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# RESUME

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## Educator/Linguist

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### Personal Info

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Name : Siti Syamimi binti Saad

Address : No 15, Lorong Salam, Titi Gajah 06550 Alor Setar, Kedah.

DOB: 20 December 1994

H/P Number : 012-4533638

Email : [syamimisd@gmail.com](mailto:syamimisd@gmail.com)

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### Summary

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Dedicated , creative and resourceful graduate majored in teaching English and has a deep interest and passion in the field of linguistics and translation. Possess a skill in handling various computer software and positive working attitude with the willingness to learn and obtain new experience for self-improvement.

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### Education

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2013 - 2017	Bachelor of Education (TESOL) (Hons) <i>Universiti Sains Malaysia, Pulau Pinang</i> CGPA: 3.52 Major: TESOL (Teaching English to Speakers of Other Languages) Minor: Interactive Multimedia
2012 - 2013	Matriculation <i>Kolej Matrikulasi Kedah</i> CGPA: 3.54
2010 - 2011	SPM <i>SMK Tunku Abdul Malik, Alor Setar, Kedah</i> Result: 7A 3B

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### Work Experience

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Sept 2017 - Nov 2017	Substitute Teacher <i>SMK Seri Gunong, Alor Setar Kedah</i> Job Description: <ol style="list-style-type: none"><li>1. Facilitate the students to complete their exercise.</li><li>2. Complete organisational work such as writing report and build a lesson plan.</li><li>3. Administered and corrected tests and quizzes in a timely manner.</li></ol>
Feb 2017 - June 2017	Practical Teacher

*SMK Khir Johari, Sungai Petani Kedah*

Job Descriptions:

1. Develop interesting course plans to meet academic, intellectual and social needs for students.
2. Implement after school tutoring hours with other hours to help students in need of extra attention.
3. Administered and corrected tests and quizzes in a timely manner

July 2016 - August 2016 Practical Teacher

*SMK Batu 17, Guar Chempedak Kedah*

Job Description:

1. Assist language teachers in the classroom.
2. Facilitate the students to complete their exercise.
3. Complete organisational work such as writing report and build a lesson plan.

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## Skills

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### Computer Skill

- Microsoft Words
- Microsoft Powerpoint
- Microsoft Excel
- Adobe Photoshop
- Adobe After Effect
- Adobe Flash
- Adobe Premiere Pro

### Language Skill

- Malay Language (Advanced)
- English Language (Advanced)
- Mandarin (Basic)

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## Extracurricular Experience

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International Leadership and English Language  
Camp (LELAC) 2014/2015  
(Facilitator)

- Coordinate effective language activities to ensure the understanding, interest and cooperation of students.
- Help to facilitate various students in conducting activities.

Creative Writing Workshop  
(Participant)

- Enhance creative and academic writing skills.
- Engage critically with creative texts across multiple genres.

Hockey Festival (2013)  
(Facilitator)

- Provide medical aids for the participants in need.

Community Service Program (BSMMUSM)  
(Facilitator)

- Provide needed assistance to community agencies and to the people served by the agencies.
- Help to give out basic necessity to the homeless in Georgetown, Penang.

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## Reference

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Mr. Sandra Gesan A/L Balakrishnan (Mentor Teacher)  
SMK Khir Johari Jalan Pangkalan,  
Sungai Petani,  
08000 Sungai Petani  
Kedah

Puan Maznah binti Ali (Practical Supervisor)  
Universiti Sains Malaysia  
11800 USM  
Pulau Pinang