

CURRICULUM VITAE



PERSONAL PARTICULAR

NAME	: NUR NADIA AZRIA BINTI RUZILAN
NRIC	: 930228-01-5462
CURRENT ADDRESS	: NO 17, JALAN HARMONI 7, TAMAN HARMONI 7, 86200 SIMPANG RENGAM, KLUANG, JOHOR
PHONE NO.	: 019-7760609
HOME NO.	: 07-7555618
EMAIL ADDRESS	: nadiazria93@gmail.com
DATE OF BIRTH	: 28 FEBRUARY 1993
GENDER	: FEMALE
RACE	: MALAY
RELIGIOUS	: MUSLIM
NATIONALITY	: MALAYSIA
MARITAL STATUS	: SINGLE
OBJECTIVE	: TO GAIN EXPERIENCE AND DEVELOP MY SKILL

ACADEMIC BACKGROUND

Year	School	Details	Other Additional information
2014-2016	University Teknologi Mara (UiTM) Perlis Kampus Arau, 02600 Arau Perlis.	Bachelor Of Science (Hons) Management Mathematics	GPA : 2.92
2011-2014	University Teknologi Mara (UiTM) Perak Kampus Tapah, 35400 Tapah Road, Perak.	Diploma in Science Actuari	CGPA : 3.06
2006-2010	Sekolah Menengah Kebangsaan Simpang Renggam, Simpang Renggam Johor.	Form 1-5	SPM: 5A4C PMR: 6A1B1C

POSITION HELD DURING STUDIES DAYS

Year	School	Position	Remark
2014-2015	UiTM Perlis	Persatuan Manatics	Tresurer
2013-2013	UiTM Perak	Jawatankuasa Perwakilan Kolej (JPK)	Exco Keusahawanan (EK)

EXPERIENCE

Year	From	To	Company	Position
2017	Jan	Mac	Experience work at Pengurusan Mesra Alam(PMA)	Auditor Financial and Accountant
2016	Sept	Dec	Lembaga Pembangunan Tioman	Industry Training
2016	Sept	Feb 2017	Non-Governmental Organization (NGO) at Perlis	Auditor Financial and IT
2014	June	Sept	Experience work at Pengurusan Mesra Alam(PMA) Sdn. Bhd.	Clerk, Personal Assistant and Accountant
2011	July	Sept	Experience work at kindergarten	Teacher and Accountant
2011	Feb	July	Experience work at DJ Hardware	Assistance accountant and clerk

SKILL/PERSONAL CHARACTERISTICS/TALENT

No.	Skill/ Personal Characteristics /Talent	Level
1.	Computer skill: 1. Borland C++ 2. Macrosoft excel and word 3. SPSS 4. MiniTab 5. Python 6. EView 7. MatLab	Intermediate Intermediate Novice Novice Novice Novice Novice
2.	Language skill: 1. Bahasa Melayu 2. Bahasa Inggeris	Advance Intermediate
3.	Communication skill	Novice
4.	Leadership skill: 1. Discipline 2. Fast and good learner 3. Respect and dignity	Novice
5.	Academic skill: 1. Mathematical 2. Statistical and forecasting 3. Financial Mathematical	Novice Novice Novice

REFERENCES

No	Name	Position	Address/ Phone Number/ email
1	Mohd Aidil	Owner DJ Hardware	07-7557417
2	Puan Fadzilah bt. Abdol Razak	Lecture UiTM Perak	013-4358321
3.	Puan Nora Binti Haron	Lecture UiTM Perak	0195734955
4.	En. Mohamad Bin Mohidin	Owner PMA	0177650702
5	Hj Ismail Bin Abu Bakar	Supervisor	0139224323

