

SITI FAIRUS

SCHEME 1 MALAYSIAN TRAINING PROGRAM (SL1M)

TO:

Hr. Manager
TALENT SUITES SDN
BHD (1154336-W)
No 45, 1st Floor, Jalan
Dagangan 3,
Pusat Bandar Bertam
Perdana,
13200 Kepala Batas,
Penang.

FROM:

Siti Fairus
No.30, Lorong
Hulubalang 2,
Bertam Perdana 3,
13200 Kepala Batas,
Penang.

**Job Ref: application for Scheme 1 Malaysian Training
Program (SL1M)** **3rd March, 2017**

Dear Mr. / Ms.,

According to above I am Siti fairus Binti Kassim, 25, would like to apply for employment at this company. I would like to apply for Scheme 1 Malaysian Training Program (SL1M) post. I graduated from UiTM Merbok, Kedah in Bachelor of Science (honors) Library and Information Management. My CGPA is 3.08.

Beside that, currently now I'm still looking for a job. Based on the post description, I'm confident that I am fully qualified for the position and will be strong addition to your team. I would appreciate a job interview at your earliest convenience. I have attached my resume detailing for your reference.

I am being able to attend an interview if you be interested in me joining your organization. You may reach me through my contact number 0134340092 and my email sitifairuskassim@gmail.com.

I look forward to hear good news from you soon.

Sincerely,

Siti Fairus Binti Kassim