

PROGRAM MANAGER

Executive Profile

Over ten years of program management experience within the DOD community. Mastered Project Management principles and personnel management, multitasking in fast paced, dynamic, and demanding environment. Currently a acquisition professional and working on Joint Capabilities Integration Development Systems. Have worked on ACAT III programs for Air Force Space Command. I have taken a program from development planning to implementation and finally launch of that system. Visionary Operations Executive with solid experience managing all levels of multiple projects including budgeting and administration. Active Top Secret Clearance with SCI access.

Skill Highlights

- Project management
- Leadership/communication skills
- Product development
- Self-motivated
- Customer-oriented
- Negotiations expert
- Green Belt/Lean Principles
- Business Analysis

Core Accomplishments

Project Management:

- Helped Initiated Ground Based Strategic Deterrent which resulted in Air Staff said, "If all acquisition programs ran their's like GBSD, we wouldn't have acquisition or requirements problems!"
- Developed strategic plan for Nuclear Red Team actives which resulted in streamlined approach for future funding/program efforts.
- Developed modeling and simulation tool for nuclear command, control and communication resulted in providing additional analytic capabilities that were lacking in the current system
- Developed nuclear command, control and communication roadmap resulting in providing a sustainment state of health for both legacy and future nuclear command, control and communication systems

Professional Experience

Program Manager

February 2011 Kuehne & Nagel Logistics, Inc. 1/4 Nashville , TN

- Prepares and coordinates the plans and schedules for new or existing programs.
- Determines, monitors, and reviews costs, operational budgets and schedules, and manpower requirements.
- Supports and participates in negotiations with customer.
- Analyzes effects of projects upon various areas such as Engineering, Facilities, and the labor pool to determine the most practical and cost-efficient methods to obtain the required resources.
- Resolves proposal preparation problems and assesses the progress against established plans and parameters.
- Formulates and recommends corrective action measures such as schedule revisions, manpower adjustments, fund allocations, and work requirements.

Test Engineer

January 2010 to February 2011 Butler Technical Group 1/4 Alpharetta , GA

- Software quality assurance and testing experience in a wide variety of environments.
- Functionality, compatibility, reliability, usability, installation, security and related test methodologies.
- Testing of web application, client-server, network, multimedia, and database projects on Windows, Macintosh and Unix operating systems.
- Leadership roles in creation and execution of QA and testing processes, test strategies and plans, and bug documentation and regression.
- Comfortable working solo and in a team environment.
- Extensive training in software testing theories and procedures.
- Software Engineer: Plans, conducts, and coordinates software development activities.
- Applies the appropriate standards, processes, procedures, and tools throughout the development life cycle.
- Applies knowledge of computer hardware and software, subject matter to be programmed in business/mission applications, information processing techniques used, and information gathered from system users to develop software.
- Ensures software standards are met.
- Proposal lead: Oversees the compilation of cost, schedule, and technical elements in the development of proposals totaling over \$4.5 million, in accordance with request for proposal.
- Completed basis of estimate, technical documentation, and upper management review presentation.

Project Engineer Senior

May 2008 to February 2009 Lockheed Martin

Systems Engineer/Software Engineer/Proposal Lead/Cost Account Manager

July 2007 to January 2009 Lockheed Martin Corporation 1/4 Littleton , STATE

- As Project Lead I lead the baseline effort for the S-Band Transportable Ground Station systems

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- This effort properly documented the assigned systems used for worldwide support and fulfilled a crucial requirement allowing the systems to meet all Information Assurance directives.
- As project lead for the Target Acquisition System (TAS) Lead the Requirements Verification and Test Metrics to meet all government requirements for this system.
- Developed system interface diagrams, test plans, and procedures.
- This lead to a fully functional system that meet all government requirements.
- Plans, conducts, and coordinates software development activities. Applies the appropriate standards, processes, procedures, and tools throughout the development life cycle.
- Applies knowledge of computer hardware and software, subject matter to be programmed in business/mission applications, information processing techniques used, and information gathered from system users to develop software.
- Ensures software standards are met.
- Oversees the compilation of cost, schedule, and technical elements in the development of proposals totaling over \$4.5 million, in accordance with request for proposal.
- Completed basis of estimate, technical documentation, and upper management review presentation.
- Managed cost, schedule and technical for over 15 projects totaling over \$5.5 million.
- Oversees the compilation and review of budgets using actual performance, previous budget figures, estimated revenue, expense reports, and other data sources to control funds and provide for proper financial administration.
- Determined and documented 4 areas that required improvement (Proposal management, resource allocation board, award fee submission process, and mission operations process).
- Reviewed the current policies and procedures for the 4 areas and re-wrote the process to document what actual was being accomplished.
- Reviewed 3 individual software codes to verify they met all task order requirements.
- Coordinated recording of modifications for the Multi Mission Satellite Operations System (MMSOC) for management control of software and hardware builds for 3 different suites of equipment (Test Suite, Integration Suite, and Heavy Suite).
- Helped establish change-reporting procedure, prepares, and changes (Engineering Review Board and Configuration Control Board).
- Prepares and coordinates the plans and schedules for new or existing programs.
- Determines, monitors, and reviews costs, operational budgets and schedules, and manpower requirements.
- Supports and participates in negotiations with customer. Analyzes effects of projects upon various areas such as Engineering, Facilities, and the labor pool to determine the most practical and cost-efficient methods to obtain the required resources.
- Resolves proposal preparation problems and assesses the progress against established plans and parameters.
- Formulates and recommends corrective action measures such as schedule revisions, manpower adjustments, fund allocations, and work requirements.
- Managed, administrated, and operated the Reliability Maintainability Availability Tool Suite (RMATS) supply system
- Collected, monitored, audited, evaluated, and analyzed RMATS data. Periodically audits source data for accuracy, timeliness, and compliance with directives.
- Collects and maintains data for use in analysis reports, studies, and problem identification.
- Using statistical techniques, interprets findings from data, identifies trends and significant deviations, and recommends corrective action. Collected, monitored, and disposed of outdate inventory items through the Defense Reutilization and Marketing Office (DRMO).
- Analyzes deficiencies in areas such as equipment performance, material consumption, scheduling, management, and resources; their impact on the maintenance mission; and results of corrective actions using the Joint Deficiency Reporting System (JDRS).

Education

Master of Science : Joint Warfare , 2016 Air Command and Staff College i1/4 City , State , USA

Bachelor of Science : Information Technology , 08/13/2007 University of Phoenix Information Technology

Skills

Air Force, budgets, client-server, computer hardware, hardware, configuration management, database, documentation, engineer, financial, functional, funds, government, inventory, leadership, Lockheed Martin, Logistics, Macintosh, Marketing, Office, Windows, monitors, multimedia, negotiations, network, operating systems, policies, processes, Program Management, progress, Project Lead I, project lead, proposals, Proposal, proposal preparation, quality assurance, QA, recording, reporting, requirement, scheduling, software development, software testing, technical documentation, Unix