



#### PERSONAL DETAIL

**NAME :** NOR RUBIANA AFINI BINTI SHALEH

**ADDRESS:** PPM 124, ELOPURA, 90000, SANDAKAN, SABAH.

**DATE OF BIRTH :** 04 NOVEMBER 1993 (23 YEARS OLD)

**IC. NUMBER :** 931104-12-6368

**MARITAL STATUS :** SINGLE

**CONTACT NO. :** 014- 5663391/ 010-9356933

**EMAIL :** NORRUBIANAAFINISHALEH@GMAIL.COM

#### EDUCATIONAL BACKGROUND

Level	Institution/University	Result
Bachelor of Food Science with Honours (Food Science and Nutrition)	Universiti Malaysia Sabah (2012-2016)	3.06
Matriculation (Module 1 : Biology and Physics course)	Kolej Matrikulasi Labuan (2011-2012)	3.29
Sijil Pelajaran Malaysia (SPM) Penilaian Menengah Rendah (PMR)	SMK Gum-Gum, Sandakan (2006-2010)	5A 1B 4C 7A 1B
Ujian Penilaian Sekolah Rendah (UPSR)	SJK (C) Ming Chung, Sandakan	3A 3B 1C

#### WORKING EXPERIENCES

- Jabatan Hal Ehwal Agama Islam Negeri Sabah (JHEAINS SANDAKAN) (March- August 2015)  
- **Industrial Training Program**
- AST Logistic SDN. BHD (Kargo & Packing Company) (Januari- Jun 2013) – **Clerk**
- ShaSal Enterprise SDN.BHD - **Clerk / Personal Assistant**

### COURSE TAKEN

<b>Major</b>	Basic Food Science, Organic Chemistry, Statistics (SPSS), Biochemistry, Physical Properties of Foods, Biology Cells, Sensory Evaluation of Foods, Food Chemistry and Biochemistry, Molecular Nutrition, Nutrition Through Life Cycle, Human Nutrition, Food Analysis and Instrumentation, Food Microbiology, Food Safety and Quality Control, Food Preservation and Processing, Food Habits and Education, Community Nutrition, Postharvest Technology Handling, Dietetics, Food Toxicology, Food Ingredients and Its Uses, Food Act and Legislation, Food Service, Diet Therapy
<b>Minor</b>	Principles of Entrepreneurship, Marketing, Basic Principles of Accounting, Financial Management, Principles and Practices of Management
<b>Final Year Project</b>	Production of Goat Milk Drink Mixed with Dates Juice (Phoenix Dactylifera) (2016)

### ADDITIONAL/CO-CURRICULUM ACTIVITIES/TRAINING INVOLVED

#### Universiti Malaysia Sabah

<b>2015</b>	<ul style="list-style-type: none"> <li>➤ Attended the LRQA Educational Seminar on ISO 14001 &amp; OHSAS 18001 Certifications</li> <li>➤ Visit to Chocolate Factory</li> <li>➤ Visit to Oil Palm Plantation Laboratory in Sawit Kinabalu ( Lumadan Mill, Beaufort)</li> </ul>
<b>2014</b>	<ul style="list-style-type: none"> <li>➤ Participated in “Pertandingan Perlawanan Futsal (Perempuan) anjuran FSMP” – 2<sup>nd</sup> Place</li> </ul>
<b>2013</b>	<ul style="list-style-type: none"> <li>➤ Treasurer for SSMP Dean’s Cup Competition Programme</li> <li>➤ Committee members in “Bengkel IT SSMP”</li> <li>➤ Comitee members of “SSMP Muffin Team Bersempena dengan Lawatan Timbalan</li> </ul>

2012

Perdana Menteri ke UMS”

- Committee members of SSMP Family Day
- Committee members of “Kelab Rukun Negara”

### SKILLS AND ABILITY

- Excellent in writing and speaking in Malay Language and average in English
- Good computer skills in Microsoft Office (Words and PowerPoint).
- Experienced to manage Good Manufacturing Practices (GMP) and Hazard Analysis Critical Control Point (HACCP) documents during internship.
- High sense of responsibility and was awarded as “Pelajar Terbaik 2008”, “Pelajar Dedikasi 2010” and
- Very cooperative person since I was participated in many programs during secondary school until university level.

### REFERENCE

**NAME** : ASSOC. PROF. HJH. MARIAM BINTI ABDUL LATIF  
**POSITION** : SUPERVISOR FOR FINAL YEAR PROJECT (FYP)  
**INSTITUTION** : FACULTY OF FOOD SCIENCE AND NUTRITION, UNIVERSITI  
MALAYSIA SABAH (UMS), 88400, KOTA KINABALU, SABAH.  
**TELEPHONE NO.** : 017-8729749 (MOBILE)  
**EMAIL** : MARIAM.ALATIF@GMAIL.COM