From:	FEMA-OCHCO-RRAOLRRequest
To:	Meindl, Max
Cc:	Myers, Anna
Subject:	Confirmation of RAOLR Request and Required Documentation
Date:	Thursday, September 5, 2024 12:11:51 PM
Attachments:	Appendix A - Reassignment Search Parameters_Title V.pdf image001.png image002.png

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Good morning –
I have received your Request for Reasonable Accommodation of last Resort (RAOLR). To commence the process, it is crucial that you provide the following documents:

1. **Appendix A -** Please read and complete Appendix A carefully, as these will be the parameters under which our team will search for a reassignment position.
2. **Updated Resume** An updated resume is essential to ensure you are considered for positions that match your qualifications.

Please find attached Appendix A: Reassignment Search Parameters. Below some clarifying points on frequently asked questions of Appendix A:

- **Question 1:** Will you accept a position within your current Component that requires you to relocate to another geographic area, at your own expense?
  ***Clarification:* This question is asking if you are willing to move to a new location for a job within the same division of your current department, and you would be responsible for any relocation costs.**
- **Question 2:** Will you accept a position located in another geographic location?
  Clarification: If you answer "Yes," please list the specific geographic areas (cities, states, or regions) where you would be willing to relocate for a new position.
- **Question 4:** Will you accept a non-equivalent position (e.g., lower grade, less promotion potential, etc.) within your current local commuting area?
  Clarification: This question is asking if you are open to taking a job that may have a lower pay grade or fewer opportunities for promotion but is still within your current commuting distance. If you answer "No," proceed to question 5.
- **Lower Graded Position:** If you are willing to accept a lower graded position, specify the lowest grade you would consider.
  Clarification: Indicate the minimum job level you would accept if a position with a lower grade is offered.
- **Different Pay System:** Will you accept a position in a different pay system (e.g., GS, FWS, FG/SV Pay Banding)?
  Clarification: This is asking if you are open to working under a different pay structure than your current one. The General Schedule (GS), Federal Wage System (FWS), and Pay Banding (FG/SV) are examples of different pay structures within the government.
- **Question 7:** Please list any position, including Component, which you believe to be vacant and for which you would like to be considered for reassignment:
  Clarification: If you are aware of any specific job openings within the department that you are interested in, list them here.

1. **Submit the Completed Appendix A and Updated Resume** Return the completed Appendix A

and your updated resume within five (5) calendar days of receiving this email. You can submit these documents via email to aglae.telladogarcia@fema.dhs.gov

Failure to provide a completed Appendix A and an updated resume may preclude consideration of positions for which you may be qualified.

Best Regards;

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