



NUR AMALINA BINTI MOHAMAD ADLI

Klang, Selangor | nuramalinadli@gmail.com | 017-3086147

OBJECTIVE

An independent UiTM fresh graduate in Applied Mathematics seeking an entry-level position which offers me the opportunity to strengthen my knowledge learnt at University. My career aim is to become Management Executive and expert in the area of Management. My involvements in many associations at University, particularly Mathematics Club successfully lead me to develop an analytical and logical approach to implement tasks and creative problem solving. My other main strength is ability to handle stress and pressure of tight deadline as proven by various successful involvements in many associations and projects at University.

EDUCATION

UNIVERSITI TEKNOLOGI MARA (UITM) | 2014-2016

Master of Science in Applied Mathematics

CGPA : 3.33

UNIVERSITI PUTRA MALAYSIA (UPM) | 2009-2013

Bachelor of Science (Honours) Mathematics

CGPA : 2.986

SEKOLAH MENENGAH KEBANGSAAN ALANG ISKANDAR | 2002-2006

Sijil Pelajaran Malaysia, Science Stream: 3A, 4B

ACHIEVEMENT AND AWARD

1. Master Thesis-On the Rank of the Elliptic Curve over Rational Numbers | 2015-2016
2. Final Year Thesis-An Investigation on a New Version of Elliptic Curve ElGamal Digital Signature Algorithm | 2012-2013
3. Executive of MAPTEX Workshop | 2012
4. Vice President of Science and Mathematics Club | 2006
5. Secretary of Pergerakan Puteri Islam | 2005
6. School Prefect | 2004-2005
7. Best Student PMR | 2004

CO-CURRICULUM

Participate in:

1. "Grab Your Future" programme by Universiti Putra Malaysia | 2014
2. Finishing School by Universiti Putra Malaysia | 2013
3. "Seminar Aspek Keilmuan Etnomatematik Tamadun Melaka II" in Melaka | 2012
4. "Seminar Gerak Usahawan Siswa UPM II" by Johor Corporation | 2012

EMPLOYMENT

PEJABAT PENDIDIKAN DAERAH KERIAN, PERAK | July-August 2012

Internship

- Make an analysis towards the result of Mid Year Examination for the students Form 3, Form 5 and Form 6.
- Attend the meeting of "Jawatankuasa Kurikulum Sekolah Menengah Daerah Kerian" and prepare the "Minit Mesyuarat" after the meeting.
- Participate in the annual meeting for all schools in Daerah Kerian.
- Build the database to facilitate the officer reviewing and updating the data received.

TERAJU BUMIPUTERA CORPORATION, SELANGOR | June-August 2014

Administration Secretary

- Managing schedules, diaries and making appointments for Directors
- Booking rooms for meetings and travel arrangements
- Preparing papers and documents for meetings
- Drafting letters and other documents related to the company
- Maintaining filing systems
- Answering the phone and queries regarding to the company
- Photocopy and printing documents

PTS MEDIA GROUP, SELANGOR | August 2016-January 2017

Online Bookcafe (Finance)

- Processing customer's order (find the books, wrap and sent through Express Post)
- Providing financial guidance and support to company
- Providing, interpreting and monitoring financial information based on cash flows
- Producing accurate financial reports based on deadlines
- Managing budgets for the company

SKILL

COMPUTER

- Microsoft Office Advance
- Mathematics Software Advance
- SAP (System Applications Products) Advance

LANGUAGE

- English
- Bahasa Malaysia

Spoken

Intermediate
Fluent

Written

Fluent
Fluent

REFERENCES

Dr. Shaharuddin Bin Cik Soh

Senior Lecturer
Science Computer and Mathematics Faculty,
Universiti Teknologi MARA (UiTM),
Seksyen 7, 40000 Shah Alam,
Selangor Darul Ehsan

Telephone: 03 – 55435316

Email: shahar@tmsk.uitm.edu.my

Assoc. Prof. Dr. Mohamad Rushdan Md Said

Head of Laboratory
Institute of Mathematical Research,
Universiti Putra Malaysia,
43400 Serdang,
Selangor Darul Ehsan

Telephone: 03 – 89466841

Email: mrushdan@upm.edu.my

Shahriman Mokhtar

Director of Funding
Unit Peneraju Agenda Bumiputera
Tingkat 5, Menara Surian, No. 1,
Jalan PJU 7/3, Mutiara Damansara,
47810 Petaling Jaya
Selangor Darul Ehsan

Telephone: 012 - 3772394

Email: shahriman@teraju.gov.my

Hairul Faizal Adli Bin Abd Ghani

Manager PTS Bookcafe Sdn Bhd
No. 12, Jalan DBP,
Dolomite Business Park,
68100 Batu Caves Selangor Darul Ehsan

Telephone: 03 – 61850718

