

COVER LETTER

JANUARY 21, 2018

NUR AZLIN BINTI MAJS,
Block A, No 8 Uma Kulit
Sungai Asap
96900 Belaga
Phone No: 0163533780
Email: nurazlinbintimajs@yahoo.com

Dear Miss/Sir,

Application For The Position

This letter is to introduce myself as applicant for the position. I am a recent graduate from University Technology Mara (UITM) Kota Samarahan with CGPA 3.84 in Sarjana Muda Sains (Kepujian) (Technology and Plantation Management) and I was an excellent student. I am interested in the position offered by your company. Moreover, I have been completed a wide range of subject that provides me with a firm base of knowledge and skill relevant to the requirement. I have gone through a six-month industrial training during my Diploma level and three-month for Degree Level. I'm really wanted to take this opportunity .Besides, I'm also have experience working in manufacturing industry as manufacturing operator at HGST as part time worker and manufacturing assistance at LONGI eventhought I have different fields of study but I can accepts the challenges. Because, I'm ready to work in different field of my study because I am fast learner, multi-tasking person. With a strong communication, organizational and management skill. I am confident that I can be a valuable asset to your company.

My enclosed resume, transcript and testimonial will provide you with further information. I do hope you can take a consideration to give me opportunity to carry out this job for me to gain working experience. I'm looking forward to be called at 016-3533780 or email me at nurazlinbintimajs@yahoo.com for any responses. I hope you will consider my application.

Thank you for your time and consideration.

Sincerely by,

NUR AZLIN BINTI MAJS.



PERSONAL DETAIL

Full Name **NURAZLIN BINTI MAJS**
Age **24 year old**
I/C No. **930924-13-6794**
Date of birth **24 September 1993**
Race **Kenyah**
Religion **Islam**
Status **Bujang**
Height/weight **160cm/51kg**



EDUCATION

- UITM, Kota Samarahan, Sarawak (2015)
 - Dip. In Planting Industry Management
 - Result : 3.32 CGPA
- UITM, Kota Samarahan, Sarawak (2017)
 - Bachelor. Sc. (Hons.) Plantation Technology & Management
 - Result : 3.84 CGPA
- S.M.K. Bakun, Sungai Asap. Belaga
 - SPM (2010)
 - Result: 2A2B4C1D



INDUSTRIAL TRAINING

- Lembaga Getah Malaysia, Bintulu, Sarawak
 - Internship Student for 3 Month during Degree
- Stesen Penyelidikan Pertanian Kabuloh, Miri, Sarawak
 - Internship Student for 6 Month during Diploma



WORKING EXPERIENCE

- Vunfa, Kota Samarahan
 - Salesgirl
- (HGST Company), Kuching, Sarawak.
 - Manufacturing operator/Part-time worker
- BCCK Kuching, Sarawak
 - Part-Time Banquet Staff
- LONGI COMPANY, Samajaya industrial zone Kuching
 - Manufacturing Assistance



CONTACT INFORMATION

- 0163533780
- nurazlinbintimajs@yahoo.com
- Block A, No 8, Uma Kulit
Sungai Asap
96900 Belaga



REFERENCE

- Mr. Zulfikar Bin Kamil
Universiti Teknologi MARA (UITM)
Lecture of Faculty Plantation and Technology,
UITM, Sarawak
019-8942170



SKILLS

- Microsoft PowerPoint
- SPS Database
- Photo Editing
- Microsoft Word
- Microsoft Excel
- Well Versed and Writing With English, Malay, Kenyah and Iban



ACTIVITIES AND ACHIEVEMENT

- Dean and Vice Chancellor Awards
I was awarded with Vice Chancellor Awards for five semesters during my study in UITM.
- UiTM Agro Varsity Society Member
- Participation in University
 - 60km Relay Run (UiTM Anniversary)
 - Agro smash
 - Fruits Hunting Explorace
 - Agro Run 1.0
- Participation Outside University
 - Unity Run
 - Opera Run Unimas
 - Explorace Unimas
- Thesis (Final Year Project)
 - Title: Diversity of Nocturnal Insect in Paddy Field.

