

NOR AZURA BINTI BIDIN

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OBJECTIVE

To contribute excellent work for the organization, provide services with high quality and manage task as well as possible.

EDUCATION BACKGROUND

2009-2010: Sekolah Menengah Kebangsaan Gedong (SPM – 2A, 3A-, 3B+, 1D)

2011-2012: Sekolah Menengah Kebangsaan Serian (STPM – 1A-, 2b-, 1C+ CGPA 2.84)

2014-2017: UiTM Kampus Puncak Perdana (Faculty of Information Management – Bachelor of Information Science (Hons.) Library Management) – CGPA 3.23)

WORKING EXPERIENCE

Lea Centre SDN BHD Sales Promoter 2013
CAIS, UNIMAS Librarian (internship) 2017

PERSONAL STRENGTH AND SKILLS

PERSONAL STRENGTH

- 1. Good communication, public relation and interpersonal skill
- 2. Committed in team work deadlines and fulfilling responsibility
- 3. Able to do the job in any constrain
- 4. High motivation and self-discipline
- 5. Open minded in having corporate and team discussion
- 6. Hardworking and willing to work for flexible and minimal supervision

LANGUAGES		SPOKEN	WRITTEN
1.	Bahasa melayu	• • • • •	• • • • •
2.	English	• • • •	• • • • •

SKILLS

1.	Microsoft office tool	• • • • •
2.	Fast learner	• • • • •
3.	Internet Literate	• • • • •
4.	Interpersonal-skill	• • • •
5	Leadershin	• • • • •

REFERENCE

NAME : Siti Khairiyah Nordin (Lecturer)

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Rembau Negeri Sembilan.