

NABILAH SHAFIQAH BINTI NASIR

013-4219002

nabilahshafiqah94@gmail.com

No 90, Jalan Setia 3, Taman Setia,
06700 Pendang, Kedah Darul Aman



PERSONAL INFORMATION

FULL NAME : Nabilah Shafiqah binti Nasir
GENDER : Female DATE OF BIRTH : 18th October 1994
NATIONALITY : Malaysia PLACE OF BIRTH : Pusat Pakar
ADDRESS : No 90, Jln Setia 3, Taman Setia, Utara
06700 Pendang,
Kedah.
MARITAL STATUS : Single

SKILLS

LANGUAGES	SPOKEN	WRITTEN
• Malay	Good	Good
• English	Fair	Fair
• Arabic	Basic	Basic

COMPUTER : MS Word, MS Powerpoint, MS Excel

ADDITIONAL INFORMATION

- Any position that suits with my qualification and experience will guide me more to expose and develop highly skills in the field of Islamic finance.
- Looking for opportunities to gain experience in the field of business.

EDUCATION

UNIVERSITI KUALA LUMPUR (BUSINESS SCHOOL)

- 2013 – 2016
- Bachelor of Business Administration (HONS) in Islamic Finance
- CGPA : 3.12/4.00
- Graduated on October 2016

KEDAH MATRICULATION COLLEGE

- 2012 – 2013
- Accountancy
- CGPA : 3.08/4.00
- Graduated on May 2013

SEKOLAH MENENGAH KEBANGSAAN TUNKU TEMENGGUNG

- 2007 – 2011
- Sijil Pelajaran Malaysia
- 5A's, 2B's, 2C's, 1D's

EMPLOYMENT EXPERIENCE

AL FARUQ ACADEMY

- Industrial Training
- Finance, Management, Operational
- Marketing process, prepare the invoice and quotation, write an appointment letter
- June - September

STEADSYS SDN. BHD

- Employee
- Administration and receptionist
- Filing, contact a lot of people, deal with people and bank, deal with documents, fill different types of form, update company's information
- November – January

TASKA TOK MAMA DAY CARE

- Employee
- Assistant at Taska Tok Mama Day Care and Tadika Tahfiz Teratak Al-Hidayah
- Teach Iqra', take care children from age 5 month until 10 years old
- February

REFERENCES

Nur Syairah binti Ani

Lecturer & University Supervisor

Universiti Kuala Lumpur,

1016, Jalan Sultan Ismail,

50250 Kuala Lumpur,

Wilayah Persekutuan Kuala Lumpur.

Tel : 012 9613220

Syafiq Aizat bin Mahamad Fuad

Professional Learning Facilitator

Lot 2.1, Bazar MARA Kerpan,

06150 Ayer Hitam, Kedah.

Tel : 017 5925439