

**Date:** 1/6/2025 4:41:38 PM  
**From:** "Max" femamax@gmail.com  
**To:** carletta.mcdowell@fema.dhs.gov, "Brent Smith"  
brent@bwsmithlaw.com  
**Subject:** Fwd: FW: ACTION REQUESTED: AP - Mediation Participation  
HS-FEMA-02430-2024 - Immediate Response Requested

Personal email.  
[femamax@gmail.com](mailto:femamax@gmail.com)

----- Forwarded message -----

From: **Meindl, Max** <[max.meindl@fema.dhs.gov](mailto:max.meindl@fema.dhs.gov)>  
Date: Mon, Jan 6, 2025 at 4:39 PM  
Subject: FW: ACTION REQUESTED: AP - Mediation Participation HS-FEMA-02430-2024 - Immediate Response Requested  
To: [femamax@gmail.com](mailto:femamax@gmail.com) <[FEMAMAX@gmail.com](mailto:FEMAMAX@gmail.com)>

Thank you for your assistance.

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Max J Meindl, PMP

Emergency Management Specialist

Recovery Division | Region Six

Mobile: 202-374-9426

[max.meindl@fema.dhs.gov](mailto:max.meindl@fema.dhs.gov)

Federal Emergency Management Agency

[www.FEMA.gov](http://www.FEMA.gov)



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**From:** McDowell, Carletta <[carletta.mcdowell@fema.dhs.gov](mailto:carletta.mcdowell@fema.dhs.gov)>  
**Sent:** Monday, January 6, 2025 4:26 PM  
**To:** Brent Smith <[brent@bwsmithlaw.com](mailto:brent@bwsmithlaw.com)>; Meindl, Max <[max.meindl@fema.dhs.gov](mailto:max.meindl@fema.dhs.gov)>  
**Cc:** Jamal, Carmen (CTR) <[carmen.jamal@associates.fema.dhs.gov](mailto:carmen.jamal@associates.fema.dhs.gov)>  
**Subject:** ACTION REQUESTED: AP - Mediation Participation HS-FEMA-02430-2024 - Immediate Response Requested

Good afternoon,

Please provide a personal email address for your client. Mediation participation can continue if an employee is terminated. Review the below email and respond to Ms. Carmen Jamal with your and your client's availability to participate in the Mediation Review. Thank you for your assistance.

V/r

Carletta L. McDowell

ADR Program Manager

FEMA, Office of Civil Rights

EEO Branch

U.S. Department of Homeland Security

Mobile: (771) 444-0976

[carletta.mcdowell@fema.dhs.gov](mailto:carletta.mcdowell@fema.dhs.gov)

Preferred Pronouns – She/Her

Federal Emergency Management Agency

[fema.gov](https://www.fema.gov)



FEMA

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**From:** Meindl, Max <[max.meindl@fema.dhs.gov](mailto:max.meindl@fema.dhs.gov)>  
**Sent:** Monday, January 6, 2025 3:45 PM  
**To:** Jamal, Carmen (CTR) <[carmen.jamal@associates.fema.dhs.gov](mailto:carmen.jamal@associates.fema.dhs.gov)>;  
[brent@bwsmithlaw.com](mailto:brent@bwsmithlaw.com)  
**Subject:** RE: ACTION REQUESTED: AP - Mediation Participation HS-FEMA-02430-2024 - Immediate Response Requested

If my appointment is terminated effective today, how will we be doing this?

I'm guessing that access to everything on my work computer will end today.

Thank you for your assistance.

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Max J Meindl, PMP

Emergency Management Specialist

Recovery Division | Region Six

Mobile: 202-374-9426

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**From:** Jamal, Carmen (CTR) <[carmen.jamal@associates.fema.dhs.gov](mailto:carmen.jamal@associates.fema.dhs.gov)>  
**Sent:** Monday, January 6, 2025 2:38 PM  
**To:** [brent@bwsmithlaw.com](mailto:brent@bwsmithlaw.com)  
**Cc:** Meindl, Max <[max.meindl@fema.dhs.gov](mailto:max.meindl@fema.dhs.gov)>  
**Subject:** ACTION REQUESTED: AP - Mediation Participation HS-FEMA-02430-2024 - Immediate Response Requested

Good afternoon,

The EEO ADR Team has received your election to participate in mediation. Each mediation is unique and can last less than 4 hours, but participants should plan to dedicate about 4 hours. Mediations are typically scheduled during the following time slots:

- **9:00 AM – 1:00 PM EST**
- **10:00 AM – 2:00 PM EST**
- **12:00 PM – 4:00 PM EST**

Please complete the following steps (1-3) for participation:

- 1. Provide the name and email of the identified Settlement Authority. This is the management official who is the 1st and/or 2nd line supervisor of the**

**alleged Responsible Management Official(s):**

- **Anthony In, Supervisory Emergency**

**2. Provide three available dates/times for mediation within the date range of Feb 3-6.**

- **9:00 AM – 1:00 PM EST**
- **10:00 AM – 2:00 PM EST**
- **12:00 PM – 4:00 PM EST**

**3. Schedule a 15-minute call with me to review your requested remedies. Please choose from the following available dates and times:**

**0.**

- **11 am EST 1/07/25**
- **1 pm EST 1/07/25**
- **3 pm EST 1/07/25**

**1.**

Please keep in mind that EEO ADR Mediation is guided by strict regulations for completion of the process. Thus, **if there is failure to contact or inability to receive the requested information in a timely manner, your case may be returned to the assigned EEO Specialist for continued case processing.** Thank you in advance for your assistance and agreeing to participate in EEO ADR Mediation.

**Respectfully,**

**Carmen Jamal**

Bilingual Administrative Clerk | Business Management Division | Office of Civil Rights (OCR)

[Carmen.Jamal@associates.fema.dhs.gov](mailto:Carmen.Jamal@associates.fema.dhs.gov) Pronouns: She/Her

Phone: (202) 975-5204

Federal Emergency Management Agency  
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Regards,

Max J. Meindl III

"Exuberance is easily corrected; dullness is incurable." Quintilian

"I don't make mistakes. I have unintentional improvisations." ~unknown

Texas  
832-293-3671