

**Team:** Team 8

**Inject Number:** 6

**Inject Duration:** 32 Hours

**Inject Start Date/Time:** Sat, 13 Feb 2021 15:01:08 +0000

**From:** CIO

**To:** IT Staff

**Subject:** INCIDENT REPORTING

If you suspect an incursion by the Red Team, please submit an Incident Report with as much detail as possible.

Many of the points lost due to Red Team activity can be recouped through diligent, thorough, and complete reporting of known and suspected attacks.

Please submit one report for each incident; be as detailed as possible.

Please use the SECURITY INCIDENT RESPONSE (SHORT FORM) received in email.

<https://docs.google.com/document/d/15h7yESP-8UvNy618u8RWb8kUHcvmFftrY1RP0zN-vwc/edit>

Submit as a .docx or .pdf retaining the form structure and content. You do NOT have to complete ALL FIELDS to submit a valid report.

Please submit forms with the following naming convention:

IR{team#}##.docx or .pdf; (Example: IR504.docx would be IR 4 from team 5)

Thank you.

*CIO*