

MUHAMAD AKMAL BIN AYOB

****011-32188893

■ akmal931013@gmail.com NO. 210 BATU 8 ½ JALAN BUKIT PINANG 06200 ALOR SETAR KEDAH.

ABOUT ME

Graduate from Kolej Poly-Tech MARA Alor Setar course Office Management and Technology under UITM with CGPA 2.72. Fresh graduate seeking for a job. Multi talent person.

PERSONAL DETAILS

IC	931013-02-6011
DOB	13 October 1993
AGE	24 years
RACE	Malay
RELIGION	Islam
STATUS	Single
HEIGHT	167 cm
WEIGHT	56 kg
EXPECTED SALARY:	RM 1500 – RM 1800

EDUCATION

2013 - 2016

Kolej Poly-Tech MARA Alor Setar. Diploma in Office Management and Technology.

2011 - 2012

Sekolah Menengah Kebangsaan Dato' Syed Omar, Kedah. Sijil Tinggi Pelajaran Malaysia.

2010

Sekolah Menengah Kebangsaan Kepala Batas, Kedah. Sijil Pelajaran Malaysia.

LANGUAGE

Malay English



REFERENCE

Mr. Muhammad Farid bin Muhammad Erdris (Lecturer) Kolej Poly-Tech MARA Alor Setar 011-0663530

Office: 04 - 7309257

WORK EXPERIENCES

May - June 2014 (Volunteer)

Volunteer at Yayasan Sultanah Bahiyah. Responsible to record data. Responsible to get a feedback from V.I.P. Responsible to prepare the place for the event.

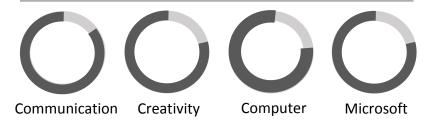
April – June 2013 (Security)

Security at Kedah State Museum. Responsible to patrol the museum and secure the museum.

January - June 2011 (Promoter)

Smartphone promoter at Nakano Northern City Plaza Alor Setar. Responsible to promote new model and make a sales. Responsible to consult the customer.

SKILLS



ABILITIES

- 1) Can work under pressure
- 2) Can work with low / min supervision
- 3) Trustworthy
- 4) Excellent people relations skills and human resources