



NUR IZATI BINTI IBRAHIM

NO 17 KAMPUNG TANAH LINCIN MUKIM SIDAM KIRI,
09300 KUALA KETIL, KEDAH
017-5540744
nurizati_ibrahim@yahoo.com
940520-02-XXXX



EDUCATION

BACHELOR OF BUSINESS (HONS.) (INTERNATIONAL BUSINESS)

Universiti Malaysia Perlis (UniMAP) — 2013-2016

- CGPA : 3.21/4.00
- Final Year Project: **A Study On Relationship Between Opportunity Competency, Networking Competency, And Commitment Competency Toward Business Performance Among Entrepreneurs**

Kedah Matriculation College (Accounting) — 2012-2013

- CGPA : 3.20/4.00

SIJIL PELAJARAN MALAYSIA (SPM)

SMK Dato' Lela Pahlawan — 2007-2011

- Result : 2A 5B 2C 1E



CAREER OBJECTIVE

To seek for a job opportunity in reputed company where I can utilize and develop skills. At the same time to gain some experience in order to improve my career path .

Besides, I would like to gain working experience that can help to improve my communication, interpersonal, and empower my team player (Leadership) skills. So indirectly, to make my self be well prepared to face the challenge in the future.



INTERESTS

- Cleaning the room (**Systematic & Organised Working Skill**)
- Surfing Internet (**Computer Skill**)



EXPERIENCES

INDUSTRIAL TRAINEE, (PARKSON CORPORATION SDN BHD)

Sungai Petani, Kedah — July-August 2015

- Assist in handle Customer Service Center —Prepare a voucher and assist in registration new members

- Assist in handle Post Counter (as a Cashier)
- Entertain customers and assist in handling softline and hardline department daily routine
- Assist in handle petty cash of company

INDUSTRIAL TRAINEE, (PEJABAT PELADANG DAERAH)

Padang Serai, Kulim — July-August 2014

- Handling administrative department – Filing document / Answer phone calls
- Assist in registration and purchase of fertilizer by farmers



SKILL BASED

- Fluent in Malay (**Written and Spoken**)
- Good in English (**Written and Spoken**)
- Excellent skills in Microsoft Office (**MS Word, MS Power Point, MS Excel**)
- Systematic working skills, Committed and Enthusiatic



EXTRA CURRICULAR ACTIVITIES

Description	Data achieved	Detail
• Community Program	2013	Participant
• Malaysian University Rover Training	2013	Committee Member
• Malaysian University Rover Training Camp	2013	Participant
• Kursus Bina Negara (BTN)	2014	Participant
• Angklung Club	2015	Committee Member
• Enactus Club	2016	Committee Member
• Walk For Heart & KKI Family Day Programme	2016	Participant
• Goods & Services Tax (GST) Training	2016	Participant
• Customs Agent Training	2016	Credit



EXPECTED SALARY

- RM 1500-RM2500



MOBILITY & AVAILABILITY

- **Mobility** Motorcycle
- **Availability** Immediately



REFERENCES

Name	Detail	Phone Number
• Mohd Fitri Bin Mansor	Academic Advisor	019-4644721
• NurHayati Binti Mohd Nazeri	Close Friend	011-12466960