



THE 5 "S" PLUS METHODOLOGY

The visual and disciplined foundation to build operational culture

What is 5S Plus™ ?

5S Plus™ is a practical intervention program designed by **LYSPAS & CO** to help organizations create **clean, tidy, efficient and safe workspaces**, as an indispensable foundation for any path of continuous improvement.

Through five simple yet powerful steps, **5S Plus™** clearly identifies those things that should **NOT** be in place and helps sort out those that **SHOULD** be. It installs habits and standards that allow operational discipline to be sustained over time.

"5S is not a deep cleanse. It is a structured and sustained change using order as a way of working."

Why is it important?

Work environments that achieve high standards of quality, efficiency, and safety have one thing in common: they are tidy, clean, and cared for. That's no coincidence. The physical order reflects and reinforces an organized, committed culture focused on the fulfillment of processes.

That's why 5S is more than aesthetics: it's a strategic tool that facilitates respect for procedures, reduces risks, improves productivity, and activates team engagement.

What does 5S Plus™ offer?

- Practical and progressive implementation of the 5 stages
- Intervention on offices, plants, warehouses, service areas, laboratories, even digital environments
- Application in productive, administrative and service sectors
- Visual Progress Indicators
- Training and Sustainment Plan
- Integration with more advanced programs such as **LeanBridge™** or **Kaizen Action™**

The 5 stages of the methodology

1. **Classify (Seiri):** To eliminate the unnecessary. Keep only what is used frequently.
2. **Sort (Seiton):** Everything in its place. And each place identified.
3. **To clean (Seisō):** To care, clean, and detect visual problems.
4. **Standardize (Seiketsu):** Create clear procedures and responsibilities to sustain order.
5. **Sustain (Shitsuke):** To transform order into habit. Lead by example.





Methodology - (5 Months)

5S Plus™ is a purely practical program where more than 80% of it takes place in the place where things happen and together with the people who are permanently involved in the sector of events.

1. Hands-on technical training on waste, flows, and visual tools
2. Introduction to Japanese 5S Philosophy
3. Training and immediate execution
4. Concrete results in a short time

Implementation modality

There are 6 phases of work where training moments are combined with field practices applied to the selected sector. Change management will be a very important element to consider in the weeks of the start of the program.

Field practices will be led by LYSPAS & CO specialists. Then the company's staff will carry out the methodology being in permanent virtual contact with LYSPAS & CO

		Objetivo	Semana 1 - Día 1	Semana 1 - Día 2	Semana 2	Semana 6	Semana 8	Semana 12	Semana 20
Fase Inicial	Reconocimiento del lugar		1 día						
Fase 1	Capacitación del personal Conceptos 5 S	Incorporar conceptos de la metodología	2 horas						
Fase 2	Gestión del cambio	No olvidarse que el programa 5 S se basa en el convencimiento de la gente y para eso hay que prepararla con las herramientas adecuadas		4 horas training					
Fase 3	Evento de Cleaning Day	Objetivo: Identificar y eliminar los elementos innecesarios del lugar de trabajo.			1 cleaning Day + 4 semanas aplicación				
Fase 4	Ordenar el sector	Organizar los elementos necesarios en un lugar designado para que sean fáciles de localizar y usar.				2 semanas			
Fase 5	Rutinas de limpieza y mantenimiento	Objetivo: Mantener la limpieza del área de trabajo y establecer una rutina de limpieza regular.					4 semanas		
Fase 6	Prácticas de estandarización de la metodología	Objetivo: Crear normas y procedimientos estandarizados que mantengan el orden y la limpieza alcanzados en las etapas anteriores						8 semanas	
Fase Final	Sustentabilidad . Auditoría de seguimiento - Proximos pasos	Objetivo: Fomentar la autodisciplina para seguir las normas y procedimientos de 5S							1 día

How does it relate to other programs?

- **With LeanBridge™:** Build the discipline needed for visual control and field management
- **With WasteZero™:** help eliminate waste linked to clutter
- **With Kaizen Action™:** you can be the first issue to be quickly and visibly resolved

Who is it designed for?

- Industrial or service companies.
- Work areas in which there is a high presence of people
- Areas with high traffic, risk, or dispersion of materials
- Organizations that want to strengthen their culture of order, safety, and efficiency