NUR FAZIATUL AIN BINTI AMRAN
Bachelor of Science (Hons) Human Resources Development

Contact Details

Address

No. 131, Lorong 7, Jalan Taman Piasau, 98000 Miri, Sarawak.

Contact No.

+6014-3919741

E-mail Address

faziatul.ain@gmail.com

Language Proficiency

ENGLISH
SPEAKING
WRITING

MALAY
SPEAKING
WRITING

Basic Technology

IBM SPSS Statistics 20

Personal Details

Date of Birth	: 23 April 1994	**Driving License**	: D
Age	: 22 years old	**Bonded**	: No
Nationality	: Malaysian	**Willing to Travel**	: Yes
I/C No.	: 940423-13-6154	**Availability**	: IMMEDIATE
Marital Status	: Single	**Expected salary**	: Negotiable
Health	: Excellent		

Education Background

University of Malaysia Sarawak (2013-2016)
Bachelor of Science (Hons) Human Resource Development
- **CGPA : 3.41**

Kolej Matrikulasi Labuan (2012-2013)
- Course : Science (Biophysics)

Kolej Tun Datu Tuanku Haji Bujang Miri (2007-2011)
- Sijil Pelajaran Malaysia (2011)

Academic Achievement

- Dean List for One Semester with GPA: 3.79 (6th Semester)

Leadership Experience

2015-2016	Secretariat of Public and International Relations OF UNIMAS Student Representative Council EXCO
2014	Vice President for Rowing UNIMAS Tournament Project
2014	Treasurer of UNIMAS Rowing Club
2012	Special Tasks EXCO of *Rukun Negara* Secretariat Kolej Matrikulasi Labuan
2011	Secretary of *Rukun Negara* Club KTDTHB
2015	Committee member of FSKPM UNIMAS Dinner
2016	Committee member of HRD Week
2016	Committee member of UNIMAS International Night
2016	Committee member of Youth Inspirational Campaign
2016	Committee member of *Majlis Apresiasi Gemilang Mahasiswa (MEGAH)*
2016	Committee member of UNIMAS Convocation Festival (ConFest) – as a Secretary for one of ConFest's programme (Kindergarten Colouring Contest)
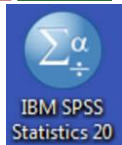
Industrial Training

PETRONAS Carigali Sdn. Bhd. – Sarawak Operations (SKO)

Duration	10 weeks (4th July – 9th September 2016)
Department	Baram Human Resource (BHR)
Tasks	▪ Assisted in Capability tasks such as analyzed report, master database updates, training and documentation ▪ Established monthly reports for presentation to the management ▪ Review Internship's Curriculum Vitaes
Involvement	▪ A committee member of *Majlis Tilawah Al-Quran Peringkat Borneo Ke-29* ▪ A participant and a committee member of NEXUS YPC Symposium 2016 ▪ A committee member of Corporate Integrity Advocacy Programme

Working Experience

Servay Hypermarket Kota Samarahan
 	
	Period
	Position
	Job description
		: 1st December – 7th January 2017
		: Customer Service
		: - Respond promptly to customer inquiries
		  - Maintain customer databases, prepare and distribute customer activity reports
		  - Set up new customer accounts (membership)
		  - Obtain and evaluate all relevant information to handle product and service inquiries

Mutiara Zahirah Sdn. Bhd., Imperial Mall Miri	Period Position Job description	**:** 1st January – 1st April 2012 **:** Sales Promoter **:** Perform daily kiosk sales position maintenance tasks including show how product is best-used, checking available inventory, and other duties as assigned

Research & Development

Final Year Project

Title: The Moderating Role of Perceived Organizational Support in the Relationship between of Total Quality Management and Organizational Performance

Referees

HENG CHIN SIONG
Lecturer
Faculty of Cognitive Sciences and Human Development
Universiti Malaysia Sarawak
94300 Kota Samarahan, Sarawak.
+6019-8898800
csheng@unimas.my

