



Contact Information

📍 Bandar Baharu, Kedah
Darul Aman

☎ 016-3460710

✉
ainilhayatosman@gmail.com

Personal Details

Age : 25 years old
Religion : Islam
Nationality : Malaysian
Marital : Single
Health : Excellent
License : B2 & D
Expected Salary :
(Negotiable)
Mobility : All
Notice period : Immediately

NUR AINILHAYAT BINTI OSMAN

BACHELOR OF FIQH AND FATWA WITH (HONS)

SUMMARY PROFILE

Graduated from Islamic Science University of Malaysia (USIM) with a Bachelor's Degree of Fiqh and Fatwa with (Hons) major in Syariah Law. Within several months, completed industrial training with multiple scopes from various departments such as Human Resource, Administrative, Inspection, Financial and Consultation Islamic law Constitution. Willing to start from any level of position and able to work independently as well in the team. Also has proven to be an ambitious and dedicated employee with the ability to work under pressure.

WORK EXPERIENCE

Sam's Groceria SDN. BHD branch Straits Quay Penang

Position : Retail Officer (Finance)

Role : Control cash float

August 2016 – December 2016

Monthly Salary : MYR 1500

Internship Kor Agama Angkatan Tentera Malaysia, Ministry of Defence

Position : Human Resource, Administration, Inspection, Financial and Consultation

February – June 2016

Salary : MYR 1500

Kor Agama Angkatan Tentera Malaysia, Ministry of Defence

Position : Admin (Part time)

June 2016

Salary : MYR 1200

EDUCATION BACKGROUND

- Bachelor of Fiqh and Fatwa (Syariah Law) With Honour,
Universiti Sains Islam Malaysia (USIM)
2012-2016
CGPA : 2.86
- Sijil Tinggi Pelajaran Malaysia (STPM)
Kolej Islam Sultan Alam Shah, Klang Selangor (KISAS)
2010-2011
CGPA : 3.25 (2A2B)
- Sijil Pelajaran Malaysia (SPM)
Maktab Mahmud Alor Setar
2009
(3A3B4C1D)

LANGUAGE

Language	Spoken	Writing
Malay	Excellent	Excellent
English	Excellent	Excellent
Arabic	Good	Good

ADDITIONAL SKILL

COMPUTER LITERACY	
Microsoft word	Advance
Microsoft Power Point	Intermediate
Microsoft Excel	Basic

Other Skills: Working in the team, dealing with facts and statistics, counseling, leading, organizing, motivation and good communication skills.

ACHIEVEMENT

2016

- Created corner about creativity and innovation (EKSA) Kor Agama Angkatan Tentera , Ministry of Defence
- Committee of Secretariat Defence Services Asia Exhibition and Conferences (DSA)

2015

- Commissioned as a Young Officer (Lt M) on 18th August 2015
- Seminar “Mahasiswa Celik Ilmu Emas”

2014

- Intermediate rank holder as a Corporal , Reserve Officer Training UKM

2013

- Ceremonial launch of Tabung Pahlawan Negara, Reserve Officer Training UKM

2011

- Advance Arabic Language debator
- Treasurer of the Student Representative Council
- Excellent student awards in Sijil Tinggi Pelajaran Malaysia, Kolej Islam Sultan Alam Shah Klang (KISAS)

