

QURRATU AIN BT AHMAD FAUZI

EARLY CHILDHOOD EDUCATION

PROFILE



**QURRATU AIN BT AHMAD
FAUZI**

I am confident and perfect match for this position within your company. I am convinced that I am just the person you need in your company



No. 13, Lorong Cakera Purnama,
12/29 Fasa 3,
42300, Bandar Puncak Alam,
Selangor.



017-3170052



f.qurratuain@yahoo.com

LANGUAGES

Malay (99%)

English (50%)

SKILLS

Teaching Skill

Communication Skill

Microsoft Word

Microsoft Power Point

Drawing

Photography

PROFESSIONAL EXPERIENCES



Appointed as substitute preschool teacher under
Kementerian Pendidikan Malaysia in 2016

School Name

: **Sekolah Kebangsaan Rantau Panjang**

From/To

: September 2016 to November 2016

Position Title

: Preschool Teacher

Specialization

: Teaching and Management

Work Description

: Experiences Gained:-

- Understand the problem and the solution in early childhood development.
- Preserve a good manner to pupils in class
- Gain experience a real teacher
- Follow and control the event organized by the school

EDUCATIONS

2013 – 2016

Universiti Selangor (UNISEL)

- Bachelor of Early Childhood
Education
CGPA : 3.19

2009 – 2012

SMK Abu Bakar Temerloh

- STPM (Literature) : 2.67, 2.33,
2.00, 1.33
- SPM (Literature) : 3B+ 3C+ 2D 1E

2006 – 2008

SMK Mengkarak

- PMR : 1A 2B 4C 1E

2000 – 2005

SK Methodist Raub

- UPSR : 1A 2B 2C

HOBBY

- Travelling
- Music
- Reading
- Picnic
- Volunteer Work
- Hiking
- Swimming
- Surfing Internet



WORK PREFERENCES

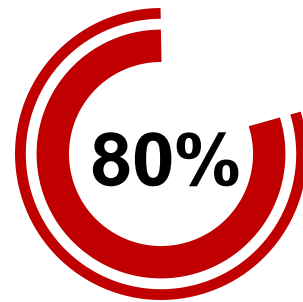
| | |
|---------------------|------------------|
| Willing to relocate | : Positive |
| Willing To travel | : Positive |
| Have own transport | : Yes |
| Availability | : 1 Month Notice |



HARDWORKING



POSITIVE THINKING



TEAMWORK

PERSONAL STRENGTH

- Self-motivated, able to work under pressure, willing to learn, fast learner and able to communicate well at all levels. A well-organized person, quick-adapted in new environment, hardworking and able to work in team and independently, believe that there is no such an easy way to success without effort.

TRAINING AND ACHIEVEMENT

Training :-

- ✚ Participated in computer training for Microsoft application and internet explorer organized by Muafakat Computer Centre in 2011.
- ✚ Participated in training of beauty care advice organize by Ros Slimming and Beauty Center Jengka, Pahang in 2011.
- ✚ Attended Hair Styling courses organized by MARA through Giatmara Sdn. Bhd in 2013.

Co-curricular Activities :-

- ✚ Involved in Badminton Tournament organized by Persatuan Siswa/I Sabah University Selangor in 2015.
- ✚ Involved in Futsal Tournament organized by school's district temerloh in 2012.
- ✚ Involved in Bola Jaring Tournament organized by sports and games carnival SMK Abu Bakar in 2011.

Position Held :-

- ✚ Secretary Persatuan Seni Silat Gayong Malaysia (PSSGM) University Selangor in 2015.
- ✚ Secretary Kelab Bola Baling SMK Abu Bakar in 2010.
- ✚ Treasurer Kelab Rakan Hospital SMK Abu Bakar in 2010.

CAREER OBJECTIVES

- To enhance my professional skills in a dynamic and fast paced workplace
- Seeking a responsible job with an opportunity for professional challenges
- To join an interactive organization that offers me a constructive workplace for communicating and interacting with customers and people

REFERENCES

SK Rantau Panjang (03-32710330)
KM 34 Jalan Rawang, Rantau Panjang,
45600 Bestari Jaya,
Selangor.

My Life's Motto

'Do my best, so that I can't blame myself for anything & attempt the impossible in order to improve my work'