

AIMUNI NUR MAJIDAH BINTI MOHD NAZRI

NO 4 TINGKAT 1 SEROJA 4,

KOMPLEKS PENJARA POKOK SENA,

06400,

KEDAH DARUL AMAN.

013-4963860

aimuninurmajidah@yahoo.com



OBJECTIVE

Seeking a job where I hope can expose myself my field of study and to enhance my awareness on the real job environment.

PERSONAL PARTICULARS

Age	: 24-years old	Date of Birth	: 03.12.1993
Gender	: Female	Race	: Malay
Religion	: Islam	NRIC	: 931203-02-5220
Nationality	: Malaysian	Marital status	: Single

EDUCATION BACKGROUND

2015- July 2017

Level	: Bachelor of Degree	CGPA	: 2.93
Field of study	: Bachelor in Business Administration (Hons) Islamic Banking		
University	: University of Technology Mara (UiTM) Campus Sg. Petani		

2011 - 2014

Level	: Diploma	CGPA	: 3.12
Field of study	: Diploma in Banking Management		
University	: University of Technology Mara (UiTM) Campus Sg. Petani		
Graduation date	: October 2014		

2010

Level	: Sijil Pelajaran Malaysia (SPM)
Grade	: 3A's
School	: SMK Pokok Sena (SMKPS)

PERSONAL SKILL/STRENGTH

Software	: Able to use Microsoft Word, Power Point and Excel tools
Language	: Malay - Excellent in speaking & writing : English - Average in speaking & writing
Malaysian English Exit Test (MUET)	: Band 2
Strength	: A fast learner and easy to adapt with new environment : Self-motivated person : Able to work under supervision or without supervision and responsible to the task given
Driving license	: B2, D

EXTRA CO-CURRICULARS & ACHIEVEMENTS

Bachelor in Business Administration(Hons.) Islamic Banking	: 2016 - Young Biz Revolution 1.0 Colloquium 2016 - Mini Program LatihanKeusahawananMahasiswa 2016 - Exco sukan I-Bank Club 2016 - Mystery Shopper on Saddiq 2016
Diploma in Banking	: 2011-2014 - Mandarin Dikir Barat KASA 2012
SPM	: 2006-2010 - PEERS (2010) - President of Cadet Police-Sub.Insp. (2010) - Sofbol Championship District (2009)

WORKING EXPERIENCES

Shell Pintu Wang Enterprise

Period : June 2014 – August 2015 (Part-time)
Position : Staff Supervisor
Job description : To ensure all the staff fulfill safety requirement before start shift
: To ensure staff give good customer service, turn up on time and are generally doing their job properly
: Preparing document for GST

Lembaga Zakat Negeri Kedah (Cawangan Kota Setar)

Period : Feb 2017 – May 2017
Position : Internship student

REFERENCE

OMAR BIN JAMADUDIN

EXCUTIVE,
LEMBAGA ZAKAT NEGERI KEDAH
Aras Tanah, Menara Zakat,
JalanTelokWanjah, 05200, AlorSetar, Kedah
Darulaman
Phone (HP) : 011-14505304
Office : 04-7318005

SYED MOHD FAIZAL BIN SYED SOBRI

RETAILER
SHELL PINTU WANG ENTERPRISE
No33, Lot 2309, JalanBesar,
06400,PokokSena ,Kedah
Phone (HP) : 012-4050500
Office : 04-7822426