ENGLISH NOTES

From A1 to C2

EDITED BY

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 $\begin{tabular}{ll} My\ notes\ from\\ Langpill\ english\ grammar\ course\ from\ Udemy,\ and\ internet \end{tabular}$

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1 Introduction

This document was written for me to understand the English grammar from a beginner to an advanced level. Because I find that I can understand better if I take notes for myself while I'm watching English lessons, and I decided to make my notes with LATEX because it is a useful and cool tool for writing awesome documents.

I know that I need to improve my English writing and as I improve it I will update this document. I hope my notes become useful to other people so this document is divided in the main topics of English grammar, so that you can go directly to the topic that you want to learn.

Remember that is important to practice on your own to master the English language, another advice for you is to speak with a friend of you who wants to learn English or already knows it, or even to your self, about any topic you like and if you are stuck to explain something then you can search on Internet or ask to your friend to get feedback.

2 Nouns

A **noun** is a word that is used to name a person, animal, place, action or thing either generally (**common noun**) or specifically (**proper noun**).

You can buy a **pencil** at **Office Depot**.

2.1 Plural Form

There are rules to form plural forms, but remember that some nouns are irregular so that you can't use those rules to form the plural form.

- Generally we can use $\Rightarrow \underline{\text{Noun} + S}$, to get the plural form e.g. cat-cats, dog-dogs, pencil-pencils
- Singular noun ending in \underline{s} , \underline{ss} , \underline{sh} , \underline{ch} , \underline{rs} , $\underline{o+es}$, \Rightarrow Plural form e.g. $\underline{tax-taxes}$, $\underline{bus-buses}$, $\underline{box-boxes}$
- In some cases, singular nouns ending in \underline{s} or \underline{z} \Rightarrow Double s or z e.g fez-fezzes, gas-gasses
- Noun ending in $\underline{f}, \underline{fe} \Rightarrow$ Change f into ve + s e.g. life-lives, wolf-wolves, wife-wives (Exceptions: roof-roofs, belief-beliefs, chef-chefs)
- Noun ending in y and the letter before is a <u>consonant</u> \Rightarrow Change the ending to *ies* e.g. *city-cities*, *puppy-puppies*
- Noun ending in y and the letter before is a <u>vowel</u> \Rightarrow Add s e.g. ray-rays, boy-boys
- Noun ending in $o \Rightarrow \text{Add } es$ e.g. potato-potatoes, tomato-tomatoes (Exceptions: photo-photos, piano-pianos, halo-halos
- Noun ending in us ⇒ Frequently change us to i
 e.g. cactus-cacti, focus-foci
- Noun ending in $is \Rightarrow$ Change is to es e.g. analysis-analyses, ellipsis-ellipses
- Noun ending in on ⇒ Change on to a e.g. phenomenon-phenomena, criterion-criteria
- Some nouns <u>don't change</u> e.g. sheep-sheep, series-series, species-species

Here we have some irregular nouns, they don't follow specific rules

Singular	Plural
man	men
woman	women
person	people
child	children
tooth	teeth
foot	feet
mouse	mice

Table 1: Some irregular nouns

2.2 Common Nouns

Common nouns refer to classes or categories of people, animals, places, things, or a concept, as opposed to a particular individual.

I have a computer, a keyboard, a mouse and many books.

Common nouns are not capitalized unless they begin a sentence or are part of a title.

Apples are delicious fruits I don't like apples

2.3 Proper Nouns

Proper nouns are used to name to specific items rather than refer to a category or a class, such as names, names of cities, countries, etc.

I'm from Mexico

Note that proper nouns are unique names. They are capitalized

My friend George is from Brazil

We should also capitalize:

- a) Festivals
 - e.g. Christmas and Thanksgiving are my two favourite holidays!
- b) People's titles
 - e.g. Everything depends on **President** Trump and his decisions.
- c) The names of books, films, plays, paintings. We use capital letters for the nouns, adjectives, and verbs in the title.
 - e.g. I've just finished reading 'The Old Man and the Sea'

Sometimes we use a person's name to refer to something they have created.

We were listening to Mozart the other day.

I'm reading an Iris Murdoch now.

When you use a word about a family member (e.g. mom, dad, uncle), capitalize it only if the word is being used exactly as you would use a name, i.e. if you were addressing the person directly. If the word is not being used as a name, it is not capitalized.

Please ask **Dad** if he can buy wine on his way home.

Is your **dad** coming over for dinner?

Whenever you see a capitalized word, question whether or not it is a proper noun. Make sure that the capitalized word is in fact a noun as there are also proper adjectives.

Asia is one of the continents of the wold. (proper noun)
I don't like Asian food. (proper adjective).

2.4 Material Nouns

Material nouns denote a material or substance from which things are made of.

a plastic bottle, a diamond ring, etc.

Material nouns are uncountable, thus they do not have a plural form. Generally, articles are not used with material nouns as they are uncountable.

I really want to buy these cottons pants. I really want to buy these cotton pants.

Material nouns fall into several categories:

- a) Related to nature e.g. air, salt, coal, silver, gold, etc.
- b) Related to animals e.g. meat, milk, egg, wool, etc.
- c) Related to plants e.g. cotton, coffee, tea, wood, etc.
- d) Artificial or man-made materials e.g. alcohol, cheese, brick, steel, etc.

2.5 Compound Nouns

A **compound noun** contains two or more words which are joined together and form a single noun. Compound nouns can be words written together, words that are hyphenated, or separate words. The first word usually describes or modifies the second word, denoting its type or purpose, Consequently, the second word identifies the item itself.

I need to buy a new toothbrush. (a brush used for cleaning one's teeth)

There is no exact rule as to when we should write compound nouns together, hyphenated, or as separate words. If you are not sure how to write a compound noun, **consult a dictionary**.

Could you go with me to the bus stop?

My in-laws are incredible people.

I love your new haircut! You look fantastic!

Note that the stress usually falls on the first syllable in compound nouns. As a result, the word stress helps to differentiate between a compound noun and an adjective + noun.

