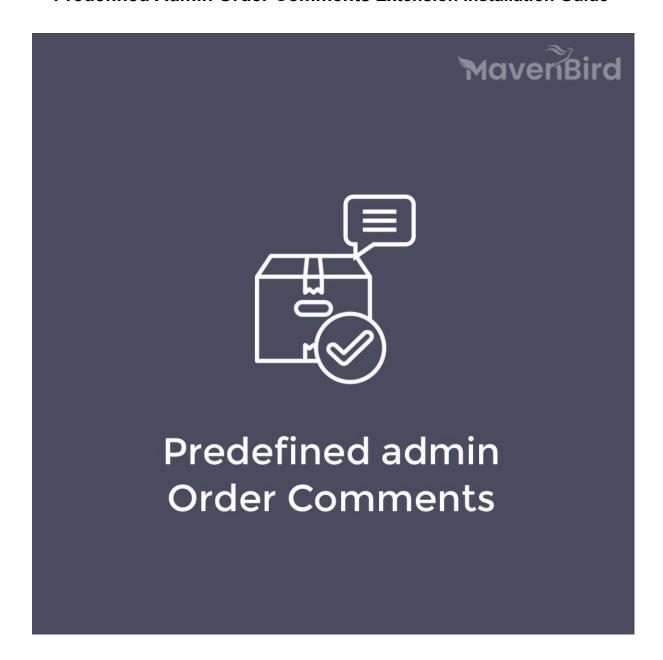
### **Predefined Admin Order Comments Extension Installation Guide**

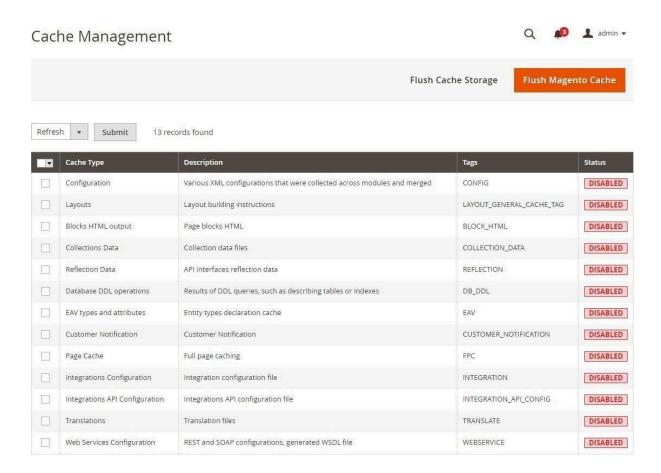


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#### **Pre-Installation**

Go to **Admin->SYSTEM->Tools->Cache Management**, select all caches, click "**Disable**" from the drop down menu and submit the changes.



You also should run the Magento in developer mode when you're extending or customising it. You can use this command line to show current mode:

#### php bin/magento deploy:mode:show

Use this command to change to developer mode:

#### php bin/magento deploy:mode:set developer

Please refer below link for how to set magento mode.

https://experienceleague.adobe.com/en/docs/commerce-operations/configuration-guide/cli/set-mode

### **Installation Steps**

#### **Purchase Module from Mavenbird:**

- Install Using Web Wizard Module Manager:
- Download Zip files from Mavenbird Account and Upload Files on Your MagentoServer.

#### Step-1

 Unpack the contents of the "Mavenbird-PredefinedAdminOrderComments-1.0.0.zip" folder that you have downloaded.

#### Step-2

- Create a "Mavenbird" folder in your <magento root directory>/app/code directory, if "Mavenbird" Folder does not exist.
- Create a "PredefinedAdminOrderComments" folder in your <magento root directory>/app/code/ Mavenbird directory.
- Select the content of "Mavenbird\_PredefinedAdminOrderComments" in your <magento directory>/app/code/Mavenbird/PredefinedAdminOrderComments directory and follow the below mentioned steps.
- 2. Go to System -> Tools -> Web Wizard Setup. Then Click on the 'Module Manager'.
- **3.** We will go to the Module Manager Page. Here all available modules listed. Using the Action drop-down we will enable and disable the module.
- 4. Run readiness check.
- **5.** Create back up: if you want to take Backup before install module then select back up option.
- **6.** Enable the module. The installation process takes a couple of minutes
  - when you click on the Enable module then it will redirect to the process extensions section.
- 7. After the installation is complete, you'll see the success page.

### **Install Using SSH:**

#### Step-1

 Unpack the contents of the "MavenbirdPredefinedAdminOrderComments-1.0.0.zip" folder that you have downloaded.

#### Step-2

- Create a "Mavenbird" folder in your <magento root directory>/app/code directory, if "Mavenbird" Folder does not exist.
- Create a "PredefinedAdminOrderComments" folder in your <magento root directory>/app/code/Mavenbird directory.
- Select the content of "Mavenbird\_PredefinedAdminOrderComments" folder in your <magento directory>/app/code/Mavenbird/PredefinedAdminOrderComments directory and follow the below mentioned steps.
  - 1. Open command prompt / terminal and change directory to your magento install directory.
  - 2. Run following command:

php bin/magento module:enable Mavenbird\_PredefinedAdminOrderComments

bin/magento setup:upgrade

php bin/magento setup:static-content:deploy

#### Step-3

- Go to Admin  $\rightarrow$  System  $\rightarrow$  Tools  $\rightarrow$  Cache Management.
- Select all caches, click on "refresh" from the drop down menu and submit the changes.

### **Purchase Module Using Magento Marketplace:**

- 1. Login Into your marketplace account.
- 2. Open the 'My Access Keys' page from "My Profile".
- 3. Click on the 'Access Keys' button and the keys will be generated automatically.
- 4. Log in to your Magento website, go to **System->Tools-> Web Setup Wizard->System Config** then **sign in** using generated keys.
- 5. Click on the 'Component Manager'.
- 6. Press the 'Sync' button and then install available extensions.
- 7. Select the following extension packages and click 'Install'.
  - o mavenbird/module-predefined-admin-order-comments
- 8. Run readiness check.

<u>NOTE</u>: During the readiness check process if you find the above errors, please make sure you've configured the cron job for Magento properly. <u>Here</u> you'll find the information on how to set up the cron job for Magento.

- 9. Create Backup
- 10. Install the Component. The installation process takes a couple of minutes.
- 11. After the installation is complete, you'll see the success page

### Thank you!

Do you need Extension Support?

Do you have any suggestions? Please contact us, 
https://www.mavenbird.com/contact