



Verma Priyanka Bhailal

Assistant manager with well versed in operations, sales and back end activities including reporting and data management.

GET IN CONTACT

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PERSONAL DETAILS

- Total Experience 6 Years 0 Month
- Current Location Pune
- Date of Birth May 13, 1992
- Gender Female
- Marital Status Single / Unmarried

SKILLS

- MIS Operations
- Communication
- Maintenance
- Direct Sales
- Team Management
- Team Leading
- Team Handling
- Target Achievement
- Sales Initiatives
- Corporate Sales
- Operations
- Campus Hiring
- Non IT Recruitment

LANGUAGES KNOWN

- English
- Hindi
- Marathi

COURSES & CERTIFICATIONS

- MSCIT
- ICICI Key Skills And Personality Development

PROFILE SUMMARY

MA in economics from Pune university. PGDM in operations management

EDUCATION HISTORY

Post Graduation

Course	M.A(Economics)
College	Pune University
Year of Passing	2019
Grade	Pass

Graduation

Course	B.A(Economics)
College	MIT
Year of Passing	2017
Grade	51%

Class XII

Board	Maharashtra
Medium	English
Year of Passing	2013
Grade	50-54.9%

Class X

Board	Maharashtra
Medium	English
Year of Passing	2009
Grade	60-64.9%

WORK EXPERIENCE

Apr 2022 to Mar 2023

Team Manager at Edpyramid

Meet growth targets ??? setting direction as required, monitoring progress and adjust to ensure success. Manage performance of team through regular team and one-on-one meetings and group call listening sessions with direct sales associate sales generation. Provide leadership and coaching support to achieve the team target. Contribute individually for the team performance. Candidate screening, interviewing and onboarding Responsible for final rounds of candidates hired by interns.

Responsible for background verification company or agency
Attrition management
Keep track of staff attendance and leave.
Organize local promotion activities e.g. print and distribution of promotional material
Overall management and administration.

Jul 2021 to Apr 2022

Assistant Manager at TALENTEDGE

Team handling, objection handling, report making, MIS, excel, admissions, Team management, target achievement, report making, attendance maintaining.
Candidate screening, interviewing and onboarding
Responsible for final rounds of candidates hired by interns.
Responsible for background verification company or agency
Attrition management
Keep track of staff attendance and leave.
Organize local promotion activities e.g. print and distribution of promotional material
Overall management and administration.

Apr 2018 to Jul 2021

Team Leader at MITSDE

Manage performance of team through regular team and one-on-one meetings and group call listening sessions with direct sales associate sales generation.
Provide leadership and coaching support to achieve the team target.
Contribute individually for the team performance.
Candidate screening, interviewing and onboarding
Responsible for final rounds of candidates hired by interns.
Responsible for background verification company or agency
Attrition management
Keep track of staff attendance and leave.
Organize local promotion activities e.g. print and distribution of promotional material
Overall management and administration.

Apr 2015 to Apr 2018

Branch Manager at Right way