



Vrushali Vibhute

M.B.A. in HR

An independent and self-motivated graduate seeking a suitable job position at a reputed organization to implement my advanced communication skills, managerial and organizational skills



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SKILLS

Communication Skills

Leadership

Decision Making

Good Team Player

LANGUAGES

English

Full Professional Proficiency

Hindi

Native or Bilingual Proficiency

Marathi

Native or Bilingual Proficiency

Kannada

Full Professional Proficiency

EDUCATION

Masters (Masters of Business Administration in HR)

Abhijit Kadam Institute of Management and Social Sciences

08/2022 - Present

Solapur

Bachelors (Bachelors of Science)

Walchand College of Arts and Science

06/2018 - 05/2021

Solapur

INTERNSHIP

HR Intern

ILP Overseas

01/2023 - 02/2023

I was working as a HR Intern at ILP Overseas for 02 months, where I am responsible for end to end recruitment, resume scanning, hiring, preparing job description, conducting telephonic interviews for candidates who are shortlisted, and ATS maintenance.

CERTIFICATES

HR Recruiter Training Course (12/2022 - 02/2023)

HR Generalist and Payroll Training Course (12/2022 - 02/2023)

HR Analytics Training Course (12/2022 - 02/2023)

Talent Acquisition Training Course (12/2022 - 02/2023)

MS Excel Advanced Training (12/2022 - 02/2023)

PROJECT

Summer In Plant Training at Marda Textile Industry, Solapur (06/2022 - 08/2022)

- Understood how employee retainment proves to be beneficial to an organization.
- Understood the problems faced by HR department in retaining and motivating the employee.

EXTRACURRICULAR ACTIVITIES

Main Co-coordinator at Umed 2022 (Inter college Quiz Competition)
(03/2022 - 04/2022)

Held at Abhijit Kadam Institute of Management and Social Sciences, Solapur