Mini Transcript Degree

ACADEMIC MINI TRANSCRIPT

NAME	NUR AZLIN BINTI MAJS	GENDER	FEMALE	PROGRAM	AT220 - SARJANA MUDA SAINS (KEPUJIAN)
BIRTHDATE	24/09/1993	NRIC/PASSPORT	930924136794	FACULTY	FACULTY OF PLANTATION AND
ADDRESS	BLOK A, NO 8 UMA KULIT	STUDENT ID	2014303087	INTAKE SESSION	DECEMBER 2014
	SG ASAP	BIRTHPLACE	SARAWAK	LEVEL	BACHELOR DEGREE
	96900 BELAGA SARAWAK	CITIZENSHIP	WARGANEGAR	RESULTS	COMPLETED
				FINAL SESSION	JULY 2017
				FINAL CGPA	3.84

CODE	COURSE	CREDIT UNIT	GRADE POINT	GRADE/STATUS	CODE	COURSE	CREDIT UNIT	GRADE POINT	GRADE/STATUS
000 - CREDIT EXEMPTION	PART 0				GPA : 3.79	CGPA : 3.84			
ACC406	INTERMEDIATE FINANCIAL	3.00		PC	UNITS OBTAINED: 17.00 (89.00)	ANC			
ACC416	COST AND MANAGEMENT	3.00		PC	20174 - SESSION 1 2017/2018	PART 7			
AGR403	BASIC AGRICULTURAL	3.00		PC		0.00			
AGR405	INTRODUCTION TO	3.00		PC	GPA :	CGPA :			
AGR411	INTRODUCTORY SOIL	3.00		PC	UNITS OBTAINED: ()				
AGR462	MANAGEMENT OF	3.00		PC	99999 - COURSES ACCUMULATED	PART 99			
CTU551	ISLAM AND ASIAN	2.00		PC		0.00			
FPA400	FIELD WORK I	2.00		PC	GPA :	CGPA :			
FPA420	INDUSTRIAL TRAINING	4.00		PC	UNITS OBTAINED: ()				
FPA450	FIELD WORK II	2.00		PC					
HBU111	NATIONAL KESATRIA I	1.00		PC					
HBU121	NATIONAL KESATRIA II	1.00		PC					
HBU131	NATIONAL KESATRIA III	1.00		PC					
GPA :	CGPA :								
UNITS OBTAINED: ()									
20152 - SESSION 2 2014/2015	PART 2								
AGR422	PLANT PROPAGATION AND	3.00	4	A	LU				
AGR464	CROP INSECT MANAGEMENT	3.00	4	A	LU				
AGR499	CROP SCIENCE	3.00	4	A	LU				
CSC405	COMPUTER APPLICATION	2.00	4	A+	LU				
MGT400	INTRODUCTION TO	3.00	4	A	LU				
TMC401	INTRODUCTORY MANDARIN	2.00	4	A	LU				
GPA : 4.00	CGPA : 4.00								
UNITS OBTAINED: 16.00 (16.00)	AD								
20154 - SESSION 1 2015/2016	PART 3								
AGR513	AGRICULTURAL PRODUCTS	3.00	4	A	LU				
AGR514	CROP DISEASE MANAGEMENT	3.00	4	A	LU				
AGR521	SOIL FERTILITY	3.00	4	A	LU				
AGR524	PLANTATION WEED	3.00	4	A	LU				
CTU555	MALAYSIAN HISTORY	2.00	4	A	LU				
ELC500	ENGLISH FOR ACADEMIC	2.00	3.67	A-	LU				
TMC451	INTRODUCTORY MANDARIN	2.00	3.67	A-	LU				
GPA : 3.93	CGPA : 3.96								
UNITS OBTAINED: 18.00 (34.00)	AD								
20162 - SESSION 2 2015/2016	PART 4								
AGR553	ECONOMICS OF	3.00	4	A	LU				
AGR569	BIOTECHNOLOGY FOR	3.00	3.67	A-	LU				
ELC550	ENGLISH FOR ACADEMIC	2.00	3.33	B+	LU				
FPA570	INDUSTRIAL TRAINING 2	4.00	4	A	LU				
MGT430	INTRODUCTION TO	3.00	3.67	A-	LU				
STA408	STATISTICS FOR SCIENCE	3.00	4	A	LU				
TMC501	INTRODUCTORY MANDARIN	2.00	3.67	A-	LU				
GPA : 3.80	CGPA : 3.90								
UNITS OBTAINED: 20.00 (54.00)	AD								
20164 - SESSION 1 2016/2017	PART 5								
AGR612	MANAGEMENT OF	3.00	4	A	LU				
AGR615	PLANTATION MANAGEMENT	3.00	3.67	A-	LU				
AGR626	POST HARVEST HANDLING	3.00	4	A	LU				
COM421	EFFECTIVE SPEAKING	3.00	3	B	LU				
ENT600	TECHNOLOGY	3.00	4	A	LU				
FPA630	CURRENT ISSUES IN	3.00	3.67	A-	LU				
GPA : 3.72	CGPA : 3.86								
UNITS OBTAINED: 18.00 (72.00)	AD								
20172 - SESSION 2 2016/2017	PART 6								
AGR638	PRECISION AGRICULTURE	3.00	3.67	A-	LU				
AGR657	ENVIRONMENTAL	3.00	4	A	LU				
AGR668	PLANTATION CROP	3.00	3.67	A-	LU				
EET699	ENGLISH EXIT TEST	0.00	0	L	LU				
FIN420	FINANCIAL MANAGEMENT	3.00	4	A	LU				
FPA690	FINAL YEAR PROJECT	5.00	3.67	A-	LU				

