

As a *Summer Intern 2025 - Keurig Dr Pepper*

Supply Chain Analyst

Shift/Schedule:

- The KDP 2025 Summer Internship Program will run from June 2 - August 8, 2025
- Full-time; 40 hours per week
- Monday-Friday
- 8:00am until 5:00pm
- Hybrid role

As a Supply Chain Intern you will:

- Enhance understanding of exceptions
- Proactively identify and manage risk
- Implement processes and policies
- Minimize financial impact
- Be exposed to continuous improvement

Elements of the KDP Intern/Co-Op Program include:

- Engaging and partnering on innovative projects to gain experience in a challenging, cross functional team environment
- Participate in meet & greets and lunch & learns with KDP executives and other organization leaders
- Receive professional development training such as networking, professional skills development and presenting
- Be paired with a mentor to enhance your knowledge of other parts of the business and build your network
- Complete a project from start to finish and present it and your takeaways to your team, department vice president and other KDP stakeholders

Requirements

- Must be an undergraduate currently enrolled in a full-time academic program from an accredited college or university, majoring in Supply Chain or any other relevant programs
- Available to work 40 hours per week (M-F, 8am-5pm)
- Excellent organizational skills and attention to detail with a demonstrated ability to manage multiple projects, prioritize requests, and meet deadlines
- Strong communication skills including excellent listening, written, and verbal abilities
- Ability to work cross-functionally, be independently driven, and a self-starter
- Strong skills in Microsoft Excel and PowerPoint
- Tableau, Power BI, and SAP experience is preferred

Subject Line: Application for [Supply Chain Analyst at Keurig Dr Pepper – Mohammed Rabib

Salutation:

Dear Mr. Marsh,

Introduction:

I am Mohammed Rabib, a Junior student majoring in Supply Chain Management and Analytics at UT Dallas. I am excited to apply for the Supply Chain Analyst position, which I also submitted through your online application portal.

Connection:

I met Hugo Rodriguez, a company representative, at the 2023 UT Dallas Career Fair. He encouraged me to reach out directly to you regarding this opportunity.

Interest and Fit:

Your Keurig Dr Pepper has a remarkable reputation and this role aligns perfectly with my academic and professional background. During my time as a Shift Supervisor at CVS , I developed skills in logistics. Additionally, my experience in being a manager at Crystal Cars where I had to deal with transportation and Logistics directly aligns with the requirements of this role.

Attachment and Closing:

I have attached my resume for your review. I would appreciate the opportunity to discuss how my qualifications align with the needs of Keurig Dr Pepper. Please feel free to contact me at sartajjr@gmail.com to arrange an interview. Thank you for considering my application.

Sincerely,

Mohammed Rabib

sartajjr@gmail.com

Mohammed Sartaj Rabib

sartajjr@gmail.com | (469) 562 1059 | LinkedIn: www.linkedin.com/in/mohammed-rabib

EDUCATION

University of Texas at Dallas

Richardson, Texas

B.S. in Information Technology

Expected Graduation, Dec 2024

- **GPA:** 3.84/4.00
- **Related Coursework:** Quantitative Business Analysis, Introductory and Managerial Accounting, Microeconomics, Macroeconomics, Professional and Technical Communication, Business Law, Information technology for Business

Collin College

Plano, Texas

Associate of Science

Graduated 2022

EXPERIENCE

AlphaBest Education INC, Site Director

Frisco, Texas

Dec 2021 - Present

- Collaborated with a team to create engaging and educational experiences for children
- Managed administrative tasks such as forming activity schedule, organizing program rooms, communicating with parents and streamlining office operations for efficiency
- Mentored and provided constructive feedback to team members, improving their skills and driving the achievement of individual and team goals
- Coordinated with staff to implement educational and recreational activities

CVS Pharmacy, Supervisor

Plano, Texas

Jun 2021 - Nov 2021

- Managed store operations as a Shift Supervisor, handled product deliveries and stocking efficiently
- Supervised and coordinated with team members to ensure smooth store operations and increase efficiency by 80 percent
- Managed vendor relationships, ensuring timely product availability.
- Gained experience in product management by overseeing inventory and product placement

Crystal Cars, Manager

Chattogram, Bangladesh

Jan 2020 - Dec 2020

- Managed inventory levels to ensure accurate records of stock quantities and movements
- Analyzed inventory data to identify trends and make recommendations for inventory adjustments and increased efficiency by 85 percent
- Negotiated and finalized deals with international suppliers, primarily from Japan and China, to secure imported products and ensure optimal pricing and delivery terms.
- Managed the movement of goods and delivery activities to ensure timely and efficient distribution

Technical Skills

- Python, SQL, Tableau, Excel
- Database Processing
- Experience with Microsoft Suite Programs: Word, Powerpoint

Activities & Volunteering

- Jaago Foundation **2013-2018**
- Islamic Association of Collin County **2020-2023**

Languages: English, Bengali, Urdu, Hindi

