

SITI FATIN RAIHANAH BINTI MOHD SUHAIMI
BACHELOR (HONS) OF CHEMICAL ENGINEERING

855H, KAMPUNG TOK JAMAL, WAKAF MEMPELAM,
20050 KUALA TERENGGANU,
TERENGGANU.

Tel No.: 014-5388432

Email: fatin_raihanah92@yahoo.com



PERSONAL PARTICULAR

Date of Birth	: 1 November 1992	Marital Status	: Single
Gender	: Female	Health	: Excellent health
Nationality	: Malaysian	Driving License	: Yes (B2 & D)
Race	: Malay	Availability	: Immediately

OBJECTIVES

To gain a dynamic and challenging role in the area of Chemical Engineering that will offer me the best opportunity for further development of my abilities, skills and knowledge in an established firm with long term career growth.

EDUCATION BACKGROUND

September 2011 - June 2015	University Malaysia Pahang Bachelor (Hons.) of Chemical Engineering (CGPA: 3.31)
May 2010 - April 2011	Penang Matriculation Collages Pra-Degree of Science Physics (CGPA: 3.33)
January 2005 - December 2009	SMK Seri Nilam, Kuala Terengganu Sijil Pelajaran Malaysia (6A, 3B, 1C)

SKIM LATIHAN 1 MALYSIA

▪ **Graduate Enhancement Training Workshop**

Location : Talent Suites Sdn Bhd
Duration : 14 APRIL 2016 – 13 MAY 2016
Activities :

- Learn about performance management & creating successful career.
- Learn how to improve communication, presentation and leadership skill.
- Discover my behavioral style and learn strategies for recognizing and working with people of differing styles
- Learn how to overcome difficulties with time management, procrastination, stress or interpersonal conflicts in the workplace

▪ **Host Company**

Location : Ken Prima Cosmeceuticals Sdn Bhd
Position : QA / QC
Duration : 16 MAY 2016 – 13 NOVEMBER 2016
Work Profile :

- Carry out sampling and testing/inspection for bulk products in accordance to the Bulk Product Analysis Report.
- Update all new product certificate of analysis (BPCA).
- Responsible to monitor all mixing process especially for mixing 1st trial new product.
- Carry out stability test for new bulk product and finished product.
- Ensure all QC documents, artwork and standards are updated, filed and kept accordingly.

WORK EXPERIENCE

Position : Research Assistant
 Company : University Malaysia Pahang
 Duration : AUGUST 2015 – JANUARY 2016
 Work Profile :

- Run the experiment, collect and analyze data.
- Analysis the sample using FTIR, BET and GC.
- Assists in administrative duties such as completing reports.
- Supervises any undergraduate students working on assigned research projects.

INTERNSHIP EXPERIENCE

Company : Jabatan Alam Sekitar Negeri Pahang
 Duration : JUNE 2014 – SEPTEMBER 2014
 Activities :

- Learned the process flow for each unit such as procedure of EIA, site suitability assessment and monitoring water.
- Industrial visit to palm oil mills and rubber factories.
- Participated in regular staff meetings.
- Learned how to use geographic information system (GIS) portal.

SKILLS AND STRENGTHS

COMPUTER SKILLS

Microsoft Office ● ● ● ● ●
 Microsoft Visio ● ● ● ● ○
 MATHLAB ● ● ● ● ○
 Aspen Plus ● ● ● ○ ○

PERSONAL SKILLS

Teamwork ● ● ● ● ●
 Communication ● ● ● ● ○
 Independence ● ● ● ● ●
 Discipline ● ● ● ● ○

REFERENCES

Ms Ooi Chai Gaik (016-4371980)
 QC/QA Manager
 Ken Prima Cosmeceuticals Sdn. Bhd
 Plot 22 Lorong Perusahaan Maju 2
 Prai Industrial Estate Phase 4
 13600 Prai, Pulau Pinang

Dr. Herma Dina Setiabudi (095492836)
 Lecturer
 Universiti Malaysia Pahang
 Lebuhraya Tun Razak
 26300 Kuantan, Pahang