

RESUME

LYANA NASHERY ANAK JONATHAN JANTING

**FLAT F, FS6, JLN DATUK MOHD MUSA,
DESA ILMU PH6, 94300 KOTA SAMARAHAN,
KUCHING, SARAWAK.**



TELEPHONE NO: 011-19684787

E-MAIL ADDRESS: lyananasheryjonathan@gmail.com

OBJECTIVE

To obtain a full time position in an organization which offers a professional working environment and enable me as fresh graduate to grow while meeting the corporation's goals.

PROFILE SUMMARY

An enthusiastic self-starter with a strong communications, interpersonal and leadership skills. Proven academic and curricular achievement, and possess the right technical and soft skills required to assist the organization achieve its goals and objectives.

PERSONAL PARTICULARS

Date of Birth	5 TH JULY 1992	Place of Birth	HOSPITAL BINTULU
NRIC	920705-13-5880	Nationality	MALAYSIAN
Race	IBAN	Religion	CHRISTIAN
Gender	FEMALE	Marital Status	SINGLE

EDUCATION AND PROFESSIONAL QUALIFICATIONS

Highest Education

Level	: Bachelor Degree
Field of Study	: Economics
Major	: Service Economic
CGPA / PNGK	: 2.88
Institute / University	: University Malaysia Sarawak (UNIMAS)
Located	: Sarawak
Graduate Date	: 14 Januari 2017

Second Highest Education

Level	: Diploma
Field of Study	: Accountancy
Major	: Accounting
CGPA/PNGK	: 3.45
Institute/University	:Kolej Profesional MARA Bandar Penawar Johor
Located	:Johor
Graduate Time	:November 2013

WORK EXPERIENCES

DEC 2012-JUNE 2013 (Industrial Training)	PEJABAT DAERAH KANOWIT : Under division of Administrative department : Manage SIFBAS accounting data, issue purchasing of firearms licensing and renewal, registration of Surat Tikah Adat Iban 1993, manage divorce and land issue in Native Courts and involve in Pilihanraya Umum ke-13 as” Kerani PP-KPR, Kerani Pengundian, Penyambut Tetamu.”
JULY 2013- AUGUST 2013 (Account Clerk)	HII TOH LEE SDN BHD : Under division of Finance Department. : Manage Bank reconciliation, accounting transaction in subsidiary company, petty cash, purchasing, salary, and inventory.
FEBRUARY 2014- MAY 2014 (Part Time Worker)	UNIMAS ENTREPRENEURSHIP KIOSK : Manage and selling food in campus kiosk, deal with food supplier.
JULY 2015-NOVEMBER 2015 (Part Time Casual Worker)	HITACHI GLOBAL STORAGE TECHNOLOGIES (HGST) : Polish hardware component, handling daily machine operation.
DEC 2015- MARCH 2016 (Part Time Cashier)	RONG ANN TRADING COMPANY : Manage shop daily operation, inventory storekeeper.
FEB 2017-PRESENT (Industrial Training)	HGST MALAYSIA SDN BHD : Under division of Finance Department. : Manage the submission of GST claim every month for company. Deal with warehouse and procurement department. Submit an output and input tax of the company to claim GST.

EXTRA-CURRICULAR ACTIVITIES AND INVOLVEMENT

2015	<ul style="list-style-type: none">• Attend “Ministry of International Trade and Industry (MITI) Seminar Talk of Services Sector in Malaysia 2015” at Hilton Hotel, Kuching.• Attend “Borneo International Innovation Management Convention 2015” at Imperial Hotel Kuching.• Participate in “Finishing School Programme” in Detar Putra, UNIMAS.
2014	<ul style="list-style-type: none">• Actively join Entrepreneurship Club in Residential College Level.• Attend” Entrepreneurship Programme Talk” in UNIMAS.• Participate in “Career Talk” in Residential College Level.
2013	<ul style="list-style-type: none">• Attend “Kursus Pengurusan Pilihan Raya Bagi Pilihan Raya Umum ke -13”• Attend “Kursus Prosedur Pengagihan BR1M tahun 2013.”• Winner (group) in Business Plan competition.
2012	<ul style="list-style-type: none">• Best Course Award (Pendidikan Moral).• Facilitator for “Minggu Haluan Siswa”
2011	<ul style="list-style-type: none">• To represent Kolej Profesional Mara Bandar Penawar in “KASUKMA FASA IV PENUTUP 2011”.• Academic Excellence Award Certificate “College Silver Award”• Facilitator for “Minggu Haluan Siswa”• Actively join Pembimbing Rakan Sebaya (PRS) club in college level.
2006-2009	<ul style="list-style-type: none">• Actively join Coir club, School Perfect, School Librarian Club, Computer Club, Kadet Remaja Sekolah (KRS).

