

NURUL NAZAHAH



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☎ 0124784732
🏠 Lot 2098, Hadapan Taman Selesa,
06700 Pendang,
Kedah



WHY ME

I can cope with challenge environment and capable of managing assigned task based on my previous experience. As a multi-task individual, I am willing to learn and develop to be professional in my future endeavor which your organization has to offer.



REFERENCES

Mrs. Rubijesmin Binti Abdul Latif
Advisor
Universiti Tenaga Nasional
Jalan IKRAM-UNITEN
43000 Kajang, Selangor
Tel: 03-89212384

Mrs. Radziyah Binti Ayob
Supervisor
Pejabat Daerah dan Tanah Pendang,
Kompleks Pentadbiran Daerah dan Tanah
Pendang,
06700 Pendang, Kedah
Tel: 04-7596232



WORK EXPERIENCE



2017



Kedah

Intern at Pejabat Daerah Pendang

Doing some troubleshoot for staff's computer and printer. Involved in a few meetings with government agencies and VIPs. Assist in many events organized by the company. Doing some general clerical job in the company.



2014



Kedah

Intern at Wisma TNB Alor Setar

Doing a backup data of the company after an office hour. Computer and printer troubleshooting for staffs. Assist in many event that organized by company. Doing some general clerical job in the company.



EDUCATION



2015 - 2017



Selangor

INFORMATION TECHNOLOGY – UNIVERSITI TENAGA NASIONAL

Bachelor of Information System (Hons.)

- Final CGPA – 3.20



2012 - 2014



Kedah

INFORMATION TECHNOLOGY – KPTM ALOR SETAR

Diploma of Computer System and Networking

- Final CGPA 3.49
- Dean's List, GPA 3.71
- Dean's List, GPA 3.77



2010



Kedah

SIJIL PELAJARAN MALAYSIA – SMK PENDANG

- Result: 3A 2B 2C 1D 1E



SKILLS

MS OFFICE	<div><div></div></div>	90
MS EXCEL	<div><div></div></div>	50
POWERPOINT	<div><div></div></div>	80
HTML/CSS	<div><div></div></div>	40
DREAMWEAVER	<div><div></div></div>	50



LANGUAGE

MALAY	<div><div></div></div>	100
ENGLISH	<div><div></div></div>	50