



Iriol Software Ltd.- Hitek Computer School
 305 - 5811 Cooney Road
 Richmond BC, V6X 3M1 Canada
 Tel: 604-617-0065 / Fax: 1-800-604-0254
 Email: info@hitekschool.com

ENROLMENT CONTRACT ADDENDUM

Hitek Computer School is registered by Private Training Institutions Branch

PTA Registration Number: **3556**

STUDENT INFORMATION

Sudik

Student Last Name

Maksym

Student First Name

Student Middle Name

109499

Student Personal Education number

#303-525 10th Street, New Westminster, BC, Canada

Student Mailing Address in Canada (if applicable)

V3M 3Z4

Postal Code

Student Permanent Mailing Address (if different from above)

Postal Code

778-320-5720

Student Telephone Number

Alternative Telephone Number

maxsudik@gmail.com

Student Email Address

International Student:

☒ Yes

☐ No

Student Alternative Email Address

PROGRAM INFORMATION

CF109 Software Quality Assurance and Software Testing

Program Title

Duration of the on-line course should not exceed 12 months. If student need more than 1 year to complete an on-line course, a new contract need to be created (extension fee of \$295.00 is applied)

230

Program Duration in Hours

52

Program Duration in Weeks

2018.01.30

Program Start Date (YYYY.MM.DD)

2019.01.30

Program End Date (YYYY.MM.DD)

Credential Issued on Graduation

☐ Diploma

☒ Certificate

Program Delivery Method

☐ On-Site

☒ Distance

☒ On-line

Language of Instruction

English

PROGRAM OUTLINE

Software Tester, QA Analyst, SQA Tester

Career Occupation (for which the program is intended to prepare a student)

- Applicants must have minimum knowledge of Windows Operation System, MS Word, MS Excel and Internet.
- Applicants must pass an entrance examination (Quiz 5 in CF101 Free Trial –Sample Lessons) with at least 60% marks to be eligible to take a course.
- Applicants must pay \$250.00 non-refundable enrolment and registration fee upon acceptance into the course of study.
- Applicants must read and certify that they have read a copy of the school's policies and procedures, any updates and inserts and the enrolment and registration agreement.

Admission Requirements

At the end of this program student will be able to demonstrate a knowledge of software testing in the IT industry; including manual and automated testing techniques, test design, defect tracking, web testing, mobile testing.

Learning Objectives

29 gradable quizzes and assignments, 3 exams (at the end of each course)

Methods of Evaluation

A cumulative score from all quizzes, assignment and exams must be 60% marks or higher.

Completion Requirements

Program Organization:

Title of Course	# of Hours
CF102 Software Testing Methodology	80
CF103 Software Test Automation	90
CF104 Essential Testing Skills	60

PROGRAM COSTS

Program Costs in Canadian Dollars (\$CDN):

Amount

• Tuition Fee	\$2735.00
• Registration/Application Fee	\$250.00
• Prior Learning or Portfolio Assessment Fee (if applicable)	\$
• Textbooks	\$
• Supplies/Materials	\$
• Lab Fees	\$
• Uniforms	\$
• Student Record Archiving Fee	\$10.00

TOTAL PROGRAM COSTS

\$2995.00

PAYMENT PLAN

Program Costs will be paid by way of: **Credit Card**

Payment Amount(s)	\$599.00	Date(s) Due:	2018.01.29
	\$599.00		2018.02.28
	\$599.00		2018.03.29
	\$599.00		2018.04.29
	\$599.00		2018.05.29

