

BUSINESS ANALYST

Summary

My objective is to obtain an entry level or an internship position as a Software Developer / Software Tester / Business Analyst, that will allow for personal and professional growth.

Expertise in all phases of SDLC such as Waterfall, Agile, RUP, UML

Experience in writing Test Cases, Test Scripts using requirements and design documents

Expertise in performing different types of Testing: Black box, Module, Integration, functionality, System, Regression, User Acceptance

Testing Proficiency in end-to-end testing and back-end database testing using Oracle (SQL, PL/SQL), SQL Server

Excellent writing skills in writing business requirement documents (BRD's), system requirement documents (SRD's), system design specifications (SDS's), and creating Requirement Traceability Matrix (RTM)

Excellent facilitation skills in conducting JAD Sessions, Surveys, Questionnaires, Brainstorming sessions

Excellent problem solving skills in reporting and logging bug defects, and testing different web based and stand-alone applications

Experienced in preparing and documenting the User Acceptance Test (UAT) plan and obtaining the necessary signoffs from the concerned business units

Excellent in performing Gap Analysis to check the compatibility of the existing system infrastructure with new Business Requirements

Analyzed and conducted Brainstorming Sessions, Walk-through Meetings, Questionnaires to develop an architectural solution for the application to meet the solution, and to resolve open issues, as well as change requests

Well acquainted with Rational Unified Process (RUP), risk engineering, data modeling and mapping, and design using Rational Rose and Visio

Proficient in system modeling using Workflow Diagrams, Use Case Diagrams, Activity Diagrams, Class Diagrams, Sequence Diagrams & other

UML Diagrams Reporting Experience - Generating scheduled reports or special reports as required by business

Familiar with relational databases, Java, .Net.

Knowledge in Mercury QC for defect tracking, reporting

Extensive work experience in Wireframes

Highlights

Operating Systems:

Windows XP-pro, Windows 7, Linux (Red Hat, Cent OS, SUSE, Ubuntu), MAC

Software:

Microsoft Office Outlook 2007 & 2010, Microsoft Share Point, MS Visio

Tools:

Jira, Bugzilla, Quality Center, QTP, Load Runner

Environments:

Java, C++, VBScript, PL/SQL, SQL, VB, DB2, XML

Agile development methodologies

Proficient in HTML

Accomplishments

- National Society of Leadership: Engagement & Commitment fulfilling Award - Nov 2015
- National Society of Leadership: Executive Leadership Award - Nov 2015
- Intern of the Month - July 2013

Experience

Oockham March 2015 to Current Business Analyst

Vienna , VA

- Collected and documented clear, concise Business and Functional Requirements
- Experience in analyzing documents likes project plans, business cases and scope documents
- Conducted Gap Analysis and designed current flow and future flow swim line diagrams to document Business Process Change
- Compile & summarize results and develop management reporting for internal clients Analyzed requirement document to identify ambiguous, incomplete and incorrect requirements
- Assist with the implementation and oversight of centrally managed contracts including working closely with internal clients and suppliers
- Used MS Visio to create Business flow, Use Case, Sequence and Activity diagrams
- Used JAD (Joint Application Development) methodology to construct Communication Bridge between different departments, Stake holders and IT development team
- Reviewed Cost and Performed Cost/ commitment analysis as a PM
- Involved in all the phases from Business modeling to deployment using Rational Unified Processing(RUP)
- Assist various sourcing events and obtained deep industry, supplier, and internal client knowledge for assigned procurement categories and ability to cross-train with other analysts
- Performed comparative qualitative and financial analyses of vendor proposals using grading tools such as questionnaires
- Worked with the development and business unit to assure that the Test Scripts, Configuration and Change Management plan matches the functional requirements
- Assisted the development team during the second and third iteration using the RUP model
- As a liaison between the developers and management, was instrumental in resolving conflicts between stakeholders and technical development teams
- Actively involved in all the phases of SDLC from Inception to transition Phase
- Experience with creation of marketing dashboard reports
- Responsible for gathering information related to market trends/forecasts, analyze it and present findings and recommendations as a project manager to sales or upper management
- Ability to work under minimal supervision, adheres to deadlines, and motivated to excel
- Environment: Rational Requisite Pro, UML, MS projects, visual studio 2008, MS Visio, Rational Unified process (RUP), Oracle Applications 11i, 10g, MS-Power Point and Excel, ETL.

