

Max Keller

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Summary

Ambitious, career-focused job seeker, anxious to obtain an entry-level position for a company related to web design to help launch career while achieving company goals. Recent graduate with excellent research, technical and problem-solving skills. Detail-oriented and able to learn new concepts quickly.

Education

Associates in Computer Science

Normandale Community College • Prior Lake, MN

12/2023

- GPA: 3.27

High School Diploma

Prior Lake High School • Savage, MN

06/2020

Experience

Dishroom Clerk

Hy-Vee • Savage, MN

07/2022 - Present

- Loaded dirty dishes into the dishwasher racks and unloaded clean dishes from the washer onto carts or shelves.
- Maintained adequate levels of cleaning supplies for washing dishes.
- Scrubbed and sanitized dishes, pots, pans, utensils, and other kitchen equipment.
- Removed garbage and trash to designated disposal areas in accordance with health regulations.
- Replenished soap dispensers with detergent when necessary.
- Followed all safety guidelines while handling sharp objects like knives or forks.
- Sanitized surfaces after each use following standard sanitation practices.
- Checked temperatures of dishwashing machines to ensure proper functioning.
- Stocked service areas with clean plates, bowls, cups, and other items as needed.
- Inspected all returned dishes for cleanliness before restocking them on shelves.

Volunteer Work

ValueVillage • Bloomington, MN

10/2016 - 12/2019

- Organized donated items and maintained a tidy, welcoming shopping environment
- Sorted and categorized donations such as clothing, books, and household items, arranged merchandise on the appropriate shelves and racks to create an attractive layout, and ensured cleanliness throughout the store
- Assisted with pricing and restocking items, collaborated with staff and other volunteers to manage inventory, and provided excellent customer service by helping shoppers and answering questions.

Feed My Starving Children • Bloomington, MN

03/2017 - 12/2019

- Periodically volunteered at the organization to package food to feed starving kids all over the world

City Park Cleanup • Prior Lake, MN

10/2019 - 11/2019

- Raked leaves, cut down buckthorn, and removed trash in the city park.

Landscaper Helper

Tree Trust • Bloomington, MN

06/2017 - 08/2017

- Assisted in building decks and patios to create outdoor living spaces.
 - Pruned trees, shrubs, hedges, bushes and vines to enhance their growth patterns.
 - Cleaned up debris after completing jobsite tasks.
 - Cleared pathways of overgrowth, debris, and snow to reduce hazards.
 - Pruned and trimmed trees and shrubs with shears and pruning saws.
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Skills

Time management, Restocking, Computer literacy, HTML, CSS, JavaScript, GSAP Animation, Responsive Web Design

My Website

This is a link to my public website that will show all of my projects in the future. It doesn't have much right now, but it shows where I'm at when it comes to my programming skills:

<https://maxwellkeller.github.io/publicWebpage/>

A Brief Statement

I have high-functioning autism, which can sometimes make communication challenging. However, I have developed effective strategies to manage these difficulties and am committed to continuous improvement in my communication skills. My unique perspective, attention to detail, and excellent math skills have been assets in my previous roles, allowing me to approach problems creatively and efficiently.