

**Evangelista Kelama**

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Jalan Tun Hussein Onn  
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**Admin Department  
TALENT SUITES SDN BHD**

Dear Sir/ Madam

**Application for Project Engineer**

I am interested in applying for the Project Engineer position offered by Talent Suites Sdn Bhd.

I have completed my Bachelor of Mechanical and Manufacturing Engineering at Universiti Malaysia Sarawak (UNIMAS) in June 2017 and just graduated on 7<sup>th</sup> November 2017. Throughout my years of study, I have managed to obtain the Dean's List award in my fifth semester and my final semester's CGPA is 3.13.

Previously, in order to fulfill the conditions to graduate, we are required to undergo a 10 week industrial training starting from 27<sup>th</sup> of June 2016 until 4<sup>th</sup> of September 2016. I completed my industrial training at **Sarawak Energy Berhad** of Bintulu branch. I was exposed to the working environment and I have gained new practical skills as I was given the opportunity to do hands-on during inspection and maintenance works. I was also involved in recording and labelling the serial numbers of the items in the store. Currently, I am working as a Counter Assistant with Golden System Car Rental at Bintulu Airport. I have been working under this company for 5 months. For this job, I deal with people in need of rental cars. Although the scope of this job is not related to engineering, it gives me experience in handling customers.

Although I am a fresh graduate, I am always open to new knowledge and skills as I take learning as a serious matter and I always try to upgrade my skills in doing my work. I am also interested to work under management and administration department. Throughout my years of study, I have gained sufficient skills and knowledge in using documentation software and applications. I also hope to excel as a good worker in the field of mechanical and manufacturing engineering department or any engineering department and I believe I can achieve this by joining your company. I can be a good teammate in doing group works and I am willing to improve myself as the company requires. Besides, I am able to work under pressure and communicate with people of all sorts.

The chance to be absorbed into your family of sophisticated and organized company is very exciting. I am hoping to hear from you soon.

Thank you for your time and kind consideration.

Yours faithfully,

*Evangelista*

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