

# SITI AMINAH BINTI ABDUL LATIFF

No.239 Kampung Masjid, Guar Chempedak 08800, Gurun Kedah Darul Aman.

© 011-21402395

#### **PROFILE**

Name : Siti Aminah binti Abdul Latiff

IC No : 901204-02-5508

Gender : Female

Availability: Immediately

# **OBJECTIVE**

My career objective is to obtain a job that will challenge me and allow me to use my education, skills and past experiences in a way that is mutually beneficial to both myself and my employer and allow for future growth and advancement.

#### CAREER FOCUS

I am able to effectively work with and motivate others, and also work well independently. Developed excellent teamwork capabilities through group projects and assignments allocated throughout my years of studies and involvement in clubs and societies over the years. Practitioner of punctuality, as strongly believe that it facilities planning as well as enhances productivity. Looking for challenge experience and I am willing to travel according to job requirements.

#### **EXPERIENCE**

Dec 2005 – Dec 2005 : Assistant at Borong Din retailer shop

Dec 2007 – May 2008 : Cashier at Aneka supermarket Gurun, Kedah

Dec 2010 – Sept 2011 : Toll workers at highway Plus Gurun, Kedah

Sept 2013 – Feb 2014 : Internship at Pusat Sains Negara Cawangan Wilayah Utara (PSNCWU)

Currently : Assistant Supervisor at MR.DIY Central Square

#### **EXTRACURRICULAR**

2013 : Penang Youth Tourism Association

2013 : Tourism in Wonderland Carnival

2013 : Act Tourism Think Tourism

: National Kesatria and Public Speaking

# **EDUCATION**

2013

Sept 2011 - Mar 2014 : UiTM Permatang Pauh

Major: Diploma in Tourism Management (CGPA: 3.32)

Sept 2014 - Aug 2016 : UiTM Puncak Alam

Major: Bachelor of Science (Hons.) Tourism Management (CGPA: 3.16)

# OTHER INFORMATION

Skills and Strength : 1.Basic Computer Application (Microsoft)

2.Excellent interpersonal and communication 3.Mature, attentive to detail and organized

Language Spoken : Malay and English

Mobility : Car

### **REFEREES**

### : Puan Mazlina Madhzar

Lecturer

Fakulti Pengurusan Hotel dan Pelancongan Universiti Teknologi Mara Puncak Alam Campus 019-3188660 (H/P) nina@salam.uitm.edu.my

# : Mohd Faeez Saiful Bakhtiar

Lecturer

Fakulti Pengurusan Hotel dan Pelancongan Universiti Teknologi Mara Puncak Alam Campus 014-6261569 (H/P)