



SHARON SANGA ANAK NICHOLAS DUDA



011-3192 9576



sharonsnd1@gmail.com



Lot 305 Taman Kenanga Indah, Jalan Bebangai, 95700 Betong, Sarawak

|| PROFILE

NRIC : 890103-13-6136
Age : 28 years
D.O.B : 03 January 1989
Nationality : Malaysia
Marital : Single
Race : Iban
Religion : Christian

|| MISCELLANEOUS

"I really look forward for a job. I don't mind to work from below and I am hardworking person and love to learn something new."

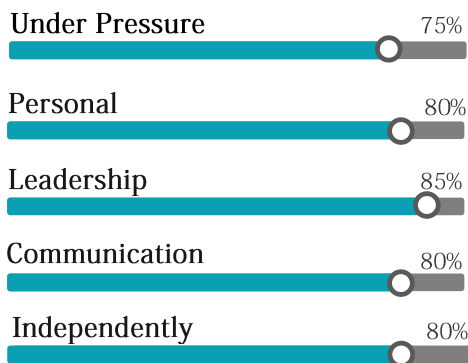
Expected Salary: RM 1,800 & above (Negotiate)

Availability : Immediately

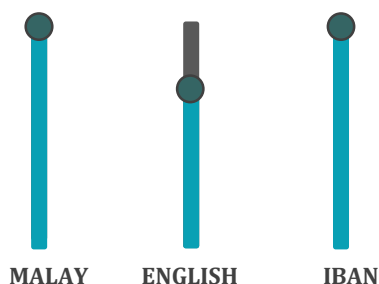
Own Transport : Yes

Driving : License (D)

|| STRENGTHS



|| LANGUAGE



EDUCATIONAL BACKGROUND

- 2014** **Bachelor of Information Technology (Multimedia)**
Universiti Tun Hussein Onn Malaysia (UTHM)
• CGPA : 3.03
- 2010** **Diploma in Information Technology (Programming)**
Politeknik Kuching Sarawak
• CGPA : 2.86
- 2006** **Sijil Pelajaran Malaysia (SPM)**
Sek. Men. Teknik Betong, Sarawak.
• 7 Credit



HONORS & AWARDS

- 2013** • 2nd place Photography Competition in Unesco World Day
- 2012** • 1st place and 3rd place in 16TH UTHM GAMES – KAYAK
- 2011** • 4th place Mini Explorace International Language Programme
- 2006** • Tokoh Budi Bahasa at SM Teknik Betong, Sarawak



EXTRACURRICULAR ACTIVITIES

- 2014** • Member of ICT Club, Faculty of Computer Science & Information Technology, UTHM.
- 2012** • Member of Kelab Keusahawanan, Section 4, UTHM.
- 2011** • Quartermaster of Scout, UTHM.
- 2007** • Member of Kelab Kaunseling, Politeknik Kuching Sarawak.
- 2006** • Naib Pengerusi of Badan Beruniform Pandu Puteri, SM Teknik Betong, Sarawak
• Secretary of Kelab/Persatuan Pembimbing Rakan Sebaya, SM Teknik Betong, Sarawak
• Member of Netball, SM Teknik Betong, Sarawak

REFERENCES

Dr. Mohd. Farhan B. Md Fudzee

Lecturer/Project Supervisor

Deputy Dean (Research and Development)
Faculty of Computer Science & Information
Technology, 86400 Parit Raja, Batu Pahat,
Johor.

07-4533714 / 07-4533639

Lizzie Wong

Network Engineer

SAINS Samarahan Office, Lot 250 Kuching-
Kota Samarahan Expressway, 93010 Kota
Samarahan, Sarawak, Malaysia.

082-668668

Jee Siaw Yien @ Alex Jee

Assistant Manager

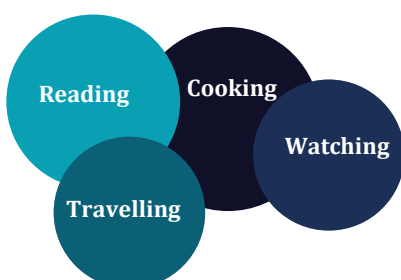
Antara Meriah Sdn. Bhd, (Tetangga Akrab
Sdn Bhd), Marudi, Miri.

019-4681165

SKILL



HOBBIES



WORKING EXPERIENCE

Admin Clerk

March 2016 - August 2016

Antara Meriah Sdn. Bhd (Tetangga Akrab Sdn Bhd)

Work Description :

- Assist in filing duties.
- Answer phones and greet clients warmly.
- Typing documents and correspondence.
- Compiling records of office activities.
- Photocopying, scanning and faxing.
- Keeping office area neat and tidy.

Admin/Clerical

September 2015 - October 2015

Punj Lloyd Oil & Gas (Malaysia) Sdn.Bhd (Bintulu)

Work Description :

- Manage failing system management.
- Gathering information by phone, letter, email or in person.
- Photocopying and scanning documents.

Industrial Training (UI Designer/Developer)

July 2014 - Dec 2014

Sarawak Information Systems Sdn. Bhd (SAINS)

Work Description :

- Design the system User Interface according the User requirements for new SAINS project.
- Prepare all the documentation needed to assist the development process.
- Testing and validating work produced as part of the development process.
- Data processing likes key-in data in database system.
- Preparing a progress daily report and final report.

Temporary Teacher

April 2011 - Sept 2011

Sekolah Menengah Vokasional Betong, Sarawak

Work Description :

- Teaching Fundamental of Programming.
- Planning, preparing and researching lessons.
- Preparing teaching materials.
- Checking and assessing student's work and giving feedback.
- Developing and delivering programmes of learning activities.