



SHAHIRAH BANU BINTI KHALIQUZZAMA

Career Objective

To obtain a job within my chosen field which will challenge me and my ability and allow me to use my knowledge, skills and previous experiences in a way which will be mutually beneficial to myself and my employer as well as allowing future growth and advancement of the company or institution I am attached with.

Personal Information

Gender	Female
Age	24 years old
Date Of Birth	22 nd April 1993
Nationality	Malaysian
Marital Status	Married
Identification Number	930422-08-6352

Official Contact

Email Address	banushahirah@ymail.com
Mobile Number	01123791314
Current Address	Blok B 7-7, Pangsapuri Tun Teja, Jalan Tok Janggut, Seksyen 35, 40470, Alam Impian, Shah Alam , Selangor Darul Ehsan.

Academic Qualifications

Jan 2013-June 2016	International Islamic University Malaysia
Qualification	Degree
Field of Study	Bachelor in Human Sciences (Political Science) Honours
CGPA	3.17

June 2011-Dec 2012	Centre for Foundation Studies (IIUM)
Qualification	Foundation
Field of Study	Foundation in Human Sciences

Jan 2006-Dec 2010	Sekolah Menengah Kebangsaan Convent Taiping
Qualifications	SPM & PMR

Work/Practical Experiences

Year	Employer	Position
2017 - present	Maybank	Customer service executive (SL1M)
June2015-Sept2015	Mahkamah Majistret Sungai Besar, Selangor	Practical student (Administration)
2014-2015	IIUM.FM Campus Radio	Radio Announcer for campus radio

Extra – Curricular Activities

2015	<ul style="list-style-type: none"> -Programme manager for orphanage programme (Rumah Amal Suci Rohani) by event management group -Event management skills programme
2014	<ul style="list-style-type: none"> -Volunteer for mosque cleaning programme -Radio Announcer for campus radio -Visit to Bernama Tv Station -Visit to Sri Pentas Bandar Utama
2013	<ul style="list-style-type: none"> -A day with the ‘orang asli’ students at Pusat Sains Negara
2012	<ul style="list-style-type: none"> -Vice President for Red Crescent Society CFS IIUM -Assistant Programme Manager for Blood Donation campaign at Aeon Bukit Raja, Klang, Selangor -Assistant Programme Manager for Blood Donation Campaign at Centre for Foundation Studies IIUM Petaling Jaya. -Programme Manager for ‘Majlis Berbuka Puasa bersama Anak Yatim’ organized by the collaboration of Red Crescent Society and Human Sciences Society. -Mc’Lead CFS IIUM in Melaka. -Character Management Seminar
2011	<ul style="list-style-type: none"> -‘Penolong Ketua Wirawati Delta’ Kem Latihan Khidmat Negara

	<p>Kem Sri Mutiara Pulau Pinang.’</p> <ul style="list-style-type: none"> - Vice President for Red Crescent Society CFS IIUM -Assistant Programme Manager for Blood Donation Campaign in Centre for Foundation Studies IIUM Nilai, Negeri Sembilan. -Assistant Programme Manager for Blood Donation Campaign Melaka
2010	<ul style="list-style-type: none"> -President of Red Crescent Society SMK Convent Taiping -Member of the English Debate and Gravel Society -Member of the athlete society - Committee member of the canteen prefects. -5SC2 class treasurer -Representated SMK Convent Taiping for Add Maths and Physics Camp -Representated SMK Convent Taiping for ‘Perkhemahan Kokurikulum Perdana 2010’ -Anugerah Nilam Tahap Gangsa
2009	<ul style="list-style-type: none"> -Runner Up for Malay drama competiton -Taiping Tourism Little Ambassador - Committee member of the canteen prefects. -4sc2 class treasurer -Taiping Tourism Little Ambassador -Perak State Student Tourism Programme Carnival
2008	<ul style="list-style-type: none"> -Vice secretary for canteen

	<p>prefects</p> <ul style="list-style-type: none"> -‘Kem kepimpinan JPN-BSMM Sekolah-sekolah Menengah Negeri Perak 2008’ -E-first Aid Power Point competition -‘Perkhemahan pendidikan luar pusat kokurikulum perak siri17/2008’
2007	<ul style="list-style-type: none"> -English Society treasurer -Vice president of canteen prefects
2006	<ul style="list-style-type: none"> -Participated in International Competitions and Assessments for Schools (Education Assessment Australia)
2005	<ul style="list-style-type: none"> -Runner up poetry recitation Kamunting zone -Poetry recitation Perak District level -Arts Club treasurer -‘Anugerah Projek Nilam Tahap Nilam’
2004	<ul style="list-style-type: none"> -Vice treasurer Arts Club -Anugerah Projek Nilam Tahap Emas -2nd place Choral Speaking Kamunting Zone -Choral Speaking District Level
2003	<ul style="list-style-type: none"> -‘Anugerah Projek Nilam Tahap Emas’ -Class monitor -‘PIBG Jogathon Run -Penjara Taiping Jogathon Run -‘Sumbangan bakti minggu kokurikulumdaerah Larut Matang Selama’

Languages (0 = Poor , 10 = Excellent)

Languages	Spoken	Written
English	10	10
Bahasa Melayu	10	10

Skills

- Computer – Excellent command in Microsoft Office (Word, Power Point) Typing, Excellent command in Internet applications
- Strengths - Leadership charisma, Dynamic team player, Sense of responsibility, High inquisitive, Creative, Can work under pressure and meet tight deadlines Independent and self-motivated.

Referees

1. Name: Emeritus Professor Dato Dr Mahmood Zuhdi Hj
Abdul Majid

Designation: Professor At Jabatan Fiqh & Usul (Islamic Studies
Academy University Malaya

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50603 Kuala Lumpur, Selangor, Malaysia

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2. Name: SM Abdul Quddus,Phd

Designation:Associate Professor Of Political Science
Director (Office Of Promotion And Marketing)

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