

Batu 19 ½ Jalan Salim,  
77300 Merlimau,  
Melaka.

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To whom it may concern,

I am ardent to be part of your successful and dynamic workforce for a position in your company.

2. I am 25 years old assiduous male, career-oriented, eager to learn from others, possess drive and able to work well in a team or independently. I'm also conscientious person who works hard and pays attention in detail. I believe I have the necessary academic qualification, pertinent skills and the enthusiasm to take up the challenges and duties of the job.

3. I feel your company will provide the essential exposure to various aspects of development. Hence, I am willing to contribute totally and effectively to the job given. Furthermore, a career with your company will offer me an opportunity for self-development, greater challenges and a successful long-term career prospect.

Lastly, I sincerely hope and look forward with pleasure for a favorable reply from you. I am available for an interview at your convenience and can be contacted at the telephone number that I have included. Thank you for taking the time to consider this application and I look forward to hearing from you in the near future.

Thank you.

Yours sincerely,

Muhammad Farkhan Bin Mohamed Yusof

Encl.Resume