

3 years of experience in industry and 2.3+ years' experience in problem-solving Business analysis and intelligence providing data driven solutions with insights to drive successful business solutions. Proficient in consulting clients in business queries with strong analytical, project team management and leadership skills.

FUNCTIONAL AREAS

- Business Intelligence
- Data Visualization
- Reporting/PPT
- Data Analysis/ Predictive Analysis
- Project Co-Ordination

TECHNICAL SKILLS

Excel, Advanced Excel – Pivot Tables, Charts, Lookups, Power Query and Power Pivot, Macros, and VBA	Power BI – Extract Transform & Load [ETL], Data Modelling, DAX, Row Level Security [RLS], Publishing, Scheduled Refresh, Dataflows, DataMart, Reports, and Dashboards, Power BI Service, Automation	PowerPoint - Presentation, design, Animation, Graphs and Charts	SQL - SSIS, SSRS, Dataware-house, ETL, Database	<ul style="list-style-type: none">• Microsoft Project• Microsoft Outlook
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PROJECT

1. B.E. Final year Project: **"Just Say"**- A Mobile Application: Android based application for visually impaired persons.
Voice calling, playing songs, sending messages. Technologies: Android SDK (Android apps), MySQL database, Java.
2. Personal Project: a) Open source- **"Data Professional Survey Analysis"**: Data Visualization and report, ETL Data, Used Power BI
b) Open source- **"Bank Customer Analysis"**: Data Visualization and report, ETL Data, Used Power BI
c) Open source- **"Diagnostic data insights"**: Data Visualization and report, ETL Data, Used Power BI
d) Open source- **"Financial reporting and Analysis"**: Data Visualization and report, ETL Data, Used Power BI
e) Open source- **"HR reporting and Analysis"**: Data Visualization and report, ETL Data, Used Power BI
f) Open source- **"IPL data Analysis"**: Data Visualization and report, ETL Data, Used Power BI

CERTIFICATION

- Business Intelligence with MS Power BI Certification -The Tools
- SQL Data Reporting and Analysis – LinkedIn Learning
- **Virtual training**: Data Visualization – Tata through Forage.
- Data Science and Business Analysis Internship Certification- The Spark Foundation- Grip February 2023
- Working towards completing Data Analytics IBM certification - Coursera

PROFESSIONAL EXPERIENCE

Company	L&T (TPI Payroll)
Clients	Government of Maharashtra, Mumbai Police
Project	Mumbai City Surveillance Project (MCS), Mumbai Dial-100 Project, Mumbai Wi-Fi Project
Role	Reporting-Documents Analyst (March 2020 to June 2022)
Environment	MS Excel, MS Word, MS PowerPoint, MS Project, Power BI

➤ **Worked in L&T as Reporting Analyst and Project Coordinator.**

Responsibilities:

- ✓ Coordinated with the client and cross functional teams for interactions to understand reporting requirements and implementation of solution.
- ✓ Preparing many dashboards in Excel and Power BI for data visualisation for building reports for executive leadership that effectively communicate trends, patterns, and predictions using relevant data.
- ✓ **Report creation on Power BI** to track type of data flowing into application to help client in identifying patterns.
- ✓ Developed MIS reports and ensuring solutions meet business needs and requirements
- ✓ Assist the Project Manager in management and stakeholder reporting, building quantitative metrics and KPIs to define progress and ensure smooth governance of all phases of the projects (Kickoff, Build, and Go-Live).
- ✓ Migration of manual Excel dashboards to Power BI with enhanced features.
- ✓ Participate in project planning, Scheduled and attended project meetings, making and organizing calendars for the team and follow-up for smooth execution
- ✓ Responsible for daily communication with clients through email, letters for seamless project execution by providing them daily, weekly, monthly analytical reports (data on disturbance, obstruction to Camera Vision, providing CCTV Footages, dial-100 call recordings etc.)
- ✓ Developed reports by different time intelligence like the year to date (YTD), Month to date (MTD), same period last year
- ✓ Creating a weekly status report and tracker including tasks achieved in the week and plan for next week. (Forecast & Actuals analysis) which increase efficiency
- ✓ Created tracker for project documentaries for time saving and easy availability
- ✓ Consolidation of All Monthly Reports and presentations on Cluster Basis for reporting in HQ and Client as per SLA.

➤ **From 04/2020 to 12/2020 worked as SLA Lead and MIS Co-Ordinator (04/2020 to 12/2020)**

Responsibilities:

- ✓ Managed SLA Team (5 Member) and Application Team (20 Member).
- ✓ Ensured accurate, timely & efficient reporting of weekly & monthly reports of Team.
- ✓ Responsible for preparing & presenting quarterly audit report to project consultant (PwC) for continuous three quarters by collecting data from teams on time.
- ✓ Analysing data & deriving meaningful reports for the use of management in decision-making.
- ✓ Prepared detailed Helping guide for PIU operation and Command Control operation (Zone wise).
- ✓ Maintain the SLA report as per required standard set in RFP.
- ✓ Training to police officials at police stations for PIU operations.

2. Company	Y K Enterprises
Designation	MIS (11/2014 - 04/2015)
Environment	Excel, Word, PowerPoint

EDUCATION

1. **Bachelor of Engineering [B.E] [Information Technology]**
Shivaji University, Kolhapur (2011 – 2014) [First Class with Distinction: 69.53%].