



## CHE NUR FARAHUDA BINTI CHE GHANI

### CONTACT INFO

Address : NO 17, Jalan Permatang Badak Jaya 1, Taman Putra Putri, Batu 5,  
Jalan Kuantan-Gambang, 25150, Kuantan, Pahang Darul Makmur.

Mobile No. : 014-5064139/ 011-16819564

Email : faraziki\_98@yahoo.com

### PERSONAL DETAILS

Objectives : To gain as much experiences and knowledge throughout new  
challenges and to contribute for the success of company. Eager to  
learn new things and willing to work hard to increase more  
knowledge.

Date of Birth : February 5, 1991

Nationality : Malaysian

Gender : Female

Marital Status : Single

IC No. : 910205-03-5470

Permanent Residence : Kelantan, Malaysia

## EDUCATIONAL BACKGROUND

Qualification : Bachelor of Heritage Study  
Field of Study : Heritage (General)  
Institute/University : Universiti Malaysia Kelantan, Malaysia  
CGPA : 3.37 (Second Class Upper)  
Graduation Date : 2016

Qualification : Sijil Pengajian Tinggi Malaysia (STPM)  
Field of Study : Economy  
Institute/University : Institut Tunas Bakti, Malaysia.  
CGPA : 2.7  
Graduation Date : 2011

Qualification : Sijil Pelajaran Malaysia (SPM)  
Field of Study : Pure Science  
Major : Pure Science  
Institute/University : Sek Menengah Kebangsaan Jelawat  
Examination Result : 2As, 2Bs, 3Cs, 2Ds, 1Es  
Graduation Date : 2008

## TOP SKILLS

(**Proficiency:** **Advanced** - Highly experienced; **Intermediate** - Familiar with all the basic functionalities; **Beginner** - Just started using or learning the skill)

Skill	Years	Proficiency
Microsoft Word	3	Advanced
Microsoft Excel	2	Intermediate
Microsoft Power point	3	Advanced
Adobe Photoshop	1	Beginner
Adobe Illustrator	1	Beginner
Movie Maker	1	Intermediate

## LANGUAGES

(**Proficiency:** 0=**Poor** - 10=**Excellent**)

Language	Spoken	Written
Bahasa Malaysia	10	10
English	5	7
Bahasa Jerman	3	1

## EXPERIENCE IN WORKFIELD

- July 2016 – Now** : Working at 7 Eleven Utc Pahang.  
Month Salary : RM1000+Allowance
- Skill And Experience** : i) Have a good communication with customers in every aspects and be able to communicate with vendors very well. There are all types of customers that need to face. Other than that, have the opportunity to learn about invoices and calculate the big amount of beverages. Then, get a chance to received things like cigarette, water, junk food, kids play.  
ii) Make Invoices and return expired product.
- Febuary 2016 – Jun 2016** : Practical Training at Jabatan Orang Asli (JAKOA) Negeri Pahang.

## AFFILIATION

### In University:

- Carnival Sport Day and Represent the Volleyball team of Heritage Study.
- Participant of Facilitator Batch 2014/2015.
- Facilitator for Heritage Batch 2014/2015.
- Transformation Training Students UMK.
- Program Our Culture Our Heritage held by Campus Bachok.
- Dean Award for Fourth Semester in Degree Level.
- Dean Award for Fifth Semester in Degree Level.
- Dean Award for Seventh Semester in Degree Level.

## REFERENCES

- Name : Mr Zulkifli Bin Hasan
- Position : Lecturer Of Heritage Study, Faculty Technology Creative and Heritage,  
UMK Campus Bachok.
- Relationship : Lecturer
- Telephone No. : 011-19492340

### **PERSONAL STRENGTHS**

- Good attitude, Responsible, Hardworking.
- Have Confident Level, Positive minded, Friendly person.
- Highly motivated, Fully commitment, Punctual, Honest.
- Can work individually or by group.

### **OTHERS**

- Posses a B2 & D driving license.