NO ALTERATION OR ADDITION IS HEREBY AUTHORIZED

DATE : 15/08/2017

VERIFIED BY :
PRINTED BY : SALMAH BINTI KETHERGANY



Universiti Teknologi MARA (UiTM) Cawangan Sarawak
Jalan Meranek, 94300 KOTA SAMARAHAN
Tel: +6082 - 677 200 / Fax: +6082 - 677 300 (Kampus Samarahan)
Tel: +6082 - 678 200 / Fax: +6082 - 678 110 (Kampus Samarahan 2)
<http://sarawak.uitm.edu.my>



UNIVERSITI
TEKNOLOGI
MARA

Surat Kami : 100-UITMKS (HEA 30/7)
Tarikh : 15 Ogos 2017

Kepada Sesiapa Yang Berkenaan

Tuan/Puan

PENGESAHAN TAMAT BELAJAR DI UNIVERSITI TEKNOLOGI MARA

Nama : NUR AZLIN BINTI MAJS
No. KP / Pasport : 930924136794
No. Pelajar : 2014303087

Dengan ini disahkan bahawa penama di atas adalah pelajar Universiti Teknologi MARA yang mengikuti program SARJANA MUDA SAINS (KEPUJIAN) (TEKNOLOGI DAN PENGURUSAN PERLADANGAN) dan telah menamatkan pengajian. Bahasa Inggeris merupakan bahasa pengantar bagi semua program akademik.

Butiran pelajar adalah seperti berikut :

Program : SARJANA MUDA SAINS (KEPUJIAN) (TEKNOLOGI DAN
PENGURUSAN PERLADANGAN)
Fakulti : FAKULTI PERLADANGAN DAN AGROTEKNOLOGI
Kampus : UiTM Kampus Samarahan
HPNG : 3.84
Konvoquesyen :
Sesi Masuk : SESSION 2 2014/2015
Sesi Tamat : SESSION 2 2016/2017
Status Akademik: TAMAT

Sekian dimaklumkan.

Yang benar

SALIMAH GANY

Pegawai Eksekutif Tertinggi
b.p Dekan

Anugerah Kualiti
Naib Canselor
2015
(Kampus Negeri)
Kepimpinan,
Perancangan Strategik
& Tumpuan Kepada
Tenaga Kerja

Anugerah Kualiti
Naib Canselor
2010 & 2011
(Kampus Negeri)
Perancangan Strategik,
Pengukuran, Analisa &
Pengurusan Proses &
Pengukuran

Pemenang
Anugerah Kualiti
Perkhidmatan Awam
Negeri Sarawak 2010

Anugerah
Inovasi &
Kreativiti
Setiausaha
Persekutuan
Sarawak 2010

Tempat Pertama
Anugerah ICT
Setiausaha
Persekutuan
Sarawak 2009

Persijilan
Persekitaran
Berkualiti
5S
2009

Pengiktirafan
Pengamal
Kualiti
(AKKMS 2008)

