



PERSONAL DETAILS

Objectives :To gain the job knowledge, develop personal skills and experience pertaining to not only the field of mathematical science and management, but also other related fields.

Full Name :Shafinar Binti Osman

Address :147, Kg. Alor Ganu, 06200 Alor Star, Kedah Darul Aman.

Mobile Phone :013-6348046

E-mail Address :shafinarosman@gmail.com

Age :24 years old.

Nationality :Malaysian

Race :Malay

Religion :Islam

Marital Status :Single

Language Spoken/: Malay (Excellent), English (Excellent)
Written

Work Experience : Executive Assistant at Lembaga Zakat Negeri Kedah (Internship)

EDUCATIONAL BACKGROUND

Highest Education

Year : 2013/2016
Level : Bachelor of Science (Hons.) Management Mathematics
Institution : Universiti Teknologi Mara Perlis, Arau Campus
Major : Mathematics
CGPA : 3.10

Second Highest Education

Year : 2011/2013
Level : Matriculation
Institution : Matriculation College of Negeri Sembilan, Kuala Pilah
Major : Pure Science
Result : 3.06

Third Highest Education

Year : 2010
Level : Sijil Pelajaran Malaysia (SPM)
Institution : Sekolah Menengah Kebangsaan Jitra, Kedah
Major : Science Stream
Result : 2A,3A-,1B+,1C,1C+,2D

PERSONAL STRENGTH & SKILLS

Computer skills:

- Software Tools: Minitab, Arena, MATLAB,E-View, QM Window
- Report-Based: Microsoft Office Word, Excel, Power Point

EXTRA CURRICULAR ACTIVITIES

No.	Activities / Programs / Achievements	Year	Level
1	Karnival Sukan Mahasiswa Uitm(Basketball)	2014&2016	University
2	Sukipt Camp	2014	University
3	Karnival Kokurikulum Matrikulasi(Basketball) -Silver Medal	2011&2012	Matriculation
4	School Prefect	2010	School

Reference :

Miss Ku Azlina Ku Akil
Lecturer
Universiti Teknologi Mara perlis
012-2054952