

Date: 25th February 2022

To,

Bill Nixon,
Sr. Business Analyst,
Conestoga College,
Kitchener, ON

Subject- Regarding the Project 2 - Request for Information

Respected Mr. Nixon,

I hope you are doing well. I am Mayurkumar Rafaliya, the Project Manager of Team G. I am writing this letter regarding the request for information developed in project 2 for developing TrackR AS-IS and TO-BE model for OHT. The following are few important documents created for the Project 2 Request for Information deliverable:

- Executive Summary
- RFI Questions Document
- Statement of Academic Integrity
- Statement of Confidentiality

It would be a great honor for us if you could review the documentation and provide your valuable feedback, which would guide us for future analysis. I look forward to hearing from you soon.

Regards,

Mayurkumar Rafaliya
(Project Manager)



REQUEST FOR INFORMATION

Project 2

Team G

MAYURKUMAR RAFALIYA
PRAJWAL NAYAK
JIGEESHA KOCHER
CHAITANYA KEESARI
CATHLEEN MATHEW MUNDAT
ANUSHA ASOKAN PALAT

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1.Document History

This table contains the information about the people involved in the development of RFI document.

ID No.	Revised Date	Document Name	Prepared By
1	2/25/2022	Document History	Anusha Asokan Palat
2	2/25/2022	Executive Summary	Anusha Asokan Palat
3	2/24/2022	RFI Questions Document	Team G Members
4	2/24/2022	Statement of Academic Integrity	Mayurkumar Rafaliya
5	2/24/2022	Statement of Confidentiality	Cathleen Mathew Mundat
6	2/25/2022	References	Anusha Asokan Palat

2. Executive Summary

This project provides Oury Health Tech Ltd (OHT) with the TrackR AS-IS and TO-BE Model, to make better decisions and refrain from going bankrupt in a couple of years. In order to build an effective TrackR AS-IS and TO-BE Model, additional information and clarification are needed on the business, procedures, people, and technology of the organization. As a team, we have come up with some questions and recorded the same in the “Request for Information (RFI)” document. The organization is expected to go through every question in the RFI document and provide responses accordingly to enable the team to build an effective TrackR AS-IS and TO-BE Model.

3. RFI Questions Document

For RFI questions Please refer attached excel sheet

W22_TeamG_INFO8440_Project2_RFI_Questions.xlsx

4. Statement of Academic Integrity

Purpose: To assess academic fairness to all students and ensure impartial validation of our knowledge and demonstration of the abilities, the Student Academic Integrity Contract is signed.

1. Ensure a complete APA reference for each source we have used is contained within every assignment and exercise in class or submitted, including the eConestoga assignment/exercise associated with the submission.
2. Ensure when we cite works, the content of the assignment and/or exercise have not been “cut” or copied from another source. The actual content is in our own words.
3. Ensure all our submitted assignments and/or exercises are our original work and we have not copied or had any unauthorized collaboration with any other student in this semester or any other previous semester.
4. Ensure we have attended and understood the APA formatted reference webinar by Writing Services provided on the first day of class and/or have reviewed the link found in Week One for Writing Services Webinar. I understand the consequences of each and every above incident will result in penalty in accordance with Conestoga College Academic Integrity Policy <https://lib.conestogac.on.ca/academic-integrity>

We, Team G, hereby declare on this date 02/25/2022, that we agree to do the above.

Team G Members:

Prajwal Pundalika Nayak
Mayurkumar Rafaliya
Jigeesha Kocher
Cathleen Matthew Mundat
Chaitanya Keesari
Anusha Ashokan Palat

5. Statement of Confidentiality

This is to certify that we, Team G understand that any information created, obtained during the making of TrackR AS-IS and TO-BE Modelling Project should remain confidential. The information includes the transmission of files, planning of the project and exchange of data by the team to complete the project on time with the inputs and suggestions from the professor working unanimously for the successful deliverance of the project.

We understand that any unauthorized access to project data or project release will be considered as information breach for the TrackR AS-IS and TO-BE Modelling Project. Ultimately, we understand the violation of project information could take the project to immediate dismissal, and the same will be informed to the respective professor as an immediate action.

We assure you that the details collected from the organization for the project development purpose will be kept in complete confidentiality.

Upon request, each party has signed this Agreement through its authorized representatives.

Disclosing Party – OHT Management

Name: Bill Nixon

Designation: Senior BA

Date: 2/25/2022

Receiving Party – Group G

Team: Team G

Designation: Junior BA's

Date: 2/25/2022

6. References

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