2nd July 2020

To

The Case Office

Engineers Australia

Department of Home Affairs

**Subject: Clarification concerning the comments received from Engineers Australia**

Dear Sir/Madam,

I received a comment from Engineers Australia asking to provide more information to exhibit my electrical engineering skills and knowledge. As requested, I am submitting the updated career episodes with additional information on the engineering tasks performed by me. I am writing this letter to clarify the cause due to which I am unable to provide further information related to the respective projects of career episode 2 and 3. Through this letter, I hope to prevent the consequences due to my inability to provide further work details of the projects illustrated in career episode 2 and 3.

I had submitted career episode 1, illustrating my duties and achievements of the academic project that was accomplished by me as a final year student of Electrical/Computer Engineering. In the updated career episode, I have added the technical details concerning the electrical engineering skills that I applied during the respective project. While preparing the career episode, I didn’t have the final project report that I had submitted to the college. I had to contact the college to access the document, which seemed to take a long time. So, instead of the original designs, I had inserted the rough circuit design that I had referred while designing the circuit. The basic concepts for the circuit design were derived from the general circuit designs provided in the original career episode. However, in the updated career episode, I have inserted the circuit designs prepared in the Proteus software for this project.

For career episodes 2 and 3, I had used work-based projects that were accomplished under my supervision as an Electrical Engineer. As asked by Engineers Australia, I have elaborated my skills and competencies that were applied while fulfilling my duties in those projects. I have demonstrated the technical details considering the Non-Disclosure Agreement that was signed between the client and the company. I am allowed to provide the information regarding those projects concerning the terms mentioned in the agreement. I have added the admissible details in the updated career episodes 2 and 3. Based on the authorization, I have elaborated the task performed by me by using electrical engineering skills and knowledge. I am extremely sorry that I cannot provide further information as the agreement bounds me. I believe that I have addressed the comment in the updated career episodes by staying in the boundary defined by the company. So, I hope that my inability to present further information wouldn’t cause any negative impact on the assessment.

I am positive that the details demonstrated in the updated career episodes would be sufficient to showcase my capabilities and skills as an Electrical Engineer. I sincerely apologize for the inconvenience that I have caused. I am grateful for your time and thought.

Thank you.

With Regards,

Igbinoba Maxwell