

**Career Objective :**

To enhance my knowledge, skills and experience by getting involved in challenging work environment and utilize them for personal and organizational growth to the best of my ability.

**Professional Qualification :**

Bachelor of Engineering (Information and Technology) from Swami Vivekanand College of Engineering with 7.0 CGPA (2014-2018).

**Academic Qualification :**

- Senior Secondary Certificate from M.P. Board with 70.6% in 2014.
- High Secondary Certificate from M.P. Board with 64.3% in 2012.

**Work Experience (3+ year):**

- Working in DXC Technology Indore (Insurance Claims department).

**From 11/30/2018 To 11/30/2020**

**Designation :** Assistant Business Process Services

**Roles**

- Handling Main Queue (Setup Queue Claims)
- To Setup Claim when Reported.
- To Acknowledgement of the Claim to the customer
- To do Quality check of the policies
- Working for 2 clients GAFG and Athene.
- Handling weekly huddles meetings with onshore team.

**From 12/01/2020 To Current**

**Designation :** Senior Assistant Business Process Services

**Roles**

- Handling Main Queue (Setup and Acknowledgement queue Claims)
- To do Quality check of the policies
- Onshore and offshore QC for both Queue.
- To give Trainings and Assign Task to the team members.
- Handling weekly huddles meetings with onshore team.
- Auditing of the policies for calibration call.
- To process last process of the claim.
- Working as an Claim Examiner in the team.

## Achievements

- Received Accolades for performance.
- Top Rater in the team
- Received Quarterly Awards for performance.
- Received appreciation from Onshore Team and Manager.

## Technical Skills and Projects :

- Language : Cloud Computing, .Net, C#, Java, HTML, MySQL
- Software Application : MS Word, MS Power Point, MS Excel
- Friendly with Operating System : Windows, Linux
- Minor project : Cashless Transaction (JAVA)
- Major project : Online Art Gallery (JAVA)
- Basic of Cloud Computing (AWS Beginner and AZURE).

## Activities and Achievements :

- Research Paper on An efficiency based comparison between Internal Sorting Algorithm in the National Conference on Advances in Computer Science and Technology in 2015.
- Attended Industrial Training in **Ypsilon Pvt.Ltd.Indore** for 24 days
- Certification for completion of C language training by IIT Bombay.
- Participated in Quiz Competition of Drona, IIM Indore.
- Participated in various cultural and academic activities held in college.

## Personal Profile :

- Father Name : Ravishankar yadav
- Date of Birth : 27 July 1997
- Strengths : Fast learner, Responsible, Focused and dedicated, Team player.
- Hobbies : Drawing and Dancing.

Indore

Kajal yadav