ISO 9001 : 2008
Certification by LRQA
Provision Of Student
Services and
Development

Pemenang
Anugerah Kualiti
Ketua Pengarah
MAMPU 2016

Pemenang
Anugerah Kualiti
Perkhidmatan Awam
Negeri Sarawak 2006

Pemenang
Anugerah Kualiti
UITM 2006
Anugerah Gemilang

Official Transcript**UNIVERSITI TEKNOLOGI MARA**

40450 SHAH ALAM, SELANGOR, MALAYSIA



NAME : NUR AZLIN BINTI MAJS
 FACULTY : FACULTY OF PLANTATION AND AGROTECHNOLOGY
 PROGRAMME : DIPLOMA IN PLANTING INDUSTRY MANAGEMENT
 STUDENT NUMBER : 2011779819
 GENDER : FEMALE
 DATE OF BIRTH : 24/09/1993
 IC/PASSPORT NUMBER : 930924136794
 CITIZENSHIP : MALAYSIAN

SESSION ADMITTED : DECEMBER 2011
 STATUS : COMPLETED
 GRADUATION : MAY 2015

PAGE 1 OF 2

CODE	CREDIT	COURSE	GRADE
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SEMESTER 2 2011/2012

AGR122	3.00	PLANT SCIENCE	A-
AGR160	2.00	FIELD PRACTICAL I	PASS
BEL120	3.00	CONSOLIDATING LANGUAGE SKILLS	B-
CHM138	3.00	BASIC CHEMISTRY	C
CTU101	2.00	FUNDAMENTALS OF ISLAM	B
HBU111	1.00	NATIONAL KESATRIA I	A
MAT112	3.00	BUSINESS MATHEMATICS	B+
GPA : 3.00 CGPA : 3.00			
HOURS EARNED : 15.00 (15.00)			

SEMESTER 1 2012/2013

AGR112	3.00	BASIC LANDSCAPE PLANTS	B+
AGR154	3.00	PLANT PATHOLOGY	A-
AGR260	2.00	FIELD PRACTICAL II	PASS
BEL260	3.00	INTERMEDIATE ENGLISH	B-
CSC134	3.00	COMPUTER AND INFORMATION PROCESSING	A+
CTU151	2.00	ISLAMIC THOUGHT AND CIVILIZATION	B+
HBU121	1.00	NATIONAL KESATRIA II	B
GPA : 3.38 CGPA : 3.19			
HOURS EARNED : 15.00 (30.00)			

SEMESTER 2 2012/2013

ACC100	3.00	ACCOUNTING	A
AGR113	3.00	INTRODUCTION TO ECONOMICS OF AGRICULTURAL PRODUCTION	A-
AGR161	3.00	INTRODUCTION TO SOIL SCIENCE	A
AGR262	3.00	MAJOR CROPS PRODUCTION	B
AGR360	2.00	FIELD PRACTICAL III	PASS
BEL311	3.00	ENGLISH FOR ACADEMIC PURPOSES	B-
CTU211	2.00	SCIENCE AND TECHNOLOGY IN ISLAM	A-
HBU131	1.00	NATIONAL KESATRIA III	A
GPA : 3.52 CGPA : 3.31			
HOURS EARNED : 18.00 (48.00)			

SEMESTER 1 2013/2014

ACC319	3.00	COST AND MANAGEMENT ACCOUNTING	B
AGR135	3.00	INDUSTRIAL RELATION AND EMPLOYMENT ACT	B+
AGR145	3.00	HUMAN RESOURCE IN AGRICULTURE	B+
AGR218	3.00	BASIC AGRICULTURAL ENGINEERING	B+
AGR251	2.00	MANAGING PROBLEMATIC SOIL	A-
AGR254	3.00	ENTOMOLOGY	B

- This transcript is valid when it bears the signature on behalf of the Registrar and the embossed seal of Universiti Teknologi MARA.
- See reverse for explanation of grading system.
- Release of this information to a third party requires written consent from the student.