A greenhouse is a glass building used for growing plants that need warmth, light, and protection. (compound noun)

A green house is a building that someone lives in. This building is painted green. (adjective + noun)

2.6 Countable vs Uncountable Nouns

Countable Nouns (e.g. apple, song, house, etc.)	Uncountable Nouns (e,g, tea, money, love, etc.)	
Things that can be counted , even if the number might be extremely high (e.g. all the people in the world).	Things that we cannot count with numbers. They may be the names for abstract ideas or qualities or for physical objects that are too small to count or shapeless (e.g. liquids, gases, etc.).	
Can be singular or plural. I have an apple and you have three apples.	No plural form. We're goint to have rice for lunch.	
You can use a/an with singular countable nouns. There is a girl outside. She is wearing a beautiful dress.	You can't use a/an with uncountable nouns. But you can often use the phrase a (bag, cup, etc.) of. There is a bowl of rice and a bottle of juice on the table.	
If you want to ask about the quantity of a countable noun, you ask 'How many?' combined with the plural countable noun. How many dogs are there? - There are five dogs.	If you want to ask about the quantity of an uncountable noun, you ask 'How much?' combined with the uncountable noun. How much coffee do we have left? - We don't have much coffee left.	
You can use many, a few, few with plural countable nouns. Sorry, but I didn't take many pictures. I've got a few relatives leaving here.	You can use much, a little, little with uncountable nouns. We didn't do much shopping there. We have a little sugar left.	
You can use some, any, a lot of, both with pl	lural countable nouns and uncountable nouns.	
We like singing some crazy songs at karaoke.	We listened to some music there.	
Did you buy any oranges?	I didn't buy any orange juice.	
She showed a lot of signs of affection.	There is a lot of love in the air.	

Table 2: Countable vs Uncountable Nouns

2.7 Collective Nouns

A collective noun is used to refer to an entire group of people, animals, or things. Therefore it includes more than one member.

My family is very big.

Collective nouns can refer to:

- a) People e.g. family, class, committee, staff, etc.
- b) Animals e.g. a pack of dogs, a swarm of flies, a herd of horses, a litter of puppies, etc.
- c) Things e.g. pack, set, bunch, stack, etc.

When the members within one group behave in the same manner, they are part of a collective noun, thus this noun becomes singular and requires a singular verb.

Every day the football team follows its coach out to the field for practice.

When the members are acting as individuals, the collective noun is plural and requires a plural verb. In many cases, it may sound more natural to make the subject plural in form by adding words like members, mates, etc.

After the practice the team(mates) shower, change into their casual clothes, and head to their homes.

2.8 Concrete and Abstract Nouns

Nouns can be concrete or abstract.

Concrete Nouns are tangible and you can experience them with your five senses.

Abstract nouns refer to intangible things, like actions, feelings, ideals, concepts, and qualities.

Food is great. But love is even greater.

2.8.1 Concrete nouns

A **concrete noun** is a noun that can be identified through one of the five senses: *touch*, *sight*, *hearing*, *smell*, *or taste*.

Who turned off the TV? (The noun TV is a concrete noun)

What is that noise? (Even though nose can't be touched, you can hear it, so it's a concrete noun)

Concrete nouns fall into several categories:

- a) People e.g. mother, friend, teacher, stranger, etc.
- b) Places e.g. school, McDonald's, Las Vegas, India, etc.
- c) Things you can touch and see e.g. plane, cup, lamp, book, etc.
- d) Things you can hear e.g. music, noise, someone's voice, song, etc.
- e) Things you can smell and taste e.g. herbs, cookies, bread, wine, etc.

2.8.2 Abstract Nouns

Remember that **abstract nouns** refer to a intangible things, like *actions*, *feelings*, *ideals*, *concepts*, *and* qualities.

Abstract nouns fall into several categories:

- a) Emotions and feelings e.g. anger, sadness, love, grief, etc.
- b) Human qualities and characteristics e.g. beauty, maturity, humour, patience, etc.
- c) Ideas and concepts e.g. knowledge, freedom, luxury, comfort, etc.
- d) Events e.g. marriage, birthday, career, adventure, etc.

Many abstract nouns are formed from adjectives, verbs, or nouns. Sometimes you can add a suffix to the concrete noun or alter the word root to form abstract nouns.

 $\begin{array}{cc} \text{(Concrete noun)} & \text{(abstract noun)} \\ & child & child \boldsymbol{hood} \end{array}$

Nouns with the following suffixes are often abstract:

-tion e.g. devotion	-ism e.g. pessimism	-ity e.g. hospitality
-ment e.g. movement	-ness e.g. restlessness	-age e.g. marriage
-ance e.g. brilliance	-ence e.g. indifference	-ship e.g. relationship
-ability e.g. availability	-acy e.g.	bureaucracy

Table 3: Common suffixes for abstract nouns

2.9 Possessive Nouns

The **Possessive** form is used with **nouns** referring to people, groups of people, countries, and animals. It shows a relationship of belonging between one thing and another.

Leslie's aunt is a doctor.

To form the possessive, add an apostrophe + -s to the noun.

My brother's computer was stolen a week ago. Children's toys were on the ground.

If the noun already **ends in -s**, just add an **apostrophe**.

Student's homework will be assessed later.

For names **ending in -s**, you can either add an **apostrophe + -s**, or just an **apostrophe**. The first option is more common.

They want to sell Jame's car.

Study some of the fixed expressions where the possessive form is used.

a day's work, a month's pay, in a year's time, for God's sake

Note that the possessive is also used to refer to *shops, restaurants, churches, universities, etc.*, using the name or job title of the owner.

I want to go to Luigi's for dinner.

Peter has an appointment at the dentist's at 10 a.m.

3 Pronouns

A pronoun is a word that replaces a noun in a sentence, making the subject a person or a thing

3.1 Subject Pronouns

A **subject** is the person or thing that performs the action in the clause or sentence.

A subject pronoun is a pronoun that takes the place of a noun as the subject of a sentence

She told me about her worries.

Subject pronouns replace nouns that are the subject of their clause.

	Singular	Plural
1^{st} person	I	we
2^{nd} person	you	you
3^{rd} person	he/she/it	they

Table 4: Singular and plural forms for subject pronouns

We should replace the subject with a subject pronoun to avoid repetition.

Mary is a student and Mary is very hard working. Mary is a student and **she** is very hard working.

We use the subject pronoun it when we refer to objects, things, animals, or ideas.

Love is eternal. It will last forever.

Sometimes when we don't know the sex of a baby, we can use it'.

Their baby is so small. It only weights 2 kilos.

We use it when we talk about time, weather, or temperature.

What time is it? - It's 7 o'clock. It's quite cold today.

3.2 Object Pronouns

An **object** is the person or thing that receives the action in the clause or sentence. An **object pronoun** is a pronoun that takes the place of a noun as the object of a sentence.

She told me about her worries.

Object pronouns are used to replace nouns that are the direct or indirect object of a clause.

