



NORFATIN FARHANAH BINTI ZAMANI

FRESH GRADUATE

PROFILE & CONTACT

♀ SINGLE (25 YEARS OLD)

☎ 014-817 2728

✉ NORFATINFARHANAH@
YAHOO.COM

📍 KUANTAN, PAHANG
(MALAYSIAN)

EDUCATION

MASTER OF SCIENCE IN KNOWLEDGE MANAGEMENT
UITM SELANGOR | 2015 - 2016 | CGPA: 3.76

BACHELOR OF INFORMATION SCIENCE (HONS.) LIBRARY MANAGEMENT
UITM KEDAH | 2013 - 2015 | CGPA: 3.51

DIPLOMA IN INFORMATION MANAGEMENT
UITM JOHOR | 2010 - 2012 | CGPA: 3.70

EXPERIENCE

LIBRARY MANAGEMENT INTERNSHIP
IIUM LIBRARY, KUANTAN | FEB. 2015 - JUNE 2015

NATIONAL SERVICE TRAINING PROGRAM (PLKN) TRAINEE
SEMARAK CAMP, PEKAN | GROUP 1, SERIES 7/2010

COMMUNITY ADOPTION PROGRAM
BATU PAHAT | DEC. 2011

SKILLS

- COMMITTED AND QUALITY CENTERED
- FAST LEARNER
- GOOD IN BASIC COMPUTER SKILL
- GOOD IN TEAMWORK
- GOOD IN TIME MANAGEMENT
- GOOD IN RECORDS MANAGEMENT
- GOOD IN PROJECT MANAGEMENT AND PROBLEM SOLVING
- ABLE TO WORK UNDER PRESSURE
- ABLE TO WRITE AND SPEAK IN MALAY AND ENGLISH

AWARDS & ACHIEVEMENTS

- GRADUATED MASTER DEGREE ON TIME.
- GRADUATED BACHELOR DEGREE ON TIME WITH FIRST CLASS DEGREE AWARD.
- GRADUATED DIPLOMA ON TIME WITH VICE CHANCELLOR AWARD (ANC).
- DEAL LIST (DL) FOR EVERY SEMESTER DURING DIPLOMA PROGRAM AND ALMOST EVERY SEMESTER DURING BOTH BACHELOR DEGREE AND MASTER DEGREE PROGRAMS.
- INFORMATION MANAGEMENT POSTGRADUATE SOCIETY (IMPS) COMMITTEE.
- ACADEMIC SECRETARIAT OF COLLEGE REPRESENTATIVES COMMITTEE.
- VICE PRESIDENT OF SCHOOL RESOURCE CENTER PREFECT AND SCHOOL TOURISM SOCIETY.
- TREASURER OF SCHOOL GIRL SCOUT.

REFERENCES

DR. TENGKU ADIL TENGKU IZHAR
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MR. HAFIT HUSIN
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