WAN NURFARIHIN BINTI WAN MAZLAN

MAILING ADDRESS

Address: No. 809 Jalan Saga 14,

Taman Saga Fasa 2, 05400, Alor Setar Kedah

Tel (Mobile) : 017-9665716

Email : wnurfarihinwmazlan@gmail.com

PERSONAL PARTICULARS

Age: 23 years oldDate of Birth: 10th December 1994Nationality: MalaysiaIC No.: 941210-02-5076

EDUCATIONAL BACKGROUND

Universiti Teknologi MARA (UiTM) Kampus Seremban

- Bachelor of Administrative Science (Hons)
- CGPA: 2.90
- Graduated in 2016

Universiti Teknologi MARA (UiTM) Kampus Kedah

- Foundation in Law
- CGPA: 2.96
- Graduated in 2012

Additional

• Malaysian University English Test (MUET) - Band 3

WORKING EXPERIENCE

- Placement with Suruhanjaya Syarikat Malaysia (SSM) Kedah (Jan-April 2016)
 - Assisting in the management and financial matters of the office
 - Handling customer service

EXTRA CURRICULAR

Universiti Teknologi MARA, Seremban Campus (2013-2015)

- Committee of Peers Club (2014/2015)
- Volleyball player for Sukan Antara Fakulti (2013)
- Participated in drawing poster competition (2013)

Universiti Teknologi MARA, Kedah Campus (2012-2013)

- Committee of Language Week (2013)
- Committee of Peers Club (2012/2013)
- Committee of Pusat Islam Club (2012/2013)
- Committee of Pre-law Club (2012/2013)

SKILLS & KNOWLEDGE

Language Proficiency Malay

English

Computer Literacy Knowledge on Software:

Microsoft Office (Words/Power Point/Access/Excel)



REFERENCE

ENCIK MOHAMED FAJIL BIN ABDUL BATAU Practical Training Coordinator AM228 013-4078965

PUAN SITI HAJJAR BT MOHD AMIN Head Programmed AM228 (Bachelor in Administrative Science) 016-3311809