



INTAN NAZIERAH BINTI MAHMUD

d/a: Mahmud bin Lamit, SK Telahak, Jab. Pelajaran Daerah, 98700 Limbang, Sarawak

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OBJECTIVE

- To obtain a position as a worker that will enable me to use my technical and soft skills, educational background and ability to drive the organization achieving its goals and objectives.

PERSONAL PARTICULARS

Age	:	24 years
Gender	:	Female
Date of birth	:	19 May 1993
Race	:	Malay
Religion	:	Islam
Identity card number	:	930519136678
Nationality	:	Malaysian
Marital status	:	Single

EDUCATION

2015 – 2017: Universiti Teknologi MARA (UiTM), Puncak Alam, Selangor
Bachelor of Business Administration (Hons) Islamic Banking
CGPA: 3.53

2011 – 2014: Universiti Teknologi MARA (UiTM), Mukah, Sarawak
Diploma in Business Studies
CGPA: 3.82

2006 – 2010: Sekolah Menengah Kebangsaan Agama Miri, Sarawak
Sijil Pelajaran Malaysia (SPM)
Results : 4A 3B 4C

WORKING EXPERIENCES

2010: Kedai Runcit Dolhani, Limbang
(Cashier and Customer Service)

2016: Kumpulan Wang Simpanan Pekerja, Limbang
(Practical Training)

EXTRACURRICULAR ACTIVITIES

2015 - 2017: Volunteer of "Jawatankuasa Jemputan IPT" for Lan Berambéh Anak Sarawak
Sponsorship Committee of Juh Berambéh Anak Sarawak UiTM
Participate in UiTM Business Conference 2016

2011 - 2014: Project Leader of "Program Gerak Gempur UiTM ke SMK Mukah"
Facilitator of "Kursus Kemahiran Islam"
Participate in Entrepreneurship Motivation Seminar, Kem Bina Insan, Program Anak Angkat Wawasan UiTM

2006 - 2010: Treasurer and secretary of Kadet Remaja Sekolah
Committee of Volleyball Club
School representative for Tennis tournament of MSS Miri
School representative for Handball

SKILLS

Computer Skills

Microsoft Office: MS Word, MS PowerPoint, MS Excel
Movie maker: Windows Movie Maker
Internet browser: Internet Explorer, Mozilla, Chrome
Social media: Facebook, Instagram, Twitter, Youtube

Languages Skills

LANGUAGE	WRITTEN	SPOKEN	READING
MALAY	Excellent	Excellent	Excellent
ENGLISH	Excellent	Good	Excellent

AWARDS/ACHIEVEMENTS

2015 - 2017: Awarded Dean Awards for semester 3
2011 - 2014: Awarded Vice Chancellor Award
2006 - 2010: Best Student of Academic Performance

PERSONAL CHARACTERISTICS

Highly motivated, and very committed to work

High sense of responsibility
Good organizational skill
A good thinker in many perspectives
A quick learner

REFERENCES

Husniyati Ali, Senior Lecturer, Centre of Economics and Finance, Faculty of Business Management, UiTM Cawangan Puncak Alam, Malaysia
Phone: 019-3572566, Email: husni833@salam.uitm.edu.my

Hana Natasya binti Abdul Aziz, Chief of Services, KWSP Limbang branch.
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