

RESUME - PERSONAL PARTICULARS

Name : ZABIDI BIN ISHAK
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Email : zabidiishak1986@gmail.com
Date of birth : 7 May 1986
Gender : Male
Marital Status : Single
Nationality : Malaysian



EDUCATION

<i>Course</i>	<i>Institute</i>	<i>Year</i>	<i>Result</i>
Diploma in Civil Eng.	Polimas, Jitra	2009 – 2009	CGPA : 3.27
Certificate in Civil Eng.	Politeknik Kulim	2005 – 2007	CGPA : 3.06
Sijil Pelajaran Malaysia	SMT. Sg.Petani 2	2002 – 2003	Pass

CAREER OBJECTIVE

Seeking a full time job,better work environment also excited to face new challenging (Multi-task work)

WORKING EXPERIENCE

<i>Current Work</i>	Self Employed and Freelance (Site Supervisors) June 2014 – Present
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<i>Company Name</i>	THONG GUAN PLASTIC & PAPER IND SDN. BHD. (Taman Ria Jaya)
<i>Position</i>	Production Technician
<i>Responsibilities / Job Scope</i>	- Monitor and control processes using visual observation, process data and testing. - Ensure equipments and work floor is clean, safe and well-maintenance (5S). Identify and debug problems in processes,products,equipment and work for solution.
<i>Duration</i>	April 2014 – June 2014
<i>Reason Leaving</i>	Contract has ended and not continue.
<i>Last Salary(Basic)</i>	RM 1100

<i>Company Name</i>	CEMARA SB SDN. BHD. (Gurun)
<i>Position</i>	Assistant Engineer
<i>Responsibilities / Job Scope</i>	Responsible in managing the construction and others.
<i>Duration</i>	August 2013 – February 2014
<i>Reason Leaving</i>	Long distance & have new offer
<i>Last Salary (Basic)</i>	RM 1200

<i>Company Name</i>	JAKEL SUNGAI PETANI
<i>Position</i>	HR Assistant
<i>Responsibilities / Job Scope</i>	<ul style="list-style-type: none"> - Assist in human resource administrative and payroll duties. - Recruiting and staffing logistics. - Employee safety, welfare, wellness and health reporting; and employee services. - Provide quotation for any reservation, local order (LO) and others.
<i>Duration</i>	January 2010 – August 2013
<i>Reason Leaving</i>	Get a new job offer.
<i>Last Salary (Basic)</i>	RM 1000

EXTRA-CURRICULAR ACTIVITIES

2005 – 2006 : Represented “Polytechnic Kulim” as player in hockey competition.

COMPUTER SKILLS

Microsoft Offices: Word, Excel, Power Point ; Computer Aided Design Drawing (CADD); and internet.

COMMUNICATION SKILL AND INTERPERSONAL SKILL

<i>Language</i>	<i>Spoken</i>	<i>Written</i>
English	Fair	Fair
Malay	Good	Good

- Willing to give full commitment in each work task given and easy to collaborate with others; also able communicate with public; willing to learn new things and ready for further training.
- Full clean driving license (B2 & D).
- Oil & Gas Safety Passport (OGSP Level 1) by NIOSH.
- CIDB Green Card

MOBILITY AND AVAILABILITY

Mobility : Motorcycle
Availability : Immediately

REFERENCES

Name	Designation	Contact Number
En. Hamzah Bin Sharif	Manager/CEMARA SB	019 - 443 0370
En. Viknes	Supervisor/THONG GUAN	014 - 600 3870