



Minimal Résumé

Manual

Simple and professional résumé for professional people.

min-resume

0.1.0

MIT

Maycon F. Melo*

QUICK START

```
#import "@preview/min-resume:0.1.0": resume
#show: manual.resume(
  name: "Your Name",
  title: "Title or Main Occupation",
  photo: image("photo.png"),
  personal: "Relevant personal info",
  birth: (1997, 05, 19),
  address: "Your Address (no street nor house number)",
  email: "example@email.com",
  phone: "+1 (000) 000-0000",
)
```

DESCRIPTION

Generate modern and direct to the point résumé, fit for today's Human Resources demands of assertiveness. There is no colorful designs, figures, creative fonts, nor anything that diverts attention when reading the document: is just plain old black sans-serif text in white paper. In fact, if one see only the resulting résumé, may say it was written in Word, maybe — but it was written with all of Typst's benefits and conveniences.

As this package was written by a Brazilian, it was made using some of the Brazilian practices when writing a résumé — but it is simple and minimalistic even to Brazilian standards. Therefore, if some information are missing or unnecessary to you, feel free to adapt it to your needs.

*<https://github.com/mayconfmelo>

This manual will be updated only when new versions break or modify something; otherwise, it will be valid to all newer versions starting by the one documented here.

OPTIONS

Those are the full list of options available and its default values:

```
#import "@preview/min-manual:0.1.0": manual
#show: manual.with(
  name: none,
  title: none,
  photo: none,
  personal: none,
  birth: none,
  address: none,
  email: none,
  phone: none,
  date: datetime.today(),
  paper: "a4",
  lang: "en",
  lang-data: toml("assets/lang.toml"),
  justify: true,
  line-space: 0.65em,
  par-margin: 1.2em,
  margin: 0.75in,
  font: "Arial",
  font-size: 11.5pt,
  show-country-code: false,
)
```

Seems like an awfull lot to start with, but let's just break down all this to understand it better, shall we?

name: string content *(required)*

The name of the résumé owner; generally your name, or someone you know.

title: string content

The résumé owner title or main occupation; keep it short and concise, just one line is enough.

photo: none

A photo of the résumé owner. It is not a trending practice nowadays, but if needed is supported.

personal: string content

Some general personal information, like nationality, or social status, or really anything that describes you a little bit.

birth: string content

Date of birth, in format (yyyy, mm, dd). Used just to calculate the age, the date itself is not disclosed.

address: string content

General address — no street name nor house number needs to be disclosed.

email: string content

Email address. Will have a *mailto:* hyperlink to conveniently send emails to it.

phone: string

Phone number, starting with a country code in format +N where N is a number, separated from the phone number itself. Spaces, parenthesis and dashes can be freely used as separators inside the number.

For example: +1 (000) 000-0000.

date: array

Defines the document date — used only to set `document(date)` option.

show-country-code: boolean

Defines whether the phone number will be printed as is or without the country code. For a domestic résumé this option can be `false`, but it is better to set it `true` when creating a résumé for some international job offer.

paper: string

Defines the page paper type — and its size therefore.

lang: string

Defines the language of the written text.

justify: boolean

Defines if the text will have justified alignment.

line-space: length

Defines the space between lines in the document.

par-margin: length

Defines the document margin space after each paragraph. Set it the same as line-space to remove get paragraphs without additional space in between.

margin: length

Defines the document margins.

font: string array

Defines the font families used for the text: a principal font and its fallbacks.

font-size: length

Defines the size of the text in the document.

LETTER COMMAND

```
#letter(
  enterprise,
  dept: linguify("hr-dept"),
)[
  body
]
```

Adds a professional letter, in its own page.

enterprise string boolean *(required)*

The name of the letter receiver — an enterprise. If the résumé is created to no enterprise in particular, just set it to `true` to generate a letter without receiver.

dept: string

The name used for the enterprise's department which will receive the letter.

body content

The letter content.

JOB EXPERIENCE COMMAND

```
#xp(
  role: none,
  place: none,
  time: none
  actual-job: false,
  skills: none,
  skills-list: false,
  skills-sep: " " + sym.bullet + " "
)
```

Adds a job experience entry.

role: string content *(required)*

The occupation name or role played in this job.

place: string content *(required)*

The place of work or enterprise name.

time: array *(required)*

The duration of this work experience, in format ("yyyy-initial", "mm-initial", "yyyy-final", "mm-final"). At least one item, the initial year, must be provided and the other values not provided will fallback to the current year and month — thus defining it a current job.

actual-job: boolean

skills: string content

Skills learned and used, as well as goals accomplished. Can be a string or a content with a unnumbered list (topics) inside, shown as inline topics.

skills-list: boolean

Forces the list of skills to be shown as standard lists instead of inline topics.

skills-sep: string

Defines the separator for each inline topic item.

EDUCATION COMMAND

```
#edu(
  course: none,
  place: none,
  time: (2025, 1),
  actual-course: false,
  skills: none,
  skills-list: false,
  skills-sep: sym.bullet
)
```

Adds a education entry, like a course or graduation.

role: string content *(required)*

The name of the course or graduation.

place: string content *(required)*

The institutuion or university of the course.

time: array *(required)*

The duration of this course, in format ("yyyy-initial", "mm-initial", "yyyy-final", "mm-final"). At least one item, the initial year, must be provided and the other values not provided will fallback to the current year and month — thus defining it a current course.

actual-course: boolean

skills: string content

Skills learned and developed, as well as research and goals acomplished. Can be a string or a content with a unumbered list (topics) inside, shown as inline topics.

skills-list: boolean

Forces unumbered list of skills to be shown as standard lists instead of.inline topics.

skills-sep: string

Defines the separator for each inline topic item.

LINKEDIN QR CODE COMMAND

Generates a Linkedin profile QR code:

```
#linkedin-qrcode(  
  user,  
  size  
)
```

user `string`

The Linkedin username, not the URL. Can be obtained from the profile URL, in format `https://www.linkedin.com/in/USERNAME`.

size `length`

The size of the QR code created.

SKILLS INPUT COMMAND

Allows to insert a list of inline topics

```
#skills(  
  skills-list: false,  
  skills-sep: sym.bullet,  
  skills  
)[  
  body  
]
```

skills: `string` `content`

Skills learned and developed, as well as research and goals accomplished. Can be a string or a content with a unnumbered list inside, shown as inline topics.

skills-list: `boolean`

Forces unnumbered list of skills to be shown as standard lists instead of inline topics.

skills-sep: `string`

Defines the separator for each inline topic item.

body `string` `content`

The inline list itself: a string or a content block with a unnumbered list inside.

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