



NUR SYAHIRRAH BINTI ABU BAKAR

NO. 1798, LORONG 38,
TAMAN RIA,
08000 SUNGAI PETANI, KEDAH.

013-539 8430
nursyahirrah@yahoo.com

OBJECTIVES

To utilize my knowledge and skills for the job in your company and to improve myself in career enhancement and looking for a new and competitive working environment.

PERSONAL DATA

Identity Card Number	: 930823 – 02 – 5286	Date of Birth	: 23rd August 1993
Gender	: Female	Race	: Malay
Nationality	: Malaysia	Religion	: Islam

EDUCATION BACKGROUND

- **Bachelor in Accountancy (Hons) (2014 – 2017)**
Universiti Teknologi MARA Selangor, Puncak Alam Campus
CGPA : 2.97/4.00
- **Diploma in Accountancy (2011 – 2014)**
Universiti Teknologi MARA, Kedah Campus
CGPA : 3.52/4.00
- **Sijil Pelajaran Malaysia (2010)**
Sekolah Menengah Kebangsaan Sultan Abdul Aziz Shah, Kajang
Result : 7A's 2B's

WORKING EXPERIENCES

- **Internship training at MNZWAJ Associates, Alor Star**
 - I have undergo practical training for a period of six months. Job scope that I am responsible to do is within an auditing, taxation and accounting areas.

EXTRA CURRICULAR ACTIVITIES

- **Instructor of Silat Cekak Pusaka Hanafi, UiTM Puncak Alam**
 - Responsible to teach the new comers in Silat Cekak Pusaka Hanafi.
- **Committee of Company Secretarial Industrial Talk (December 2015)**
- **MySilat MyFest 2015 (August 2015)**
 - A participant in the Guinness World Records for the categories of the Largest Silat Lesson and participant in Malaysia Book of Records for the categories of the Largest Silat Performance and the Largest Silat Women Performance.
- **Sijil Rendah & Sijil Menengah Persilatan (June 2015)**
 - A candidate and passed all the test given.
- **Festival Silat Kuala Lumpur
Kejohanan Wajadiri Peringkat IPT & Sekolah (March 2015)**
 - Represent Silat Cekak Pusaka Ustaz Hanafi UITM Puncak Alam to participate in three categories.
 - Achieved one gold and two bronze of medal.
- **Assistant Secretary And Protocol for Road to MySilat @ Kedah**
 - Responsible to prepare text for the representative of the Chief Minister of The State of Kedah and President of Association of Silat Cekak Pusaka Ustaz Hanafi Malaysia.

OTHER INFORMATION

- **LANGUAGE**

- I am able to speak and written well in Malay and English.

- **IT SKILL**

- I am well versed in Microsoft Word, Microsoft Excel and Microsoft Power Point.
- I am able to use Accounting Software such as Mind Your Own Business (MYOB) and Sage UBS Accounting.

- **REFERENCES**

CIK MAISARAH ABDUL RAHIM

Lecturer,
Faculty of Accountancy,
Universiti Teknologi Mara,
Kampus Sungai Petani,
08400 Merbok, Kedah.
Tel No : 012-4494956
E-mail : maisarah435@kedah.uitm.edu.my

PUAN NORLIAH MOHD HANIFF

Teacher,
KM 22, Jalan Cheras,
SMK Sultan Abdul Aziz Shah,
43000 Kajang, Selangor.
Tel No : 012 - 2230412