



MOHD FARHAN BIN AWANG JUMAT

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CAREER OBJECTIVE

- Entering a real and conducive workplace environment, also want to learn new culture of working and interesting things in your well-known and established organization.
- Develop and create professional working experiences and relevant skills.
- Eager to become one contributors for the organization's success in any possible aspects.

EDUCATION

2013 - 2016 UNITAR International University, Kota Kinabalu Regional Centre

Bachelor of Management (Hons)

2011 - 2012 Sekolah Menengah Kebangsaan Lajau, Wilayah Persekutuan Labuan

Sijil Tinggi Pelajaran Malaysia ,STPM (2012)

2006 – 2010 Sekolah Menengah Kebangsaan Mutiara, Wilayah Persekutuan Labuan

Sijil Pelajaran Malaysia, SPM (2010)

Penilaian Menengah Rendah, PMR (2008)

2002 – 2005 Sekolah Kebangsaan Bukit Kalam, Wilayah Persekutuan Labuan

Ujian Penilaian Sekolah Rendah, UPSR (2005)

RELEVANT SKILLS

- Proficient in Microsoft Office (Words, Excel, Power point)
- Able to use computer
- Data entry
- Create and send email messages
- Self-motivation
- Multitasking
- Persuasive for any situation
- Able to work hard
- Desire to learn
- Able to work under pressure
- Accept feedback
- File system: System Application and Product (SAP-migo)
- Attention to detail
- Able to work with minimum supervision
- Willing to work long hours and moderate travelling
- Competitive
- Active listening
- Intermediary language:- Malay language – speaking and writing
English language – speaking and writing

JOBS EXPERIENCE

Parkson Ria Labuan

Position: Promoter

Duration: February 2013 – May 2013

- Involved in stock control and management.
- Stocking shelves with merchandise (Shirts and pants).
- Assisting and gave confidence to customers to buy merchandises.
- Keeping the workplace tidy and clean, including hovering and mopping

Pos Malaysia Berhad Kota Kinabalu

Position: intern

Department: Assets and Facilities Management Department (AFM)

Duration: 03 October 2016 – 23 December 2016

- Involve in general clerical duties, mostly doing data entry, filling, copying using photostat machine, printing and typing.
- Able to use company's computer software system to key-in data using System Application and Product (SAP-migo)

HONORS & ACTIVITIES

- Dean's list, Unitar International University (Semester 8, session January 2016)
- Men's volleyball semifinalist , Unified SIDMA Sports day 2015
- Participated in Community Service in 2014
- Member of Gabungan Mahasiswa Mahasiswi Islam Sabah (GAMSIS) (session 2015-2016)
- Appointed as an assistant head of school prefect. (2010)
- Runner-up (second place) in Drama Festival inter-Secondary School Competition, state level W.P Labuan. (2010)
- Perkhemahan PKBM (Udara) PeringkatKebangsaan Kali-6 (2009)
- KejohananRagbiMajlisSukanSekolahPeringkatNegeri WP Labuan (MSSWPL) (2009)

References

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