SKILLS AND STRENGTHS

Communication Skill

Language	Spoken	Written
Bahasa Malaysia :	Excellent	Excellent
English :	Intermediate	Intermediate

Computer Skills

Application Software : SAP, MYOB, SPSS, and DATA ENVELOPMENT ANALYSIS (DEAP).

PERSONAL CHARACTERISTICS

Able to work independent under pressure, work in a team, and complete any task or assignment on time. Highly motivated, pleasant personality, cheerful, hardworking, adventurous, creative, sociable, adaptable to new situation, persuasive, clear thinker, and mix easily.

MISCELLANEOUS

REFERENCE

Encik Ibrahim bin Kipli Kanowit District Officer, Pejabat Daerah Kanowit, 96700 Kanowit, Sibu Sarawak Tel : 084-752939	Encik Gima Anak Mengkang Supervisor, Pejabat Dearah Kanowit, 96700 Kanowit,Sibu Sarawak Tel : 084-752939
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UNIVERSITI MALAYSIA SARAWAK

Pre-transcript

Name : LYANA NASHERY ANAK JONATHAN JANTING
Student No. : 41960
IC No. : 920705135880
Programme : Services Economics
Faculty : Faculty of Economics and Business

Course Code	Course Name	Credit	Grade	Pointer	Category	Remarks
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SEMESTER 1 SESSION 2013/2014

EBE1053	Principles of Economics	3	B	3.00	T	
EBF1013	Accounting	3	A	4.00	T	
EBM1013	Management	3	B	3.00	T	
EBQ1053	Algebra and Calculus	3	F	0.00	T	
PBI0011	Preparatory English 1	0	L	0.00	R	
PPD1011	Soft Skills	1	L	0.00	R	
SSX0012	Islamic and Asian Civilization	2	B	3.00	G	

GPA : 2.57

CGPA : 2.57

RESULT : Pass (re-sit failed course)

Course Code	Course Name	Credit	Grade	Pointer	Category	Remarks
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SEMESTER 2, 2013/2014 SESSION

EBE1073	History of Economics Thought	3	C+	2.33	T	
EBM1073	Business Communication I	3	B	3.00	T	
EBQ1053	Algebra and Calculus	3	C	2.00	TR1	
PBI0021	Preparatory English 2	0	L	0.00	R	
PPD1032	Credited Co-Curricular	2	A	4.00	R	
SSX0022	Ethnic Relationship	2	B	3.00	G	
TMX2012	IT Tools for Knowledge Workers	2	C+	2.33	G	

GPA : 2.71

CGPA : 2.95

RESULT : Pass

Course Code	Course Name	Credit	Grade	Pointer	Category	Remarks
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SEMESTER 1, 2014/2015 SESSION

EBF2054	Financial Management	4	C	2.00	T
EBQ1063	Mathematics for Economics	3	C	2.00	T
EBS2023	Information Economics	3	B	3.00	T
EBV2023	Health Economics	3	B	3.00	T
GPA : 2.46		CGPA : 2.79			
RESULT : Pass					

Course Code	Course Name	Credit	Grade	Pointer	Category	Remarks
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SEMESTER 2, 2014/2015 SESSION

EBE2043	Managerial Economics	3	C-	1.50	T
EBQ2024	Statistics of Economics and Business	4	B	3.00	T
EBV2014	Recreational Economics	4	B-	2.67	T
EBV2044	Transportation Economics	4	C+	2.33	T
GKV1033	Basic Photography	3	C	2.00	P
PBM2022	Malay Language	2	C+	2.33	G
GPA : 2.36		CGPA : 2.64			
RESULT : Pass (re-sit failed course)					

Course Code	Course Name	Credit	Grade	Pointer	Category	Remarks
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INTERSESSION 2014/2015

