



College of Fine Arts PROJECT REQUEST FORM

Please complete this form and present it to your supervisor 4-6 weeks in advance of your project due date. Your supervisor will take your request to the Leadership Team for approval and next steps.

NAME: Max Jackson DEPARTMENT: CFA Admissions
TODAY'S DATE: 9/06/2021 DUE: Must be mailed no later than 9/29/21
PROJECT TITLE: Arizona CFA Night



☐ POSTCARD

☐ POSTER

☐ FLYER

☐ SPECIAL GRAPHIC (PPT)

☐ SOCIAL MEDIA POST

☐ PHOTOGRAPHY

☐ INFORMATIONAL MATERIALS

OTHER: (DESCRIBE)

Describe your idea:

This postcard will be mailed to Maricopa County HS seniors with an interest in our college for Fall 2021. We will hold this event in November. 150 requested.

Describe your audience:

High school seniors in Maricopa County interested in CFA for Fall 2021.

Storyboard your idea:

The event planning website is located at this url: <https://maxjcoder.github.io/cfa-recruitment/index>.

Dimensions: 5x7

Quantity: 150

Paper Type: same as attached postcard

Does this project require an electronic variant?

☐ YES

☐ NO