MAXWELL FOX

1533 South 6th Street, Philadelphia PA 19147
maxwelldfox@gmail.com   (650) 6196527

PROFESSIONAL EXPERIENCE

Editor | Freelance | 2015 – present
- Assemble, research, copy edit, fact-check and consult on book-length manuscripts and other publishing projects for scholarly and trade publications such as Verso Books, Grove Atlantic, Pluto Press, and Duke University Press
- Founded independent publishing collective to produce a biannual print magazine; fundraised, produced, marketed, distributed and sold hundreds of copies within first months

Copy editor | Freelance | 2015 – present
- Deliver pristine copy for clients such as The Guggenheim Museum, *V* Magazine, Flash Art, The College Board, and *Atmos* Magazine
- Turn around complex, detailed texts to ensure accuracy of syntax, style, figures, and translations

Copywriter | Freelance **|** 2017 – present
- Edit, consult, research, and collaborate with remote team to deliver clean, dynamic audience-facing web copy for high-profile clients, including Gylcomine, Sequentum, Amazon Web Services, Quartz, Sequoia Capital, Samsung, and HSBC

Translator | Freelance | 2015 – present
- Translated and secured publishing contracts for scholarly and theoretical texts from French
- Collaborated with artist and community spaces in New York, Philadelphia, London and Berlin to promote work

Senior editor | The New Inquiry | 2011 – 2019
- Wrote and edited longform essays for leading online journal of criticism
- Recruited, assigned, and managed a stable of writers for website and magazine
- Oversaw editorial team to meet multi-cycle production deadlines
- Completed website relaunch and subscription management system upgrade

EDUCATION

University of California, Santa Cruz

Bachelor of Arts, Linguistics, 2007 – 2011

FURTHER SKILLS

- Written and spoken French fluency, some Spanish, basic Hindi and Mandarin
- Facility with Chicago and AP style
- Familiarity with Wordpress, HTML and social dashboards; Adobe and Microsoft