

ANIS AMIRA BINTI NORIN



No.14, Kampung Paya Banir, 28000 Temerloh,
Pahang Darul Makmur.

Mobile : 010-3169488
Email : mra_anis@yahoo.com

PERSONAL DETAILS

I/C No : 930510-06-5172
Age : 24 years
Sex : Female
Race : Malay
Marital status : Single
Date/Place of birth : 10-05-1993 / Pahang

EDUCATIONAL BACKGROUND

Degree : Bachelor of Sunnah Studies with
Information Management with
(Honors)
University : Islamic Science University of
Malaysia
Year : 2012/2013-2015/2016
CGPA/Grade : 3.71

Matriculation : Matriculation Gambang, Pahang
Year : 2011-2012
CGPA/Grade : 3.04

School : Sekolah Menengah Agama Al-
Khairiah, Temerloh Pahang.
Completion date : 2006-2010
Certificate/Grade : -Sijil Pelajaran Malaysia (SPM)
6A 2B 3C
-Sijil Menengah Agama (SMA)
10A1
-Penilaian Menengah Rendah (PMR)
7A 1B 1C

PERSONAL STRENGTH

- Highly motivated person
- Ambitious and willing to work hard
- Fast-learner and can work independently as well as work in team.
- Willing to move and can start from any level of position.
- Able to produce results against tight deadlines

LANGUAGE SKILL (WRITTEN/SPOKEN)

Malay Language (advance)
English Language (intermediate)
Arab Language (intermediate)

CAREER OBJECTIVE

Seeking a full time position in any field related to management and communication.

WORKING EXPERIENCE

- Sale Assistant : Sejagat Global Sdn. Bhd.
1 month
- Training : Genius Aulad International Group Sdn. Bhd.
Branding Development Assistant / Teacher
6 month
- Practical : Pejabat Agama Islam Daerah Temerloh
Customer Service Unit, Family Law Unit & Welfare of Aboriginal
Communities Unit.
4 month
- Teaching : Sekolah Menengah Agama Al-khairiah, Pahang.
3 month

CURRICULAR / ACTIVITY

University Curricular : Taekwondo
University Activity : International Visit
School : English Club
School : Guidance and Counseling Club
School : Puteri Islam Association

COMPUTER SKILL

Microsoft Word (advance)
Microsoft Power Point (advance)

Microsoft Excel (intermediate)

ACHIEVEMENT / INVOLVEMENT

2012-2016 : Dean list
2014/2015 : Community services
(Old folk home, Homeless peoples, Orphanage)
2011/2012 : Volunteer program
(Csr program, Larian Serentak 1 Malaysia).

REFERENCE

Name : Muhammad Amin Bin Abd. Mutalib
Position : Ketua Penolong Qadhi Daerah Temerloh
Address : Pejabat Agama Islam Daerah Temerloh,
28000 Temerloh, Pahang Darul Makmur.
Phone : 09-2961321

Name : Zafreida Zahrullayali
Position : Branding Development Manager
Address : The Wharf, No 10, tasik prima
5/1, Taman Tasik Prima, 471000,
Puchong Selangor.
Phone : 019-3698762

