

TUSHAR AGNANI

BUSINESS ANALYST

Seeking challenging assignments for a rewarding career, encompassing professional enhancement.

CORE COMPETENCIES

▪ Goal oriented ▪ Process Analysis and Investigation ▪ Presentation skills ▪ Relationship building skills ▪ Process Management ▪ Strategic planning ▪ Self-motivated

KEY SKILLS

- **Document Creation** – Capable of understanding the complex processes and capturing their details with precise granularity.
 - **Prioritization** – Successful in maintaining strong automation process pipeline to keep the overall project on track.
 - **Estimation** – Understanding the complexity of project and accurately estimating the time required to complete the project.
 - **Interpersonal and Communication Skills** – Fluent in English; consistent, clear and fact-based communication style. Effective in interacting with clients and individuals. Ability to work in fast-paced, time-sensitive environments; comfortable working in a multicultural setting.
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KEY ACHIEVEMENTS

- Worked on implementing hotel management system for which saved the client INR3,00,000 in manpower costs due to optimization of operations.
 - Contributed significantly to the successful launch of an events reviews site through strategic design and competitor analysis.
 - Functioned as the central point of contact for all project activities and effectively collaborated with Delivery Managers.
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CAREER HISTORY

Business Analyst | Machintel Systems Private Limited

May 2022– Till Date

- Lead Requirement Gathering meetings using techniques like Interviews, Questionnaires, Interface Analysis, Market-Research Analysis, Brainstorming Sessions and Focus Group Discussions.
- Conducted market research and analyzing data to identify trends and opportunities for our products and services in the market.
- Understood current gaps and inefficiencies in firm's process, performance, policy, people, positioning and products.
- Partnered with business stakeholders and operations team to identify and manage KPIs.
- Translated business objectives into technical requirements through techniques, documents and iterations.
- Prepared Site Plan Document.
- Delivered documents like BRD | FRD | SRS | Use Case | Process Flow | Change Requests | SRS | Traceability Matrix | Mind Maps etc.
- Involved in creating wire-frames and mock ups for the system using softwares like Draw.io, Figma.
- Validation/Verification of requirements to deliver business values by conducting various reviews and workshops with the clients.
- Conducted AS-IS and TO-BE Analysis and suggested Fit for Business Solutions by designing a Change.
- Performed quality assurance (functional testing) and user acceptance testing and acclaimed "go-live" of the application.

Business Analyst | Automation Clouds.

February 2021– May 2022

- Gathered requirements from clients
- Analyzed requirements and highlight gaps/inconsistencies in the requirements to the client
- Created Functional Requirement Specifications
- Managed the full cycle of onsite implementation like System Study, Preparation of Project schedule, Master Data
- Facilitated and conducted regular sessions and meetings with users to identify problems, user concerns, and issues
- Evaluated new requirements and change requests from the users.

- Defined user requirements and design documents.
- Helped prioritize new user change requests
- Worked closely with development teams to drive improvements and problem resolution.
- Reviewed and signed off on application related changes
- Ensure all the changes are deployed within the timeline
- Ensure post implementation validation are performed
- Worked on Application and tools: Bitrix24, Jira, MS-Visio, Draw.io, MS-Word, MS-Excel

Intern | Automation Clouds.

December 2020– February 2021

- Trained on the various aspects of Business Analysis
- Researched on various types of software's used by hotels in USA
- Researched on factors considered by hotel owners while selecting Hotel management software
- Presented demo to clients after understanding their requirements

ACADEMIA

Institute of Hotel Management, Gwalior

2018-21

GPA Obtained- **7 GPA**

Bachelor of Science in Hospitality and Hotel Administration

Campion School, Bhopal

2017-18

Percentage Obtained - **79%**

Senior Secondary Schooling

Campion School, Bhopal

2015-16

CGPA Obtained - **7.8**

Secondary Schooling

PERSONAL DETAILS

Date of Birth: 01 January 2000

Nationality: Indian

Languages Known:

Marital Status: Single

English (Read, Write, Speak)

Hindi (Read, Write, Speak)