

HUMAN RESOURCES EXECUTIVE

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➤ **Career Objective**

Seeking a better position with a progressive organization which allows me to fully utilize my technical skills for the fulfillment organizational goals and will provide me the environment to explore my potentials and abilities.

➤ **Qualification**

Academic: -

Exam passed	Year	Board / University	Subject
MBA	2021	Amity University	HR
Graduation (B.A)	2018	SOL D.U	Program
12 th	2013	C.B.S.E	Arts
10 th	2011	C.B.S.E	

➤ **Software Knowledge**

- ❖ Software Installation
- ❖ HTML, CSS, Photo Editing Tools
- ❖ Proficiency in MS. Office package (MS. Word, Excel)

➤ **Working Experience:**

- ❖ **SEO & SMO at TecMaestro IT Solutions Pvt Ltd from 1st Sept, 2018 to 7th March, 2019**
- ❖ **SEO & SMO at TRIDINDIA IT Translation Service Pvt Ltd from 24th June 2019 to 30th Nov 2019**
- ❖ **SEO & SMO at Inclusion Technologies Pvt Ltd from 1st Sept 2021 till present**



Personal Details

Name :- Prerna Raghuvanshi

Date of Birth :- 18th Nov 1995

Father's Name :- Pradeep Kumar

Address :- 159 Sai Paradise Indore

Language Known :- English, Hindi

Nationality :- Indian

Marital Status :- Married

Hobbies :- Web Surfing and Listening Music