Bombardier February 2014 to March 2015 Business Analyst Intern

Fort Lauderdale , FL

- Liaison between stakeholder's, system users, clients and managers to gather requirements.
- Analyzed the Business and System Requirements utilizing RUP (Rational Unified Process) for various modules Created targeted Questionnaires for SME's to gather requirements.
- Conducted JAD sessions with management, SMEs (Subject Matter Experts), vendors, users and other stakeholders for open and pending issues to develop specifications Wrote Use Cases, prepared use case diagrams Involved in Requirement Scoping and analyzing high priority requirement for implementation.
- Created Business Requirements Document and converted them into System Requirement specifications Document.
- Followed a structured approach to organize requirements into logical groupings of essential business processes, business rules, and information needs, and insures that critical requirements are not missed Attended meetings with management to discuss the status of project and draft strategies for the near future.
- Produced functional specifications and led weekly meetings with developers and business units to discuss outstanding technical issues and deadlines that had to be met.
- Followed the RUP methodology right from inception to the transition Phase.
- Participated in Design walk-through with SME's to baseline the business architecture.
- Analyzed Requirements and created Use cases, Use Case diagrams, Activity Diagrams using Rational Rose.
- Created and managed project templates, use case project templates, requirement types and traceability relationship in Requisite Pro.
- Used Power Designer to analyze SDLC process.
- Environment: Oracle Financial, Rational Requisite Pro, UML, MS projects, visual studio 2008, MS Visio, Power Designer, Caliber, HP Quality Center.

HP/ Amex March 2013 to September 2013 QA Analyst Intern

City , STATE

- Use MS Visio to create Business flow, Use Cases, Sequence, and Activity diagrams
- Code and execute load and functional tests using automation scripts Responsible for implementing standard, repeatable, reliable test practices designed to achieve and meet all planned release dates
- Write test cases and test scripts for the application
- Perform Functional and System testing on the application based on the User design document and functionality of the application
- Prepare and document the User Acceptance Test to obtain the necessary sign offs
- Responsible for Regression, Integration, black box, UAT, Back-end and end to end testing on multi-platform system
- Write and execute test cases and QA procedures tracking and reporting defects using Quality Center on a daily basis
- Test the entire functionality of the application on different browsers like IE, Firefox and operating systems

- Use Quality Center for bug tracking and reporting and maintaining a test log reporting defects and also monitored the resolutions of defects using Quality Center
- Create RTM Documents, to trace back the test cases
- Create Use Cases, and Scope Documents used for writing a Business Requirement Document (BRD)
- Participate in testing mobile devices and web applications our team uses on a Day-to-day basis. Devices under test are: Android, iPhone, Blackberry and iPad

Education

University of Michigan August 2017 Bachelor of Science : Business Administration Management Information Systems City , State

Extra Curricular Activities:

National Society of Leadership Nov 2014 - Current

MIT Group May 2015 - Current

Blackstone Launch Pad for Startups: Aug 2010 - Aug 2012

Henry Ford Community College Associate of Applied Science : General Sciences City , State

Skills

Application Development, approach, automation, browsers, Business Law, Business modeling, Business Process, business processes, C++, Calculus, Change Management, concise, contracts, client, clients, Economics, ETL, XML, Financial analyses, Functional, HP, DB2, IE, Java, Linux, Load Runner, MAC, management reporting, market trends, marketing, meetings, Excel, Microsoft Office, Outlook, Power Point, Microsoft Share Point, Windows 7, Windows, Windows XP, operating systems, OS, Oracle Applications, Oracle Financial, PL/SQL, Organizational, procurement, Project Management, project plans, proposals, QTP, Quality, QA, Rational Rose, Red Hat, reporting, Requirement, RUP, Rational Unified Process, sales, SDLC, Scripts, SQL, Statistical Analysis, structured, supervision, UML, VBScript, Visio, VB, visual studio