



NURJIHAN BINTI SABARUDDIN

EDUCATION

- BACHELOR OF ACCOUNTANCY (HONS.)**
Sept 2014 – Jan 2017
At Universiti Teknologi Mara (UiTM) Machang, Kelantan.
CGPA: 3.27
- DIPLOMA IN ACCOUNTANCY**
June 2011 – March 2014
At Universiti Teknologi Mara (UiTM) Jengka, Pahang.
CGPA: 3.42
- SIJIL PELAJARAN MALAYSIA (SPM)**
2010
At SMKA Tengku Ampuan Hajjah Afzan Pahang
5A 4B 2C

WORK EXPERIENCE

- PRACTICAL STUDENT, (RAJAMANICK & CO, CHARTED ACCOUNTANT, BRICKFIELD, KUALA LUMPUR)**
February 2016 - July 2016 (6 months)
 - Accounting, Auditing, clerical work & Taxation

PERSONAL SKILLS



Teamwork



Organized



Motivated



Creative



Leadership

ACHIEVEMENT

- EXCELLENCE LEADERSHIP AWARD 2014**
- DEAN'S AWARD (DIPLOMA IN ACCOUNTANCY)**
(SEMESTER 1, 2, 6) 2011-2014

PROFILE

Nurjihan Sabaruddin, 24 years old, single. Can be described as a dedicated person, as well as an action-oriented person and able to work in a team.

CONTACT ME

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PROFESSIONAL SKILLS

MS Words
MS Power Point
MS Excel
MYOB Accounting
UBS Accounting



LANGUAGES

English
Malay



INTEREST





CO-CURRICULAR ACTIVITIES

- Registration Committee, Seminar In Accounting “Gateway To The World Of Accounting Theory And Audit Practices”, 2016
- Participant, Career Development Seminar “What’s Next After BACC”, 2016
- Participant, Social Service Programme (OPKIM), 2015
- Participant, One Step Closer To Be A Professional Seminar, 2015
- Participant, MemBACCs’ Family Day, 2015
- Main Committee, Leadership Trip to Indonesia “Jalinan Nusantara (Malaysia-Indonesia)”, 2014
- Participant, MFRS Excellent Seminar, 2014
- Participant, MIA’s Registration Day, 2014
- Programme Director, “Ekplorasi Mencetus Perubahan” with Pahang State Government and UiTM, 2013
- Programme Deputy Director, “Minggu Destini Siswa (MDS) UiTM” Session Jun & Nov 2013
- Main Committee, “Gerak Bakti Siswa” with PTPTN and UiTM, 2013
- Participant, “Konvensyen MPP UiTM Semalaysia”, UiTM Sabah, 2013
- Participant, Facilitator’s Workshop, 2013
- Secretary, Student Representative Council UiTM Pahang, 2012/2013
- Main Committee, “Hari Organisasi Mahasiswa (HOM SIS)”, 2012
- Committee, “Karnival Keusahawanan UiTM Serentak 1 Malaysia”, 2012
- Participant, Team Building of Student Representative Council, 2012
- Participant, “Seminar Zakat Bersana IPT”, 2012
- Vice President, Sekretariat Mahasiswa Fakulti (SMF), 2011/2012
- Committee, “Karnival Organisasi Mahasiswa (KASIMA)”, 2011



REFERENCES

○ **DR. NIK KAMARUZAMAN BIN HJ ABDULATIFF**
Associate Professor
UiTM Kampus Machang,
Bukit Ilmu,
18500 Machang, Kelantan.
019-9372220

○ **DR. SITI HALIZA BINTI ASAT**
Senior Lecturer
UiTM Kampus Machang,
Bukit Ilmu,
18500 Machang, Kelantan.
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