



NURUL FATIN BINTI MOHD NASIR

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Availability : February 2017 onwards

1. PERSONAL INFO AND CAREER OBJECTIVE

- Since 2012, prior to Degree, I am always possess opportunity to gain experiences during holiday. Good opportunity leads my strength to become a better person in – teamwork, be responsible and able to work under pressure.
- Pursuing a degree in Bachelor of Communication has ignited my passion to pursue on talent/human development. I believe having a strong foundation in communication, will allow me to perform well in human development, whilst ensure the right communication in place.
- My career objective is to obtain opportunity to apply communication skill especially in real working situation and environment as to acquire experience in working with new people as a team and also to communicate with client to highly motivated achieving company goal

2. EDUCATION

Universiti Putra Malaysia (September 2013-January 2017)

- Qualification : Bachelor In Communication
- CGPA: 2.95/4.00

Perlis Matriculation College (May 2012-April 2013)

- Qualification : Foundation in Accounting
- CGPA: 3.22/4.00

Sekolah Menengah Teknik Sepang (2010-2011)

- Qualification : Sijil Pelajaran Malaysia (SPM)
- Results: 5A's, 2B's, 1C's

Sekolah Menengah Kelana Jaya (2007-2009)

- Qualification : Penilaian Menengah Rendah (PMR)
- Results : 5A's, 3B's

3. EMPLOYMENT EXPERIENCES

PETRONAS Twin Tower

- Industrial trainee
- Change Management, Corporate Strategy
- Monitor every division monthly report regarding culture activity and ensure every division achieve their target for every month, preparing report to Executive Leadership Team (ELT) once in 2 months and help managing communication activities and events regarding culture such as F1 Luncheon and Hi Tea with leaders, Transformation Networking and COP#1 : Accelerating Culture Transformation
- August 2016 – January 2017

Genius Aulad, Kelana Jaya

- As a reading teacher
- plan a program that helps each student achieve learning objectives with subjects that I am teaching which is Iqra' and Muqaddam
- prepare lesson materials and resources and encourage cooperative social behavior through games and activities
- observe, evaluate and record children's social and academic progress
- May-August 2013

Subway, Kelana Jaya

- As a Subway sandwich artists
- Assist Subway customers with orders, prepare food to customer specifications, operate cash registers, and complete other jobs assigned by a Subway manager.
- Field customer questions and complaints about personnel or products and complete other duties apart from customer service, including cleaning and stocking.
- Clean up kitchen, restaurant, and restroom areas as well as stock food goods when supply runs low.
- December 2011 – April 2012

4. SKILLS

LANGUAGE	Malay (Good in written and spoken)
	English (Well in written and spoken)
IT	Intermediate in using MS Office

5. ACHIEVEMENT

Description	Date achieved	Details
Persatuan Mahasiswa Fakulti	2015/2016	Exco Academic and Research
Bazar Karat	January 2016	Exco Media
Induction Day	2015	Committee
Bakti Siswa	December 2014	Treasurer
Sidang Redaksi Teknik Sepang	2011	Ketua Sidang Redaksi
Isu gelandangan video report	May 2016	As a Host
Lab Minda Keusahawanan	June 2014	Participant
Seminar Ensuring Equitable ICT through Digital Inclusion	December 2015	Participant
Participate in organizing an event at the Museum Warisan, UPM in conjunction the Sultan Selangor, Duli Yang Maha Mulia Sultan Sharafuddin Idris Shah AlHaj Ibni Almarhum Sultan Salahuddin Abdul Aziz Shah Alhaj visit	April 2016	Volunteer
Visited Balai Berita NSTP	September 2015	Participant

6. REFERENCE

<p>Tuan Syed Agil Bin Syed Alsagof</p> <p>Relationship : Academic Advisor</p> <p>Position : Lecturer, Jabatan Komunikasi, Fakulti Bahasa Moden dan Komunikasi, Universiti Putra Malaysia</p> <p>Contact : syedagil@hotmail.com</p>	<p>Puan Fathiyah Binti Nordin</p> <p>Relationship : Internship Supervisor</p> <p>Position : Manager, Change Management, Corporate Strategy, Level 73, Tower 1 PETRONAS Twin Towers Kuala Lumpur City Centre, 50088 Kuala Lumpur</p> <p>Contact : +603 - 2392 6914</p>
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