



RADAIDATU ADAWIAH MOHD NOR

- 010-4317828
- touch_die09@yahoo.com
- E-15-12, PPR Bukit Jalil, Jalan Bukit Jalil, Taman Bukit Jalil Indah, 50000 Bukit Jalil, WP Kuala Lumpur
- To improve myself in my career and work harder to give a good performance to the company employer

EDUCATIONAL BACKGROUND

Sijil Pelajaran Malaysia (SPM)
SMK Tunku Besar, Tampin, Negeri Sembilan
Passed with credits (1995)

ACTIVITIES/ACHIEVEMENTS

- State(Negeri Sembilan) Representative of Female Hockey Tournament 1991-1993
- Female Hockey Pioneer of Malaysia, 1995
- Certified in Food Handling Course, Haagen Dasz, 2002
- Certified in Branded Customer Experience (BCE), 2009

LANGUAGES

	Speaking	Writing
Malay	10/10	10/10
English	7/10	6/10

COMPUTER SKILLS

- Microsoft Office (Words / Powerpoint)

REFERENCES

Jennet
Assistant Manager
Hotel Areena Mounbatten Cafe
Tel : +017-650 4405

Muhammad Noor Abu Samah
Senior Operation Manager
Haagen Dazs
Tel : +012-658 9580

WORKING EXPERIENCES

January 2016 – January 2017

Data Entry

Bukit Aman Head Quaters

- Update new case into system in D6 (Crime Department)

September 2014 - April 2015

Human Resource Executive/Clerk

FRAMCO Sdn Bhd

- Supply, managing, and outsourcing of foreign workers

October 2012 – March 2013

Supervisor

Hotel Areena Mounbatten Cafe

- Manage and monitor employees
- In charge of café finance and accounting

July 2002 – June 2012

Supervisor

Haagen Dasz Marketing & Distribution Sdn Bhd, Haagen Dasz

- Manage and monitor employees
- In charge of employess' salaries
- In charge for arranging and updating sales

April 1997 – June 2002

Senior Crew

Road House Grill, Ampang

- Manage and supervised employees
- Provide training for new employment