



MOHD RIDZUAN

PROFILE

Highly creative and multitalented in works. Exceptional collaborative and interpersonal skills; dynamic team player with well-developed written and verbal communication abilities. Highly skilled in client and vendor relations and negotiations. Able to work in any conditions. Have a leadership and committed to work task. Can lead others and to be lead. Can accepts critics and consider others perspective. Also hand working and serious in work and very punctual in work.

CONTACT ME

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SKILL

TEAM WORK	<div></div>
MS OFFICE	<div></div>
HTML5/CSS3	<div></div>
CREATIVITY	<div></div>
LEADERSHIP	<div></div>
PUNCTUAL	<div></div>
BE POSITIVE	<div></div>
HANDWORKING	<div></div>
MULTI TASKING	<div></div>

WORK EXPERINCE

- EXECUTIVE ATM PLANNING AT SAFEGUARDS G4S**
 Experience to monitoring cash level of ATM/CDM machines for designated bank especially CIMB and MAYBANK. Responsible to forecast ATM replenishment/CDM collections. I also communicate with Banks for issues related to ATM/CDM cash performance.
June 2013-March 2015
- CUSTOMER SERVICE ASST AT SAFEGUARDS G4S**
 To pick up a call from team to take detail to do the replenishments/collections. Also need to construct team to do ATM replenishment on cash out machines and CDM collection on bin full machines. To analyse performance and to execute action plan. Also to prepare reports for submission bank.
December 2012-June 2013

EDUCATION

- BACHELOR OF STRATEGIC STUDIES**
 National Defence University of Malaysia, Sg Besi, KL
2009-2012
- FOUNDATION OF MANAGEMENT AND DEFENCE RESOURCE**
 National Defence University of Malaysia, Sg Besi, KL
2008-2009
- SIJIL PELAJARAN MALAYSIA (SPM)**
 SMK Parit Panjang, Baling, Kedah
2006-2007

AWARDS

- BEST DEPARTMENT WORKER OF THE YEAR**
 Awards for providing teamwork to all staff and highly skilled in client and vendor relations and negotiations. Very punctual in work and have a good attendance in work.
2014
- BEST DEPARTMENT CUSTOMER SERVICE ASST.**
 Awards for providing teamwork to all staff and have a verbal communication ability to construct site team. Very punctual in work and have a good attendance in work.
2013

REFERENCE

- PROF. DR. HAMZAH**
 Lecturer
 NDUM.
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 E : bahamzah@pd.jaring.my
 A : Kuala Lumpur
- HAZLIE BIN JIDIN**
 Manager
 Safeguards G4S. SDN.BHD
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