

SYLVIA AK ALEXANDER

014-8779315

sylvialoverholic@yahoo.com

No 18, Taman Gamang, Jalan Brayun, 95000 Sri Aman,
Sarawak.



1. EDUCATION

Universiti Teknologi Mara Cawangan Sabah

- Bachelor's Degree of Business Administration with Honour
- Major in Economics
- Current CGPA : 3.31/4.00
- Graduate on October 2018

SMK Green Road, Kuching

- Sijil Tinggi Pelajaran Malaysia (STPM)
- Result: 2.83/4.00
- 2013/2014

SMK Bandar Baru Sungai Baru, Selangor

- Sijil Pelajaran Malaysia (SPM)
- Result : 3A-, 4B+, 1C+, 1D
- 2010/2011

2. Work Experience

Politeknik Kota Kinabalu

- Industrial Trainee
- Assistant Admin at Unit Latihan dan Pendidikan Lanjutan, filling file, organise seminar and event, writing memo and report.
- August – December 2017

The Store Sungai Buloh

- Part Time Worker at Snail and Sons that sell children clothes.
- November – December 2012

Parkson One Borneo

- Part Time Worker at Pierre Cardin that sell handbag and wallet woman.
- October – November 2017

Fair Price Sri Aman

- Sale Assistant at non-food and grocery
- Request order, cleaning, and arrange the goods properly.
- January until now

3. Skill

Language	Spoken	Written
• English	Fair	Fair
• Malay	Good	Good
• Mandarin	Fair	Fair

MS office

4. Achievement

Description	Date Achieved	Details
Ekonia Go Green	April 2016	Participant
Forum Stress Management	May 2016	Participant
Award Dean List Semester 4	Sept 2016 – Jan 2017	Dean List
Spelling Bee Competition	November 2016	Participant
Undergraduate Research Poster War	Mac 2017 – Jun 2017	Participant
Final Year Project	Dec 2017	A-

5. Availability

Availability Immediately