

MAXWELL J. SCHELLER

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PROFESSIONAL SUMMARY

I.T. Specialist experienced in Data Analysis, Troubleshooting, Accounting, Websites, and Apps.

SKILLS

- Mac OSX and Windows platforms
- Microsoft Office – Excel, Word, Outlook, 365
- HTML5, CSS3, Bootstrap, JQuery, CRM
- Mobile App Development – iOS & Android
- Programming – .NET, Visual Basic, C#, Java
- ERP Software – Epicor & S.A.P.
- Graphic Design with Adobe Products
- Active Directory
- Troubleshooting Technical Problems
- Content Writing, Data Entry, SEO
- Back-End: Node, Express, MySQL
- Systems Development Life Cycle
- Google Analytics
- Database Design - SQL Server
- Shopify & E-Commerce
- Accounts Payable & Receivable

RELEVANT EXPERIENCE

Full Stack Developer Program, UCSD Extension, December 2021 – March 2022

- Projects created: [JQuery Weather Dashboard](#), [Location API's](#), and [Employee Database](#).

Augmented Reality Developer - iOS, Chula Vista Heritage Museum, 2021 – Present

- Developing an app that gives details about exhibits when viewed with a smart phone.

Data Specialist/Accounting Associate, Vantage Associates, National City, CA, 2018-2020

- Updated the company's Website with Products that were entered in a Database.
- Reviewed payments to be entered and posted for Accounts Receivable & Payable.

E-Commerce Specialist/Sales Associate, Gold & Diamond Buyers of San Diego, 2018

- Set up a platform to sell products through Shopify, SellBrite, eBay, Amazon, Etsy.

Surveillance Technician, CBP-Tech/Elefant Sciences, San Diego, CA, 2017

Admin/Web Developer/Web Manager, Web Domain Solution, San Diego, CA, 2014 – 2017

- Expanded Web Domain Solution's growth as a start-up to be a more viable business.
- Developed websites using Bootstrap/CMS based web tools for over 100 clients.
- Instructed customers to better manage websites and navigate their CMS.
- Wrote and Marketed content for Worldwide Fishing Guide (subsidiary).

I.T. Desktop Support, Frontier Financial Group, Henderson, NV, 2013

- Troubleshoot technical problems for over 100 personnel while using a Ticketing System.
- Managed user profiles in Active Directory.

Mobile Application Programmer, samscheller.com/Guardian Elite Medical, 2011 – Present.

EDUCATION

UCSD Extension – Full Stack Developer Coding Boot Camp, 2022

B.S., Business Administration, Information Systems. University of Nevada, Reno, 2011