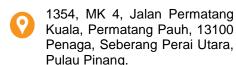


SITI KHADIJAH BINTI ISMAIL

CONTACT





+6019 435 2814



sitikhadijahismail92@yahoo.com

ABOUT ME

- Lookina for experience advancement opportunities and help to build the success of the company
- Able to adapt in multiple types of working environment
- Have the educational foundation and passion in environmental field

SKILLS

MS WORD

MS POWER POINT

MS EXCEL

LANGUAGE



ENGLISH



EDUCATION

BACHELOR OF ENVIRONMENTAL HEALTHCARE (HONS.)

At Universiti Kuala Lumpur, UniKL MESTECH (2013 - 2016) CGPA: 3.31

DIPLOMA OF ENVIRONMENTAL HEALTH SCIENCE

At Universiti Kuala Lumpur, UniKL MESTECH (2010 - 2013) CGPA: 3.56

Sijil Pelajaran Malaysia (SPM)

At SMKA Al-Irshad, Pulau Pinang (2005 - 2009) 2A+, 3A-, 1B+, 1B, 3C+, 1C

WORKING EXPERIENCE

.....

August 2016 – July 2017 D D Alia Boutique Seberang Jaya, Penang **Boutique Assistant**

.....

Be involved in stock control and management and responsible for processing cash payments, thus balancing cash registers and receipts. Responsible in dealing with customers and complaints. Alert with daily and monthly sales target.

January 2013 - May 2013 Majlis Perbandaran Seberang Perai February 2016 - May 2016 Bandar Perda, Penang **Environmental Health Officer (Trainee)**

Regulations control, the prevention and law enforcement in public health activities such as food quality control and control of communicable diseases and control of vector-borne diseases, health, work methods, international health, environmental hygiene and other activities related.

.....

Penaga, Penang

..... January 2010 - July 2010 Bookshop Assistant / Cashier Sekolah Kebangsaan Lahar Kepar

SUPPLEMENTARY DETAILS

.....

Availability: Immediate

Mobility: Car

Expected Salary: Negotiable

PERSONALITY







Productive











Motivation **Flexible**

Dedication

Responsible

Teamwork

Organize

LEADERSHIP ACTIVITIES

2015	 Committee of UniKL MESTECH Outreach Programme for Aborigines at Bentong, Pahang (2015). 	
2014 – 2015	 Sub-Exco of Sport, Recreation and Culture, Student Representative Council of UniKL MESTECH (2014/2015). Facilitator and Orientation Committee of UniKL MESTECH (June/September 2014). Assistant Program Director for UniKL Mestech Sport Carnival (2014). 	
2012 – 2015	Volleyball player, UniKL Mestech (Team Captain).	
2012	Assistant Program Director for Food Protection Exhibition (2012).	
2011	Committee of Disease Control Exhibition (2011).	

CURRICULAR PARTICIPATION

2015	Volunteer Homeless Care Project.	
2014	Volunteer IM4U in Big Bad Wolf Books. Student Transformation Program for Private Higher Education Institutions.	
2012 – 2015	UniKL Student Sports Carnival – Volleyball player for UniKL MESTECH.	
2011 – 2013	Participant of International Update Course in Environment health Practices: From Global to Local. Participant of Environmental Health Day. Study Tours at KLIA and Gardenia Factory. Volunteers in Community Services at home for elderly.	

ACHIEVEMENTS

Activities	Year	Levels
Volleyball	2012 – 2015	Campus/University
Handball	2008	District
Ping Pong	2008	District
KOMSAS Theatre Competition	2008	School
Hockey	2006	District/State
Taekwondo	2004	State

REFERENCES

Muhammad Norzein Ab Rahim

Academic Advisor Universiti Kuala Lumpur (Unikl Mestech) +6013 282 2349

Khairul Nizam Mohd Isa

Lecturer Universiti Kuala Lumpur (Unikl Mestech) +6017 312 5277