

Neha Sharma

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Objective

I am a consistent, hardworking, highly motivated person. I enjoy working with the public. I feel that I am a friendly, outgoing and dependable person. I feel it is crucial to demonstrate the importance of my job duties and expectations. I am looking to improve my position in the work force, expand my knowledge and skills. I am also looking to establish long term employment in a friendly environment.

Academic Details

Oriental University Indore

MBA, 7.6, 2021

Acropolis Institute of Management Studies and Research

BCA, 60.19%, 2019

Sahara Public Higher Secondary school

Higher Secondary Education, 79%, 2014

Work Experience

Universal Informatics Indore

HR Trainer & Soft Skills Trainer, Sep 2021 - till date

Role : Taking HR Training Session and Soft Skills Session

Wellspring Healthcare Private limited

HR Executive (Contract Based), Mar 2021 - Aug 2021

Role : Handling Core HR work in Organization (Work From Home)

Anti Corona Task Force

HR Intern, Aug 2020 - Oct 2020

Role : Internship

Project Details

Consumer Behaviour about Rural Marketing

Research on Consumer Behaviour and Awareness about Rural Marketing

Period : 1 Month Team Size:

Role : I had handled the Project Single Handly

Field of Interest

Teaching

Human Resources Management

Marketing

Literature

Skills

English Communication

Soft Skills Trainer

Leadership
Public Speaking

Achievements

Felicitated as "Corona Warrior" from MIC Organization and Indore Talk
First Prize in Public Speaking Competition
Awarded as "Real Super Woman Award"
Women's Leadership Award on "Women's Day"
Runner up in Jeopardy Quiz

Curricular Activities

Co-Curricular

Cultural Secretary at Student Council
Class Representative at Student Council
Student Coordinator in Entrepreneurship Cell

Extra-Curricular

Digital Marketing Head at MIC Organization (NGO)
Secretary at Rotary Club Indore

Strength

Punctuality
Confidence
Focused
Conscious

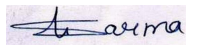
Hobbies

Dance
Travelling
Reading Books

Declaration

I hereby declare that the above furnished information is authentic to the best of my knowledge.

Place : Indore



(Neha Sharma)