


NURDIYANA BINTI JAMALUDDIN

CONTACT INFO			
Address	No. 243, Fasa 2G, 32040, Seri Manjung, Perak.		
Home No.	-		
Mobile No.	013-5130546		
Email	diyanajamal03@gmail.com		
PERSONAL DATA			
Gender	Female	Race	Malay
I/C No.	920603-05-5046	Religion	Islam
Date of Birth	3 June 1992	Height/ Weight	156 cm / 65 kg
Age	25 years old	Nationality	Malaysian
EDUCATION BACKGROUND			
2013 - 2016	Bachelor of Science with (Hons) Hotel Management Universiti Teknologi MARA (UiTM), Pulau Pinang Current CGPA: 3.12		
2010 – 2013	Diploma in Office and Technology Management Universiti Teknologi MARA (UiTM), Pahang (Campus Jengka) CGPA: 3.03		
EMPLOYEMENT HISTORY			
Position Title	Internship (Front Office and Housekeeper)		
Company	Virgo Batik Resort, Teluk Batik, Perak.		
Industry	Hospitality Industry		
Duration	January 2016 – May 2016 (4 Month)		

SKILL			
<ul style="list-style-type: none"> • Hardworking, active and competent in every task given. • Willing to learn any new knowledge and experience with others. • Can work under pressure and have teamwork spirit. • Good communication and management skill. • Able to work independently and as a team. • Can speak fluent in Malay and also good in English. • Good in written Malay and English. • Proficient in Microsoft Word, Power Point and Excel. • Good critical thinking person. 			
MISCELLANEOUS			
Expected Monthly Salary		RM 1,600 and above	
Willing to Travel		Yes	Willing to Relocated
			Yes
Own a transport		No	Have driving License
			D
AVAILABILITY			
Anytime			
REFEREES			
1. Encik Zool Fadhli Bin Ibrahim			
Position	Academic Advisor Faculty of Hotel Management UiTM Pulau Pinang		
Mobile No.	017-4414112		
Email	mzoolfadli@gmail.com		
2. Encik Radzi Bin Azmi			
Position	Academic Advisor Faculty of Hotel Management UiTM Pulau Pinang		
Mobile No.	012-2871447		

