

**NUR FATEEHA SYAZANA BINTI AB.HALIM**  
**Lot 599, Jalan Long Yunus 15200 Kota Bharu**  
**Kelantan Darul Naim.**  
**No. Tel : 019-9532629**  
**Email : [missteesya@gmail.com](mailto:missteesya@gmail.com)**



- Seeking for a position where extensive experience will be further develop and utilized.
- To enhance my personalities and career growth.

## PERSONAL INFORMATION

**NAME :** Nur Fateeha Syazana Binti Ab.Halim  
**PLACE & DATE OF BIRTH :** Kota Bharu, 26<sup>th</sup> June 1990  
**SEX :** Female  
**RACE & RELIGION:** Malay & Islam  
**ADDRESS :** Lot 599, Jalan Long Yunus 15200 Kota Bharu Kelantan  
**MARITAL STATUS :** Single  
**EMAIL ADDRESS :** [missteesya@gmail.com](mailto:missteesya@gmail.com)  
**CONTACT NO :** 019-9532629  
**LANGUAGE :** Malay & English

## EDUCATION BACKGROUND

<b>2013-2016</b>	<b>Bachelor Of Business Administration (Hons.) (Marketing)</b> University Technology Mara (Kota Bharu) Result : Second Upper Class
<b>2010-2013</b>	<b>Diploma In Business Studies</b> University Technology Mara (Machang) Result : 3.04
<b>2006-2007</b>	<b>Sijil Pelajaran Malaysia (SPM)</b> Sekolah Menengah Kebangsaan Kota Bharu Result : 2A, 3B, 4C
<b>2003-2005</b>	<b>Penilaian Menengah Rendah (PMR)</b> Sekolah Menengah Kebangsaan Kota Bharu Result : 1A, 3B, 3C

## WORKING EXPERIENCE

YEAR	COMPANY/ POSITION	JOB DESCRIPTIONS
2016	Malayan Banking Berhad (Maybank) as a Personal Financial Advisor	1) Serve affluent and potential high net worth customer 2) Assists administration banking work 3) Involve in sales activities by bank 4) Assists customer in banking transaction 5) Handle complaints by customer
2015	Lordok Cellular (M) Sdn Bhd as a Customer Service	1) Handle customer's complaint 2) Handle bill payment 3) Involve in sales activities (Celcom Postpaid and Prepaid plan)
2013	Cashier at Pacific Hypermarket and Store Department KB Mall	1) Receive payment from customer 2) Manage balancing at the end of working hour

## INVOLVEMENT IN CO-CURRICULUM

- 2014 : Bendahari Program Business Marketing  
: Ketua Biro Cenderahati Seminar Membudayakan Hubungan Pemasaran  
: Bureau Of Certification Academic Excursion To Penang
- 2013 : Dean's Award (Diploma In Business Studies)
- 2011 : Members Of Red Crescent Society  
: Members Of Iman Society
- 2009 : Setiausaha Rumah Sukan (Mat Kilau)  
: Pengawas Sekolah  
: Ahli Pertiena  
: Naib Pengerusi Kelab Setia
- 2007 : Ahli Jawatankuasa Pergerakan Puteri Islam
- 2006 : Naib Pengerusi Pergerakan Puteri Islam
- 2002 : Pasukan Pakaian Seragam Tunas Puteri (Ahli Biasa)

## SKILLS

LANGUAGE

ABILITIES	SPEAKING	WRITING
1) B.Melayu	Good	Good
2) B.English	Good	Good

#### SOFTWARE

- Basic skills about computer, Microsoft Word, Microsoft Excel, Microsoft Power Point.

#### ADDITIONAL SKILLS/ ADDITIONAL INFORMATION

- Have a vehicle license for D Class.
- Have attended self management and prioritization training.

#### EXPECTED SALARY

RM 1,500 (Negotiable)

#### REFERENCES

Mohd Zainuri Bin Muhammad  
Lecturer Of UiTM Kota Bharu  
019-919 9199

PM Dr Mohd Shukri Bin Haji Omar  
Lecturer Of UiTM Kota Bharu  
013-900 3036