

Nur Fasiah Binti Alimat,  
Lot 2048, Jalan Burung Puchong Bakau,  
Kampung Bahagia Jaya Teku,  
96000 Sibu, Sarawak.

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SEGI College Sarawak,  
211, Jalan Bukit Mata Kuching,  
93100 Kuching, Sarawak, Malaysia

Dear Sir,

**Applying for SL1M**

I am writing to express my interest as a trainee at SEGI College Sarawak.

I am very excited seeing this opportunity as I believe being a trainee will develop my skill, knowledge and expose me in working environment. Currently, I am fresh graduate from University Malaysia Sarawak in Bachelor of Science With Honours Human Resource Development. I apply for the advertised positions because I have extensive knowledge and skills in Human Resource. Besides, I learned about human resource in depth and many parts of it.

I believe from my knowledge, skills and my ability would be an excellent choice for the vacancy. I am flexible, adaptable and able to manage multiple priorities at the same time and I would be a strong candidate. If your company hires me, I am confidently said that I have a lot of potential to develop and it was timely with your company's goals. One of my strongest points is my self-motivation which allows me to perform well under pressure and against aggressive deadlines in any pressurize environment.

I very much hope that you will look upon my application by recognizing my enthusiasm and talents. In addition, I am familiar with your company's prestige. I would be much honored to be onboard with your company. My attached resume will provide you with greater details of my background and my credibility.

Thank you for your consideration and would like to further discuss with you regarding this opportunities. Please do not hesitate to contact me if you have any enquiry. Looking forward to hearing from you soon.

Sincerely,

Nur Fasiah Binti Alimat