



ZAINUDIN BIN MOHD SIDEK

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CAREER OBJECTIVE

To gain wide scope of knowledge, experience and interpersonal skills that will help in building a successful career, as well as to gain self development and motivation.

EDUCATIONAL BACKGROUND

1. Universiti Teknologi Mara Kampus Puncak Alam, BBA (Hons) Business Economics, 2013 – 2016
2. Universiti Teknologi Mara Pahang, Diploma in Banking, 2010 – 2013
3. Sekolah Menengah Kebangsaan Lanchang, pahang, SPM, 2005 – 2009
4. MUET, Band 3

EXTRA-CURRICULAR ACTIVITIES

2016	TEAM PLAYER	<ol style="list-style-type: none">1. Spartan Race, as volunteers leader, conducting, briefing, coordinating and manages all volunteer in this races.2. Orientering IPTA, as participant on that event.3. Uitm-IPT ECO Challenge, as water station support and medical assistances backup to ensure that game run smoothly.4. Uitm International Sport Fiesta (UISF), as person incharge for volunteers accommodations and participant on this event, participant came from different country and university.5. Sukan Staff Antara Universiti Malaysia (SUKUM) as assistance president to manage, coordinating, accommodations, volunteers and ensure program run smoothly.6. Program Pembersihan Pantai Dan Pendidikan Alam Sekitar, as volunteer leaders to ensure program run smoothly.7. Uitm Community Service with im4u in kampung baru kuala lumpur, as team leaders for volunteers, conducting, briefings, arranges and manages all volunteer in these races.8. Pasukan lion troops uitm as crew support for uitm football club (UITM FC).9. Sukarelawan zoo melaka "spread wild life love", as team leaders for volunteers, conducting, briefings, arranges and manages all volunteer in this event.
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		<p>Give some talk about to became animal lover and should consents about animals facing extinction.</p> <p>10.Sukarelawan im4u war of dengue:end of cycle, as team leaders for volunteers,conducting,brifings,arranges and manages all volunteer in this event.</p> <p>11.Sukarelawan hari sukan sekolah "color of flash" as team leaders for volunteers,conducting,brifings,arranges and manages all volunteer in this program</p> <p>12.Sukarelawan"hand to hold"as team leaders for volunteers,conducting, brifings, arranges and manages all volunteer in this program.</p> <p>13.Tranning Of Volunteers (TOV), as team leaders for volunteers,conducting,brifings,arranges and manages all volunteer in this program.make some recuitment and selection for club mambbers.</p> <p>14.Tambak banjir bersama MERCY MALAYSIA,as team leaders for uitm volunteers,arranges and manages all volunteer in this program.</p>
2015	LEADERSHIPS	PRESIDENT for Brigid Sukarelawan Uitm Puncak Alam dan Puncak Perdana roles as coordinating,managed,recuitment,developt interpersonal values among mambbers ,create bonding ,trust ,make the road map for organizations and conduting anual general meeting (AGM).
2014	ETHIC,PROFESSIONAL	Moderator in "Seminar on How to Organize Your Speech" ,manage crowds and manages speaker with time accodingly.
2013	TEAM WORK and PROBLEM SOLVING	Coporate Social Responsibility (CSR) as person technical support (transportation) on kampung sungai leman,gotong royong as kwon as rewang,painting mural for schools,painting road berriers,and clearing graveyard .
2013	COMUNCATIONS SKILLS	ACADEMIC TRIP of BUSSINES ECONOMICS SOCIETY(BESS) as participant for this event ,do some discussion on "crimes and economy",and discussion how to optimize goverment expenditures",in uitm kelantan.

WORKING EXPERIENCE

2017	ZS ARMIN SDN BHD	<p>Junior Account Assitances</p> <p>Managed accounts payable and accounts receivable</p> <p>Generated budgets and forecasts on a quarterly basis and presented to the management team..</p> <p>Administered online banking functions.</p> <p>Monitored and recorded company expenses</p>
2016	Universiti Teknologi Mara (Uitm) Kampus Puncak Alam Selangor	<p>Internships</p> <p>Update allowance for assistance trainer and trainer for unit co curriculum.</p> <p>Update and arrange schedule for staff UiTM and trainer .</p> <p>Manage, make call, arrange meeting on vendor and supplier for unit co curriculum .</p>
2016	CABANA AVENUE SDN BHD	<p>Event Crew</p> <p>Assist customer and set up hall before event ,ensure event run smotly</p>
2015	WEEDING STUDIO SDN BHD	<p>Catering Crew and Weding Crew</p> <p>Roles as assitance prepared food and water,set up stages for bridges and customers.</p>

REFERENCE AVAILBLE

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