



**GRADUATES EMPLOYMENT PROGRAMME (GEP)
TRAINEE ATTENDANCE LIST
MONTH 1/ N1 KB**

NAME : CHE SHIRAWANIE BINTI CHE SANUSI
 POSITION : CONSULTANT EXECUTIVE
 HOST COMPANY: KB KHALIFAH ASRI
 GRADUATE CONTACT EMAIL : shirawanie@yahoo.com
 SUPERVISOR NAME : MOHD ASRI BIN IBRAHIM
 SUPERVISOR CONTACT EMAIL : mohdasri.ibrahim@aia-premier.com.my

Annual Leave	Annual Leave taken this Month	Medical Leave	Medical Leave taken this Month	Unpaid Leave Days
4	0	7	0	0

No. Absent Days	No. Present Days	Supervisor Comment
	29	

DATE	DAY	TIME IN	TIME OUT	REMARKS
30-Apr-17	SUNDAY	8.30 am	5.30 pm	
01-Mei-17	MONDAY	LABOUR DAY	LABOUR DAY	
02-Mei-17	TUESDAY	8.30 am	5.30 pm	
03-Mei-17	WEDNESDAY	8.30 am	5.30 pm	
04-Mei-17	THURSDAY	8.30 am	5.30 pm	
05-Mei-17	FRIDAY	REST DAY	REST DAY	
06-Mei-17	SATURDAY	REST DAY	REST DAY	
07-Mei-17	SUNDAY	8.30 am	5.30 pm	
08-Mei-17	MONDAY	8.30 am	5.30 pm	
09-Mei-17	TUESDAY	8.30 am	5.30 pm	
10-Mei-17	WEDNESDAY	WESAK DAY	WESAK DAY	
11-Mei-17	THURSDAY	8.30 am	5.30 pm	
12-Mei-17	FRIDAY	REST DAY	REST DAY	
13-Mei-17	SATURDAY	REST DAY	REST DAY	
14-Mei-17	SUNDAY	8.30 am	5.30 pm	
15-Mei-17	MONDAY	8.30 am	5.30 pm	
16-Mei-17	TUESDAY	8.30 am	5.30 pm	
17-Mei-17	WEDNESDAY	8.30 am	5.30 pm	
18-Mei-17	THURSDAY	8.30 am	5.30 pm	
19-Mei-17	FRIDAY	REST DAY	REST DAY	
20-Mei-17	SATURDAY	REST DAY	REST DAY	
21-Mei-17	SUNDAY	8.30 am	5.30 pm	
22-Mei-17	MONDAY	8.30 am	5.30 pm	
23-Mei-17	TUESDAY	8.30 am	5.30 pm	
24-Mei-17	WEDNESDAY	8.30 am	5.30 pm	
25-Mei-17	THURSDAY	8.30 am	5.30 pm	
26-Mei-17	FRIDAY	REST DAY	REST DAY	
27-Mei-17	SATURDAY	REST DAY	REST DAY	
28-Mei-17	SUNDAY	8.30 am	5.30 pm	

Trainee's Signature :

Supervisor's Signature & Company Stamp :

KB KHALIFAH ASRI
 NO 649 PSTAIA PUBLIC TAKAFUL BHD
 JALAN SRI CEMERLANG
 75300 KOTA BHARU, KELANTAN
 TFL 09-747 2215