EBQ2054	Research Methodology for Economics and Business	4	B+	3.33	T
GPA : 3.33		CGPA : 2.68			
RESULT : Pass					

Course Code	Course Name	Credit	Grade	Pointer	Category	Remarks
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SEMESTER 1, 2015/2016 SESSION

EBE2053	Public Finance	3	A-	3.67	T
EBI3074	Project Planning and Evaluation	4	B-	2.67	T
EBQ2074	Econometrics	4	C	2.00	T
EBS3073	Knowledge Management	3	B+	3.33	T
EBU1013	Small Business Management	3	B-	2.67	P
EBU1023	Managing Small Business Accounts	3	B	3.00	P
GPA : 2.83		CGPA : 2.72			
RESULT : Pass					

Course Code	Course Name	Credit	Grade	Pointer	Category	Remarks
SEMESTER 2, 2015/2016 SESSION						
EBE2043	Managerial Economics	3	C-	1.50	TR1	
EBE3083	Current Issues in Economics	3	A-	3.67	T	
EBQ3084	Modeling in Economics	4	B-	2.67	T	
EBV3062	Final Year Project I	2	B+	3.33	T	
EBV3074	Market And Financial Services	4	B+	3.33	T	
EBV3083	Service Industries Policies and Regulations	3	A	4.00	T	
PBI1032	Academic Reading and Writing	2	C	2.00	G	
GPA : 2.96		CGPA : 2.81				
RESULT : Pass (re-sit failed course)						

Course Code	Course Name	Credit	Grade	Pointer	Category	Remarks
INTERSESSION 2015/2016						
PBI1052	English in Media	2	A-	3.67	G	
GPA : 3.67		CGPA : 2.82				
RESULT : Pass						

Course Code	Course Name	Credit	Grade	Pointer	Category	Remarks
SEMESTER 1, 2016/2017 SESSION						
EBE2043	Managerial Economics	3	B	3.00	TR2	
EBV3094	Final Year Project II	4	B+	3.33	T	
GPA : 3.19		CGPA : 2.88				
RESULT : Pass						

CUMMULATIVE

Total Credit Calculated : 107

Total Credit Taken : 108

Total Credit Transfer : 6

Remarks:

This is a non-official academic transcript. Any changes made are subject to the University's Senate approval.



Dengan ini disahkan bahawa

LYANA NASHERY ANAK JONATHAN JANTING
(K/P : 920705135880)

*setelah memenuhi syarat-syarat yang diwajibkan
oleh Senat telah dianugerahkan*

DIPLOMA PERAKAUNAN

pada

21 Oktober 2013



Pengarah Kanan
Bahagian Pendidikan Tinggi MARA



This is to certify

LYANA NASHERY ANAK JONATHAN JANTING
(I/C : 920705135880)

*has fulfilled all the requirements
set by the Senate and is hereby awarded the*

DIPLOMA IN ACCOUNTANCY

on

21st October 2013



**Senior Director
MARA Higher Education Division**



ACADEMIC TRANSCRIPT

Name : LYANA NASHERY ANAK JONATHAN JANTING
 Program : DIPLOMA IN ACCOUNTANCY
 Institution : KOLEJ PROFESIONAL MARA, BANDAR PENAWAR

