

PERSONAL DETAILS



NAME: Maxuel Omondi Odhiambo
SEX Male
EMAIL ADDRESS: momondi18@gmail.com
MOBILE NO: 0712060431/0788726522
LANGUAGE: English, Kiswahili
DATE OF BIRTH: August 04, 1995
PERMANENT HOME: Door 3 block 71 KALEWA road
PRESENT ADDRESS: Nakuru 16602-2010
CURRENT STATUS: Single

ACADEMIC BACKGROUND

2019- 2023: Rift Valley Institute Of Science And Technology
2010-2013: Nyamwaga Secondary School.
2000-2 009: Nyangina Primary School
2014:2015: Germany Training Institute College
21ST -26TH DEC 2015: S.D.A Central Rift Valley Conference Youth Department.
24TH APRIL-30TH MAY 2016: S.D.A Central Rift Valley Conference
23RD OCT-23RD DEC 2016: Adventist Health Ministries in BONDENI NAKURU.
18TH -25TH DEC 2016: S.D.A Central Rift Valley Conference Youth Congress.
24TH -31ST DEC 2017: S.D.A Central Rift Valley Conference Youth Congress.
16TH -23RD DEC 2018: S.D.A Central Rift Valley Conference Youth Congress.
7TH-13TH APRIL 2019 S.D.A Nakuru South Church V.B.S

AWARDS / CERTIFICATES

- Certificate from Nakuru south of 2019 vocational bible school.
- Certificate from central rift valley conference of participation 2018 youth congress.
- Certificate from central rift valley conference of participation 2017 youth congress.
- Recommendation awarded from geothermal development company
- Certificate from Nakuru South Church of participation 2016 children ministry programe..
- Certificate of training in Health and HIV/AIDS guidance and counseling 2016.
- Certificate from central rift valley conference of participation 2016 youth congress.
- Certificate from central rift valley conference of participation 2015 youth congress.
- Certificate of Micro-Computer Application 2014 from Germany Training Institute.
- Certificate of secondary education 2013.
- Certificate of primary education 2009.
- Research ethics training curriculum 2019

SKILLS / INTERESTS

- Internet /computer literacy.
- Good in oral and written communication.
- Ability to work with minimal supervision.
- Ability to work independently, under pressure while at the same time adhering to strict deadlines.
- Basic statistical skills
- Excellent interpersonal and communication skills (oral and written).
- Pleasant personality, flexibility, team player, ability to solve problems
- Excellent analytical skills, presentation skills and problem solving skills.
- Innovative with a high degree of initiative
- Excellent organizational skills.
- Excellent communication skills.
- Data entry experts.
- Research analysts both quantitative and qualitative data research.

KEY COMPETENCIES

- Timely and accurate data entry into the database(s).
- Clean and sure completeness of electronic and hardcopy records.
- Sorting worksheets.
- Conduct refresher trainings in LIMS.
- Assist in implementation of quality management systems.
- Support with data verification.
- Assist in database management.
- Maintain data security and confidentiality.
- Assist in any other duties as assigned.
- Well organized; prioritized and able to generate results to achieve organizational objectives within time and budgetary expectations v experience in wide survey research efforts including survey constructions, objectives and data collection/data mining.
- Commendable understanding of developing sustainability assessments and indicators to conduct variety of research.
- Efficient skills on English grammar, typing and computer literate (**IT**).
- Christian morals and many more.

EMPLOYMENT HISTORY

January –August 2014: Worked with Menengai Company Nakuru. [TOP FRY] - **Company Work Experience:** Worked as DATA CLERK to develop analysis and reporting, as I monitor performance and quality control plans to identify improvements. I was working with management to priorities business and informational needs and locate and define new process improvement opportunities.

August 2014- December 2015: Worked with Geothermal Development Company. **Company Work Experience:** Department of ADMIN worked as casual assisting in maintenance to repair the office equipments/properties but after some few months came to learn Welding and fabrication and was confirmed skilled

2016-2017: Worked with-Geothermal Development Company in Nakuru Kenya. Company work experience: Geothermal Resource Assessment Department as a technician in the field of Welding and Fabrication

2014-2019: Nielsen Market Research Company: Worked as a field interviewer in the field of research helping in running of questionnaires about different products for a period of 5years now. Every year I do at least about 30 research projects running of questionnaires with respondents asking questions on different products of what the research project is all about and giving out reports on how the field was, and finally do data entry as follows, names of the respondent, contacts, type of class I reached, age, gender, tribe, address, time of the start of interview and time ended and comments from each and every respondent if any.

April 2018 – September 2019: Amref Health in Africa – USAID Afya Timiza Project: Qualitative Survey for Samburu county gender audit: Consumer Insight: Worked as a field interviewer/ Data Entry tasks for a period of 1 year, was engaged in running of questionnaires with respondents asking questions on different products of what the research project is all about and giving out reports on how the field was, and finally do data entry as follows, names of the respondent, contacts, type of class I reached, age, gender, tribe, address etc.

Afri-quest Company: Worked for a period of a month doing research/Data Entry tasks about justice on crime satisfactions in Kenya.

ACHIEVEMENTS:

Through field work I've been able to gain skills and knowledge on different sectors of data collections, Data Entry Skills, interacting with different clients and giving out good report. I've been able to implement new systems and managerial entailed behavioral/attitudinal changes with demonstrated openness and ability to manage complexities. Consistently approached work with energy, positive and constructive attitude.

FIELD AND COUNTRY EXPERIENCE:

Knowledge of and extensive work experience in Kenya as a country and in fields like **SAMBURU, MARALAL, NAKURU, NAIROBI, KAJIADO, NAROK, NAIVASHA, MOLLO, MASAI MARA, LONDIANI, KILGORIS.**

MEMBERSHIPS: RELIGION

- ✓ Member of Seventh- Day Adventist Nakuru South Church
- ✓ Post- Youth Leader, Choir/Music Director.

HOBBIES

- Singing
- Engaging in team work
- Networking
- Community empowerment and development
- Research
- Socializing
- Loves reading, informative books and references.

REFEREES

Edna Mosiara.
070440095.
Communication Officer.
Amref Health Africa .
mosiaram@gmail.com

Cornel Odhiambo.
0729030624.
Supervisor.
Nielsen Company.
jcornel.cj@gmail.com

Gerald Njiru.
0721696336.
Supervisor.
GDC Company.
gnjiru@gmail.com