



JERRY ANAK JIMBON

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PERSONAL DATA

Identity Card Number : 920720-13-5539
Gender : Male
Race & Religion : Iban & Christian
Nationality : Malaysian
Age : 24
Date of Birth : 20 July 1992
Place of Birth : Saratok District Hospital
Weight & Height : 70 kg & 165 cm
Relationship Status : Married

OBJECTIVE

To obtain a position that will enable me to use my strong management, technical, and soft skills, educational background and ability to work well with people to propel the organisation, achieving its goals and objectives.

EDUCATIONAL BACKGROUND

Tertiary Education

University : Universiti Teknologi Mara (UiTM) Sarawak (2013-2015)
Field of Study : Administrative Science and Policy Studies
Title of Programme : Bachelor Administrative Science (Hons)
CGPA : 3.68
Honours : First Class
Years of Graduation : 2015

Postsecondary Education

University : Universiti Teknologi Mara (UiTM) Sarawak (2010-2012)
Field of Study : Administrative Science and Policy Studies
Title of Programme : Diploma in Public Administration
CGPA : 3.51
Years of Graduation : 2013

Secondary Education

School : Sekolah Menengah Kebangsaan Saratok (2005-2009)

Awarded : (i) Sijil Pelajaran Malaysia (SPM)
5A, 4B, 1C
(ii) Penilaian Menengah Rendah (PMR)
4A, 4B

EMPLOYMENT HISTORY

Company : **Welclean Miri Supplies Sdn Bhd**

Major : Supplier & Cleaning Industry

Position : Sales & Marketing Supervisor

Years : June 2016 - December 2016

Job Description : Supervising and leading the marketing teams to achieve the company goals. Apart from that act as leader for the marketing department.

Salary : RM 1 600

Company : **Icon Enterprises Sdn. Bhd.**

Major : Construction and Manufacturing Industry

Project : Beras & Drinking Water Projects

Position : Project Manager cum Admin Executive

Years : September 2015 – May 2016

Job Description : Responsible for developing the marketing plan and strategy for Beras and Drinking Water Project. At the same time handling any deal regarding sales and marketing with clients.

Salary : RM 1 200

EXTRACURRICULAR ACTIVITIES

2011-2012 : Treasurer of Jawatankuasa Perwakilan Kolej (JPK) UiTM Sarawak.

2011 : University presenter for Jawatankuasa Perwakilan Kolej (JPK) in study trip to Pulau Pinang.

2008-2009 : Student prefect, Sekolah Menengah Kebangsaan Saratok.

2005-2009 : Represented Sekolah Menengah Kebangsaan Saratok in Badminton to division level.

2004 : Head prefect, Sekolah Kebangsaan Nanga Atoi.

2004 : Represented Sekolah Kebangsaan Nanga Atoi in Badminton to state level.

SKILLS

Professional Skill

Microsoft Word : ● ● ● ● ●
Microsoft Excel : ● ● ● ● ○
Microsoft Power Point : ● ● ● ● ●
SPSS : ● ● ● ○ ○

Language Skill

English : ● ● ● ● ●
Malay : ● ● ● ● ●
Mandarin : ● ● ○ ○ ○

Individual Skill

Teamwork : ● ● ● ● ●
Communication : ● ● ● ● ●
Independence : ● ● ● ● ○
Leadership : ● ● ● ● ○
Discipline : ● ● ● ● ●

AWARD & ACHIEVEMENT

2015 : Awarded Vice Chancellor Awards (ANC)
2013-2015 : Awarded Dean Awards for semester 3, 4, 5, and 6
2010 : Awarded Dean Awards for semester 4, and 5
2009 : Awarded for Top 10 Students Award at SMK Saratok
Badminton Team Champion, Badminton under -18 at Divisoin
Level
2004 : Awarded Best Student Award at SK Nanga Atoi
Bronze Medal, Badminton Under-12 at Zone Level

REFERENCES

Muhd. Ariffuddin bin Abdul Ghani, Production Manager of Icon Enterprise Sdn. Bhd.

Mobile: 019-8553474

Mr Nicholas Majang, General Manager of Club Celebrities Miri Sarawak

Mobile: 016-5728187