



## RAHUL PANCHAL

---

254/3, TATA NAGAR

Ratlam (M.P.)

Pin-457001

Mobile: **+917067219819**,

E-mail: [rahulpanchal0808@gmail.com](mailto:rahulpanchal0808@gmail.com)

---

---

### Career Objective:

To obtain a challenging position that fully utilizes my skills and provides me with suitable opportunities to grow my skills and knowledge which would help me to grow while working towards the organizational goals.

### Academics:

Bachelor of Technology in Computer Science and Engineering Stream from Shri Yogindra Sagar Institute of Technology and Science, Ratlam (2017-2021).

Semester	CGPA	Semester	CGPA
VIII	9.44	IV	7.08
VII	9.42	III	7.50
VI	8.63	II	7.73
V	7.75	I	7.27

## Curriculum vitae

Class	Year of Passing	Name of Institution	Percentage
XII	2017	Shri Guru Tegh Bahadur Public H.S. School	81%
X	2015	Shri Jain Vidhya Niketan	79%

**Experience: Overall 2 Years and 6 Months experience in Hospital Management.**

- One year and six months experience in Convenient Hospital Limited (**CHL-Hospital**), **Ratlam**. (Dec 2019 – July 2021)
- One year as an Executive – Front Office (Admission and Billing Department).
- Six months as a Senior Executive – Reporting and Discharge Summary (Pathology).
- Two months experience in **Shalby Multi-Speciality Hospital, Indore** as a Clinical Coordinator. (Sep 2021 – Nov 2021)
- One month experience in Care Institute of Medical Science (**CIMS-Hospital**), **Ahmedabad** as an Executive-PRO. (Dec 2021 - Jan 2022)
- Presently working at **Royal Hospital and Research Centre, Ratlam** as a HR & Medclaim Executive. (Feb 2022 – Till date)

### **Skills :-**

- Human Resource Management
- Human Resource Operation
- Payroll (Compensation) Management
- Recruitment & Hiring
- Screening, Short-listing & Interviews
- Documentation & Verification
- Data Management
- Accounts & Insurance Department
- Salary & Attendance Management
- Coordinating & Meeting with Officers
- Social Media & Digital Marketing
- Organize Events & Camp
- Communication
- Proficient with Software
- Proficient with MS - Office

## Curriculum vitae

### Internship/Certification/Courses Details :

- **Great Learning Certification** | Human Resource Management.
- **Great Learning Certification** | Payroll (Compensation) Management.
- **Great Learning Certification** | Programming Language Java.
- **Great Learning Certification** | Bigdata & Hadoop.
- **Universal Informatics** | Programming Language C & C++.
- **BSNL** | Two Weeks of Vocational Training.

### Additional Qualification:

- Attended workshop on Ethical Hacking at Universal Informatics, Indore.
- Attended workshop on Python at Universal Informatics, Indore.

### Extra-Curricular Activities:

- Participate in state level Kho-Kho tournament in school and district level in college organize by RGPV University, Bhopal.
  - Active member of cultural program, seminars, workshop and sports in college or school.
  - Volunteer, committee member and house captain in college or school.
-

## Curriculum vitae

### Personal Details:

**Name** - Rahul Panchal  
**Father's Name** - Mr. Sanjay Panchal  
**Date of Birth** - 08/08/1999  
**Marital Status** - Unmarried  
**Nationality** - Indian

### Strengths-

- Ability to work with team
- Ability to work under pressure
- Self-Disciplined
- Learning attitude
- Hardworking

**Languages:** English and Hindi

### Declaration:

I Rahul Panchal, hereby affirm that all the details furnished above are true and correct to the best of my knowledge and belief.

Date:

Place:

Rahul Panchal