



NUR AQILA HASANAH
BINTI AB HARIFF



014-8231935 / 010-9150912



aqilahasanah94@gmail.com



No 15, Lrg Sg Isap Damai 2,
Perumahan Sg Isap Damai,
25150 Kuantan Pahang

"A fresh graduate and have theoretical knowledge. Hardworking and will put all efforts for the good progress of organization. Being punctual, sincere and can finish the work given on time and try my best to fulfill all the needs of company."

COMPUTER SKILLS:

Microsoft Word



Microsoft Excel



Microsoft Power Point



AMOS 2.1(SPSS)



Biztrak



REFERENCES:

- ❖ Amaruddin bin Mohamad Khalid
Head of Administration
PERKESO Kuantan
012-6121079
- ❖ Natasha Shazleen binti Badrul
Lecturer
Universiti Sultan Zainal Abidin
017-2123440

PERSONAL INFORMATION

Age: 23 years old
Date of birth: December 09, 1994
Race: Malay
Marital status: Single
Driving license: D

EDUCATION INFORMATION

- **Institution:** Universiti Sultan Zainal Abidin
Field of Study: Bachelor of Business Administration
(Risk Management & Takaful)
Grades: 2.76
End: October 2017
- **Institution:** Kolej Matrikulasi Pahang
Field of Study: Accounting
Grades: 3.24
End: May 2013
- **Institution:** Sekolah Menengah Agama Tengku Ampuan Fatimah
Field of Study: Sijil Pelajaran Malaysia (SPM)
Grade: 4A 3B 2C 1D
End: December 2011

CURRICULUM ACTIVITIES

- 2010-2011:** Committee member of Ping pong Club
- 2012-2013:** Dynamic partner (PRD) Mentor
- 2015:** i) Committee member of Enterprise Risk Management (ERM) Workshop
ii) Committee member of 'Industrial Conference on a Practicing Risk Management'
- 2016:** Committee member of Seminar Risk and Control

WORKING EXPERIENCE

- *Nuraysa Global Sdn Bhd*
Finance (Part time)
Nov 2017 - Dec 2017
- *Pertubuhan Keselamatan Sosial Kuantan*
Internship Student
Jan 2017 – June 2017
- *Butik Najah Collection* (Kuantan Parade Branch)
Sales Assistant (Part time)
June 2016 – August 2016
- *Peace Collections Group Berhad* (Kuantan Parade Branch)
Sales Assistant (Part time)
June 2015– August 2015