

UNITED COLLEGE OF ENGINEERING & RESEARCH		DEPARTMENT OF APPLIED SCIENCES & HUMANITIES		
Second Sessional Exam		Semester : I	Section: A to M	Date: 25/02/2021
Time: 1hr		Subject: SOFT SKILLS	Paper code: KNC101	MM.: 30
READ ALL INSTRUCTIONS AND QUESTIONS CAREFULLY				Marks
SECTION A (Attempt all questions)				[12] CO Bloom's Taxonomy Level
1	a	Identify the differences between formal and informal negotiation.	2	4 L2
1	b	Write the steps of Problem solving process. ~	2	3 L1
1	c	Write a short note on Manuscript speech.	2	2 L1
1	d	What do you understand by Behavioural component of Attitude? ~	2	3 L1
1	e	What are the objectives of interview?	2	2 L2
1	f	Give any two characteristics of Persuasion Skills.	2	4 L1
SECTION B (Attempt any two questions)				[8]
2	Explain Emotional Intelligence and its components.		4	3 L2
3	Discuss the characteristics of Attitude.		4	4 L2
4	Give five Do's and Don'ts of Group Discussion.		4	2 L1
SECTION C (Attempt any ONE questions)				[10]
5	Describe the process of Negotiation. Specify the qualities of a good negotiator		10	4 L2
6	Explain the term 'Leadership' and elucidate any two leadership styles.		10	3 L2
END OF PAPER				

CO Marks Distribution					
CO2: 8		CO3:18			CO4:18
Bloom's Taxonomy Distribution					
L1:12	L2: 32	L3:0	L4: 0	L5:0	

Course Objective wise distribution

