Maya N. Brooks

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General Assembly
Teaching Assistant (Intro to Coding)
Jan 2017-Present

JPMorgan Chase & Co. (JPM)
Commercial Bank Analyst,
Government, Healthcare, Higher Ed, Nonprofit
June 2015 - Present

Viacom
Corporate Research Intern
September 2014- December 2014

JPMorgan "Analyst Risk Training" Credit Training Program
June 2015- August 2015

Front-End Web Development, General Assembly
October 2016-December 2016

Javascript Development, General Assembly
March 2017-May 2017

LEADERSHIP & VOLUNTEER

- JPM Fellowship Development Program, *Mentor (1 year)*
- JPM NYU Recruiting Team, *Honoree Member (1 year)*
- JPM MLT Volunteer Sub-Committee, *Assistant Chair (1 year)*
- JPM Operation Backpack Drive, *Floor Coordinator (2 years)*

EDUCATION

New York University   May 2015
- Bachelor of Arts, *with honors*   GPA: 3.5
- Economics/Business Studies
- Awards: Dean's Honors List (2012), Founder's Day Award (2015)

EXPERIENCE

- Supplemented teacher instruction by providing clear & creative instructional examples and explaining HTML/CSS technical concepts
- Debugged in-class student projects and actively surveyed the room to address student concerns and answer technical questions

- Performed financial analysis and due diligence to recommend the approval of extensions of the bank's credit products to management; transactions ranged from $25MM-$250MM
- Provided detailed written memos to assign internal credit ratings to 10 -15 clients per month with revenues ranging from $50MM-$2B
- Managed and identified credit, firm-wide, legal, and regulatory risk in order to protect the business as well as clients
- Actively sought and researched prospective clients to bring in new business and partnered with sales team to develop forward-looking strategies to retain and grow existing customer base
- Analyzed client accounts to determine how to maximize firm revenues and cut customer expenses
- Assisted sales team in identifying client needs and pitching cash management and treasury products to solve client issues

- Analyzed and reformatted data sets to create clean and functional information. Used data visualization tools to identify trends and present findings to senior management
- Researched digital trends, digital monetization trends, and emerging digital platforms to better understand the media industry and inform strategy

TRAINING & CERTIFICATIONS

- Prepared and presented in-depth case studies involving industry & financial analysis, debt & equity structuring, and legal & regulatory risk analysis
- Forecasted public & private company financial results using excel-based models
- Identified key credit risks inherent in a complex case study and mitigated them through creative deal structuring, while prioritizing the client's needs
- Constructed financial and non-financial covenant structure, credit exposure hold level, and legal language to present our best deal to senior management

- Built responsive, mobile-first, interactive websites using HTML/CSS, Javascript, and JQuery
- Utilized front-end and JS frameworks to write concise, complex, UX-friendly code

- Developed single page web applications using native Javascript, NodeJS, and JS frameworks
- Interacted with APIs (e.g. Stripe, Mailchimp, Google) to integrate user-desired features
- Learned and implemented fundamental JS concepts such as functional programming, event-based programming, local vs global scope, prototyping, callback functions, and CRUD

PROFESSIONAL SKILLS

- Market & Consumer Research Research
- Financial Projection Modeling
- Presentation
- Client-Facing Communication
- Competitive Analysis
- Cross-Functional Team Communcation
- Website/Single Web Page App Development

- Data cleaning & presentation (excel)
- HTML5/CSS
- Javascript
- JQuery, Underscore, NodeJS
- Git & Github
- API Interaction