

**04. Common Applications and MS office**

12 questions, 1 mark each

**Q 51.** In MS Word, if you want to use the format painter multiple times after selecting the required format then which of the following action you should take?

- Ops:**
- A. ☐ By double clicking on the format painter button
  - B. ☐ By holding the CTRL key while clicking the format painter button
  - C. ☐ By holding the SHIFT key while clicking the format painter button
  - D. ☐ By holding the ALT key while clicking the format painter button

**Q 52.** If there is a long column name in an excel cell then in order to increase the size of the cell to automatically fit the sentence, which of the following you should do?

- Ops:**
- A. ☐ Double click on the left border of the column
  - B. ☐ Merge the cells
  - C. ☐ Wrap the text
  - D. ☐ Double click on the right border of the column

**Q 53.** \_\_\_\_\_ is used for hiding an entire column in a worksheet.

- Ops:**
- A. ☐ CTRL + 0
  - B. ☐ CTRL + H



- B. ☐ Merge the cells
- C. ☐ Wrap the text
- D. ☐ Double click on the right border of the column

Q 53. \_\_\_\_\_ is used for hiding an entire column in a worksheet.

- Ops:
- A. ☐ CTRL + O
  - B. ☐ CTRL + H
  - C. ☐ CTRL + Y
  - D. ☐ CTRL + W

Q 54. If you want to permanently delete a file from your system then which of the following modifier key you should use with DELETE key?

- Ops:
- A. ☐ Shift
  - B. ☐ Window
  - C. ☐ Alt
  - D. ☐ Ctrl

Q 55. Which of the following symbol in MS Excel can be used for concatenation of text?

- Ops:
- A. ☐ Exclamation (!)



Q 56. Which of the following symbol before @ should be used to tag someone on Twitter if you want all your followers to see it in the timeline?

- Ops:
- A. ☐ Dollar sign(\$)
  - B. ☐ Full Stop(.)
  - C. ☐ Comma(,)
  - D. ☐ Single inverted comma(')

Q 57. Which of the following information you will get in a ping test?

1. Approximate round trip time
2. Loss percentage of packets
3. Time-to-live

- Ops:
- A. ☐ 1, 2 & 3
  - B. ☐ 1 & 3
  - C. ☐ 1 & 2
  - D. ☐ 2 & 3

Q 58. Which of the following formula you will use in the highlighted cell such that when you drag it down it will fill the allotted name to the students according to below given criteria?

	A	B	C
1	Student Name	Entrance Examination Marks	Alloted Branch
2	Manyam Vishal	34	
3	Mayank Dev	56	
4	Mogili Giridhar	23	
5	Muppidi Dharshan	30	



B. ☐ Window

C. ☐ Alt

D. ☐ Ctrl

Q 55. Which of the following symbol in MS Excel can be used for concatenation of text?

Ops: A. ☐ Exclamation (!)

B. ☐ Hash (#)

C. ☐ Apostrophe (')

D. ☐ Ampersand (&)

Q 56. Which of the following symbol before @ should be used to tag someone on Twitter if you want all your followers to see it in their timeline?

Ops: A. ☐ Dollar sign(\$)

B. ☐ Full Stop(.)

C. ☐ Comma(,)

D. ☐ Single inverted comma(')

Q 57. Which of the following information you will get in a ping test?

1. Approximate round trip time

2. Loss percentage of packets



- B. ☐ 1 & 3  
C. ☐ 1 & 2  
D. ☐ 2 & 3

Q 58. Which of the following formula you will use in the highlighted cell such that when you drag it down it will fill the allotted branch name to the students according to below given criteria?

	A	B	C
1	Student Name	Entrance Examination Marks	Alloted Branch
2	Manyam Vishal	34	
3	Mayank Dev	56	
4	Mogili Giridhar	23	
5	Muppidi Dharshan	30	
6	Niteesh Gandhi	54	
7	Parasa Durga	12	
8	Patan Khaja	90	
9	Rishabh Chauhan	87	
10	Thipparthi Raj	67	
11	Vedya Sai	55	
12	Yeddula Surya	84	
13	Biplap Kharel	82	
14	Suhas Gumma	76	
15	Bolli Durga	56	
16	Chakiram Shiva	45	

-The students who secured marks in range 30 to 55 will get computer science branch otherwise they will get electrical branch

- Ops: A. ☐ =SUMIF(AND(B11>=30,B11<=55),"Computer Science", "Electrical")  
B. ☐ =IF((B11>=30,B11<=55),"Computer Science", "Electrical")  
C. ☐ =IF(OR(B11>=30,B11<=55),"Computer Science", "Electrical")  
D. ☐ =IF(AND(B11>=30,B11<=55),"Computer Science", "Electrical")

Q 59. What could be the possible reason of getting the given error in a worksheet?  
#VALUE!



- C.  $\text{C} = \text{IF}(\text{OR}(\text{B11} \geq 30, \text{B11} \leq 55), \text{"Computer Science"}, \text{"Electrical"})$   
D.  $\text{D} = \text{IF}(\text{AND}(\text{B11} \geq 30, \text{B11} \leq 55), \text{"Computer Science"}, \text{"Electrical"})$

Q 59. What could be the possible reason of getting the given error in a worksheet?  
#VALUE!

- Ops: A. ☐ Function contains invalid numeric values  
B. ☐ Formula includes cells that contain different data types  
C. ☐ A value is not available to a function  
D. ☐ Text not recognized in a formula

Q 60. After inserting an image in a Word document, which of the following key should be used to resize the image by dragging while maintaining the image's proportions and keeping the center at one place?

- Ops: A. ☐ Ctrl + Shift  
B. ☐ Alt + Ctrl  
C. ☐ Shift + Alt  
D. ☐ Shift + Tab

Q 61. PROPER function in MS Excel works similar to which of the following change case options in MS Word?

- Ops: A. ☐ Sentence case  
B. ☐ Capitalize each word



Q 83. Which of the following statement is correct about the AWS services?

1. Amazon Aurora is a relational database
2. DynamoDB is a NoSQL service
3. Amazon S3 is a relational database

Ops: A. ☐ 2 & 3  
B. ☐ 1, 2 & 3  
C. ☐ 1 & 2  
D. ☐ 1 & 3

Q 84. Which of the following cloud migration strategy is used where the applications and their data and interface dependencies are isolated and the applications can be operationalized all at once?

1. Hotplug strategy
2. Fusion strategy

Ops: A. ☐ Only 2  
B. ☐ Neither 1 nor 2  
C. ☐ Both 1 and 2  
D. ☐ Only 1



- B. ☐ Application layer
- C. ☐ Physical layer
- D. ☐ Session layer

Q 87. Identify the class of the given IP address.  
192.158.188.1

- Ops:
- A. ☐ Class C
  - B. ☐ Class B
  - C. ☐ Class D
  - D. ☐ Class A

Q 88. Which of the following substitution cipher is polyalphabetic?

- Ops:
- A. ☐ Caesar cipher
  - B. ☐ Vigenere cipher
  - C. ☐ Playfair cipher
  - D. ☐ Hill cipher

Q 89. Which of the following is the size of the key domain of affine cipher?

- Ops:
- A. ☐ 26