

Asmia binti Latahir  
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91150 Lahad Datu,  
Sabah

Almacrest Global Sdn Bhd  
Suites 1-8-E9, 8<sup>th</sup> Floor, CPS Tower,  
Centre Point Sabah, No.1 Jalan Centre Point,  
88000, Kota Kinabalu,  
Sabah

25 September 2017

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Dear Mr/Mrs,

**APPLICATION FOR THE TALENT DEVELOPMENT MANAGER**

I would like to apply for the job as a Talent Development Manager with great interest in your company. I graduated from University Malaysia Sabah with a Bachelor of Degree with Honours Business (Financial Management and Banking).

I have experiences in my SL1M trainee (Putra & Associates) and practical training (Felda Transport Services Sdn Bhd). During the SL1M training, I learn how to approach peoples by tell about the benefits of Takaful products and how to manage a programme such as talk. Then, in practical training, I calculate the percentage profit for each month, do the graph and make a comparison between cargo and palm oil. I also do some analysis and do the cash flow.

Futhermore, I possess excellent communication skills and very comfortable with the environment in the company. I also great in the work as team and able to manage and finished a work as soon as possible.

Attached is my resume for your reference. I hope the details about me will meet your requirement.

I hope you will give me an opportunity to attend an interview with you. I can be reached at 019-801 3872 or email me in [asmialatahir@hotmail.com](mailto:asmialatahir@hotmail.com) to arrange for an interview. Thank you for your time and consideration.

Sincerely,

Asmia binti Latahir