

# Meeting Minutes

Lab Group/Group Name: TEL1 | Mawsters

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## Datetime & Location

Date: 25 Jan 2024

Time: 1030 - 1220hrs

Location: Software Lab 3

## Attendees

- Muhammad Sufyan Bin Mohd Jais
- Zhu Yu Hao
- Kenneth Goh Jing Wei
- Ryu Hyunsun
- Nyan Maw Htun
- Cheong Yu Qing, Crystal

## Absentees

- Arun Ezekiel S/O Richard
- Lim Jun Rong, Ryan

Chaired by: NA

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## Progress Updates

Last meeting minutes reviewed? Yes ▾

Task Board: [week 2 - 4](#)

Task	Problem/Issue/Progress	Solution/Action	Assignee & Deadline
Team information	Registering the team, getting team members' information, etc.	<ul style="list-style-type: none"><li>• Registered team with TA</li><li>• Setup communication channel(s)<ul style="list-style-type: none"><li>◦ Telegram group</li><li>◦ Github organisation</li></ul></li></ul>	All

Find out tech stack	Find out each member's technical skills	Everyone went around in a circle and shared all the languages and software they're comfortable with. General consensus to rely on React.	All										
Project ideation	Determine project idea	<p>Team decided on creating a Book Catalogue Club web app.</p> <p>Possible product tech stack includes:</p> <ul style="list-style-type: none"><li>○ ViteJS</li><li>○ mySQL hosted on PlanetScale</li><li>○ ClerkJS for front-end authentication</li></ul> <p>Possible features outlined:</p> <ul style="list-style-type: none"><li>● Pre-requisites of the book</li><li>● Saved books list</li><li>● Comments</li><li>● Ratings</li><li>● Search</li><li>● Similar book recommendations</li><li>● Relational database</li><li>● User authentication library</li></ul>	All										
Meeting availability	Finding a common meeting time	Consensus reached to have online meetings during lab time (1030 - 1230hrs)	All										
Role allocation	Designate roles to each member	<p>Each person chose which role they wanted to take.</p> <table><tr><td>Project Mgrn / Team Leader</td><td>Maw Htun</td></tr><tr><td>Front-end Developer</td><td>Sufyan, Yuhao</td></tr><tr><td>Back-end Developer</td><td>Hyunsun, Maw Htun</td></tr><tr><td>QA Manager</td><td>Kenneth</td></tr><tr><td>Release Manager</td><td>Crystal</td></tr></table>	Project Mgrn / Team Leader	Maw Htun	Front-end Developer	Sufyan, Yuhao	Back-end Developer	Hyunsun, Maw Htun	QA Manager	Kenneth	Release Manager	Crystal	All
Project Mgrn / Team Leader	Maw Htun												
Front-end Developer	Sufyan, Yuhao												
Back-end Developer	Hyunsun, Maw Htun												
QA Manager	Kenneth												
Release Manager	Crystal												
Project formalisation	Formalising our idea based on the	To be discussed by next meeting on 1 Feb 2024	All										

	template, and coming up with use case descriptions.		
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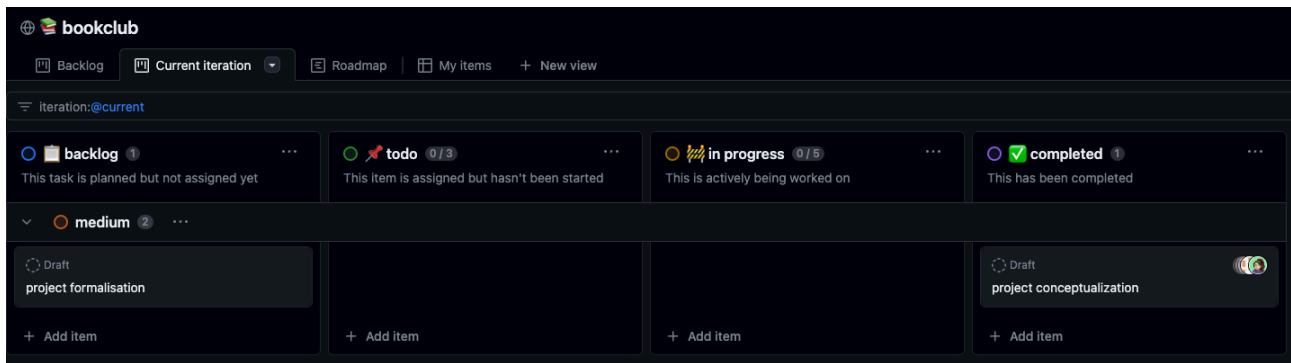
# Conclusion

## Actions

- All: Discuss project formalisation
- Devs: Research on suitable API endpoints, determine project feasibility

## Backlog Snapshot

Task Board: [week 2 - 4](#)



Next Meeting: 1 Feb 2024 10:30

Minutes-Taker: Sufyan, Maw, Crystal

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