

NUR FARAHIN BINTI SAHMAD

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No. 363, Kampung Rampangi, Jalan Sultan Tengah,
93050 Kuching, Sarawak

**CAREER OBJECTIVE**

Recent accounting graduate looking for a position in organisation where I can utilise my skills, put my learning into practice and make a contribution. I am eager to learn, and excited about beginning my career in this industry.

PERSONAL PARTICULARS

Age	:	26 years old	Race	:	Malay
Date of Birth	:	4 December 1992	Religion	:	Islam
Marital Status	:	Single	Nationality	:	Malaysian
Gender	:	Female			

EDUCATIONAL BACKGROUND

2013-2017	Bachelor of Accountancy (Hons) MARA University of Technology, Kota Samarahan, Sarawak CGPA : 2.66
2010 – 2013	Diploma in Accountancy MARA University of Technology, Kota Samarahan, Sarawak CGPA : 2.98
2005 – 2009	Sijil Pelajaran Malaysia, SPM Penilaian Menengah Rendah, SPM SMK Bandar Samariang, Kuching SPM achieved : 6A 2B 2C PMR achieved : 6A 2B

AWARDS AND ACHIEVEMENT

2015	Participant in Kem Belia Media Kreatif by University Utara Malaysia, UUM – University level
2014	Participant in Sports Day of Accountancy – Faculty level
2014	Participant in Talent's Day AC220 – Faculty level
2014	Attend MIA and ACCA talk – Faculty level
2014	Attend Public Speaking, A journey towards excellent future – Faculty level
2013	Participant in Team Building AC220 – Faculty level
2010 & 2008	SMK Bandar Samariang Best student SPM and PMR – School level
2009	Participant in Career Carnival by Kementerian Pelajaran Malaysia – School level

EXTRA CURRICULAR ACTIVITIES

2013 - 2016	BACC Club, Uitm – Club member
2008/2009	SMK Bandar Samariang School Prefect - Treasury
2009	SMK Bandar Samariang Science & Maths Club - Secretary

WORKING EXPERIENCE

JAN 2017 - PRESENT	Mathematics Private Tutor (Part time)
AUG 2017 - OCT 2017	Pembantu Pengurusan Murid Prasekolah at Sk Bandar Samariang - 3 months
SEPT 2015	Diploma Tutor at UiTM - 1 month
FEB 2015 – JULY 2015	Internship at Audit firm, Razali Abd Karim & Co Audit and Account Assistant – 6 months Audit: <ul style="list-style-type: none">• Collating, checking and analysing company accounts and financial control systems• Preparing reports, commentaries and financial statements• Ensuring procedures, policies, legislation and regulations are correctly followed and complied with Account: <ul style="list-style-type: none">• Working with spreadsheets, sales and purchase ledgers and journals• Handling single and double entry transactions• Calculating and checking to make sure payments, amounts and records are correct• Reconcile bank account

SKILLS AND ABILITIES

Language	Fluent in written and spoken Malay and English
Computer Skill	AutoCount, UBS, MYOB, Microsoft Word, Microsoft Excel and Microsoft Power Point
Social Skill	Communication, leadership and teamwork skills have been achieved through involvement with many presentations, assignments and a large number of group discussions.

PERSONAL STRENGTH

- Highly trustworthy, discreet and ethical
- Good time management skill and able to work to deadlines, under pressure
- Ability to work on my own initiative and as part of a team
- Self-motivated
- Strong IT skills

EXPECTED SALARY

RM1,500 (Negotiable)

REFERENCE

Mdm Lulu Anak Jonathan
Lecturer of Accountancy.
MARA University of Technology,
Kota Samarahan, Sarawak
H/p no. : 016-8934856 Office no. : 082-677494

Mdm Nur Aisya Iqawani bt Abdullah
Teacher of Preschool SK Bandar Samariang
H/p no: 013-8232893