Subject	Object
I	me
you	you
he	him
she	her
it	it
we	us
they	them

Table 5: Subject and Object Pronouns

Object pronouns come either after a verb or a preposition.

Ethan asked me to talk to them.

Note that the subject pronoun it and the object pronoun it look the same.

Do you know the movie 'Pretty Lady'? it is my favourite! (subject pronoun)

I've seen it many times. (object pronoun)

Remember that object nouns are always the recipients of the action in sentence.

He and me went to the movies. He and I went to the movies. Mrs. Keith called her and I. Mrs. Keith called her and me.

We should replace the object with an object pronoun to avoid repetition.

I can't stop thinking about Amy. I can't stop imagining my future with Amy. I can't stop imagining my future with her.

3.3 Possessive Pronouns

Possessive pronouns are pronouns that demonstrate ownership.

This car is mine.

Possessive pronouns are used instead of a possessive adjective and noun. Study the following table:

Subject	Object	Possessive Adjective	Possessive Pronoun
I	me	my	mine
you	you	your	yours
he	him	his	his
she	her	her	hers
it	it	its	its
they	them	their	theirs

Table 6: Possessive Adjectives & Possessive Pronouns

4 Articles

Articles are words that define a noun as specific or unspecific. English has two types of articles:

Indefinite: a/anDefinite: the

I'm a nurse. The hospital I'm working in is huge.

4.1 Indefinite Article

The **indefinite article** takes two forms: **a/an**. Use the indefinite article **a** when it precedes a word that **begin** with a **consonant**. Use the indefinite article **an** when it precedes a word that **begins** with a **vowel**.

a table, an umbrella, a university, an honest person.

The indefinite article a/an indicates that a noun refers to a general idea rather than a particular thing.

What does a fox say?

We use a/an when the listener does not know which person or thing we are talking about.

Helen's brother works in a factory. I don't know which factory exactly.

If we refer to something for the first time, it will be new information for the listener so we use **a/an**. When referencing to the same thing again use **the** because now the listener knows what we are talking about.

I bought a new computer. It's really great! The computer is much better than my previous one.

4.2 Definite Article

The **definite article** is the word **the**. It limits the meaning of a noun to one particular thing. We use **the** when it is clear which thing or person we are talking about.

The cake is in the fridge. I know that Kate made it.

We use the definite article **the** with:

- a) Nationalities and other groups e.g. *the* French, *the* Italians, *the* old, *the* poor.
- b) Time
 e.g. in the past, in the future (but: at present.)
- c) Superlatives e.g. You are the first one!

- d) Musical instruments e.g. I played the piano as a kid.
- e) Countries which are a group or plural e.g. *the* U.S., *the* U.K., *the* United Arab Emirates, *the* Netherlands
- f) Names of ship. e.g. We sailed on **the** Claudia
- g) Oceans e.g. **the** Pacific, **the** Atlantic
- h) Rivers e.g. **the** Amazon, **the** Nile

Note that we use **zero article** with **plurals** and **uncountable nouns** when we are generally talking about something.

Dogs are not allowed in that shop. (We are talking about dogs in general.)

The dogs next door were barking at night. (W are talking about the particular dogs.)

5 Demonstratives

Demonstratives are words that show which person or thing is being referred to. Demonstratives show where an object, event, or person is in relation to the speaker. They can refer to a physical or a psychological closeness or distance.

This is Hugh, and that is Kevin.

	Near the speaker	Far from the speaker
Adverbs	here	there
Demonstratives with singular and uncountable nouns	this	that
Demonstratives with plural countable nouns	these	those

Table 7: Demonstratives

Demonstratives can be placed before the noun or the adjective that modifies the noun.

That old man stole my purse! These oranges are delicious!

Demonstratives can also appear before a number by itself when the noun is understood from the context.

I'll take this one, please. = I'll take this watermelon, please.

Demonstratives can be used by themselves when the noun they modify is understood from the context.

Those aren't yours. Put them back. = Those shoes aren't yours. Put them back.

When talking about events, the **near demonstratives** are often used to refer to the **present** while the **far demonstratives** often refer to the **past**.

This situation is quite unstable.

That event made me realise how important my family is to me.

6 Distributives

Distributives determiners or simply **distributives** refer to a group of people or things, and to individual members of the group.

They show different ways of looking at the individuals within a group, and they express how something is distributed, shared, or divided.

All people want to love and to be loved.

Each person is unique. Every person is unique.

Both of us like Mexican food.

6.1 All

The distributive determiner all is used to talk about a whole group, with a special emphasis on the fact that nothing has been left out.

All can be used with uncountable nouns and plural countable nouns by itself. In this usage, it refers to the group as a concept rather than as individuals.

All parents want the best for their children.

All can be used with uncountable nouns and plural countable nouns preceded by the or a possessive adjective. In these uses, the word of can be added just after all with no change in meaning.

Have you eaten all the cookies in the jar? = Have you eaten all of the cookies in the jar?.

All can be used with plural pronouns preceded by of.

All of us are going to be there tonight.

All can be used in questions and exclamations with uncountable nouns preceded by this/that or with countable nouns preceded by these/those. In these uses, the word of can be added just after all with no change in meaning.

Look at all this snow out there! What are all these people doing in our house?

6.2 Half

The distributive determiner **half** is used to talk about a whole group divided in **two**. **Half** can be used as a distributive in several different patterns.

Half can refer to measurements if it is followed by an indefinite article a/an and a noun.

I'll be back in half an hour.

Half can be used with plural pronouns preceded by of.

Only half of us are going to be there tonight.

Half can be used with nouns preceded by the, a/b, a demonstrative, or a possessive adjective. In this case, the meaning refers to a concrete, physical division. The word of can be added just after half with no change in meaning.

Half the people have already left the party.

Putting half a kilo of sugar into the topping will ruin the cake.

I want half of that cake!

Sorry, but I used half of your eggs making breakfast today.

6.3 Each and Every

The distributives **each** and **every** are both related to describing the members of a group. These distributives can only be used with **countable nouns** by being placed before the nouns.

In many cases, they are interchangeable but there is a **subtle difference** between them.

6.3.1 Each

Each is used to describe and highlight an individual member of a group, or multiple individuals. By using **each** you recognise the item is a part of a group, but that it also needs to be pointed out as a singular item too.

Each book on the shelf had a unique cover.

Each can be used with plural nouns and pronouns but must be followed by of.

Each of the pupils received a Christmas card.

Each can be used after the subject or at the end of a sentence.

My siblings each have their own room.

