

MAYRANGELIE GARCIA

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Skilled at managing large workloads, highly adaptable, and dedicated to utilizing data to solve complex problems and drive business growth.

EDUCATION

UNIVERSITY OF TEXAS AT SAN ANTONIO

San Antonio, TX

Bachelor of Business Administration, Cyber Security
summa cum laude

WORK EXPERIENCE

MENCHIE'S FROZEN YOGURT

Aug 2019 – Feb 2024

Manager

- Conducted interviews and organized training for new team members
- Created journal entries and logged all expenses with Excel and QuickBooks
- Organized team scheduling and logged inventory weekly
- Tracked work hours and calculated tips for payroll submission bi-weekly
- Installed new point-of-sale systems, pin pads, and updated third-party delivery menus to increase sales and transaction times

PEC EVENT, COMAL ISD

June 2018

Light Board Operator

- Collaborated with associates to track event progression and ensure speeches and visuals were lit correctly.

PROJECTS

BELLABEAT CASE STUDY

Sep 2024

- Upon completing the data analytics certificate, I used R to clean, organize, and analyze fitness data files to discover trends in their usage to develop new marketing strategies.
- Developed data visualizations in R and Tableau.
- A complete look at my process and findings can be found on my personal website, mayrangelie.com/projects.html, that links to the Kaggle notebook.

ADDITIONAL

Certifications & Training: Google Data Analytics Professional Certificate

Experience with HTML and CSS

Proficient in QuickBooks

Data visualization skills using R, Tableau, and Excel

Experience using **programming languages:** R, Python, Java, and SQL