

## Team Contract

Team Name: Group 17

These are the terms of group conduct and cooperation that we agree on as a team.

**Participation:** We agree to recognize that each of our individual performances (both good and bad) will reflect on each other's grades. Each member must take equal responsibility for the completion of the project. We will all work to create projects of high quality, regardless of obstacles which arise. We will also work to help each other learn.

Team Manager- Regan Janssen

Team Leader- Jui Nagarkar

Programmers- Andrew Loaiza, Chen Lu, Natasha Shirley

**Communication:** <<How do you plan to communicate within the team regarding personal progress with respect to the project?>>

We plan to communicate on issues as they arise. Communicate often and respect others and listen to all opinions. Communicate with each other what they are working on and be able to explain what their code is doing. Ensure that everyone has an understanding of the problem and the

**Meetings:** <<How often do you plan to meet and how do you plan to meet? On Zoom or in-person?>>

We plan to meet once a week on Wednesdays around 1. Friday mornings will also be used as meeting times as needed. Option for either in person or zoom depending on individual comfort





**Conduct:** We agree to work with professionalism and maturity. We will work to bolster each other's strengths and improve upon weaknesses. Constructive criticism must be heeded and not taken personally.

**Conflict:** <<How do you plan to handle conflicts within the team?>>

Be upfront and honest with each other if conflict arises. Don't let problems linger and confront the issue when it arises.

**Deadlines:** <<How do you intend to keep up with and coordinate individual and overall deadlines?>>

We will communicate with each other and give the proper deadlines as they are needed for each project. Would like to have project finished before the due date so we can work out any last minute small details instead of worrying about big sections of coding and rushing the project.

NAMES OF TEAM MEMBERS	SIGNATURES OF TEAM MEMBERS
Regan Janssen	
Andrew Loaiza	
Jui Nagarkar	
Chen Lu	
Natasha Shirley	