My mother gave my sister and I \$20 each. = (gave \$20 to each of us.)

6.3.2 Every

Every by contrast is a way of referring to the group as a collection of individual members. **Every** cannot be used with plural nouns.

Every boys in my class wanted that computer game. **Every boy** in my class wanted that computer game.

Every can express different points in a series, especially with time expressions.

Every morning Phillip goes for a run. And every time Ann would forgive him.

6.4 Both

Both refers to the whole pair and is equivalent to 'one and the other'. **Both** can be used with plural nouns on its own, or it can be followed by **of**, with **of** without an article. When followed by a plural pronoun, **both** must be separated from the pronoun by **of**.

Both (of) my parents approve of me going to college.

I told both of them to give me a call.

Both cannot be used with singular nouns, because it refers to two things.

Both my sister likes traveling. Both my sisters like traveling.

6.5 Either

Either is positive and when used alone refers to one of the two members of the pair. It is equivalent to 'one or the other'. Because it refers to just one member of a pair, **either** must be used before a singular noun. It can also be used with a plural noun or pronoun if followed by **of**.

Either day is fine.
We could stay at either of the hotels.

Either can also be used with **or** in a construction that talks about each member of the par in turn. The meaning remains the same, but in this case **either** is not functioning as a distributive. It is functioning as a **conjunction**.

You can have either ice cream or cake.

6.6 Neither

Neither is negative and when used alone refer to the whole pair. It is equivalent to 'not one or the other'. Because it refers to just one member of a pair, **neither** must be used before a singular noun. It call also be used with a plural noun or pronoun if followed by **of**.

Neither date is convenient for me. Neither of these dresses suits her.

Neither can also be used with **nor** in a construction that talks about each member of the pair it turn. The meaning remains the same, but in this case **neither** is not functioning as a distributive. It is functioning as a **conjunction**.

It is neither snowing nor raining.

7 Quantifiers

We use **quantifiers** when we want to give someone information about the number of something, the are adjectives and adjectival phrases that give approximate or specific answers to the questions 'How much?' and 'How many?'

 $egin{aligned} \textit{Most} \textit{ children start school at the age of five.} \\ \textit{I ate some } \textit{rice}. \\ \textit{There are } \textit{a lot of dogs}. \end{aligned}$

We can use quantifiers with both count and uncountable nouns:

How much coffee do we have left. How many cookies do you have?

How much is used to ask about uncountable nouns and when we want to know the price of something.

How much this computer cost?

7.1 A Few, Little

A (very) few, (very) little are generally used in affirmative statements, not negatives or questions.

With countable nouns	With uncountable nouns	
(very) few = hardly any or not enough	(very) little = hardly any or not enough	
I have (very) few toys.	We have (very) little coffee left.	
$\mathbf{a} \ \mathbf{few} = \mathbf{some} \ \mathbf{or} \ \mathbf{enough}$	$\mathbf{a} \ \mathbf{little} = \mathbf{some} \ \mathbf{or} \ \mathbf{enough}$	
I have a few examples to show	I have a little coffee left but I can make me a cup of coffee	

Table 8: A few vs A little

7.2 Much and Many

Normally, we use **much** and **many** only in questions and negative clauses. But can be used in affirmative sentences in combination with *too* and *so*. In this case, they denote the excessive amount of something.

How much money do you have left?

There are too many people.

You put a lot of sugar on my coffee!

We use **much** to talk about the quantity of uncountable nouns or the price of something, while we use **many** when we talk about the quantity of countable nouns.

I have many friends. She has too much money

7.3 A Lot, Most

Note that in spoken English and informal writing when we want to indicate a large quantity of something we tend to use **a lot**, **a lot of**, **lots of**.

A lot means very often or very much. It is used as an adverb. It often comes at the end of a sentence and **never** before a noun.

My brother plays video games **a** lot. She's **a** lot happier after quitting her job.

We use the quantifier **most** to talk about quantities, amounts and degree. We can use it with a noun (as a determiner) or without a noun (as a pronoun).

We use **most** with nouns in the meaning **the majority of**. If there is no article, demonstrative or possessive pronoun, we use **most** right before the noun.

Most tap water is drinkable.

When we are talking about the majority of a specific set of something, we use **most of the** + **noun**.

Most cakes are sweet. (cakes in general)

The party was amazing. Kate made most of the cakes herself. (a specific set of cakes at the party)

We can leave out the noun with **most** when the noun is obvious from the context.

Students can eat in the cafeteria but most bring food from home. (=most students)

7.4 Some, Any and Enough

We use **some**, any when we are talking about limited but rather indefinite number of quantities.

In general, we use **some** for affirmative sentences, and **any** for negatives and questions. Both can be used with countable and uncountable nouns.

Jane bought **some** flowers.

Did Jane buy **any** flowers? - No, she didn't buy **any**.

Some can be used for questions, typically offers and requests, if we think the answer will be positive.

Would you like some tea.

Any can be used in the meaning 'it doesn't matter which'.

You cant take any bus. They all go to the centre. (=it doesn't matter which bus you take=

We use **enough** to indicate sufficiency, while in negative sentences it means less than sufficient or less than necessary.

I'll take your t-shirt. It's **big enough** to fit me. Sorry, but I can't go with you. I don't have **enough money** for that.

8 Verb Conjugation

Verb conjugation refer to how a verb changes to indicate a different person, number, tense, or mood. In other words, **conjugation** is the changing of a verb's form to express a different person, number, tense, aspect, or gender. In order to communicate in more than one tone, verbs must be conjugates. To conjugate something is to change a verb's form to express a different meaning.

 $I'm \ a \ student. \ (1^{st} \ person, singular, present simple, indicative mood)$

8.1 First, Second and Third Person

Verbs should be conjugated with regard to person. Depending on the subject, a verb can stand in the first, second, or third person.

	Singular	Plural
1^{st} person	I	we
2^{nd} person	you	you
3^{rd} person	he, she, it	they

Table 9: First, Second and Third Person (Singular and Plural).

As you can see, the pronouns **I**, **were** refer to the first person; **you**, to the second person; **he**, **she**, **it**, **they**, to the third person.

```
We work on Saturdays. (first person)
You need to take a break. (second person)
It is snowing outside. (third person)
```

Usually we assume the person of the verb in the sentence automatically as we almost always state a subject explicitly.

Sarah has signed up for a yoga class. (Sarah can be substituted with the pronoun she; the verb is in the third person)

Note that the verb **to be** is irregular and has three forms in present tenses and two forms in past tenses. These forms depend on the person expressed by the subject.

