

20 March 2017

UNIC Avenue B, No 5,  
Arked Kayang, Kompleks MARA,  
Jalan Penjara, Pusat Bandar Kangar,  
01000 Kangar, Perlis.

Dear Mr./Ms./Madam,

**Application for Junior Executive (SL1M - Customer Service) at UNIC Astana Holidays Sdn Bhd.**

According to reference above, I am writing to apply for the position of Junior Executive (SL1M - Customer Service) at your company. I am a student from Universiti Teknologi Mara Dungun, Terengganu and will be graduating in April 2017.

My enthusiasm for pursuing a career in customer service and sales stems from my desire to make full use of the knowledge gained during my course of study, hence to gain more knowledge and experience in the world of hospitality. Previously with my studies in diploma, I have done my internship at Mahsuri Travel & Tours Sdn Bhd at Pulau Langkawi and there I was responsible and learned about customer service and operational management. After I done my degree, I have done my internship at Jabatan Dietetik & Sajian, Hospital Sultanah Bahiyah Alor Setar and I have learned about operational management and service management at there. Hence, I have done some good performance for the both company. UNIC Astana Holidays Sdn Bhd is known as one of the tourism company. Therefore, I am attracted by the opportunity to work in the company and following the SL1M programs.

I believe my skills and knowledge match with the position and I would welcome the opportunity to discuss my application with you in greater detail.

Looking forward to hearing from you soon.

Thank you.

Yours sincerely,

Abdul Haziq Ilmi