



NORALIZA BINTI NOH

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EDUCATION BACKGROUND

Institution	Achievement	Year
Universiti Malaysia Sabah Kota Kinabalu, Sabah	Bachelor of Science (Hons.) Biotechnology	Nov 2016
Universiti Industri Selangor Shah Alam, Selangor	Diploma of Medical Lab. Technology	Oct 2011

WORKING EXPERIENCES

February – May 2016, Sawit Kinabalu Biotech Sdn. Bhd.

- Internship/ industrial training
- Proposed new protocol/ SOP to improve work flow and product management

November 2011 – July 2012, Faridah Maju Holding Sdn. Bhd.

Purchasing/Event Planning Executive Assistant

- Stock/ inventory management and purchasing
- Assist in event planning and product marketing

August 2011 – November 2011, PUSPAKOM Sdn. Bhd.

Account Project Assistant

- Assist in Accounting Department annual report preparation
- Assist in preparing client annual report

July 2010 – October 2010, Queen Elizabeth Hospital Kota Kinabalu, Pathology Department

- Internship/ industrial training
- Assist in medical evaluation on patients

LANGUAGE PROFICIENCY

	<u>Spoken</u>	<u>Written</u>
Bahasa Malaysia	Excellent	Excellent
English	Good	Excellent
Arabic	Basic	Good
Others (Mandarin, Japanese)	Basic	Basic

COMPUTER SKILLS

Software	Beginner	Intermediate	Advance
MS Office			√
SPSS	√		
Adobe Photoshop		√	

EXTRA-CURRICULAR ACTIVITIES & ACHIEVEMENTS

Year	Events
2016	Participant of TalentCorp Employability Boot Camp
2014-2015	Working at Biotechnology Research Institute UMS for Final Year Project (Evaluation of Phytochemical Constituents and Antioxidant Properties of <i>Macaranga Peltata</i>)
2015	Participant of Jamboree TaHa@U Leadership Program
2012-2015	Members of School of Science and Technology UMS club
2012-2015	Members of UMS Biotechnology club
2009 - 2010	Dean's Award for 3 Semesters in Unisel
2009	2 nd runner up in National Poetry Competition (Jabatan Penerangan, Zone Selangor)
2007-2009	Treasurer of <i>Kelab Pembimbing Rakan Siswa Unisel</i>
2005	District Representative (Semporna) in Scrapbook contest

REFERENCES

Miss Hartinie Marbawi,

Lecturer, Biotechnology (HG07),
Faculty of Science and Natural Resources,
Universiti Malaysia Sabah, Jalan UMS, 88400, Kota Kinabalu, Sabah.
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Mr. Thompson Rayner,

Manager,
Sawit Kinabalu Biotech Sdn. Bhd.,
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