	Present		Past	
1^{st} person	I am	we are	I was	we were
2^{nd} person	you are	you are	you were	you were
3^{rd} person	he/she/it is	they are	he/she/it was	they were

Table 10: Verb To Be forms.

9 Simple Tense

9.1 Past Simple

The **past simple** is used to write and talk about completed actions that happened in a time before the present. It is the basic form of the past tense in English. We use the **past simple** when we talk about an action which happened at a definite time in the past.

This tense emphasizes that the action is finished.

We can also use this tense to talk about how someone felt about something.

I solved the puzzle.
I was happy for your success.

9.1.1 How to form the past simple tense

- infinitive + (e)d e.g. He worked part-time as a waiter. We liked our stay at the hotel. Note that all persons have the same form.
- $cons + -y \Rightarrow cons + -ied$ e.g. cry-cried, try,tried
- vowel + const ⇒ vowel + double const + ed e.g. stop-stopped, regret-regretted

Remember that irregular verbs don't follow the rules above, use the past tense form of the irregular verbs to make sentences in the past simple.

be-was/were, eat-ate, drink-drank

The past tense of the verb to be depends on the person of the subject. (Table - 10)

I was	We were	
You were	You were	
he/she/it was	They were	

Table 11: Past forms of verb To Be

9.1.2 Positive, negative, and questions forms

Positive Negative did / did not + Verb

- (+) His sister lived in Sutton, London.
- (-) His sister did not live in Sutton. She lived in Harrow.
- (?) **Did** his sister **live** in Sutton?
- (?) Where did his sister live in London?

9.1.3 Using time markers

Yesterday, last night, (not) a long time ago, two years ago, etc.

Shakespeare died in 1616.

Ryan did not go to work **yesterday**. He got sick.

When did you move to Spain? - I moved there not a long time ago.

Note that we use did/did not with the verb to have.

I didn't have enough money to buy a new computer.

But we do not use did with the verb to be (was/were).

- Why were you so angry?
- I wasn't angry. This was my usual self.

9.2 Present Simple

The **present simple** also called *present indefinite* is a verb tense which is used to show repetition, habit or generalization. We use the **present simple** when we talk about things in general.

We use this tense to say that something:

- Happens all the time.
- Happens repeatedly.
- Is true in general.

Jane works as a barista. Her shift begins at 7 a.m.

9.2.1 How to form the present simple tense

The present tense is the **base form** of the verb

I work in London.

But with the third person singular (she/he/it), we add an -s

She works in London

and when the verb ends in -o, -s, -ch, -sh, -x, we add -es instead

My sister watches TV in the evening and my brother does his homework.

Remember that such verbs as to be and to have are irregular.

Note the difference between BrE and AmE:

(BrE) - I have got a car. (AmE) - I have a car.

To E	Be	То На	ave
I am	we are	I have	we have
you are	you are	you have	you have
he/she/it is	they are	he/she/it has	they have

Table 12: Present simple: to be - to have

9.2.2 Positive, negative, and questions forms

Negative

do not/does not + verb

- (+) He gets up at 6 o'clock every morning.
- (-) He does not get up at 6 o'clock every morning. He gets up at 7.
- (?) Does he get up at 6 o'clock every morning?
- (?) When does he get up?

9.2.3 Using time markers

You can add time markers such as always, often, usually, sometimes, rarely, never, every day, etc.

I usually cook at home but my friends always eat at the local cafe.

Kim is always late for classes.

Notice where they are places in the sentences.

9.3 Subject-Verb Agreement

The **subject-verb agreement** is the correspondence of a verb with its subject in person (firth, second, or third) and number (singular or plural).

Liz is an accountant and she has a typical 8-5 job.

Subjects and verbs must agree with one another in person (first, second, or third). Note that **subject-verb agreement** rules of the verb **to be** in present tenses.

	Singular	Plural
1^{st} person	I am	we are
2^{nd} person	you are	you are
3^{rd} person	he/she/it is	they are

Table 13: Subject-Verb Agreement: To Be

I am a student (1st person), my brother is a pupil (3rd person), and you are a teacher (2nd person).

Subjects and verbs must agree with one another in number (singular or plural). Thus, if a subject is singular, its verbs must also be singular; if a subject is plural, its verb must also be plural.

She cooks dinner, and her brothers make breakfast.

When the subject of the sentence is composed of two or more nouns or pronouns connected by the conjunction **and**, use a plural verb.

Brothers and sisters don't often get along.

The words each, each one, either, neither, everyone, everybody, anyone, anybody, nobody, somebody, someone, and no one are singular and require a singular verb.

Each of these suggestions is interesting. Someone was standing at the door.

When two or more singular nouns or pronouns are connected by **or** or **nor**, use a singular verb.

Either your mother or dad needs to contact me.

9.3.1 The Rule of Proximity

When a compound subject contains both a singular and a plural noun or pronouns joined by **or** or **nor**, the verb should agree with the part of the subject that is closer. (also called **the rule of proximity**).

The teacher or the students write homework on the board. The students or the teacher writes homework on the board.

9.3.2 The Inverted Subject

In sentences beginning with **there** is or **there** are, the subject follows the verb (also called **the inverted** subject). As **there** is not the subject, the verbs agrees with what follows.

There is a book on the table. There are books on the table.

9.3.3 More about subject-verb agreement

Note the **subject-verb agreement** with words that indicate portions (e.g a lot, a majority, some, all): If the noun after **of** is singular, use a singular verb; if it is plural, use a plural verb.

There is a lot of fuss around his arrival. There are a lot of people in the room.

Use a singular verb with distances, periods of time, sums of money, etc. when considered as a unit.

Ten dollars is a high price to pay for socks.

But: Ten dollars (i.e. dollar bills) were scattered on the floor.

Collective nouns are words that imply more than one person but are considered singular and take a singular verb (e.g. family, group, team, committee, class, etc.).

My family is very big.

9.4 Future Simple

The **future simple tenses** is often called the "will tense" because we make the **future simple** with the modal auxiliary will.

We can refer to the future by using will, be going to or by using present tenses.

We use the **will** future when we want to talk generally about future beliefs, opinions, hopes and predictions.

I promised myself that once I start college ${\it I}$ will do all my assignments on time.

9.4.1 Positive, negative, and questions forms

Positive Negative will ('ll)/ will not (won't) + verb

- (+) Sam will probably move to Canada next year.
- (-) Sam won't move to Canada next year. He'll move to the US.
- (?) Will Sam move to Canada next year?
- (?) Where will Sam move to?

