



Nur Aishah Anis Binti Muhaphop  
C-01-01, Ppr Cochrane Perkasa  
No. 1, Jalan Nakhoda Yusof, 55100 Kuala Lumpur  
010-2951249  
ayish919@gmail.com

### PERSONAL PARTICULARS

Age	: 22	Religion	: Muslim
Marital Status	: Single	Gender	: Female
Race	: Malay	Date of Birth	: 11 May 1995
Nationality	: Malaysian	Place of Birth	: Hospital Besar Kuala Lumpur
I/C Number	: 950511-14-5228		

### EDUCATIONAL BACKGROUND

2013-2016	Diploma in Architecture	Politeknik Port Dickson, Negeri Sembilan
2008-2012	Sijil Pelajaran Malaysia (SPM)	SMK Cochrane Perkasa, Kuala Lumpur

### WORK EXPERIENCE

April 2016-June 2016	Jcm Management Sdn Bhd	Admin Clerk
June 2015-November 2015	Amal Architect, Kuala Lumpur	Draughtman
March 2014-February 2014	Kenny Rogers Berjaya Times Square, Kuala Lumpur	Cashier
Jan 2014-March 2014	Gsc Berjaya Times Square	Cashier
March 2013-May 2013	Restaurant Mcdonald, Maluri	Cashier
Jan 2013-March 2013	Petronas Cochrane Perkasa, Kuala Lumpur	Cashier

- Drew 2D Drawing AutoCAD.
- Attended meetings and submit drawing.
- Designed drawing.
- Drew Sketchup Drawing.
- Lumion

### EXTRA-CURRICULAR ACTIVITIES

2010	Joined in Competition in Silat Gayung Fatani, Kuala Lumpur	SMK Cochrane Perkasa
2011	Participated in Hockey Tournament Zon Pudu, Kuala Lumpur	SMK Cochrane Perkasa
2012	President of Club Silat Gayung Fatani	SMK Cochrane Perkasa
2012	Head Assistant of School Prefect	SMK Cochrane Perkasa

### SKILLS/STRENGTHS

- Proficient in using AutoCAD, Sketchup, Adobe Photoshop softwares, Lumion.
- Good in keyboarding skills and dictation
- Excellent in communication skills
- Able to write and speak in Malay and English language
- Able to work under pressure and handle multiple work concurrently
- Able to work independently or in group
- Multitasking and Responsible

### HONOURS/AWARDS

- Third Place in Silat Gayung Fatani Competition, Kuala Lumpur
- Second Place in Hockey Tournament Zon Pudu, Kuala Lumpur
- Silver Medal in The Regional Student's Products Exhibition (Measured Drawing) Politeknik Port Dickson

### REFERENCES

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| 1. Madam Ar.Arlinda Bt Ab Raneer<br>General Manager<br>Amal Architect, Kuala Lumpur<br>Tel. No: 03-92870768<br>Email:alranee59@gmail.com | 2. Madam Rafidah Bt Suib<br>Academic Advisor<br>Civil Engineering Department<br>Tel No: 0196060397 |
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