



# AFIQATUL ATHIRAH NORMUKMINAH BINTI ZUN

## CONTACT

### ADDRESS

912 Jalan Haji Ali, Kampung Tersusun Sengat  
31300 Kampung Kepayang, Ipoh,  
Perak Darul Ridzuan

### PHONE

013-4633014

### EMAIL ME

fiqaathirah15191@gmail.com

## SKILLS

TEAMWORK 90%



MS OFFICE 85%



SOCIAL 85%



ADOBE PHOTOSHOP 55%



CAPABILITIES 85%



## JOB EXPERIENCE

**MAC 2017 - PRESENT**

♥ Ipoh, Perak

**TADIKA ISLAM PASTI**

**Kindergarden Tearcher**

Engaging parents and creating healthy relationship with students will help create a quality learning environment, making a good communication skills like able to speak clearly to students

**OCT 2016 – FEB 2017**

♥ Ipoh, Perak

**TADIKA NURUL TAQWA**

**Kindergarden Teacher**

Created some creativity to handled students into their lessons and wrote progress reports, note home and made a beautiful flashcard.

**SEPT – OCT 2016**

♥ Ipoh, Perak

**SURE COPY PHOTOCOPY & PRINTING**

**Cashier cum Crew**

Review job orders to determine quantities to be printed, arrange pages so that materials can be printed, bind new books using hand tools.

**FEB – MEI 2016**

♥ Sabak Bernam,  
Selangor

**POLYTECHNIC SULTAN IDRIS SHAH (PSIS)**

**Assistant Psychology Trainee**

Attending select training seminars, performing various clerical tasks, designing, coordinating and promoting psychological workshop

**APRIL – SEPT 2012**

♥ Ipoh, Perak

**HOSPIMART SHOPPE HOSPITAL RAJA  
PERMAISURI BAINUN**

**Assistant Sale (Cashier)**

Perform various tasks such as taking and handling the payment counter, checking stocks, assisting customers and also making stocking order

**JAN – FEB 2012**

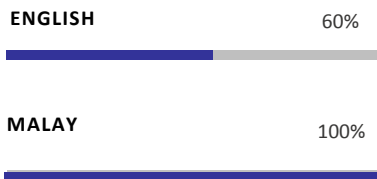
♥ Taiping, Perak

**PEJABAT PENTADBIRAN AGAMA ISLAM TAIPING**

**Counsellor Trainee**

Handling counseling session with clients, making some documents, involved with seminars/talk.

## LANGUAGES



## INVOLVEMENT

-  Participant – Medtech Event Management Seminar UTP (2013)
-  Treasurer - Secretariat Convocation Day UPSI (2013-2014)
-  Committee Members - Orientation Day (2013-2015)
-  Participant - Kursus Asas Keusahawanan Siswa (2015)
-  Volunteer - UPSI Flood Mission (2015)

## REFERENCES

### Dr Hazalizah Binti Hamzah

Personal Academic & Lecturer  
Psychology and Counselling Department  
(FPPM), UPSI  
hazalizah@fppm.upsi.edu.my  
015-48797666

### Cr. Puan Hamiza Binti Mat Hona

Practical Supervisor,  
Psychology and Career Unit,  
Sultan Idris Shah Polytechnic  
harmizaofficial@gmail.com  
013-7319639

### Tn Haji Azhar Bin Ahmad

Administrative Officer  
Pejabat Agama Islam Daerah Taiping  
05-8073958

## EDUCATION

**JUN 2016**


 Tg Malim, Perak

**UNIVERSITI PENDIDIKAN SULTAN IDRIS**

**Bachelor of Psychology (Honour)**

Brief description of the course you studied  
- Faculty of Education and Human Development  
- Industrial & Organization Psychology  
CGPA 3.01

**2010 – 2012**


 Kota Bharu, Kelantan

**JAIPUTRA COLLEGE**

**Diploma Psychology and Counselling**

Brief description of the course you studied  
- Education Psychology  
- Industrial & Organization Psychology  
CGPA 3.30

**2007 – 2008**

 Ipoh, Perak

**SEKOLAH MENENGAH KEBANGSAAN  
SERI AMPANG**

**Sijil Pelajaran Malaysia (SPM)**

Result : 2B 4C 4E