

Sunetra Deshpande

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SOCIAL PROFILES

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CORE COMPETENCIES :

- ▶ Good leadership skills
- ▶ Effective communication skills
- ▶ Ability to maintain interpersonal relations
- ▶ Confident
- ▶ Flexible in work
- ▶ Ability to work under pressure
- ▶ Honest & Hardworking
- ▶ Quick learner

HR SKILLS

- ▶ Talent Acquisition
- ▶ Orientation & On-Boarding
- ▶ Training & Development
- ▶ HR Administration
- ▶ Employee Welfare
- ▶ Performance Management
- ▶ Organizational Development

LANGUAGE

Marathi	<div></div>
Hindi	<div></div>
English	<div></div>

SKILLS

Tools

- MS-Office
- Tally

SUMMARY

- ▶ Strategic and innovative HR Professional who translates business vision into HR initiatives that improve performance, profitability, growth, and employee engagement.

PROFESSIONAL DETAILS

Manager - HR & Admin 11 Jun'18 - Present

Haqdarshak Empowerment Solutions Private Limited

- ▶ PAN India Recruitment
- ▶ Payroll Management
- ▶ Statutory Compliance
- ▶ Employee Engagement Activities
- ▶ Training and Development
- ▶ HR Administration

Reporting Authority : AVP- HR

HR Manager 1 Nov'17 – 9 June'18

Wisteria Real Vision Private Limited

- HR Generalist Role :
- ▶ Recruitment
 - ▶ Payroll
 - ▶ Employee Engagement Activities
 - ▶ Training and Development
 - ▶ HR Administration

Reporting Authority: Managing Director

HR Executive 26 Sep'08 – 8 May'17

Plantech Consultants Private Limited

- HR Generalist Role :
- ▶ Recruitment
 - ▶ Payroll
 - ▶ Employee Engagement Activities
 - ▶ Training and Development
 - ▶ Handling Employees Co-op Society Responsibilities as a member of the Board of Director
 - ▶ Core team member of ISO committee

Reporting Authority : Managing Director, Director-Operations Director - Engineering

ACADEMICS

MBA

HR

MBA | 2012

Percentage - 80.00%

B.Com.

B.Com.

Computer Application

B.Com | 2003

Percentage - 60.00%

Diploma

TBG Polytechnic | 1991

Percentage - 64.00%

X (SSC)

Yogeshwari Kanya Prashala |

1988 Percentage - 72.00%

CERTIFICATES

★ Certification Of Participation Gender Sensitisation and Sexual Harassment Laws at Workplace

OFC - One Future Collective

2020

★ PG Diploma in Computer Management

PG Diploma in Computer Management in June 1999(Stood II in Pune University)with Distinction

★ MSCIT

MSCIT - Manikchand Dhariwal Institute Management and Rural Technology

Percentage - 80