REFUND POLICY

- 1) A student may be entitled to a refund of tuition fees in the event that:
 - (a) The student provides written notice to the institution that he or she is withdrawing from the program; or
 - (b) The institution provides written notice to the student advising that the student has been dismissed from the program.
- 2) The written notice of withdrawal or dismissal may be delivered in any manner provided that a receipt or other verification is available that indicates the date on which the notice is delivered.
- 3) The notice of withdrawal or dismissal is deemed to be effective from the date it is delivered.
- 4) The refund to which a student is entitled is calculated on the total tuition fees due under the contract. Where total tuition fees have not yet been collected, the institution is not responsible for refunding more than has been collected to date and a student may be required to make up for monies due under the contract.
- 5) If the institution has received fees in excess of the amount it is entitled to under the student contract, the excess amount must be refunded.
- 6) Refund policy for students:
 - (a) Refunds before the program of study begins:
 1. If written notice of withdrawal is received by the institution within 7 days after the contract is made, and before the commencement of the period of instruction specified in the contract, the institution may retain 5% of the total tuition and fees due under the contract to a maximum of \$250.
 2. If written notice of withdrawal is received by the institution 30 days or more before the commencement of the period of instruction specified in the contract and more than 7 days after the contract was made, the institution may retain 10% of total tuition only due under the contract to a maximum of \$1000.
 3. Subject to Section 6(a)(1) above, if written notice of withdrawal is received by the institution less than 30 days before the commencement of the period of instruction specified in the contract, and more than 7 days after the contract was made, the institution may retain 20% of the total tuition only, due under the contract to a maximum of \$1300.
- 7) Refunds after the program of study starts:
 - (a) If written notice of withdrawal is received by the institution or a student is dismissed before 10% of the period of instruction specified in the contract has elapsed, the institution may retain 30% of the tuition due under the contract.
 - (b) If written notice of withdrawal is received by the institution, or a student is dismissed after 10% and before 30% of the period of instruction specified in the contract has elapsed, the institution may retain 50% of the tuition due under the contract.

- (c) If a student withdraws or is dismissed after 30% of the period of instruction specified in the contract has elapsed, no refund is required.
- 8) Where a student did not meet the institutional and/or program specific minimum requirements for admission through no misrepresentation or fault of their own, the institution must refund all tuition and fees paid under the contract, less the applicable non-refundable student application or registration fee.
- 9) Where a student withdraws or is dismissed from their program, they are entitled to 100% refund of any as-yet to be received consumables that have been pre-paid.
- 10) Where a student withdraws or is dismissed from their program after receiving technical equipment from the institution free of charge:
- The student must return the equipment unopened or as issued within 14 calendar days; and
 - If the student fails to return the equipment as set out above, the institution may deduct the reasonable cost of the equipment from any amount to be refunded to the student.
- 11) Refunds owed to students must be paid within 30 days of the institution receiving written notification of withdrawal and all required supporting documentation, or within 30 days of an institution's written notice of dismissal.
- 12) For online course 'Software Quality Assurance and Software Testing' only (not applicable for corporate rate): if student withdraws or is dismissed before 4 weeks or 4 lessons, whichever comes first, the institution refunds 100% of tuition fee.

PTIB STATUS

Approval Under Private Training Act
(programs of over 40 hours and \$4000 in
tuition require approval by PTIB)

**This program of instruction does not require approval
under the Private Training Act**

Protection of the Student Tuition Protection
Fund (apply to approved programs only)

**A student may not file a claim against the fund with the
trustee in respect of the program of instruction**

PRIVATE TRAINING INSTITUTIONS BRANCH

Tel. (604) 569-0033 or 1-800-661-7441

Fax. (778) 945-0606

www.privatetraininginstitutions.gov.bc.ca

PTI@gov.bc.ca

Please be advised that under section 61 of the Private Training Act, the registrar is authorized to collect, use and disclose personal information in accordance with the registrar's regulatory duties under that Act. Accordingly, this institution is authorized to disclose your personal information to the Registrar for regulatory purposes.

STUDENT DECLARATION

I DECLARE THAT:

- I have read, understood, and agreed to the terms and conditions of this enrolment contract,
- I have received a signed copy of this contract.
- I have represented to the institution and provided evidence to prove that I meet all of the admission requirements for this program of study.
- I have read the following policies:
 - Admissions Policy
 - Attendance Policy
 - Dispute Resolution
 - Dismissal Policy
 - Privacy Policy

located on the website (http://www.hitekschool.com/mod/page/view.php?id=15) and agree to follow the policies as written. <ul style="list-style-type: none"> The information provided by me on this form is true and accurate and that I am 19 years of age or older. <i>(If under the age of 19, a parent or legal guardian must also sign the contract.)</i> 	
Student Signature	Date Signed
Signature of Parent or Legal Guardian	Date Signed
INSTITUTION DECLARATION	
The institution agrees to deliver the program according to the terms of this contract. The institution reserves the right to make minor adjustments to the program curriculum and/or delivery. The institution certifies that the student has met the admission requirements for the program of study.	
Oleg Vertlib	Director
Printed Name of Institution Representative	Position Title
Signature of Institution Representative	Date Signed