

AREA OPERATIONS MANAGER

Summary

Dedicated [Area Operations Manager](#) who excels at building teams and enforcing a high level of quality in satisfaction and cleaning services.

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Ambitious and highly focused to apply management talents to drive long-term growth within Vonachen Services by learning, improving, and succeeding on a daily basis.

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Highlights

- Customer-oriented
- Exceptional time management
- Organized
- Self-directed
- Decision making skills
- Janitorial equipment familiarity
- Buffing and waxing
- Detail-oriented
- Customer service-focused
- Interior and exterior cleaning
- Restroom detailing
- Chemical cleaning
- Safety training
- Hardworking
- Decision making skills
- Physically strong
- Team player
- SDS knowledge

Military

Joined the military on December 17th 2001.

Went to basic training at Ft. Leonard Wood, Mo after my junior year in school. Returned to high school for my senior year. Then back to Ft. Leonard Wood for Advanced Individual Training (AIT)

Was a part of the 342nd Chemical Company out of Urbana, IL

Team Leader

As a Team Leader I trained troops on their job and duties.

Gave safety briefings, classes, and missions.

Made convoy manifest and travel routes.

Maintained 100% accountability of a large section of equipment worth over \$20 million during my time as Team Leader.

Maintained sensitive items, equipment, and personnel on a frequent basis.

Went to Nuclear, chemical and biological classes

Lived in Germany from 2007-2008 and was in the Reserves over there.

Became a Veteran when I was deployed in 2004-2005 to Kuwait/ Iraq

While there I did Quick Reaction Force (QRF)

Force Protection (searched vehicles and personnel coming in and out of the base and worked the guard tower.)

Was apart of the Mayor Cell

Kept track of base personnel and equipment.

Made sure all units had supplies.

Helped units if they needed anything.

Awarded the Army Achievement Medal in 2005 for pad manager of the month.

Received Global War on Terrorism Service Expeditionary Medal.

Received the Army Service Ribbon.

Received the Nation Defense Service Medal.

Received the Armed Forces Reserve Medal W/M Device.

Experience

Area Operations Manager Jan 2015 to Current

Tridentusa Health Services 1/4 Lowell , MA

- Recruited, hired and trained new employees for VSI.
- Mentored, coached and trained team members.
- Monitored project schedules for 16 buildings at a time.
- Monitored 16 account budgets.
- Processed rehires, transfers, terminations of employees.
- Maintained monthly budgets.
- Managed payroll and time and attendance systems.
- Responded to employee inquiries regarding payroll and timekeeping.
- Held monthly safety meetings.
- Checked accounts for quality assurance nightly.
- Trained new employees on their task, equipment, and chemicals.
- Organized clean ups after events.
- Ordered supplies for accounts while staying under budget.

Floor Technician Dec 2012 to Jan 2015

Archbold Medical Center 1/4 Thomasville , GA

- Started as a general cleaner, moved up to lead, then went on to become a floor tech.
- Stripped, sealed, finished and polished floors.
- Scrubbed ceramic
- Spot cleaned carpets and bonneted using carpet cleaner.
- Safely operated equipment such as vacuum cleaners, floor buffers and carpet machines.
- Cleaned and maintained bathrooms and showers and swept and mopped floors.
- Washed and spot-cleaned furniture, blackboards, mirrors, wastebaskets and garbage cans, office machines and ashtrays.
- Gathered and emptied trash and recycling bins.
- Dusted and mopped all hard surfaces.
- Cleaned public restrooms, including scrubbing sinks, toilets, counter tops and mirrors.
- Cleaned break rooms, including sinks, counter tops, microwaves, coffee makers, refrigerators, tables and chairs.
- Operated janitorial equipment properly and safely.

Laser Operator Jul 2012 to Nov 2012

Api Heat Transfer Inc. 1/4 Rosemont , IL

Unloaded and stored raw material deliveries.

Built nest on the computer for the machine to cut.

Cleaned the parts after being cut.

Labeled the parts and shipped them to next location.

Pipe cutter Jan 2012 to Jul 2012

Wegmans Food Markets, Inc. 1/4 Princeton , NJ

- Cut pipes to length, also deburred pipes with a grinder, Building burned down and moved to Matcor.

Quality control, Air Tester Jan 2011 to Dec 2011

AQS/ SCSi 1/4 City , STATE

- Inspected, tested and measured materials, products and installations to spec.
- Air tested Cat engines for leaks and gaps.
- Documented, filed and maintained proper inspection records and quality assurance documents.
- Analyzed and interpreted blueprints, data and manuals to determine precise specifications.
- moved job to Mexico.

Maintenance May 2010 to Dec 2010

Wildlife Prairie Park 1/4 City , STATE

- Maintenance, block work, tree trimming, mechanic, concrete, drywall, tiled floors, built and fixed enclosures, fed the bison and deer.

Education

High School Diploma , General Studies 2003 Pekin Community High School 1/4 City , State , 61554

Graduated in 2003 with a 2.9 G.P.A.

Was in JROTC

Involved with the rifle team and drill team.

Skills

- Stripping and Finishing floors
- Carpet Cleaning
- Detailed cleaning
- Quality Assurance inspections
- Desktop Publishing Software: Microsoft word, Excel, and Ehub.

Personal Information

I'm 30 years old, easy going and easy to get along with.

Motivated, hard working, great work ethics, and always do the best I can at any job or opportunity that comes my way.

My hobbies include: spending time with my family, watching Cardinal baseball, doing yard work, playing pool, and taking care of my 4 year and 2 month old daughters.