

PRODUCT DEVELOPMENT-ASSOCIATE MANAGER

Summary

Extensive knowledge in denim production including fabric and wash. Worked on all wovens category. Track record for meeting timelines and exceeding expectations. Vanilla Star/Revise Clothing November 2011 to February 2015 215 West 40th Street New York, NY 10018 Private Label and Branded-Sr. Production Coordinator Manage daily projects related to production matters. Maintain daily communication with factories and vendors to resolve production issues. Serve as a liaison between Design and vendors by tracking and communicating on bulk fabric, trim approvals, color, and combos. Costing - land costing and update cost sheets as needed. Request advance yardage from bulk for pre production samples and follow up to ensure deliveries. Review Time & Action calendar for submits regularly to ensure approval deadlines are met. Review raw material lab test results, and update on failures. Track sample status and deliveries closely with vendors. Maintain tracking in WIP charts for sample tracking and fit/design approvals. Attend fittings as approved by TD and advise production status and issues. Work closely with TD team to monitor fit approvals and fit comments sending status. Update purchase orders for short shipments and inform sales/buyers. Review and process shipping documents from factories, monitor shipping quantity discrepancies, create and send Shipping Authorizations to factories for US shipments and to Import Department for international shipments. Effective upstream communication to top level management (Top 3-5 issues daily). Calvin Klein Jeans /Warnaco Group Inc. July 2001 to May 2011 501 Seventh Avenue, 15th Floor. New York, New York 10018 Production-Associate Manager Direct the development and maintenance of design charts post market and communicate all changes to entire team. Direct the tracking of Fit approvals and work with Factories and PD for on time pattern/comment release. Direct issuing of garment PO's to factories/agents in production system and work closely with Sales and Vendors to maximize sales and minimize available to sell/oversold situations. Confirm garment deliveries & monitor their entry into the system Work with factories/agents on recuts, fast-track styles and chases to achieve fast turn production. Analyze developmental issues and proactively communicate to Design and Product Development. Communicate and resolve potential issues that affect meeting deadlines. Manage and report on factory allocations. Monitor and report on flexibility on production, lead-time and quality of fit and shipment samples. Work with Costing Manager to review cost sheets and with design and merchandising on the styles that concern MU goals.

Highlights

Mac and PC. PLM, PDM, ACS, AS400, Retail Link and Tradestone

Experience

Zillow Product Development-Associate Manager

- Ensure samples are developed production ready.
- Manage line development activities to ensure time and action plan is followed.
- Post pre-line and line adoption meetings, PD reviews open issues and assigns owners and level of importance for timely execution.
- Analyze market trends to support design and merchants in placing appropriate assortments at line adoption.
- Manage accuracy and integrity of data entered into the systems.
- Orders and tracks seasonal development - first proto through line adoption.
- Communicate regularly with Design and Merchant counterparts to gather input, share line development direction, and to communicate business strategies.
- Validates initial costing and troubleshoot costing issues.
- Manage the communication process with Design, Merchants, and Vendors to develop each program and style within costs.
- Manage the communication process between Design, Merchants and TD to Factories or Vendors on pre-production approvals.
- Communicates approvals/changes to overseas offices and vendors.
- Merchandising-Manager Analyze sales on a monthly and seasonal basis by style, fabric, color and classification.
- Relay this message to the division with sales reports, as well as in print and best seller meetings.
- Assist in researching and compiling relevant market analysis each season of top fashion trends and competitor's product in store and online.
- Develop strong relationships and communication skills with the sales, design and production teams to help drive business by expanding on best sellers and adjusting product when necessary.
- Help rig samples in the showroom, as well as maintain and update booking boards and showroom picture as necessary.
- Prepare for a bi-monthly best seller meeting to division and relay business knowledge on the current product in stores.

Primex International/ Homestead Fabrics Inc February 2000 to June 2001 Development and Production

Nashville , STATE

Associated Merchandising Corporation June 1997 to January 2000 Merchandise Representative

City , STATE

- Customer Service-Tracking purchase orders, samples, shipment and billing for over a dozen stores.

Random House Inc./Crown Publishing October 1990 to April 1997 Executive Assistant

City , STATE

Education

St. Thomas Aquinas College B.S : Marketing Marketing

Skills

AS400, billing, bi, business strategies, color, communication skills, costing, Customer Service, direction, fashion, Mac, Analyze market, market analysis, meetings, Merchandising, PDM, PLM, researching, Retail, sales, sales reports, troubleshoot