

# NUR HIDAYAH BINTI RAZALLI

No32 Kampung Naga Lilit,

09400 Padang Serai, Kedah

Contact No (HP): 013-4452885

Email address: [nurhidayah\\_razalli@yahoo.com](mailto:nurhidayah_razalli@yahoo.com)



## PERSONAL DETAILS

Age	: 23 years old	Gender	: Female
Date of Birth	: 5 May 1993	Marital Status	: Single
Place of Birth	: Pahang	Religion	: Islam
Nationality	: Malaysian	Race	: Malay
Health	: Excellent		

Willing to Travel	Yes
Possess Own Transport	Yes

## CAREER OBJECTIVE

I have high self-confidence and ready to take up challenges and to further develop my career in the field of financing and ever ready to move forward.

## STRENGTH

- Fast-learner and Good in communication
- Good in negotiating
- Good in time management and responsible
- Able to work with minimal supervision

## EDUCATIONAL BACKGROUNDS

Degree : Universiti Kuala Lumpur Business School (2013-2016)  
: Bachelor of Business Administration (Hons) in Islamic Finance  
: Qualification (CGPA 2.49- present)

STPM : Sekolah Menengah Kebangsaan Padang Serai  
: Lulus

SPM : Sekolah Menengah Kebangsaan Dato Lela Pahlawan  
: 3B, 2C, 1D

## SKILLS

### LANGUAGES

LANGUAGE	SPOKEN	WRITTEN
Malay	Excellent	Excellent
English	Good	Good

### COMPUTER SKILLS

Microsoft Words	Microsoft Excel	Microsoft Power Point
Moderate	Moderate	Moderate

## PERSONAL ACHIEVEMENTS

1. Committee of UNIKL Business School Adventure Club (2016)
2. Committee Innovation Management Program at UNIKL Business School (2014)

## PRACTICAL TRAINING

Pertubuhan Peladang Area Padang Serai

Job Scope :

- ✓ Filing and Checking Document
- ✓ Contact with clients

## WORKING EXPERIENCE

1. Company : Hyperruncit Apollo Padang Serai  
Duration : September 2012 until Ogos 2013  
Position : Part-time Sales girl  
Job Scope : Assist customers and guide them on product knowledge  
: Checking stock

## ADDITIONAL INFORMATION

I graduated from Universiti Kuala Lumpur Business School in Bachelor of Business Administration (Hons) in Islamic Finance and am seeking any position available in your organization which related with my field study. I am hereby will contribute my talent and skills, educational background and ability to work well with people. Thus, I believe in lifelong learning and driven by opinion to give the best and I can be a good asset to your great team.

## REFERENCES

- Name : Ms. Noraida Shahliza Binti Md Ghani  
Position : Lecturer ( Academic Advisor)  
Organization : Level 8, Universiti Kuala Lumpur Business School, Bangunan  
Yayasan Selngor  
No 74, Jalan Raja muda Abdul Aziz, 50300 Kampung Baru,  
Kuala Lumpur, Malaysia  
Mobile Number : 011-11909109  
Email : [noraidas@unikl.edu.my](mailto:noraidas@unikl.edu.my)