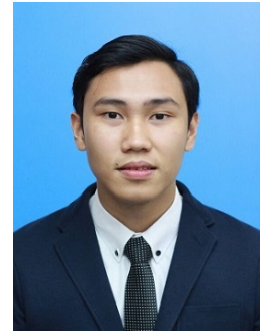


RESUME



MOHD AIDIL ASRAF BIN ABDUL AZIZ

67, Jalan Nirwana 41, Taman Nirwana, 68000 Ampang, Selangor |

Date of Birth: 21 January 1995 |

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QUALIFICATIONS

- CGPA 3.46, Diploma in Accountancy – 2016, Kolej Poly-Tech Mara, Bangi
- Band 3 in Malaysian University English Test – 2016, Majlis Peperiksaan Malaysia
- Sijil Pelajaran Malaysia – 2012, SMK Datok Lokman, Kuala Lumpur
- Penilaian Menengah Rendah – 2010, SMK Datok Lokman, Kuala Lumpur

WORK EXPERIENCE

FUTURE ASSOCIATES SDN. BHD.

(January – July, 2016)

- Audit, accounting, secretaries and taxation firm
- Industrial training for 3 month from 11 January to 29 April 2016
- Involved in auditing, accounting, secretaries and taxation
- Get offer contract basis for another 3 month until July 2016
- As account and audit department

GABUNGAN PERSATUAN PENULIS NASIONAL MALAYSIA

(October – December, 2012)

- NGO organization
- As volunteer admin department in NGO
- Involved in organizing of Hari Sastera (States and National Level)
- Other seminars and meetings

SKILLS

- | | |
|------------------------------------------------------------------------|-----------------------------|
| • Fluent in Bahasa Malaysia & English Language | • Fast learner |
| • Highly competent user of <i>Microsoft Excel, Word and PowerPoint</i> | • Works well under pressure |
| • A good ability and knowledge to operate in Accounting System UBS | • Attention to details |
| | • Active in sports |

ACCOMPLISHMENTS

- 2015 - Dean's List Award in Semester 5, GPA 3.79
- 2015 - Dean's List Award in Semester 4, GPA 3.88
- 2014 - Dean's List Award in Semester 3, GPA 3.61

REFERENCES

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