



PERSONAL INFORMATION

NAME : Nurfatihah Bt Abdul Razak
AGE : 27 Years Old
DATE OF BIRTH : 16 November 1990
NATIONALITY : Malaysian
RACE/RELIGION : Malay/ Islam
MARITAL STATUS : Single
IC NUMBER : 901116-03-5546
PERMANENT RESIDENT : Malaysia
DRIVING LICENSE : B2, D

CONTACT INFORMATION

CONTACT NUMBER : 011-17923447 / 011-19968233
E-MAIL : noofa_lolla@yahoo.com
FACEBOOK/INSTAGRAM : Noofa lolla/ @ noofa_lolla
ADDRESS : Lot 7499 , Batu 7 Kampung Teluk Kandis Salor 15100 Kota Bharu, Kelantan.

EDUCATIONAL BACKGROUND

1 .BACHELOR OF DEGREE (September 2014)

Field Of Study: BSc. (Information Management in Resource Center)

Institute/University: University Of Technology Mara (UITM)

Location: UiTM Puncak Perdana, Shah Alam, Malaysia

2. DIPLOMA (2012- April 2014)

Field Of Study: Diploma of In Information Management

Institute/University: University Of Technology Mara (UITM)

Location: UiTM Campus Machang

3. SIJIL PELAJARAN MALAYSIA (SPM) 2007

School: Sekolah Menengah Kebangsaan Salor

Location: Jalan Salor 15100 Kota Bahru, Kelantan

ACHIEVEMENT AND ACTIVITIES

BACHELOR OF DEGREE

1. Persatuan Belia Islam Nasional (PEMBINA)
 - Exco of Program
 - Treasurer for Pembina Uitm Puncak Alam & Puncak Perdana Carnival
2. Alpha Reading Program Resource Centre Management
 - Exco Souvenirs
3. White Collar Crime : Criminal Minds Program
 - Exco of Souvenirs.

SKILL

1. COURSES:

- ✓ Information Literacy
- ✓ School Resource Center Management
- ✓ Literature And Guidance Program
- ✓ Web Design (HTML)
- ✓ Event Management
- ✓ Library Management(reference services/digitization material)

2. LINGUISTIC:

- ✓ Malay (Excellent)
- ✓ English (Fair)

EXPERIENCE

1. Practical Student At Perpustakaan Tengku Anis UiTM Machang Kelantan. (2016)
2. Assistant Teacher Kindergarten at Tadika Telok Kandis (2012)

PERSONAL CHARACTERISTICS / TALENT

Fully warm and friendly personality that have a confident level in a communication skills, open minded to be as a leader in sharing and instruct for community, good in teamwork and motivating.

REFERENCES

Name : Siti Nazirah Bt Abdul Razak
Tel Number : 017-9444088
Position : Teacher
Company : Sekolah Kebangsaan Pendek
Address : Lot 7499 Batu 7 Kampung Telok Kandis Salor 15100 Kota Bharu, Kelantan.
Relationship : Sister

Relationship : Senior Lecturer

Name : Ahmad Nadzri B. Mohammad
Tel Number : 0137778194
Position : KPP UiTM Puncak Perdana
Company : Universiti Teknologi Mara (UiTM)
Address : Faculty Of Information Management, Universiti Teknologi Mara (UiTM)
Puncak Perdana, Shah Alam, Selangor Darul Ehsan.
Relationship : Lecturer