



CHRISTINA AWING SAGING

BSc (Hons) Human Resource Development

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PERSONAL DETAILS

Nationality	: Malaysian
Date of Birth	: 21 August 1993
Race	: Kayan
Religion	: Christian
Gender	: Female
Marital Status	: Single

EDUCATION / QUALIFICATION

2013 to 2016	Universiti Malaysia Sarawak (UNIMAS) BSc (Hons) Human Resource Development CGPA : 3.30
Major Courses	1.0 Human Resource Management 2.0 Human Resource Development 3.0 Employment Laws 4.0 Organizational Management 5.0 Design and Management of Training Programme 6.0 Industrial Relations 7.0 Worklife Balance 8.0 Human Resource Information System 9.0 Human and Organizational Behavior 10.0 Managing Quality and Productivity 11.0 Design and Management of Training Programme
2011 to 2012	Sekolah Menengah Kebangsaan Marudi (SMK MARUDI) Sijil Tinggi Pelajaran Malaysia (STPM) CGPA :3.25
2010	Sekolah Menengah Kebangsaan Long Lama (SMK LONG LAMA) Sijil Pelajaran Malaysia (SPM) 7As1C1D

SKILLS & STRENGTH

COMPUTER : Microsoft Word
: Microsoft Excel
: Microsoft Power Point
: IBM-Statistical Analysis Software Package (SPSS)

PERSONAL : Customer Service Skill
: Able to Work under Pressure
: Detail Oriented
: Self-motivation and ability to take the initiative
: Able to take on responsibility
: Teamwork skills
: Strong Work Ethic

LANGUAGE PROFICIENCY

SPOKEN : Bahasa Melayu, English, Others (Kayan,Iban)
WRITEN : Bahasa Melayu, English

WORKING EXPERIENCE

Year : February 2013 – July 2013 & 17 September – 17 December 2016

Company : Guardian Giant Hypermarket Miri

Position : Sale Assistant & Cashier

- Receive payment by credit cards, cash, vouchers and redeem coupons
- Make sure all pity cash drawers at the beginning of shifts to ensure that amounts are correct and that there is adequate change.
- Greet customers and provide customer information on policies or procedures
- Maintain orderly and clean checkout area

Year : July 2015 - August 2015 (Partimer)

Company : Giant Hypermarket Permy Mall

Position : Customer Service Assistant

- Greet customers warmly and ascertain problem or reason.
- Assist with placement of orders, refunds, or exchanges.
- Improves quality results by evaluating processes; recommending changes.
- Provides information to customers by verifying understanding of request; answering questions; offering assistance.

Year : 4 July 2016- 9 September 2016
Company : Institut Kemahiran Belia Negara Miri (IKBN)
Position : Internship (As an Admin)

- Type and word process documents as needed
- Answering the phones
- Filing document

REFERENCES

Salina Binti Selamat
Store Manager,
Guardian Giant Hypermarket Permymall Miri.
Tel: 016-8794735
Email: salinaselamat80@gmail.com

Regina Anak Liman
Supervisor In Charge
Guardian Giant Hypermarket Permymall Miri.
Tel: 013-8135755
Email: Reginaliman75@gmail.com

Dr Zaiton Hassan
Lecturer/ Final Year Project Supervisor
Faculty of Cognitive Science
And Human Development
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