

## RESUME



### Personal Details

Name : Nurul Hidayah binti Mohd Sukri  
Date of Birth : 2 February 1992  
Gender : Female  
Marital Status : Single  
Spoken language : Malay, English, Arabic, Mandarin (Basic)  
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IC No. : 920202-08-5922  
Age : 24 years  
Nationality : Malaysia  
Race : Malay  
Address : 113 Kampung Hujung Telok Kechai, 06600, Jalan Kuala Kedah, Alor Setar Kedah Darul Aman.

### Objective

To obtain a position where I can maximize my multilayer of management skills, quality assurance, program development, training experience, customer service and a successful track record in the public relationship environment.

### Educational Background

#### 1. Bachelor in Islamic Studies ( Dakwah) (2012-2016)

University Sultan Zainal Abidin, Kampus Gong Badak, Kuala Terengganu, Terengganu

CGPA : 3.27

**Graduation : 2016**

#### 2. Sijil Tinggi Pelajaran Malaysia (2010- 2011)

Sekolah Menengah Kebangsaan Agama Kedah, Alor Setar, Kedah Darul Aman

CGPA : 2.75

Graduation : Disember 2011

Grade : 2B 1B- 1C+

### 3. Sijil Pelajaran Malaysia(SPM)

Sekolah Menengah Kebangsaan Tun Sharifah Rodziah, Alor Setar, Kedah Darul Aman

Major : Literature

Grade : 1A+ 2A- 3B+ 2B 1C+

#### Languages

- Good command of spoken and writing in Bahasa Melayu
- Moderate Command of spoken and writing in English
- Also have basic in Arabic and Mandarin

#### Skills

- Flexible, fast learner and willing to gain new skills and knowledge
- Able to communicate with effective
- Have strong negotiation skills to deal with different kinds of people
- Hard working, self-motivated and highly innovative and proactive
- Able to work independently and a team player
- Responsible, reliable, and friendly.
- Microsoft office: words, powerpoint, excel, publisher

#### Curricular Activities

Activities during BACHELOR IN ISLAMIC STUDIES.

- Participate in Archery Mini Tournament (2013)
- Fasilitator of "Program Lonjakan Iman (POLI)" (2014)
- Fasilitator of "Program Jom Ke Bengkel Solat" (2015)
- Active member in Persatuan Mahasiswa Dakwah dan Teknologi Maklumat (2012-2016)

Activities during "SIJIL TINGGI PELAJARAN MALAYSIA"

- Active member of the Islamic Movement Princess Malaysia (2010-2011)
- Pre-University club member (2010-2011)
- Member of badminton club (2010-2011)

#### Honour/Awards

- Recipient of the Dean List Award for fifth and sixth semester (2015)
- The most active borrowers (student category) for library week (2015)

#### Internship Experience

Have undergone Internship at **Jabatan Zakat Negeri Kedah Darul Aman**, (Kedah) for 3 month beginning June 2014 until September 2014 at **Bachelor** Level under supervise Mohd Shabudin bin Ahmad. In that position I have been appointed to be put under PZDKS department.

## References

Universiti Sultan Zainal Abidin (UniSZA)  
Faculty of Islamic Study Contemporary,  
Gong Badak Campus,  
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Terengganu Darul Iman.  
Tel: 09-6688888  
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Mohd Shabudin bin Ahmad  
Officers Zakat of Kota Setar,  
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