

**Team:** Team 8

**Inject Number:** 25

**Inject Duration:** 30 Minutes

**Inject Start Date/Time:** Sat, 13 Feb 2021 17:47:09 +0000

**From:** CIO Management Team

**To:** Aii Infrastructure Support Group

**Subject:** MGRE - Asset Inventory

Your predecessors did a poor job keeping documentation updated and we don't have an understanding of what services are running on our systems. Lacking a clear picture makes it difficult to make decisions on resource allocation.

Create and submit documentation, in a business memo, that lists the following for each device:

System Name

Purpose(s)

O/S and Version (Windows, Linux, Solaris etc..)

IP Address(es)

Critical Application(s)

List of Admin/User/Service Accounts

List of Services Running

List of Open Ports

After upload, you should keep a working copy of the file and note any changes to existing configurations. We may be audited in the future on short notice so it is best we are prepared.

Thank you.

*CIO Management Team*