



RESUME

OBJECTIVE

To gain experience and increase useful knowledge that can benefit through good communication skills, problem-solving skills to improve personal performance, productivity and quality

PERSONAL INFORMATION

Name	: Siti Hazlia Binti Abu Bakar
Permanent Address	: No 1945 Jalan Mahsuri 4/F Taman Mahsuri 09400 Padang Serai Kedah
NRIC No	: 930527-07-5086
Country of Origin	: Malaysia
Gender	: Female
Religion	: Islam
Date of Birth	: 27 May 1993
Marital Status	: Single
Phone Number	: 017-8346826
Email Address	: sitihazliaabubakar@gmail.com

EDUCATION BACKGROUND

Higher Education

Level : Bachelor in Science (Hons.) Statistics
Major : Statistics
Institution : Universiti Teknologi Mara (UiTM), Shah Alam, Selangor
Current CGPA : 3.15
Duration : 2014 – 2016

Higher Education

Level : Diploma in Statistics
Major : Statistics
Institution : Universiti Teknologi Mara (UiTM), Seri Iskandar, Perak
CGPA : 3.60
Duration : 2011 – 2013

Second Higher Education

Level : Sijil Pelajaran Malaysia (SPM)
Stream : Science and Accounts
Name of Institution : Sekolah Menengah Kebangsaan Teluk Air Tawar, Butterworth, Pulau Pinang.
Achievement : 4A, 3B, 1C, 1D
Year : 2010

SKILLS, LANGUAGES AND STRENGTH

Computer Program / Software

- Microsoft Excel
- Microsoft Word
- Microsoft Power Point
- SPSS
- SAS
- Metastock

Languages

- Malay: Excellent
- English: Good
- Mandarin: Good

Personal Strength

- Good in Calculating
- Good in Communication Skill
- Fast Learner
- Able To Work Independently
- Positive Attitude
- Highly motivated

CO-CURRICULAR ACTIVITIES & ACHIEVEMENT

- 1) DEAN'S AWARD: Examination September 2011, October 2012, March 2013 & October 2013
- 2) SCRABBLE COMPETITION: Sponsored by Akademi Pengajian Bahasa Universiti Teknologi Mara (Perak), On 9-16 December 2011
- 3) SEMINAR KEBANGSAAN APLIKASI SAINS MATEMATIK 2013: Sponsored by Jabatan Matematik & Statistik Fakulti Sains Komputer dan Matematik, on 3 January 2013.
- 4) PROGRAM GEN Y 2015: Sponsored by Persatuan Instans Uitm Shah Alam, On 16 – 17 Mei 2015.
- 5) SPORTS COMPETITION BETWEEN COLLEGES 2015: Sponsored by Kolej Uitm Shah Alam, On 11-24 Mei.
- 6) PRE GRADUATION NIGHT: Vice Director, Sponsored by Persatuan Instans Uitm Shah Alam, On June 2014.

JOB EXPERIENCE

- 1) Works as Cashier at Beautiful Baby Shop (2011)
- 2) Industrial Training at Jabatan Kastam Diraja Malaysia Kulim (2016)

REFERENCE

1) **Dr. Siti Aida Binti Sheikh Hussin**
Lecturer,
Faculty of Computer and Mathematical Science
03-55435315

2) **Tn. Kamaruzaman Bin Ismail**
Customs Officer,
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