

Maven Kavan

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Portfolio: <https://maventhemoosgoblin.github.io/>

Professional Skills

Design & Technical

- Color theory
- Space Planning and programming
- Interior Architecture and development
- Natural light utilization and lighting design
- Universal Design and accessibility standards (ADA-informed)
- Sustainable and environmentally responsible design practices
- Anthropometrics and ergonomics
- Principles of biophilic design
- Building code awareness & life-safety considerations
- Design documentation and specification writing
- Data and pattern analysis
- Building codes and regulations
- Site analysis and presentation

Visualization & Presentation

- Concept development and narrative building
- Conceptual, representational, and abstract design
- Mood boards and concept boards
- 2D design drawings (plans, sections, elevations)
- 3D Modeling (spatial massing, lighting studies, materials, finishes, & color)
- Client-facing presentations and design storytelling
- Visual hierarchy and spatial sequencing
- Design iteration based on feedback

Project & Client Management

- Client needs assessment and programming interviews
- Budget-conscious design decision-making
- Design revisions and efficiency
- Cross-disciplinary collaboration

- Sustainability and eco-friendly design principles

Work Experience

Designer and Student Mentor

Syracuse University: Blackstone Launchpad - Syracuse NY

September 2024 - Present

- Worked with students to create business plans to help them achieve their goals
- Create graphic flyers and social media posts for upcoming events
- Attends Marketing meetings to discuss strategies for promoting the space and student engagement
- Greet new students that arrive at the launchpad and describe the resources available to them

Interior Design Consultation

Home Works - Traverse City, MI

January 2024 - Present

- Modeled client rooms to visualize the final product
- Created floor plans with given dimensions
- Selected furniture based on client needs

Freelancing Design Consultation

May 2021 - Present

- Assisting clients in branding
- Identify problems and opportunities, implement improvements
- Aligning design directions and systems with business goals

Administrative Assistant

US ARMY - Korea

April 2016 - March 2018

- Answered and screened phone calls, emails, and other inquiries, directing them to the appropriate person or department
- Handled correspondence, memos, reports, and presentations with accuracy and attention to detail
- Maintained organized filing systems, both physical and electronic, ensuring easy retrieval of documents and information
- Handled confidential and sensitive information with discretion and professionalism

Education

Bachelors of Science Environmental and Interior Design

Syracuse University, In Progress

Associates of Science in Graphic Design

Print Specialization

Valencia College, Graduated 2018