

Rejected Manuscripts - File Format (Updated on Jun 5, Sept 22, 2015)

This document describes the file format for adding supplemental details to a list of published articles. This file will be processed by the Impact Vizor system. Each row in the file represents a published article, uniquely identified by the DOI.

File Format

The file must be a tab-delimited text file.

Each line of the file represents a published article.

The file format should be UTF-8 encoded.

The first line of the file is the header and must have the names of the attributes. All of the attribute names listed below must be present in the header.

Each line must include values for each attribute in the order specified below.

Any attribute that is required must have a non-empty value.

Any optional attribute may have an empty value.

Each line must include 13 tabs.

Position	Attribute	Value	Value Format	Required	Example
1	MANUSCRIPT_ID	A unique identifier for the rejected manuscript. This identifier must be unique across all rejected articles.	Text	Y	BLOOD/2012/460865
2	DATE_OF_REJECTION	Date that manuscript was rejected	MM/DD/YY	Y	06/28/13
3	REJECT_REASON	Reason for rejection	Text	Y	Reject By Associate Editor
4	TITLE	Title of rejected manuscript	Text	Y	Transplantation of CD3/C19 depleted allografts from haploidentical family donors in pediatric leukemia
5	FIRST_AUTHOR	Name of first author *If your manuscript submission system does not have a separate field for the first author, the first author can be	Text Last Name, First Name	N*	Lang, Peter

		included in the co-authors.			
6	CORRESPONDING_AUTHOR	Name of corresponding author	Text Last Name, First Name	Y	Smith, John
7	CO_AUTHORS	Names of other authors. *If your manuscript submission system does not differentiate the first author, the 'co-author's field can also contain the first author.	Text. Each author name separated by ; Author name is Last Name, First Name	Y*	Lee, Robert; Sack, John
8	SUBJECT_CATEGORY	Category that this manuscript was assigned	Text	N	Sickle Cell Disease
9	EDITOR	Editor assigned to review this article	Text Last Name, First Name	Y	Lang, Simon
10	SUBMITTED_JOURNAL	The journal that the rejected manuscript was submitted to. This could be an abbreviation or the full journal name.	Text	Y	Blood
11	ARTICLE_TYPE	The type of rejected article	Text	N	Regular Article
12	KEYWORDS	Keywords associated with rejected manuscript. Each keyword must be separated by a comma.	Text	N	Immunity, Helper T cells
13	CUSTOM	A custom field that can be applied to the rejected article tracker as an additional filter.	Text	N	Custom Group A
14	FUNDERS	Name of the funding source and associated grant id. Name and grant id are separated by a /. Each funding source is separated by a ;	Text	N	NIH/1 R01 AI 83723 01 A1 S1; Natural Science Foundation/81271702

Initial Delivery

A file should be delivered with the initial set of rejected articles to import into Impact Vizor.

This should be a single file.

The filename must follow this format:

vizor_rat_[PUBLISHER]_[MM_DD_YYYY]_to_[MM_DD_YYYY].tab

where the:

PUBLISHER = name of abbreviation of publisher

1st MM_DD_YYYY = Starting month/day/year for manuscripts included in file

2nd MM_DD_YYYY = Ending month/day/year for manuscripts included in file

Example

vizor_rat_Blood_01_01_2013_to_05_01_2015.tab

The file should not be encrypted.

The file contents must be UTF-8 encoded.

The file may be zipped.

The file should be delivered via email to vizor-support@highwire.org.

If your email provider blocks sending of file (due to file size limitations), please let us know and we'll setup a shared google drive folder to upload the file.

Ongoing Delivery Schedule

A single file should be delivered monthly or quarterly to the Impact Vizor System. The file should contain a unique set of rejected manuscripts (i.e. File for rejected manuscripts in March 2015 should not contain manuscripts listed in February 2015 rejected manuscripts).

The filename must follow this format:

vizor_rat_[PUBLISHER]_[MM_DD_YYYY]_to_[MM_DD_YYYY].tab

where the:

PUBLISHER = name of abbreviation of publisher

1st MM_DD_YYYY = Starting month/day/year for manuscripts included in file

2nd MM_DD_YYYY = Ending month/day/year for manuscripts included in file

Example

vizor_rat_blood_05_01_2015_to_05_31_2015.tab

The file should be delivered via ftp.

FTP credentials and the ftp remote directory will be provided after the initial delivery has been processed.