



PHAVIITHTIRRAH GOVINDARAJOO

260 LORONG 2/1,
TAMAN MERAK 09000,
KULIM KEDAH.

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OBJECTIVE

- ✓ Seeking a position in the field of Business Industry, offering a fresh perspective while generating an innovative and creative solution to meet the clients' needs and vision, increase the number of production and improvise on the daily usage of the product in order to raise the quality of service and make a greener world through my contribution on behalf of my prospective employer.

Educational Background & Qualification

Qualification : Bachelor of Degree

Field of Study : Bachelor of Business and Entrepreneurship (Retailing) with Honours

Institute/University : University Malaysia Kelantan(2012-2016)

Graduation Date : November 2016

Qualification : Master

Field of Study : Master of Human Resource Development

Institute/University : Universiti Teknologi Malaysia

Graduation Date : November 2018

WORKING EXPERIENCES

- ✓ **Disember 2009 -2011 : Klinik Bersatu Kulim**
staff nurse(part time job)
- ✓ **July 2015 : PASARAYA CMART**
Cashier
- ✓ **February 2016 : Celestica Kulim**
Industrial training (Buyer)

INTERPERSONAL SKILL

- ✓ Ability to work independent or in a group.
- ✓ Ability to adapt to changes in a fast-paced working environment.
- ✓ Independent, self-motivated, energetic, reliable & quick learner.
- ✓ Capable of working under pressure using initiative to meet deadlines and standards.
- ✓ Excellent communication skills.
- ✓ Willingness to learn new things and share knowledge for better outcomes thus proving the ability to work individually and as a team player.
- ✓ Ability to speak fluent and write well in English, Bahasa Malaysia, and Tamil.

COMPUTER SKILL

- ✓ Microsoft Office (Microsoft Word, Excel, PowerPoint, Outlook, and Access)

Additional Skills

- ✓ My enthusiasm and quick learning style enables me to size up problems rapidly.
- ✓ I am a team player who is able to maintain a positive attitude and outlook in the working environment.
- ✓ I have the ability to stay focused in stressful situations and can be counted upon when the going gets tough. I
- ✓ am confident that I would be a great contributor to your team and an asset to your company.

REFERENCES

Name :Madam Rozi

Position : Lecturer

Faculty : Faculty of Entrepreneurship and Business

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