



OBJECTIVE

Seeking a challenging career with a progressive organization that provides an opportunity to capitalize my technical skills & abilities in the field of Business Management

PERSONAL PARTICULAR		EDUCATION
NRIC	: 931008075484	Universiti Teknologi MARA (UiTM) Kedah 2014 - 2017 Bachelor of Business Management (Operation Management) CGPA: 2.95
Address	: 4372 Permatang Kuala, 13100 Penaga, Seberang Prai Utara, Pulau Pinang.	
Hand phone	: +6011-16407157	
Email	: hanim1008@yahoo.com	
Date of Birth	: 08 October 1993	Universiti Teknologi MARA (UiTM) Kedah 2011 - 2014 Diploma in Business Management (Business Study) CGPA: 3.16
Gender	: Female	
Religion	: Islam	
Marital Status	: Single	
Nationality	: Malaysian	Sekolah Menengah Kebangsaan Teluk Air Tawar 2006 – 2010 SPM: Lulus
Health	: Excellent	
Languages	: Malay, English	
Driving License	: B2, D Licenses	

PERSONAL SKILL	COMPUTER SKILL
<ul style="list-style-type: none">▪ Willing to learn and possess ability to learn fast.▪ Have teamwork and cooperation spirit▪ High tolerance of ambiguity and ability to prioritize task/workload properly.▪ Hard worker and dependable.▪ Discipline and responsible person with good attitude.	<ul style="list-style-type: none">▪ Competent in using Microsoft Office▪ Excel▪ Power Point▪ Visio

ACHIEVEMENTS

Bachelor in Business Administration (Hons) Operations Management

- Camp "Jati Diri" at Gunung Jerai, Kedah.
- Athlete for "Festival Sukan antara Ijazah" at Uitm Kedah
- Participate in "Kem Kecermelangan" Organize by Operations Management Society at Seri Juluk Resort
- Attend Talk about Operations Management

Diploma in Business Studies, Uitm Kedah

- Treasure Hunt Carnival Bahasa (KASA)
- Participated in "aerobic marathon, uitm kedah"
- Committee of business clubs
- Courses to be a Facilitator at Uitm

Sekolah Menengah Kebangsaan Teluk Air Tawar, Pulau Pinang

- Basic Entrepreneurship the school in competition
- Representing the schooling the competition to Lawn Balls Head Zone
- Induction program hostel management in Pulau Pinang
- Camping Cadet Force Air Malaysia, (PKBM)
- Induction programs of Ahli Lembaga Pengarah

WORKING EXPERIENCE

Trainee at Robert Bosch Penang Sdn. Bhd.

July 2016- Jan 2017

DBE (Deployment Business Excellent) Department (7 months)

REFERENCE

CHONG BOON YEOW

Internship Supervisor

Manager

DBE / TEF 6 Department

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SITI FAIRUZA BINTI HASSAM

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