

Noraini Binti Md Isa

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To whom it may concern,

I was studied Bachelor's Degree in Mechanical Engineering at Universiti Putra Malaysia. I have graduated my bachelor degree in the end of October 2016. Therefore, I would like to apply job in your company that related with my field (Mechanical engineering).

Please allow me to highlight my key skills:

- Able to effectively manage my time through careful planning and organization of work activities.
- The capacity to learn as well as applying new information efficiently and accurately.
- Strong computer skills with proficiency in MS Office and beginner in modelling software such as AutoCAD, Catia, and also Ansys. I also know how to use camline software, mintab17 and SAP system. Besides that I also beginner in compiler environment, matlab with language C++.
- Able to meet deadlines and producing accurate work of a high standard.
- The ability to handle numerical data and ability to work as part of a team

I welcome the opportunities to discuss with you about my qualifications and career possibilities. Together with the cover letter, I attach here with my resume for your full consideration and degree certificate. I believe that I can be an asset in any position that requires hard work, enthusiasm and reliability. I appreciate your time reviewing my application, and it will be a pleasure for me to attend an interview with you at your convenient time.

Thank you for your consideration. I hope to hear from you soon.

Yours sincerely,



Noraini Binti Md Isa