

**Date:** 2/7/2019 2:09:40 PM  
**From:** "Meindl, Max" max.meindl@fema.dhs.gov  
**To:** "femamax@gmail.com" femamax@gmail.com  
**Subject:** FW: WebTA

fmla

Max J Meindl, PMP  
Program Delivery Manager | Houston TRO  
DHS | FEMA-Recovery Directorate  
Public Assistance Division  
FEMA/HQ  
202-374-9426  
[max.meindl@fema.dhs.gov](mailto:max.meindl@fema.dhs.gov)



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**From:** Gause, Jacqueline  
**Sent:** Wednesday, February 6, 2019 4:22 PM  
**To:** Meindl, Max <max.meindl@fema.dhs.gov>  
**Subject:** RE: WebTA

Good afternoon,

Once you have the FMLA form completed by your doctor please send the form to Patricia Silva, [patricia.silva@fema.dhs.gov](mailto:patricia.silva@fema.dhs.gov). She will be able to assist you in having your FMLA completed and processed.

Do you need a copy of the FMLA form?

Regards,

*Jacqueline Gause, MSc*  
Human Resources  
Federal Emergency Management Agency  
Department of Homeland Security  
Hurricane Harvey-DR4332-TX  
Texas Recovery Office  
Houston, TX  
Mobile: 202-322-6241

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**From:** Meindl, Max  
**Sent:** Wednesday, February 6, 2019 3:26 PM  
**To:** Gause, Jacqueline <jacqueline.gause@fema.dhs.gov>  
**Subject:** RE: WebTA

JG,  
Where do I get a FMLA form for my doctor with the part "to be filled in by employer" filled in?

Max J Meindl, PMP  
Program Delivery Manager | Houston TRO  
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[max.meindl@fema.dhs.gov](mailto:max.meindl@fema.dhs.gov)



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**From:** Gause, Jacqueline  
**Sent:** Wednesday, February 6, 2019 8:32 AM  
**To:** Meindl, Max <max.meindl@fema.dhs.gov>  
**Cc:** David, Patricia <Patricia.David@fema.dhs.gov>; Guelzow, Nicole <nicole.guelzow@fema.dhs.gov>; Slie, Brian <Brian.Slie@fema.dhs.gov>  
**Subject:** WebTA  
**Importance:** High

Good morning,

Please review and update you time in WebTA. You have used advanced sick leave. You have 8 hours of annual leave available to you. Please submit a request for annual leave to cover the overage of 8 hours.

Regards,

*Jacqueline Gause, MSc*  
Human Resources  
Federal Emergency Management Agency  
Department of Homeland Security  
Hurricane Harvey-DR4332-TX  
Texas Recovery Office  
Houston, TX

Mobile: 202-322-6241