



PERSONAL INFORMATION

NAME	:LESLIE CHAI KAO YEN
NRIC	:950304-13-6425
DATE OF BIRTH	:04/03/1995
AGE	:22
GENDER	:MALE
MARITAL STATUS	: SINGLE
NATIONALITY	:MALAYSIAN
CURRENT ADDRESS	: NO,564,TAMAN BANDAR JAYA, JALAN TUN HUSSEIN ONN, 97000,BINTULU, SARAWAK.
CONTACT NUMBER	:013-5720073/016-8552327
EMAIL ADDRESS	:lesliechai@ymail.com

EDUCATION BACKGROUND

- ❖ 2014-2016 DIPLOMA KEJURUTERAAN TEKNOLOGI AUTOMOTIF
- ❖ 2012-SIJIL PELAJARAN MALAYSIA
- ❖ 2010-PENILAIAN MENENGAH RENDAH
- ❖ 2007-UJIAN PERNILAIAN SEKOLAH RENDAH

LANGUAGE/COMMUNICATION SKILL

- ❖ WRITTEN- BAHASA MELAYU,BAHASA INGGERIS,BAHASA CINA,BAHASA IBAN
- ❖ SPOKEN-BAHASA MELAYU,BAHASA INGGERIS,BAHASA CINA,BAHASA IBAN

COMPUTER SKILL

- ❖ MICROSOFT OFFICE(WORD,EXCEL,POWERPOINT)
- ❖ PDF
- ❖ EMAIL
- ❖ DAILY RECORD,INVENTORI AND OTHER(BASIC)

AIM

- ❖ TO UPGRADE MYSELF ALL THE KNOWLEDGE I HAVE
- ❖ TO IMPROVE MY INDIVIDUAL SKILLS AND PROFESSIONAL
- ❖ TO IMPROVING SELF-CONFIDENCE

PROGRAM ATTEND

- ❖ VALID CIDB
- ❖ VALID OGSP
- ❖ MALAYSIA UNIVERSITY ENGLISH TEST(MUET) BAND 3

STRENGTH

- ❖ ABLE TO ADAPT NEW ENVIRONMENT QUICKLY.
- ❖ ABLE TO PRORITIZE WORK SCHEDULES.
- ❖ GOOD COMMUNICATION SKILL.
- ❖ ABLE TO WORK WITH MINIMUM SUPERVISING
- ❖ ABLE TO WORK AT HEIGHT CONFIDENTLY.
- ❖ WILLING TO TRAVEL
- ❖ PERSONAL MATURITY
- ❖ WILING TO WORK OVERTIME

WORKING EXPERIENCE

- ❖ PERSONAL WORK(REPAIR&MAINTENANCE)
- ❖ PRATICAL TEST/HAND ON SKILL AT ADTEC BINTULU(DURING SCHOOL)
- ❖ ALMOST ONE YEAR AT TAN CHONG MOTOR INCLUDE TRAINING

EMPLOYER HISTORY

- ❖ 2013 PERSONAL WORK
- ❖ 2014-2016 ADTEC BINTULU(DURING SCHOOL)
- ❖ JUN 2016-UNTIL NOW AT TAN CHONG MOTOR

REFERENCE

- ❖ ADTEC BINTULU 086-310111
- ❖ AUTOMOTIVE DIVISION,MR.MOHD FAZIL 010-5823101
- ❖ SENIOR TECHNICIAN MR. MATTHIAS 011-25171592
- ❖ QUALITY CONTROL/TECHNICIAN MR. AMI LAURENCE 013-8407182