**Max Miguta**

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**Personal Statement**

I am a highly creative and enthusiastic Full Stack Web Developer looking to change careers and apply the newly acquired technical skills I have gained from a recently completed Software Development course. I have over 10 years of solid commercial and design experience – with around 5 years as a Web Designer – which gives me an advantage in building visually impactful, modern and industry relevant web applications. I am inquisitive in nature and enjoy the constant process of learning new web technologies – I believe this is key to professional growth for individuals and tech businesses alike.

**Key Skills and Competencies**

**Programming languages:** HTML5, CSS3, Sass, JavaScript, jQuery, Python

**Frameworks/libraries:** Bootstrap, Flask, Django, D3.js, DC.js, Crossfilter.js

**Software and technologies:** Dreamweaver, Heroku, Git and GitHub, AWS, Stripe, MySQL, MongoDB

**Other Skills and Competencies**

Experience in creating storyboards, UX, debugging, testing (including unit testing) and version control

Proficient with Adobe graphics design packages such as Photoshop, InDesign and Flash

Good knowledge of Microsoft Office, as well as Microsoft CRM and SharePoint (Intranet) CMS

**Projects**

***Front End Development*** – created a well laid out, visually impactful and mobile friendly website using Bootstrap – <https://github.com/maxmiguta/project1>

***Back End Development*** – demonstrates my ability to work with data manipulation and visualisation libraries; using Flask framework to build the website – <https://github.com/maxmiguta/project2>

***Full Stack Frameworks*** – showcases my ability to put together a fully functional commercial website, including Stripe payment system; using Django framework to build the website – <https://github.com/maxmiguta/project3>

**Personal Qualities**

Excellent communication and interpersonal skills; able to work efficiently under my own direction or as part of a team

Calm and focused under pressure and strong multitasker, while working to deadlines

Confident, self-motivated and quick learner; able to effectively prioritise work load

**Employment History**

**Administrative contractor March 2017 – April 2019**

Throughout the last two years I have worked in various companies on a number of short term contracts. This has largely overlapped with the Software Development course, which I took two years to complete. Those contract jobs all involved administrative roles in companies such as **Mapix technologies**, **Capita** and **Aegon** and references are available on request. The main purpose of that was to fund my personal development during the period of study.

**Scotia UK plc Sep 2006 – Aug 2016**

Evidence of my work can be found at <http://www.scotiauk.com>

*Executive Assistant*

*Duties/Achievements:*

I took on the role of personal assistant to our Managing Director, which involved taking on a lot of day to day administrative tasks and being the first point of contact on many important matters - this also meant that I was granted a lot more responsibility for autonomous decision making on behalf of the director

I redesigned the Scotia UK website for a second time, giving it a fresher look and better user experience, and later I was given an opportunity to build a brand new website for Scotia UK’s smaller sister company

Additionally, I applied Search Engine Optimisation (SEO) techniques to the website in order to improve its visibility and page rankings on the major search engines

As the company switched to the latest (Cloud based) version of Microsoft CRM, set up Office 365 and with it the newest version of SharePoint (2013), I lead the effort in setting up the company’s brand new Intranet Front End using the new incorporated CMS

*Web Designer*

*Duties:*

I was tasked with completely redesigning the Scotia UK website as the company looked to refresh its image, and thereafter I kept the site continually updated to reflect any new additions to the product offering

At this point I learned the functionality of the company’s SharePoint CMS (which was used as the company Intranet) and how to make changes to its templates using the early version of SharePoint Designer

I carried out mass mailing to the client database on behalf of the sales team through the CRM system – from design and upload of promotional content online through to CRM campaign setup and testing and finally to delivery of mailshots; this process also involved using Google Analytics to monitor effectiveness of mailshots

*Marketing Assistant*

*Duties:*

I trained up on key Adobe design software such as InDesign, Photoshop and Dreamweaver and also Flash, in order to help enhance the company’s online presence by incorporating graphic animation into its web content

I initially contributed new written and graphical content for the company’s original website, which was managed by an external IT company; this meant I was able to familiarise myself in the use of a content management system (CMS) for the first time

I was involved in designing marketing collateral such as newsletters, posters, leaflets, brochures, as well as providing designs for business cards and company stationery; I also did some copywriting and editing

Education

**Code Institute – credit rated through Edinburgh Napier University Nov 2016 – Nov 2018**

*Diploma in Software Development (HND) Passed with Distinction*

Following the completion of the course Code Institute offered me a temporary 12 week position as a Channel Lead on a voluntary basis. It was a small leadership role that gave me a chance to use all my coding knowledge to help and mentor current students. It offered me invaluable experience of what it would be like to assist and guide more junior members of a team in a real commercial situation. The role involved answering any coding related questions posted by students on a daily basis on a specific (Slack) forum channel I was assigned to – Full Stack Frameworks. Additionally, I held bi-weekly group calls – which functioned like extended Q&A sessions – on the same channel.

**Heriot-Watt University 2002 – 2006**

*MA in International Business and Languages* *2:2 attained*