia , PA

- Performed annual wireless network security risk assessments to assess business risks and therefore develop a secure and efficient wireless network topology.
- Performed detailed vendor cost-benefit analysis to support and enhance the existing wireless security framework for the organization.

Business Analyst 09/2002 to 04/2004 AT&T Professional Services City , STATE

- Developed, produced and enhanced risk reports for all business units. Performed a detailed review of the network infrastructure including local, long distance, DSL, ATM, frame relay and perform LAN/ WAN security assessments large financial service organizations

Education

Master of Science : Telecommunications Management 2003 Stevens Institute of Technology City , State

Bachelor of Science : Electronics Engineering 2001 Nirma Institute of Technology State , India

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Accomplishments: "Outstanding Performance" Award by Deloitte, LLP in 2005, 2006 and 2007

"Certificate of Appreciation" by Citigroup for 5 yrs. of consecutive excellence in performance. Formally recognized for excellence in project and program management within Citi's Global Project Strategy Office group

Skills

Business Analyst, Business Processes, Business writing, Strong interpersonal skills, Information Security, Leadership skills, Executive Presentations, Problem solving, Process Control and design, Program management and Design of Project Plans, Relationship Management, Design of Reporting Tools, Risk assessment and Management, SDLC, Strategic planning, Systems integration, Vendor Risk Management