Wan Rosnani Binti Muntek
To:
Dear Sir, APPLICATION FOR POSITION OF QUANTITY SURVEYOR AND EQUIVALENT
I wish to apply for the position of Quantity Surveyor in your company. I graduated from Universiti Teknologi MARA in Bachelor of Quantity Surveyor(Hons). For your information, I am a fresh graduated. I have attached my resume detailing my other qualification and achievements for your perusal.
I believe that my knowledge and skills will help me contribute a great deal to your company. Above all, I possess the interest and determination to perform well in the position you are offering.
I can be contacted at (016-8911459/088-765697) and the following email address: nazniey@yahoo.com
Thank you for your consideration.
Your sincerely, WAN ROSNANI BINTI MUNTEK