



## ELIZABETH KIAH ANAK EMPRAN

### PARTICULARS

**Date of Birth** : 13 July 1993  
**I. C No.** : 930713-13-6014  
**Address** : Rumah Alin Ulu Sungai Salim 96000 Sibu Sarawak  
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**Driving License** : D  
**Health** : Excellent

### CAREER OBJECTIVE

To get a challenge position that I can apply my skills and knowledge where can contribute to company growth.

### EDUCATION

**Universiti Malaysia Sarawak (UNIMAS)**  
**Kota Samarahan, Sarawak**  
**BSc (Hons) Human Resource Development**  
**Current CGPA: 3.23**

**Sekolah Menengah Kebangsaan Jalan Oya,**  
**96000 Sibu, Sarawak**  
**STPM: CGPA 3.5**  
**SPM: 2A 3A- 1C 4D**

### WORKING EXPERIENCE

- 1) Organization** : Tadika Junior Nuri Bestari  
**Position Held** : Teacher  
**Period** : 26 September 2016 – 5 November 2016  
**Responsibilities** : Teach Mathematics subject
- 2) Organization** : Sibu Water Board (SWB)  
**Position Held** : Trainee (Human Resource and Administration)  
**Period** : July 2016 – September 2016  
**Responsibilities** :
  1. Open new personnel file for new employees.
  2. Assist in Pension calculation.
  3. Key in staff leave in the leave system and filing the staff leave.
  4. Assist in overtime calculation.
  5. Responsible to reply letter correspondence.
  6. Assist in filing the document, fax the letter.

## EXTRACURRICULAR ACTIVITIES

**2016** - Facilitator of HRD Week, UNIMAS

- Facilitator of Open Day SISPA, UNIMAS

**2015** - Treasurer of Platun Charlie for UNIMAS Civil Defense

- Facilitator of “Perkhemahan Kadet Pertahanan Awam SMK Muara Tuang”

## COMPUTER SKILLS

- Microsoft Office: Word, Excel, PowerPoint, Publisher, Access
- IBM Statistical Package for the Social Sciences (SPSS)
- Movie Maker

## LANGUAGE SKILLS

LANGUAGE	UNDERSTANDING	SPEAKING	READING
English	Good	Moderate	Excellent
Malay	Excellent	Excellent	Excellent
Iban	Excellent	Excellent	Excellent

## FINAL YEAR PROJECT

**Title:** Hubungan Antara Dimensi Personaliti Dengan Keinginan Berhenti Kerja (*Relationship between Personality Dimension and Turnover Intention*)

### Executive Summary:

This study investigates the relationship between personality dimension and turnover intention among nurse working in hospital. This study is use quantitative methodology in which data was obtained through distribution of questionnaire. Random sampling technique was used and the data obtained from the questionnaire was quantitatively analyzed using SPSS. The findings from this study implicate that the organizations in terms of improving the method of selection and recruitment of employee based on their personality before make decision to hire them.

## CORE COURSES

Human Resource Development, Human Resource Planning, Cognitive Psychology, Personality Development, Cognitive Neuroscience, Organizational and Human Behaviour, Research Methodology, Statistics, Industrial Relation, Organizational Learning, Career Development in Organization, Work-Life Balance, Strategic Human Resource Development, Performance Management

Club/ Organization/ Projects	Details
<b>Siswa Siswi Pertahanan Awam(SISPA) UNIMAS</b>	<ul style="list-style-type: none"> <li>• Facilitator of “<i>Perkhemahan Kadet Pertahanan Awam SMK Muara Tuang Peringkat Daerah Samarahan</i>”. Event in Pusat Kawalan Operasi Daerah Jabatan Pertahanan Awam Malaysia, Samarahan.</li> <li>• Involved in “<i>Kursus Methodologi Kejurulatihan (SISPA UNIMAS)</i>”. Event in Universiti Malaysia Sarawak (UNIMAS).</li> <li>• Involved in “<i>Kursus Asas Renang (SISPA UNIMAS)</i>”. Event in Universiti Malaysia Sarawak (UNIMAS).</li> <li>• Participate in “<i>Pertandingan Kawad Kaki</i>” in Universiti Kebangsaan Malaysia (UKM). Achievement: Champion</li> <li>• Involved in “<i>Majlis Pertauliahahan &amp; Perhimpunan Kebangsaan Kor SISWA SISWI Pertahanan Awam Kali Ke-5, 2014</i>”. Event in Universiti Kebangsaan Malaysia (UKM)</li> <li>• Involved in “<i>Perbarisan Sempena Majlis Perhimpunan Bulanan JPAM Negeri Sarawak</i>” Event in Pusat Penerangan Islam, Kuching Sarawak (2014)</li> </ul>
<b>Youth Of Borneo 2.0 (UNIMAS)</b>	<ul style="list-style-type: none"> <li>• Involved in voluntary program Youth of Borneo 2.0.</li> <li>• Facilitating the SPM and STPM students.</li> <li>• School: SMK Julau, SMK Sibu Jaya, SMK Luar Bandar Sibu No.1, SMK Tatau</li> </ul>
<b>Universiti Malaysia Sarawak (UNIMAS)</b>	<ul style="list-style-type: none"> <li>• Attends the talk of: <ul style="list-style-type: none"> <li>➢ Career Fair</li> <li>➢ Innovation, Career, and Education (ICE)</li> <li>➢ PETRONAS and Shell</li> </ul> </li> <li>• Participants of: <ul style="list-style-type: none"> <li>➢ Make up Workshop</li> <li>➢ Charity Colour Run</li> </ul> </li> </ul>

## REFEREES

### 1. ELIZABETH ANAK RAYMOND

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### 2. WAN SOFIAH MEOR OSMAN

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