



## ANGELINA ANAK SANGOP

### CAREER OBJECTIVE

To obtain a job that suit my job field that will allow me to develop my skills and knowledge and can benefit my employer and myself for future growth and advancement.



### EDUCATION

#### BACHELOR CGPA – 3.82

(SEM1-SEM5)

2014-2017

Universiti Teknologi MARA

#### FOUNDATION CGPA – 3.75

(LAW FOUNDATION)

2013-2014

Universiti Teknologi MARA

#### SPM – 8A

2008-2012

SMK MARUDI, BARAM



### INTERNSHIP EXPERIENCE

January-March 2017:

#### Institut Tadbiran Awam Negara (INTAN) Sarawak

Involve with clerical task such as filing, counter service and etcetera.



### ACHIEVEMENTS

- ❖ Awarded Dean's List by Faculty of Administrative Science for semester : 1, 2, 3, 4, 5 and 6
- ❖ Awarded as the Best Student of Bachelor in Administrative Science for semester : 1, 2, 3 and 5.



#### EMAIL

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#### TELEPHONE

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#### ADDRESS

KAMPUNG MERDANG LUMUT,  
94300, KOTA SAMARAHAN.



### EXTRACURRICULAR

- ❖ **EXCO AKADEMIK, KEBAJIKAN DAN KEAGAMAAN**  
(Association's Bachelor of Administrative Science)  
2015-2016
- ❖ **KETUA PROJEK**  
(Youth Gathering)
- ❖ **TIMBALAN KETUA PROJEK**  
(VIVA Kertas Projek Semester akhir)  
16 Disember 2016.
- ❖ **SETIAUSAHA**  
(Ceramah Public Relation: Trends and Challenge)  
20 Mei 2016



### COMPUTER SKILLS

Average Good Skilled

|                       |                        |
|-----------------------|------------------------|
| Microsoft word        | <div><div></div></div> |
| Microsoft excel       | <div><div></div></div> |
| Microsoft power point | <div><div></div></div> |
| Microsoft access      | <div><div></div></div> |



### LANGUAGES

Average Good Skilled

|             |                        |
|-------------|------------------------|
| B. Melayu   | <div><div></div></div> |
| B. Inggeris | <div><div></div></div> |
| B. Iban     | <div><div></div></div> |



### PERSONAL SKILLS

Average Good Skilled

|                   |                        |
|-------------------|------------------------|
| Social Commitment | <div><div></div></div> |
| Creativity        | <div><div></div></div> |
| Organization      | <div><div></div></div> |
| Communication     | <div><div></div></div> |
| Team Player       | <div><div></div></div> |

## **EXPECTED SALARY**

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1200-1500 (Negotiable- Commensurate with responsibilities and tasks)

## **REFERENCES**

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❖ ELIZABETH CAROLINE AUGUSTINE

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Policy Studies (UiTM)

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❖ JENNIFAH BINTI NORDIN

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