

MUHAMMAD AHZAM BIN NADZRI

G-1-6 DESA WANGSA KERAMAT

JALAN KERAMAT HUJUNG,

KAMPUNG DATUK KERAMAT,

54100 KUALA LUMPUR

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Personal Particular			
Age	24	Gender	Male
Nationality	Malaysian	NRIC	931025-10-6369
Race	Malay	Language Spoken	Malay, English
Marital Status	Single	Language Written	Malay, English
Date of Birth	25 th October 1993		

Educational Background	
Period/Award	2013-2017/Ijazah Sarjana Muda Pendidikan (Pengajaran Bahasa Inggeris Sebagai Bahasa Kedua) Dengan Kepujian
Institution	Universiti Pendidikan Sultan Idris, 35900 Tanjong Malim, Perak Darul Ridzuan
Remark	CGPA : 3.29 Awaiting graduation/convocation in October 2017
Period/Award	2011-2012/STPM
Institution	CGPA : 2.92 SMK Laksamana, Kota Tinggi, Johor
Period/Award	2009-2010/SPM
Institution	3A 2B 1C 3D (Distinctions in English and Bahasa Malaysia) SMK Taman Sri Saujana, Kota Tinggi, Johor

Employment History	
1. 7-Eleven Quill City Mall, Kuala Lumpur	
Period Position Work Description	July 2017 - Currently Store Assistant 1. Managing the counter (Cashier) 2. Stocking up on goods 3. Managing invoices 4. Promoting products/promotions 5. Cleaning duties
2. SMK Rapat Setia, Ipoh, Perak	
Period Position Work Description	July 2016 - November 2016 Teacher In Training/Practicum Teacher 1. Conducting lessons to higher secondary school students regarding the English language on a daily basis. 2. Presenting lessons and to attentively listen and answer students' question. 3. Providing administrative assistant for the school's office. 4. Constructing lesson plans based on the school, state, and national English syllabus, and multiple sources such as the Internet, exercise books.
3. Secret Recipe, Seksyen 8, Bandar Baru Bangi, Selangor	
Period Position Work Description	May 2013 - June 2013 Service Staff/Waiter 1. Acquiring customers' order (food & beverages) 2. Providing food & beverages towards the customers. 3. Tend to any inquiries / needs of the customers. 4. Cleaning duties (washing dishes, sweeping, floor cleaning). 5. Packaging duties (preparing cake boxes, take away orders).
2. Willy Satay @ Ramal Food Junction, Sg Ramal, Kajang, Selangor	
Period Position Work Description	February 2013 - May 2013 Service Staff/Waiter 1. Acquiring customers' orders (food) 2. Providing food towards the customers. 3. Tend to any inquiries / needs of the customers. 4. Cleaning duties (washing dishes, washing equipments) 5. Packaging duties (take away orders). 6. Prepared food for customers (if the need arises).

Preferences	
Willing To Travel Willing To Relocate Availability	Yes Yes Negotiable (currently employed)

Key Skill/Abilities

Basic multimedia skills (Microsoft Word, Excel, PowerPoint).
Basic video editing skills.
Capable to converse in both English and Malay effectively and confidently.
Exceptional command of the English language
Can generate well thought-out solutions
Constantly improves self by gathering information and generate solutions based on said information
Illustrates good teamwork by working well with others
Frequently support and motivate others
Highly adaptive to any responsibility given
Able to multitask and manages and coordinates task effectively

Reference 1	Reference 2
AZMAH BINTI ISHAK Unemployed G-1-6 DESA WANGSA KERAMAT, JALAN KERAMAT HUJUNG, KAMPUNG DATUK KERAMAT, 54100 KUALA LUMPUR 013-6653692	NADZRI BIN CHE LAH Army Officer G-1-6 DESA WANGSA KERAMAT, JALAN KERAMAT HUJUNG, KAMPUNG DATUK KERAMAT, 54100 KUALA LUMPUR 019-3528304