

# MUHAMAD NIZAM BIN MAHAZER



## **PERSONAL PARTICULAR**

📍 No 40, Batu 10 ¼, Kampung Sungai Korok, Alor Biak Ayer Hitam, 06150 Jitra, Kedah Darul Aman

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NRIC : 920126026217  
AGE : 25 Years  
GENDER : Male  
MARITAL STATUS: Single  
NATIONALITY : Malaysia  
RELIGION : Islam

## **EDUCATION**

### **1-UNIVERSITI MALAYSIA PAHANG (2012 – 2016)**

- Bachelor Of Project Management With Honours
- CGPA : Second class 2.36
- Graduated on November 2016

### **2- SMK PULAU NYIOR, JITRA KEDAH (2011)**

- Sijil Tinggi Pelajaran Malaysia (STPM) Aliran Sastera
- CGPA :2.83

### **3- SMK TUNKU SERI INDERA PUTERA, JITRA KEDAH (2008/2009)**

- Sijil Pelajaran Malaysia (SPM)
- RESULT : (5A,2B,1C,1E)

## **CAREER OBJECTIVE**

A career and contribute to the development of the national economy and society. Intends to help the development of human capital for the nation, and is devoted to the country. To step up to an academic role with a focus on education, management and working

## **WORKING EXPERINCE**

### ***AIRASIA GLOBAL SHARED SERVICES SDN BHD ( Contract 27 FEB 2017 – 31 MEI 2017 )***

- ❖ POSITION : PEOPLE DEPARTMENT OFFICER
- ❖ Update Air Asia staff eligibility in system. Work related to the SOP information

### ***DOMMAL FOOD SERVICES SDN BHD (5 DEC 2016 - 5 FEB 2017)***

- ❖ POSITION : Manager in Trainee (MIT)
- ❖ CSC Training System and Product Knowledge, arrange staff and handle customer, workshop product, opening setup and handle rush, daily and night paperwork, cash management system, final report and safety security system

### ***BURAQ OIL ENTERPRISE ( Part time every semester break 3-7 weeks 2014 - 2016)***

- ❖ POSITION : Cashier and Pump Attendant
- ❖ Pump attendant services provided to customers

### ***RIMBUN SEPAKAT ENTERPRISE ILP JITRA ( MAC- AUG 2012 )***

- ❖ POSITION : Cleaners hostel student
- ❖ Ensure the conditions of the hostel are clean

### ***TSB SUPERSTORE PUMPONG SDN BHD (Dis 2009 - Feb 2010)***

- ❖ POSITION : Sale Assistant and Cashier
- ❖ Make sure the goods are arranged in an order manner, ensure continuous new stock, placing price and stocktaking

## REFERENCES

**Nama** : Azizan Bin Haji Azit  
**Telefon** : 012-7232752  
**Position** : Pensyarah dan Penasihat Akademik UMP  
**Compony** : University Malaysia Pahang

**Nama** : Fikri Bin Haji Mansor  
**Telefon** : 04-7338819  
**Position** : Penolong Pengarah  
**Compony** : Iktismel Asasi Engineering Sdn Bhd

**Nama** : Noor Rahizam Bin Abdul Rahim  
**Telefon** : 019-4556543  
**Position** : Pengurus Stesen Minyak  
**Compony** : Buraq Oil Enterprise

## SKILLS

- Software /Computer Skill - Advanced in Microsoft Office (Word, Excel, PowerPoint) and Intermediate in Primavera
- Language Proficiency - Good in speaking and writing of Malay and English language
- Soft Skills - Can work as a team and under pressure as well as punctual and disciplined

## OTHERS

Availability - Immediately  
Willing to travel -Yes  
Expected salary- RM 1500- RM 2000

## TRAINING /COURSE

**IKTISMEL ASASI ENGINEERING SDN .BHD, ALOR SETAR  
KEDAH ( 15 FEB – 31 JULY 2016)**

### **Job Description :**

- ❖ Learn to recognize the main tasks as an Assistant Technician and Site Supervisor
- ❖ Been exposed on real site project such as installation underground optical cable
- ❖ Administration office
- ❖ Update the company audit
- ❖ Keep workers at the project site
- ❖ Ensure the safety of workers safe

## ACHIEVEMENT

- Pertauliahan Pangkat Sebagai Inspektor Sukarelawan Simpanan Polis ( 16 August 2015)
- Kor Suksis UMP (2012-2015)
- Deputy of Special Functions for Program Management Talk UMP (2012)
- Manager Programme Badminton Competition Event SMK Pulau Nyior (2011)
- Bendahari Kelab Geografi SMK Pulau Nyior (2011)
- Chairman Red Crescent Society (PBSM) SMK Tunku Seri Indera Putera (2009)
- Vice Chairman Kelab Komputer SMK Tunku Seri Indera Putera (2009)
- Secretary Majlis Ketua Tingkatan Sesi 2008/2009 SMK Tunku Seri Indera Putera
- Captain Tingkatan 4 & 5 Bestari sesi 2008/2009 SMK Tunku Seri Indera Putera
- Performance Improvement Award Pra Universiti Mid-year Exam SMK Pulau Nyior (2011)
- Excellence Award PIBG for 'Best Performance SPM' SMK Tunku Seri Indera Putera (2010)
- First Place Category Men's Doubles Badminton Tournament Stage in SMK Pulau Nyior (2011)
- Third Place Match Petaque Stage in SMK Pulau Nyior (2011)