

Meera umbarje

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meeraumbarje@gmail.com

Mayur Cycle Mart, Anandnagar, Ramtekdi, Hapdsar, Pune-411013

Objectives

To work in a challenging and dynamic environment and to keep adding value to the organization that I represent and serve, while also can currently upgrading my skills and knowledge.

Education

Examination	school/college	Board/University	Year	Result
SSC	Camp Education Society Girls School	Maharashtra State Board	2017	74%
HSC	H.H.C.P. Junior College	Maharashtra State Board	2019	65.54%
FY.BBA(CA)	Huzurpaga Mahila Vanijya Mahavidyalaya	Pune University	2020	73.45%
SY.BBA(CA)	Huzurpaga Mahila Vanijya Mahavidyalaya	Pune University	2021	73.90%
TY.BBA(CA)	Huzurpaga Mahila Vanijya Mahavidyalaya	Pune University	2022	pursuing

Certification

- 1.MSCIT COURSE :-**MS Office, Basic Operation, Digital access and online services
- 2.Tally.ERP 9 With GST:-**manual accounting, Adv. inventory, TDS, Web features
- 3.Digital Marketing:-**Basic html/CSS,Email Marketing, Social media marketing, mobile marketing.

Experience

Business Development Executive

Clariwell Global Services LLP

17th June 2021 – 30th June 2022

IT Company |

Skills

- **HTML/CSS/Web Designing/C Language/PHP/MySQL**
- **Excellent MS Excel Abilities: Data analysis, market trends**
- **Clients relationship management abilities**
- **Strong and convincing personability**
- **Best communication in Marathi and Hindi**

Personal Details

Father's name: Devidas Vitthal Umbarje

Marital status: Unmarried

Date of birth: 1st April 2002

Languages known:- Marathi, Hindi and English

Hobbies: Travelling, Watching Historical Stories and Cooking