



NOOR AMALINA BINTI OMAR

No. 4 R/B Felcra Sri Makmur, 26500 Maran Pahang Darul Makmur

Email : nooramalinaomar21@gmail.com

Tel : 014-8041143/017-7218231

Date of birth : 21 January 1993

Objective

Maximize the on-site learning experience and to utilize my skills and theoretical knowledge to contribute to the enhancement of your organization and towards better achievement for the company's excellence.

Personal Characteristic

- Self-accountable, motivated, and responsible.
- Committed, and hardworking.
- Able to work independently or in team oriented condition.

Education

Bachelor of Health Administration Hons.

Universiti Teknologi Mara (UiTM), Puncak Alam, Selangor. 2014-2016
CGPA : 3.10

Diploma in Office Management and Technology

Universiti Teknologi Mara (UiTM), Jengka, Pahang. 2011-2013
CGPA: 3.26

Experiences

Part-time Boutique Assistant

Sembonia Boutique (East Coast Mall), Kuantan.

August 2016-
October 2016

Industrial Training Experience

Trainee

Health Safety Environment Department

Petronas Gas Processing Plant (GPS)

Santong, Paka Dungun Terengganu.

January 2016-
June 2016

Certifications	Incident Investigation L2	2016
	Treasurer of Simulation for Issue in Healthcare	2016
	Seminar Global Issues in Healthcare Participants	2014
	“Pertandingan Deklamasi Syair” Participants	2012
	Splashing The Colorful Bubbles Programme Volunteer	2012
Skills	Language ability (Malay)	★★★★★★★★★★
	Language ability (English)	★★★★★★★☆☆☆
	Microsoft Words, Power Point, and Excel	★★★★★★★★★★★
	Shorthand and Trengkas	★★★★★★★☆☆☆
Job Preferences	Expected Salary : MYR 2000 – 3000	
References	DR MOHD ZULKIFLI BIN ABDULLAH <i>Senior Lecturer</i> Faculty of Business Management, UiTM Puncak Alam, 42300 Selangor Darul Ehsan. Tel : 017-6611817	
	MOHD AZMI BIN MARZUKI <i>HSE Technician</i> Department of Health Safety & Environment, Petronas Gas Processing Plant (GPS), 23100, Paka Dungun Terengganu Tel : 012-9080779	