



Personal Information

Name : Muhammad Hafiz Bin Mohd Yusri
IC No. : 911206-03-5143
Permanent Address : 1468, Jalan BPJ 1/11 Bandar Puteri Jaya, 08000 Sungai petani Kedah
Current Address : 26D-04-09 Lengkok Erskine Taman Kristal 10470 Pulau Pinang
Date of Birth : 06 December 1991
Place of Birth : Hospital Besar Pasir Mas Kelantan
Age : 26
Gender : Male
Religion : Islam
Marriage status : Single
Nationality : Malaysia
Mobile No. : +6017-9551442
Email : apizkechil@gmail.com

Education and Qualifications

Universiti Teknologi Mara (UiTM) [2012 – 2014]

- Bachelor of Administrative Science Hons.
- Graduated on 1 December 2014
- CGPA 3.18

Universiti Teknologi Mara (UiTM) [2009 – 2012]

- Diploma in Public Administration.
- Graduated on 5 December 2012
- CGPA 2.49

Malaysia University English Test [2014]

- Band 3 (Grade)

Maktab Mahmud Kuala Muda, Kedah [2004 – 2008]

- Sijil Pelajaran Malaysia (SPM)
- 5A 4B 3C (Grade)

Employment History

Retail Assistant Executive (Food and Beverages Supervisor) [Sep, 2015 – Dec, 2016]

- Sams Groceria Sdn. Bhd. Gurney Paragon Mall, Penang.
- Duties: Supervise the staffs, stock checking, customer services, and directly involved in daily operation.
- Last Salary: RM2210 including fixed allowance.

Student Internship at Pejabat Tanah Kuala Muda [Jan, 2014 – Feb, 2014]

- Pejabat Tanah Kuala Muda 08000, Sungai Petani Kedah.
- Duties: Administration task such as filing management, and data entry.

Cashier [Feb, 2009 – Jun, 2009]

- U-Station Holdings
- Duties: Received payment from customer, opening and closing account, stock checking, and cleaning task.

Main Achievements

Head of Facility Bureau Social Marketing Campaign [2012]

- Manage facilities used for the campaign.

Special Task Exco The 3rd Colloquium of Social Science (FSPPP) UiTM Kedah [2013]

- Conduct a special task especially on protocol obedience.

Other skills

- **English (Speaking and Writing)** Intermediate
- **Microsoft Office** Intermediate
- **Editing** Intermediate (Adobe Photoshop and Corel Draw)
- **Barista** Intermediate

Reference

Khairil Anas Bin Rahmad

Floor Captain

Sams Groceria Sdn. Bhd.

Lot LG26 & LG26A,

No. 163D, Gurney Paragon Mall,

Persiaran Gurney, 10250 Penang.

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