IC No : 920705135880
 Student No : PDA-1007-018

Code	Course	Credit	Grade	Status
Session : JUL - DIS 2010 Semester : 1				
ACC1014	FINANCIAL ACCOUNTING 1	4	A	Attended And Passed
BUS1013	INTRODUCTION TO BUSINESS	3	A	
ENG1013	FUNDAMENTAL BUSINESS ENGLISH	3	B	
ITE1013	INFORMATION TECHNOLOGY FUNDAMENTALS	3	A	
KQS1041	VOLLEYBALL	1		
MAT1013	BUSINESS MATHEMATICS	3	A	
GPA : 3.81 CGPA : 3.81				
CREDIT EARNED : 17				
CUMULATIVE CREDIT HOURS : 17				
Session : JAN - JUN 2011 Semester : 2				
ACC1034	FINANCIAL ACCOUNTING 2	4	A	Attended And Passed
ECO1013	MICROECONOMICS	3	A-	
ENG1023	PRACTICAL BUSINESS ENGLISH	3	C+	
MGT1013	PRINCIPLES OF MANAGEMENT	3	A	
QMT1014	STATISTICS	4	A	
GPA : 3.65 CGPA : 3.73				
CREDIT EARNED : 17				
CUMULATIVE CREDIT HOURS : 34				
Session : JUL - DIS 2011 Semester : 3				
ACC2044	FINANCIAL ACCOUNTING 3	4	B	Attended And Passed
ACC2053	COST ACCOUNTING	3	A-	
COM2012	PUBLIC PRESENTATION SKILLS	2	A	
ECO2023	MACROECONOMICS	3	B+	
KQB1031	FIRE CADET	1		
LAW2013	COMMERCIAL LAW	3	B	
MPW1113	BAHASA KEBANGSAAN	3	PK	Exempted
MPW1143	PENGAJIAN ISLAM	3	A	
GPA : 3.44 CGPA : 3.63				
CREDIT EARNED : 22				
CUMULATIVE CREDIT HOURS : 56				
Session : JAN - JUN 2012 Semester : 4				
ACC2514	FINANCIAL ACCOUNTING 4	4	B	Attended And Passed
ACC2533	MANAGEMENT ACCOUNTING	3	B	
ACC2543	ACCOUNTING INFORMATION SYSTEM	3	A-	
COM2512	MEETING AND INTERVIEW SKILLS	2	B+	
FIN2513	FINANCIAL MANAGEMENT	3	A	
LAW2513	COMPANY LAW	3	B+	
GPA : 3.37 CGPA : 3.56				
CREDIT EARNED : 18				
CUMULATIVE CREDIT HOURS : 74				



ACADEMIC TRANSCRIPT

Name : LYANA NASHERY ANAK JONATHAN JANTING
Program : DIPLOMA IN ACCOUNTANCY
Institution : KOLEJ PROFESIONAL MARA, BANDAR PENAWAR

IC No : 920705135880
Student No : PDA-1007-018

Code	Course	Credit	Grade	Status
Session : JUL - DIS 2012	Semester : 5			
ACC3554	FINANCIAL ACCOUNTING 5	4	C+	
ACC3563	ACCOUNTING THEORY & PRACTICE	3	A-	
ACC3573	AUDITING	3	C-	
ACC3583	TAXATION	3	C+	
ETR3513	ENTREPRENEURSHIP	3	A	
MPW1133	PENGAJIAN MALAYSIA	3	A-	
GPA : 2.91		CGPA : 3.42		
CREDIT EARNED		: 19		
CUMULATIVE CREDIT HOURS		: 93		

Session : JAN - JUN 2013	Semester : 6			
ITR3514	INDUSTRIAL TRAINING	4	A	
GPA : 4.00		CGPA : 3.45		
CREDIT EARNED		: 4		
CUMULATIVE CREDIT HOURS		: 97		

CORE CGPA (FINAL SEMESTER) : 3.41

DR. ROSNAH BINTI MD. SAAD
DIRECTOR
Date Issued : 05 Apr 2013



UNIMAS/PEND-04/04-10 Jld.108 (69)

16 Ogos 2016

KEPADA SESIAPA YANG BERKENAAN

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Sarawak Malaysia

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Tuan

Pengesahan Sebagai Pelajar Universiti Malaysia Sarawak

Adalah disahkan pelajar berikut merupakan pelajar prasiswazah sepenuh masa di Universiti Malaysia Sarawak;

Nama : Lyana Nashery Anak Jonathan Janting

No Matrik : 41960

No Kad Pengenalan/Pasport : 920705135880

Program Pengajian : Ekonomi Perkhidmatan

Fakulti : Fakulti Ekonomi Dan Perniagaan

Sesi Kemasukan : 2013/2014-1

Tarikh Jangkaan Tamat: 13 Januari 2017
Pengajian

Sila ambil maklum surat ini tidak boleh digunapakai untuk tujuan kos rawatan perubatan dan jaminan untuk sebarang bentuk pinjaman dengan pihak bank.

Sekian, harap maklum dan terima kasih.

Yang benar

Saptuyah binti Mahmud
Timbalan Pendaftar
Bahagian Pengajian Prasiswazah
b/p Pendaftar

Dokumen ini adalah cetakan komputer dan tidak memerlukan tandatangan.