9.4.2 Using time and probability markers

Time markers - tomorrow, next month, in a day, etc. Probability markers - perhaps, probably, definitely, etc.

Perhaps it'll snow tomorrow.

I'll definitely finish my essay next month.

Pay attention to the word order.

(+) We'll **probably** do it tomorrow. (-) We **probably** won't do it tomorrow.

Some speakers use **shall** to refer to the future in <u>formal situations</u> (with / and we). Nowadays **shall** is used for suggestions only.

Shall I go or shall we leave together?

10 The Gerund

The gerund looks exactly the same as a present participle, but it is useful to understand the difference between the two. The gerund always has the same function as a noun (although it looks like a verb).

Hunting tigers is dangerous.

Some rule to form the gerund

- -e + ing e.g. make-making, write-writing
- vowel + cons ⇒ double cons + -ing e.g. knit-knitting, swim-swimming
- -ie ⇒ -y + -ing e.g. lie-lying, die-dying

The gerund can be made negative by adding not.

The best thing for your health is not smoking.

The **gerund** can function as:

- (a) The subject of the sentence. e.g. *Smoking* causes lung cancer.
- (b) The complement of the verb to be. e.g. The hardest thing about learning Russian is **memorizing** the verbs of movement.

The **gerund** can be used:

- (a) After prepositions or as part of certain expressions. (there's no point in, in spite of, etc.) e.g. Can your brother count to ten without looking at his fingers?

 There's no point in going back to his place now.
- (b) After phrasal verbs. They are composed of a verb + preposition/adverb. e.g. I ended up buying a new computer. Rachel gave up drinking sugar drinks.

11 Present Participle

Most commonly we use the **present participle -ing** as an element in all continuous verb forms (the present continuous, the past continuous, etc.).

The auxiliary verb indicates the tense, while the present participle remains unchanging.

I was playing computer games all night (past continuous)

11.1 How to form the present participle

- Verb ending in -e + -ing e.g. like-liking, write-writing
- Verb ending with vowel + cons ⇒ double cons + -ing e.g. sit-sitting, swim, swimming
- Verb ending in -ie ⇒ -y + -ing e.g. *lie-lying*, *die-dying*

11.2 Uses

The present participle is used not only form verb tenses. It can be used:

- (a) After verbs of movement and position.
 - e.g. She went shopping.

They came running towards me.

- (b) After verbs of perception in the pattern verb + object + present participle to indicate the action being perceived.
 - e.g. We saw him mowing the lawn. Liz heard someone singing.
- (c) After verbs of movement, action, or position to indicate parallel activity.
 - e.g. He sat looking at the pedestrians.

July walks reading her newspaper.

- (d) As an adjective.
 - e.g. Have you heard of that amazing movie? The family was trapped inside the burning barn.
- (e) To explain the cause or reason. The present participle is used instead of a phrase starting with as, since, because.
 - e.g. **Feeling** hungry, I made myself a sandwich. (= I made myself a sandwich **because** I was hungry).

Knowing that his roommate was coming, James cleaned the living room. (= James cleaned the living room as he knew that his roommate was coming.)

12 Continuous Tense

The **continuous tense** shows an action that is, was, or will be in progress at a certain time. The **continuous tense** is formed with the verb **to be** + -ing form of the verb (present participle).

12.1 Past Continuous

We use the **past continuous** when we describe a situation, or several situations in progress, happening at the same time in the past.

This is often contrasted with a sudden event in the past simple.

I was working on my computer and by brother was reading a book when we heard a loud bang on the door.

12.1.1 How to form the past continuous

Positive Negative

Was/were + Verb -ing wasn't/weren't + Verb - ing

12.1.2 Positive, negative and question forms

- (+) Jim was playing video games all night.
- (-) Jim was not playing video games all night. / He wasn't playing video games all night.
- (?) Was Jim playing video games all night?
- (?) Why was he playing video games all night?

12.1.3 Using time markers

at 7 o'clock, for two hours, in January, last week, all night, etc.

Kate was trying to find a nice apartment in her area for 5 months.

when, while = during the time that

While they were waiting for the train, it started to rain. James broke his finger when he was playing basketball.

12.1.4 Exceptions

Non-continuous verbs (e.g. to love, hate, know, want, etc. are **no used** in any <u>continuous tenses!</u> Use the past simple instead.

I was having fun at the party, but Kim was wanting to go home. I was having fun at the party, but Kim wanted to go home.

12.2 Present Continuous

We use the **present continuous** when we talk about something happening at the time of speaking, or actions happening 'around now', even though not at the moment of speaking.

This tense also has some future meanings.

Hey, what are you doing? - I am working on my thesis. I am graduating this semester.

12.2.1 How to form the present continuous

```
Positive Negative to be + Verb -ing to be + not + Verb -ing
```

12.2.2 Positive, negative and question forms

- (+) He is sleeping on the couch in the living room.
- (-) He is not sleeping on the couch in the living room.
- (-) He isn't sleeping there.
- (?) Where is he? Is he sleeping?

12.2.3 Using time markers

Now, right now, at the moment, today, this week, etc.

I'm quite busy this year as I'm trying to start my small business.

12.2.4 Other uses

Use the present continuous to talk about changing situations

The population of the world increases very fast.

The population of the world is increasing very fast.

12.3 Future Continuous

We use the future continuous to say that we will be in the middle of doing something at a certain time in the future.

We often use this tense when we compare what we are doing now with what we will be doing in the future.

The movie starts at 8 and ends at 10. At 9 I will be watching the movie

12.3.1 How to form the future continuous

```
 \begin{array}{cccc} \text{Positive} & & \text{Negative} \\ \text{will} & + \text{be} + \text{Verb -ing} & \text{won't} & + \text{be} + \text{Verb -ing} \\ \end{array}
```

12.3.2 Positive, negative and question forms

- (+) Sarah will be flying home at 5 o'clock tomorrow.
- (-) Sarah will not be flying home at 5 o'clock tomorrow. / She won't be flying home at 5 o'clock tomorrow.
- (?) Will Sarah be flying home at 5 o'clock tomorrow?
- (?) Where will she be flying at 5 o'clock tomorrow?

12.3.3 Using time markers

at 5 o'clock, at that time tomorrow, this evening, in 5 years' time, etc.

Where will you be living in 3 years' time?

12.3.4 Other uses

Use the future continuous to say that something will definitely happen in the future.

I'be going to the shop later. Can I get you anything?

