

# **RESUME**



## **NUR BASYIROH BINTI MOHD SUHAIMI**

### **Contact Info**

Address : 71A, Kampung Alor Melong, Lorong Seri Hujong,  
05300 Alor Star, Kedah  
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### **Personal Particulars**

Age : 27 years  
Date of Birth : 17 July 1990  
Nationality : Malaysia  
Gender : Female  
Marital Status : Single  
IC No. : 900717-02-5322

### **Qualification**

#### **1. Degree/Bachelor of Engineering Technology [HONS]**

Field of Study : Networking Systems  
Institute/University : University Kuala Lumpur MIIT (UNIKL)  
CGPA : 2.63/4.00

#### **2. Diploma**

Field of Study : Computer System and Networking  
Institute/University : College Poly-Tech Mara Alor Star (KPTM)  
CGPA : 3.25/4.00

#### **3. Certificate**

Field of Study : SPM (Sijil Pendidikan Malaysia)  
Institute : SMK Convent Alor Star / Convent Alor Star High School  
Graduation Date : 2007  
Result : Pass

### Working Experience

Company : Mc Donald's franchise (Star Parade, Alor Setar)  
 Duration : 6 months (January 2008 – June 2008)  
 Position : Part-time worker

Company : Vision Intellect Consulting Engineers Sdn Bhd (Sungai Petani)  
 Duration : 4 months (January 2010 – April 2010) -Diploma  
 Position : Trainee

Company : Mecacom Technologies Sdn Bhd (Alor Setar)  
 Duration : 4 months (February 2015 – May 2015) -Degree  
 Position : Trainee

### Top Skills

**Proficiency:** **Advanced** - Highly experienced;  
**Intermediate** - Familiar with all the basic functionalities

Skills	proficiency
Manage Network & Server (basic)	Intermediate
Troubleshoot & Setup computer network	Intermediate
HTML language	Intermediate
Manage Database (basic)	Intermediate
Window Office (basic office usage)	Advanced
Pc Maintenance (using various maintenance software and hardware)	Advanced

### Languages

**Proficiency:** 0=Poor - 10=Excellent

Language	Speaking	Writing
Bahasa Malaysia	10	10
English	8	8

### Extracurricular Activities

- I. Assist in Kaspersky antivirus installation to each POLITEKNIK PERLIS user during internship at MECACOM Technologies.
- II. Assist in software installation and computer setup at all SSM (Suruhanjaya Syarikat Malaysia) in Malaysia during internship at MECACOM Technologies.
- III. Participant for Unkl MIIT Open Day 2013 & 2014 as committee members (University Kuala Lumpur MIIT)
- IV. Participant for Communication Skill's Event at Taman (Kolej Polytech Mara Alor Setar)
- V. Fasilitator for KPTMAS for intake Dec-April & July-Dec 2009 (Kolej Polytech Mara Alor Setar)
- VI. Operasi Khidmat Masyarakat (OPKIM) at Kg.Jeneri,Sik,Kedah 2009, Kg. Ubai,Kuantan,Pahang 2009, Kg.Sg.Gelam,Merbok,Kedah 2009 (Kolej Polytech Mara Alor Setar)
- VII. Exco Penerbitan & Penerangan Majlis Persatuan Pelajar (MPP) 2009

## References

Name : Muhammad Ezra Bin Muhammad Ismail  
Relationship : Lecturer & FYP Supervisor  
Position : Computer Network Lecturer & FYP2 Coordinator  
Company : University Kuala Lumpur MIIT (UNIKL), Kuala Lumpur  
Telephone : 010-3663706