

# Siti Haryani binti Ghazali

No. 1435, KM. 4, Jalan  
 Semadong, 02400 Baseri, Perlis  
 haryani.ghazali@gmail.com  
 +6011 2148-1440

## PERSONAL DETAILS

**Name** : Siti Haryani binti Ghazali  
**IC** : 940725-08-5452  
**Age** : 23 years old  
**Date of Birth** : July 25, 1994  
**Place of Birth** : Perak  
**Race/Religion** : Malay/Muslim  
**Nationality** : Malaysian  
**Languages** : Malay/English

## PHOTO



## WORKING EXPERIENCE

**Feb – May 2017:** Event Department (Intern)  
 Big Fish Media Sdn. Bhd.

## ORGANIZATION EXPERIENCE

**2012 – 2013 :** Jawatankuasa Perwakilan Kolej (JPK) UiTM Kedah – Exco  
**2013 – 2014 :** Jawatankuasa Perwakilan Kolej (JPK) UiTM Kedah – President  
**2016 :** Assistant Project Manager for Final Year Project

## EDUCATION BACKGROUND

**2015 - PRESENT** **BACHELOR IN EVENT MANAGEMENT (HONS.)**  
**Universiti Teknologi Mara (UiTM), Puncak Alam, Selangor**  
 CGPA: 3.42 STATUS: Completed, will be graduated on May 2018  
**2012 - 2014** **DIPLOMA IN OFFICE MANAGEMENT AND TECHNOLOGY**  
**Universiti Teknologi Mara (UiTM), Merbok, Kedah**  
 CGPA: 3.11 STATUS: Completed

## EXTRA ACTIVITIES

**2013** : Sukan Kolej UiTM Kedah 2013 (Organizer)  
**2014** : Festival Kolej UiTM Kedah 2014 (Organizer)  
**May 2015** : UNESCO DAY 2015 (Crew)  
**Nov 2015** : Organized Talk Forum Series “Successful Sponsorship: How to?” (Organizer)  
**Feb 2016** : Organized International Business Invention Innovation & Design “IBIID” 2016 (Organizer)  
**Apr 2016** : Organized Laser Tag Tournament (Organizer)  
**May 2016** : Organized Ukhuwah Day, Sports Day SRI Al-Hijrah (Organizer)  
**Oct 2016** : Organized Fun Slide Run 2016 (Organizer)  
**Nov 2016** : Organized Kids Fun Art 2016 (KiFA’16) – Final Year Project (Organizer)  
**Dec 2016** : Organized Forum “Talk like a Pro” (Organizer)  
**Feb 2017** : Chichi & Chacha Mini Carnival at Tesco around Selangor (Crew)  
**Mar 2017** : Joined in Chichi & Chacha Season 3 Press Conferences (Handling Social Media C&C)

## PERSONAL SKILLS

⚡ **Confident**  
 💡 **Creative thinking**  
 🎯 **Patient**  
 🛠️ **Hardworking**

## PROFESSIONAL STRENGTH

Good problem-solving/ analytical skills  
 Work well under pressure  
 Good planning and organizational skills  
 Maintain professional behavior, attitude and appearance at all times

## COMPUTER SKILLS

**Microsoft Publisher** ★ ★ ★  
**Adobe Photoshop** ★ ★  
**Microsoft Excel** ★ ★ ★  
**Microsoft Words** ★ ★ ★ ★  
**Microsoft Powerpoint** ★ ★ ★ ★

## REFEREES

**Nur Farhana Binti Mohd Sah**  
**016- 775 5554**

Lecturer  
 Universiti Teknologi Mara  
 (UiTM) Puncak Alam

**Dzulhazly Bin Zainal Abidin**  
**011-32542861**

Brand Communication Manager  
 Educate to Learn Sdn Bhd

## OTHERS

**Willing to Travel** : ☑️  
**Willing to be relocated** : ☑️  
**Possess Transportation** : 🚗

**Driving License** : D  
**Expected Salary** : RM 2,300 (Negotiable)  
**Availability** : August 2017