12.4 Comparing continuous tenses

Compare will be doing with other continuous forms.

Jane has an ordinary 9/8 job.

At 11 o'clock yesterday she was working. (past continuous)

At 11 o'clock today she is working. (present continuous)

At 11 o'clock tomorrow she will be working. (future continuous)

13 Past Participle

A **past participle** refers to the form of a verb which is used in forming perfect and passive tenses (and sometimes used as an adjective).

Olivia has lived in Greece for 4 years.

13.1 How to form the past participle

We usually add -(e)d to the base form of the regular verb to form the past participle

Jun has just **painted** this picture. (present perfect, active voice). This picture was **painted** by Jun a month ago. (past simple, passive voice)

There is no pattern as to forming the past participle of the irregular verbs. You should always consult a dictionary.

13.2 Uses

- (a) In the perfect tenses (Present Perfect, Past Perfect, Future Perfect). e.g. *I've eaten to much! I can't move.* (present perfect)

 James had already left when Pam arrived. (past perfect)

 We will have landed by that hour. (future perfect)
- (b) In the passive voice.e.g. He was driven by genuine interest and curiosity.

This dress was made by a famous Italian designer.

(c) As an adjective. In this case, place it before a noun.
e.g. Mike has broken his arm. ⇒ He has a broken arm now.
Someone has stolen Ann's purse. ⇒ Her purse was stolen.

14 Perfect Tense

The **perfect tense** or aspect is a verb form that indicates that an action or circumstance occurred earlier than the time under consideration, often focusing attention on the resulting state rather than on the ocurrence itself.

I have made dinner

Although this gives information about a prior action (my making of the dinner), the focus is likely to be on the present consequences of that action (the fact that the dinner is now ready).

14.1 Present Perfect

We use the present perfect to describe past events which are connected to the present. Although this tense can be used to describe different situations.

Sam has lost his keys. (= He is looking for his keys and he still hasn't found them.)

14.1.1 How to form the present participle

have/has + Verb ending in -ed (**past participle**) or Simple Verb Negative haven't/hasn't + Verb ending -ed (**past participle**) or Simple Verb

14.1.2 Positive, negative and question forms

- (+) I have already seen that movie. / I've already seen that movie.
- (-) I have not seen that movie yet. / I haven't seen it yet.
- (?) **Have** I **seen** that movie?

14.1.3 Uses

- (a) Experiences in our life up to now.e.g. I've been to Spain and Portugal. I really want to go to the UK. I haven't been there yet.
- (b) An event in the past that has a result in the present. e.g. Lilly has broken her foot. Her foot is still in a cast.
- (c) A situation that started in the past and continues until the preset. I've lived here for twenty years. And I am still living here now.
- (d) An event in the past that has a result in the preset.
 e.g. Peter has ready 50 pages of his book so far. There are 150 pages left.

14.1.4 Using time markers

Pay attention to the time markers:

- (a) We use **every** and **never** to ask or talk about our experiences in life. e.g. Have you **ever** eaten Chinese food? I've **never** eaten it.
- (b) We use **already** to describe an action which has happened before; **yet** an action which hasn't happened before. e.g. I haven't finished this book **yet**, and my sister has **already** begun reading another one.
- (c) We use **just** when we describe a very recent event. e.g. My mom has **just** come home from work.
- (d) **Always, often, etc.** can also be used in the present perfect. e.g. *He has always loved Ann.*
- (e) We use for to describe the length of a time period. We use since to describe the point when the time period started.
 e.g. Chris has worked here for 5 months. He has worked here since May 5th.

14.2 Past Perfect

We use the **past perfect** to show clearly that one past event happened before another past event. We use the past perfect in the earlier event.

When I arrived at the party, Tom wasn't there. He had gone home

14.2.1 How to form the past perfect

Positive

had + Verb ending in -ed (past participle) or Simple verb.

Negative

hadn't + Verb ending in -ed (part participle) or Simple verb.

14.2.2 Positive, negative and question forms

- (?) **Had** Kate **gone** to bed when you arrived home?
- (+) Yes, she had. She had gone to bed when I arrived home. She'd gone to bed.
- (-) No, she hadn't. She hadn't gone to bed when I arrived home.

14.2.3 Past perfect vs Present perfect

The **past perfect** (*I had done*) is the past of the **present perfect** (*I have done*)

• Present

I'm not hungry. I've just had breakfast.
Your room is dirty. You haven't cleaned it for months.

• Past

I wasn't hungry. I'd just had breakfast. Your room was dirty. You hadn't cleaned it for months.

to think, know, be sure, realize, remember, suspect, understand, etc.

She was sure she hadn't locked the door. When I got home I realized I'd left my computer at Starbucks.

14.2.4 Other Uses

Many speakers use the **past perfect** (in case of **before** or **after**) to show a strong connection between the two events.

Pam left her house before her parents arrived. (past simple)
Pam had left her house before her parents arrived. (past simple + past perfect)

14.3 Future Perfect

We use the **future perfect** to look back from one point in the future to an earlier event. The situations has not happened yet, but at a certain time in the future it will happen.

By next week I'll have written 20 pages for my new book.

14.3.1 How to form the future perfect

will + have + Verb ending in -ed (past participle) or simple verb.

14.3.2 Positive, negative and question forms

- (+) John will have arrived here by 5 p.m. tomorrow.
- (-) He won't have arrived here by 5 p.m. tomorrow.
- (?) Will he have arrived here by 5 p.m. tomorrow?

14.3.3 Time expressions

by + time expression

Won't they have invited us by Friday?

James will have finished his thesis by this time next week.

when, as soon as, before, by the time, etc.

Will you have dressed up when I pick you up? By the time you read this I will have left the city.

14.3.4 Other uses

The **future perfect** is used only for actions that will be completed by a particular time in the future. If the <u>deadline is not mentioned</u>, use the future simple instead.

She will leave her hometown.

She will have left her hometown. She will have left her hometown by this time next year.

15 Prefect Continuous Tense

15.1 Present Perfect Continuous

We use the **present perfect continuous** to talk about an action (quite a long one) which began in the past and has recently or just stopped.

This tense usually emphasizes:

- Duration of the action
- That the action is temporary
- That the action is repeated

- Is it snowing now?

- No, it isn't but there is 5 cm of snow outside. It has been snowing all night.

