

Name : Norhashimah Binti Mohd Jelani
Address : No 2072, Lorong 11/3,
Taman Kenari,
09000 Kulim, KEDAH
Mobile No : 012- 4395515/ 017- 5333234
Email Address : shimahjelani93@gmail.com



PERSONAL PARTICULARS

Age : 23 Date Of Birth : 22 Sept 1993
Nationality : Malaysia Gender : Female
Marital Status : Single I/C Number : 930922025898

EDUCATION BACKGROUNDS

2006-2010 Sekolah Menengah Kebangsaan Taman Kenari
PMR (2008), SPM (2010)
2010-2012 Sekolah Menengah Kebangsaan Keladi
STPM CGPA: 2.50
2013-2017 Universiti Malaysia Kelantan
Bachelor of Business and Entrepreneurship (Logistics & Business
Distribution) With Honors CGP: 3.26

WORKING EXPERINCE

2015- Worked at STETS Transportation Sdn Bhd As Tracking & Trace Assistant (Practical)
2014- Worked at Santanam Transportation Sdn. Bhd As Transportation Assistant (Practical)
2012 – Worked at Ternakan N&A Wawasan Sdn Bhd as Clerk
2011 – Worked as Teacher at Pusat Tuisyen Juara (Part-time)
2010 – Worked at Driving school As Runner and Clerk

EXTRA CURICULAR ACTIVITIES

| Year | Name Of Programme |
|---------------|-------------------------------------|
| 2014- Present | Member of CILT |
| 2011-2012 | Form 6 Club |
| 2008-2010 | Counseling Club |
| 2006-2010 | Persatuan Bulan Sabit Merah (PBSM)) |

AWARD AND ACHIEVEMENT

| Year | Name Of Award |
|-----------|---|
| 2015 | University Sports Activities |
| 2008-2009 | Badminton Competition (District Level, 2 nd place) |

LEADERSHIP SKILLS

| Year | Position |
|------|-------------------------|
| 2016 | Facilitator (SPRM) |
| 2012 | Assistant class Monitor |
| 2011 | School Prefect |
| 2010 | Class Monitor |
| 2009 | Librarian |

COMPUTER SKILLS

Microsoft Office – Good in all Microsoft Office

LANGUAGE SKILLS

| | SPOKEN | WRITTEN |
|-----------------|-----------|-----------|
| Bahasa Malaysia | Excellent | Excellent |
| English | Good | Good |

REFERENCES

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| LECTURER NAME | Encik Razman Hafifi BinRedzuan Chief Department of Logistic Course razmanh@umk.edu.my Universiti Malaysia Kelantan, 09-7717254 / 017-3555064 |
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