

Dear Sir/ Madam,

I'm contacting you regarding your advertisement for the Human Resources Executive vacancy on Workshire website. My interest in this position stems from my belief that I have the right combination of relevant staffing experience, communication skills, and high levels of organization that make me a superb candidate.

For your information, I am a graduate of Bachelor in Administrative Science and a Diploma in Public Administration from Universiti Teknologi MARA (UiTM). I have undergone practical training at a developer company, BDB Land Sdn Bhd. for two months. I believe that those experience can help me in my career in the future.

I have enclosed my resume along with this letter for your reference. Looking forward to your reply. I am available at nuratiqahh@gmail.com and 0194882659. Thanking you in anticipation.

Best regards,

NUR ATIQA ROZALI