15.1.1 How to form the present perfect continuous

Positive

Have + been + V -ing

15.1.2 Positive, negative and question forms

- (+) Ann has been waiting for Sam for over an hour
- (-) Ann hasn't been waiting for Sam for over an hour. She has been waiting for only 10 minutes.
- (?) Has Ann been waiting for Sam for over an hour?
- (?) How long has Ann been waiting for Sam?

15.1.3 Time markers

All day, all morning, for day, for ages, lately, recently, since, for, etc.

My brother has been playing tennis since he was seven.

I haven't been feeling well **recently**. **How long** have you been learning English? - I've been learning it **for years**.

Non-continuous verbs (e.g. to love, hate, know, want, etc.) are <u>not used</u> in any continuous tenses! Use the present perfect instead.

I've been wanting to visit Paris for years.
I've wanted to visit Paris for years.

15.2 Past Perfect Continuous

We use the **past perfect continuous** when we talk about an action (quite a long one) which began in the past and continued up until another time in the past.

Sammy had been playing with his food when his mom walked into the kitchen.

15.2.1 How to form the past perfect continuous

had + been + V - ing

15.2.2 Positive, negative and question forms

- (+) Tom was very tired when he got home. He had been working all day. / He'd been working all day.
- (-) Tom wasn't very tired when he got home. He hadn't been working all day.
- (?) Why was Tom tired when he got home? **Had** he **been working** all day?

Present	Past	
I hope the buss comes soon.	At last the bus came. We'd been	
We've been waiting for 30 minutes.	waiting for 30 minutes.	
Lilly is out of breath.	Lilly was out of breath. She had	
She has been running.	been running.	

Table 14: Present perfect continuous VS Past perfect continuous

15.2.3 Time markers

all day, all morning, for days, for ages, when etc.

Samantha went to the doctor last Monday. She hadn't been feeling well **for some time**. My sister had been playing with her friends outside **for an hour when** it started to rain heavily.

Non-continuous verbs (e.g. to love, hate, know, want, etc.) are <u>not used</u> in any continuous tenses! Use the past perfect instead.

We were good friends. We had been knowing each other for years. We were good friends. We had known each other for years.

15.3 Future Perfect Continuous

We use the **future perfect continuous** when we describe an action (quite a long one) that has begun sometime in the past, present or future, and is expected to continue in the future.

When Petter turns 40, he will have been painting for 35 years.

15.3.1 How to form the future perfect continuous

Will + have + been + V - ing

15.3.2 Positive, negative and question forms

- (+) At 6 o'clock I will have been waiting here for an hour. / At that time I'll have been waiting here for an hour.
- (-) I won't have been waiting here for an hour at 6 o'clock.
- (?) Will I have been waiting here for an hour at 6 o'clock?

15.3.3 by + time expression

By 2025 he'll have been living in London for 10 years.

When, as soon as, before, by the time, etc.

When I complete my studies, I'll have been learning English for 17 years.

Non-continuous verbs (e.g. to love, hate, know, want, etc.) are <u>not used</u> in any continuous tenses! Use the future perfect instead.

In March I'll have been knowing you for a year.
In March I'll have known you for a year.

16 Helping Verbs (Auxiliary Verbs)

We use auxiliary verbs (also known as helping verbs) to form:

- Questions
- Negative sentences
- Compund tenses (the perfect tense or the continuous tense)
- The passive voice

The basic auxiliary verbs are to be, to do, to have.

16.1 To Be

To be can be used as an auxiliary and a main verb.

My sister is kind. (Main verb)

My sister is cooking dinner (Auxiliary verb; helps to build the present continuous tense)

Base form	be
Present form	am/is/are
Past form	was/were
Present Participle/Gerund	being
Past Participle	been

Table 15: The verb **to be** is irregular

16.1.1 Uses

- (a) When you don't want to repeat something. e.g. Everyone was working that day, but I wasn't. (=I wasn't working.)
- (b) To deny something or to say that is not true e.g. You're being unreasonable. No, I'm not. (=I'm not being unreasonable.)
- (c) To show interest in what somebody has said, or to show surprise. e.g. Kelly and Peter are dating. Are they? Really?
- (d) With so (when you agree) and neither/nor (when you disagree).
 e.g. I'm sleepy. So am I. (=I'm sleepy too.)
 My parents are never late. Neither are mine. (=My parents are never late either.)

16.2 To Do and To Have

The verbs to do and to have can be used as auxiliary and main verbs.

My sister does her own taxes. (Main verb)
Do you believe in ghosts? (Auxiliary verb)
Ann has a well-paying job. (Main verb; AmE)
Ann has got a well-paying job. (Auxiliary verb; BrE)

Base form	do	have
Present form	do/does	have/has
Past form	did	had
Present Participle/Gerund	doing	having
Past Participle	done	had

Table 16: The verbs to do and to have are irregular

16.2.1 Uses

You can use the auxiliary verbs to do and to have:

- (a) When you don't want to repeat something. e.g. Everyone likes going to the movies but I don't. (=I don't like going to the movies.)
- (b) To deny something or say that it is not true. e.g. *Have you ever been abroad? - No, I haven't.* (=I haven't been abroad.)

- (c) To show interest in what somebody has said, or to show surprise. e.g. They have been married for 50 years. - **Have they?** That's unbelievable!
- (d) With so (when you agree) and neither/nor (when you disagree). In this case, an auxiliary verb goes before the subject.

e.g. She has helped me a lot. - So have I! (=I have helped you too.)

I don't want to go to work. - Neither do I. (=I don't want to go to work either.)

16.3 Modal Verbs - Can and Could

We use **modal verbs** to show if we believe something is certain, probable or possible (or not).

We also use modals to ask permission, make requests and offers etc.

Modal verbs fall into the category of <u>auxiliary verbs</u> (also known as <u>helping verbs</u>). It means that they are used together with a main verb to give grammatical information and additional meaning to a sentence.

The modal verb **can** has only two forms: can(present) and could(past). We use:

Can	Could
To talk about general abilities or	To talk about general abilities or
skills int the present .	skills int the past
I can cook and bake.	I could paint beautifully as a kid.
To make general statements about	To make general statements about
what is possible/impossible (not allowed).	what was possible/impossible (not allowed)
It can be very hot in summer.	It could be very hot in summer.
You can't somke here.	He couldn't do it! He is such a sweet guy.
To ask for permission (informal).	To ask for permission (formal)
Can I borrow your pencil, please?	Could I use your phone, please?
To request something (informal).	To request something (formal).
Can you help me, please?	Could you show me the way, please?
To make offers	To make suggestions
Can I carry these bags for you?	We could go to the bar if you want.

Table 17: Can and Could