

PRODUCT OWNER / MANAGER OF SOFTWARE APPLICATIONS

Executive Summary

Experienced Project Manager committed to maintaining cutting edge technical skills and up-to-date industry knowledge. Proven ability to turn around under-performing programs to create highly profitable programs through marketing, training and partner relationships. I am very highly motivated with more than 5 years in project management in the Investment industry. I offer an in-depth understanding of project Lifecycle and project development methodologies. Some of my experience was directing projects valued at \$1.5 million to \$3 million. I work well with people at all levels of the organization, including with stakeholders, customers and outside vendors.

Core Qualifications

- Scrum Alliance Certified Product Owner
- Scrum Alliance Certified Scrum Master
- Basic Lean Course
- Basic Continuous Improvement Course
- Project Management
- Iowa Certified Reserve Deputy
- Iowa Certified Correctional Officer
- Iowa Certified Dispatcher

Professional Experience

Product Owner / Manager of Software Applications 06/2007 to Current Cambridge Investment Research City , STATE

- Established compatibility with third party software products by developing program for modification and integration.
- Developed and implemented complex Internet and Intranet applications on multiple platforms.
- Coordinated with systems partners to finalize designs and confirm requirements.
- Provided continued maintenance and development of bug fixes and patch sets for existing web applications.
- Diagnosed and troubleshooted Windows processing problems and applied solutions to increase company efficiency.
- Ensured network, system and data availability and integrity through preventative maintenance and upgrades.
- Provided documentation on start-up, shut down and first level troubleshooting of processes to help desk staff.
- Implemented company policies, technical procedures and standards for preserving the integrity and security of data, reports and access.
- Streamlined and enhanced the corporate accounting and operations system.
- Built application platform foundation to support migration from client-server product lines to enterprise architectures and services.
- Designed strategic plan for component development practices to support future projects.
- Consistently met deadlines and requirements for all production work orders.
- Managed creative projects from concept to completion while managing outside vendors.
- Developed work-flow charts and diagrams to ensure production team compliance with client deadlines.
- Aligned office departments and increased inter-department communication and data sharing.
- Implemented user acceptance testing with a focus on documenting defects and executing test cases.
- Mapped process activities to desired outcomes to rectify operational inefficiencies.
- Conducted interviews with key business users to collect information on business processes and user requirements.

Correctional Officer, Dispatcher, Crime Scene Investigator 12/2012 to Current Van Buren County Sheriff's Office City , STATE

- Completed intake paperwork, fingerprints and searches.
- Made rounds at specified intervals and conducted head counts and roll calls.
- Booked new inmates into facility and processed inmates for release.
- Prepared, processed and maintained forms, reports, logs, records and activity journals.
- Verified facility security by inspecting plumbing, outside areas, locks and cells for potential hazards.
- Collected and preserved physical evidence, photographs and laboratory submissions.
- Carefully documented statements, observations and evidentiary materials.
- Conducted interviews with witnesses and clients.
- Collected, analyzed and interpreted information, documentation and physical evidence associated with investigations.
- Identified labels and stored evidence properly to verify that it was safe and secure.
- Product Manager Business Systems & Software Applications.

Combat Engineer 02/2003 to 02/2011 Iowa Army National Guard City , STATE

- Developed and led training programs in preparation for combat.
- Trained in the use of tear gas and explosives.
- Employed, fired and recovered anti-personnel and anti-tank mines.
- Expert in tactical and technical guidance.
- Led fire team during infantry dismounted battle drills and situational training exercises.
- Maintained security of the local areas and performed route clearance for visiting high-ranking officials.
- Placed explosives and performed mine-sweeping activities on land.

Education

Scrum Master Agile Methodologies Scrum Alliance 2013 Scrum Alliance City , State , USA

Product Owner Agile Methodologies Scrum Alliance 2013 Scrum Alliance City , State , USA

Certified Digital Forensics Toolkit : Digital Investigation Forensics 2016 National Law Enforcement & Corrections Center City , State , USA

Aviation 2005 Indian Hills Community College City , State , USA

High School Diploma : General 2004 Van Buren Community Schools City , State , USA

Affiliations

- Scrum Alliance
- Toastmasters International
- Iowa International Association for Identification
- Iowa Reserve Deputy Association

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Accomplishments

- Implemented new platform to boost application adoption and provide new user functionality.
- Enhanced company's competitive advantage with software applications.
- Product Development Worked on scalability and optimization of production environment.
- Project Management Coordinated with third-party development team on engineering and professional service activities and tasks.
- System Integration Aligned office departments and increased inter-department communication and data sharing.
- Performance Management Successfully deployed complex end-to-end business intelligence solutions that delivered business value.
- value to functional organizations.
- Facilitated effective working relationships between clients, partners.
- Facilitated project teams throughout project lifecycles.

Skills

Agile Team Management, Business Processes Mapping, Business Systems, Charts, Client-Server, Excellent Communication, Corporate Accountability, Application Debugging, Documentation, Hyper Focus Team Project Management, Logistics Management, Microsoft Office Suite, Windows Applications, Windows, Migration, Multi-tasking, Enterprise Business Analysis, Product Management, Project Planning and Development, QA, Scrum, SQL, Strategic Planning, Troubleshooting, Workflow Analysis