

RESUME



NUR ASHIKIN BINTI MOHD ISMAIL

NO 8, JALAN BI 2/3,
TAMAN BUKIT IDAMAN,
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SELANGOR
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PERSONAL DETAILS

NAME	: Nur Ashikin Binti Mohd Ismail
I/C NUMBER	: 930315-01-6666
DATE OF BIRTH	: 15 th March 1993
PLACE OF BIRTH	: Hospital Besar Batu Pahat
GENDER	: Female
MARITAL STATUS	: Single
RELIGION	: Muslim
RACE	: Malay
NATIONALITY	: Malaysian
CONTACT ADDRESS	: No 8, Jalan BI 2/3, Taman Bukit Idaman, Batu Caves, Selangor.

<h2><u>EXPERIENCES</u></h2>

Jun – September 2016	- Personal Assistant at Jobless Millionaires International
Jan – Mar 2016	- Internship at Grand Bluewave Hotel (Human Resources).
Jun 2014	- Cashier at 99 Speedmart , Bukit Idaman , Selangor.
Jun 2015	- Promoter Magic SimXpax & Milo Cereal.
Jan – Feb 2011	- Promoter at Parkson , Selayang , Selangor.

EDUCATION

2013-2016 : Diploma in Entrepreneurship
Kolej Profesional Mara Bandar Melaka

2006-2010 :Sijil Pelajaran Malaysia (SPM)&Penilaian Menengah Rendah(PMR)
Sekolah Menengah Kebangsaan Ideal Heights , Selangor.

CURRICULUM/ CO-CURRICULUM ACTIVITIES

Kolej Profesional Mara Bandar Melaka

- Participate in Entrepreneurship Development Trainings (LPU)
- Join in Corporate And Social Responsibility Programme (CSR)

Sekolah Menengah Kebangsaan Ideal Heights

- Represent the school Girls Scouts Marching Band (District level)
- Represent the school in a school dance competition (District level)

SKILLS

Computer skills:

- Fluent in Microsoft Office i.e. Words, PowerPoint Presentation etc.
- Fluent in internet – email, information searching etc.

Communication skills:

- Good in Speaking & Writing in Bahasa Malaysia and English.

REFERENCES

Pn. HalimahtonbtKamaruddin
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