



# Mike Angelo G. Rivera

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[mayykmayyk.github.io/Portfolio](https://mayykmayyk.github.io/Portfolio)

#361-C Purok 1, Pinsao Proper, Baguio City

## EDUCATION:

**Bachelor of Science in Information Technology: Major in Web Technology**

University of the Cordilleras

May 2014 – April 2017

## INTERNSHIP

**Linkage Web Solutions Enterprise**

January 2017 – August 2017

Responsibilities:

Data scraping and lead generation

PSD to HTML development

Graphic and website design

## WORK EXPERIENCE:

**Office Based Teacher (OBT) Support**

On Demand English Innovations Inc (51 Talk)

August 2017 – June 2018

Responsibilities:

Basic software troubleshooting

Keeping track of OBT Attendance

Subbing of classes using provided attendance tracking system

**L1 IT Associate**

On Demand English Innovations Inc (51 Talk)

June 2018 – January 2021

Responsibilities:

Software deployment

Workstation re-imaging and setup  
Provide remote assistance to WFH employees  
Network and service monitoring using monitoring tools  
Setting up servers, and windows shared folders

**Graphic Designer (Part time)**

Circle Creatives

April 2021 - Present

**Responsibilities:**

Design marketing collateral  
Create mock ups of finished projects

**SKILLS AND QUALIFICATIONS:**

**Web development:**

- HTML, CSS, modern CSS layouts (flex and grids)
- Javascript
- Website design
- Wordpress theme development
- Github workflow

**Graphic Design:**

- Adobe Photoshop, Illustrator, XD
- Marketing collateral design
- Basic Photography

**Great communication skills**

**IT Tasks:**

- Workstation set up
- Windows Active Directory
- Windows Troubleshooting
- Windows and Linux Server Setup
- Capturing and Deployment using FOG
- Asset Management

**CSE 2018 Passer**