



MOHD NASRI BIN ROSLI

ADMINISTRATIVE SCIENCE



PERSONAL DETAILS

No 64, Lot 2451, Lorong Ilmu 2, Desa Guru
Jalan Sultan Tengah, 93050,
Kuching, Sarawak
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ABOUT ME

I am organizing person. I am able to adapt new environment within short period of time. Loyal to company if given chances to give contribution in the company. I am may not an extraordinary person, but work with passionate, I can ensure that everything will come smoothly if guided properly.



EDUCATION

DIPLOMA IN PUBLIC ADMINISTRATION
Universiti Teknologi Mara — 2012-2015

Joined co-curriculum for leadership club that learn on how to manage people and operations.
CGPA: 2.67

BACHELOR OF ADMINISTRATIVE SCIENCE
Universiti Teknologi Mara — 2015-2017

Take part on several events such as public relation talks, ethics, and knowledge management and service management. CGPA: 3.24



LANGUAGES

English **Good** Bahasa **Very Good**



EXPERIENCE

MALL OPERATION, Mydin Petra Jaya
Kuching, Sarawak — Nov 2017- Present

- Ensure cleanliness that meet requirement for mall standard.
- Assisting on event management do arrangement for tentative of program.
- Assisting on administration for daily report operation that need to be submit.
- Assisting on security such as do on part opening and closing mall.
- Daily checking on facilities in mall to ensure customer satisfied with facilities provided.
- As a role model to tenant and create business relationship in order for organisation's profit.

SALARY EXPECTATION

- RM1800-RM2000

SKILLS



Microsoft Word	Microsoft Excel
Microsoft Powerpoint	SSPS



REFERENCES

Zalina Binti Mohd Desa

- Lecturer of Universiti Teknologi Mara
- Contact number: 019- 4991835

Sarehan Binti Sadikin

- Lecturer of Universiti Teknologi Mara (Supervisor)
- Contact number: 013- 8456353