MAZIA ISMAIL
Head (Learning & Capability)
PETRONAS Carigali Sdn. Bhd.
Sarawak Operation (SKO)
Jalan Sekolah Lutong
98008 Miri, Sarawak.
+6085-475522 / +6019-8547229
mazia_ismail@petronas.com.my

DR SURENA SABIL
Deputy Dean/Final Year Supervisor
Faculty of Cognitive Sciences and Human Development
Universiti Malaysia Sarawak
94300 Kota Samarahan, Sarawak.
+6082-581568 / +6082-582817
ssurena@unimas.my

UNIVERSITI MALAYSIA SARAWAK

94300 KOTA SAMARAHAN, SARAWAK, MALAYSIA

ACADEMIC TRANSCRIPT

NAME	: NUR FAZIATUL AIN BINTI AMRAN	SEX	:	FEMALE
MATRIC NO	: 43134	CITIZEN	:	MALAYSIAN
I/C NO	: 940423136154	ADMISSION	:	2013
FACULTY	: FACULTY OF COGNITIVE SCIENCES AND HUMAN DEVELOPMENT	CONVOCATION	:	2016
PROGRAMME	: BACHELOR OF SCIENCE WITH HONOURS (HUMAN RESOURCE DEVELOPMENT)	FINAL CGPA	:	3.41

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CODE	COURSES	CREDIT	GRADE	REMARKS
SEMESTER 1 SESSION 2013/2014				
KMF1014	Introduction To Cognitive Science	4	A	
KMF1023	Cognitive Psychology	3	B-	
KMS1013	Business Mathematics	3	A	
KMS1023	Organizational Management	3	A-	
KMS1024	Human Resource Management	4	B	
PPD1011	Soft Skills	1	L	
SSX0012	Islamic and Asian Civilization	2	B-	
TMX1010	End-User Computing	0	-	KP
CGP: 3.39	**CGPA: 3.39**			
SEMESTER 2 SESSION 2013/2014				
KMC1093	Personality Development	3	B	
KMF1043	Human Development Psychology	3	B+	
KMK2193	Cognitive Neuroscience	3	B	
KMS1034	Human Resource Development	4	A-	
PBI0021	Preparatory English 2	0	L	
PPD1032	Credited Co-Curricular	2	A	
TMX2012	IT Tools for Knowledge Workers	2	A-	
CGP: 3.41	**CGPA: 3.40**			
SEMESTER 1 SESSION 2014/2015				
EBX0032	Foundation of Entrepreneurship Cultivation	2	A-	
KMF2014	Statistics	4	A-	
KMF2043	Human and Organizational Behaviour	3	B+	
KMS2014	Design and Management of Training Programme	4	B	
KMS2024	Organizational Development and Change	4	B+	
PBI1012	English for Professional Purposes	2	B	
PBM2022	Malay Language	2	B+	
CGP: 3.33	**CGPA: 3.37**			
SEMESTER 2 SESSION 2014/2015				
EBE1053	Principles of Economics	3	C	
KMF2024	Research Methodology	4	B+	
KMS2034	Employment Laws	4	B+	
KMS2063	Managing Quality and Productivity	3	A-	
PBI1032	Academic Reading and Writing	2	A-	
SSX0022	Ethnic Relationship	2	A	
CGP: 3.28	**CGPA: 3.35**			
SEMESTER 1 SESSION 2015/2016				
KMS2083	Human Resource Planning, Recruitment and Selection	3	B+	
KMS3014	Industrial Relations	4	B-	
KMS3024	Organizational Learning	4	A-	
KMS3034	Career Development in Organization	4	B	
KMS3103	Final Year Project I	3	A	
SSU1013	Basics of Social Science	3	B-	
CGP: 3.21	**CGPA: 3.32**			
SEMESTER 2 SESSION 2015/2016				
KMS3044	Worklife Balance	4	A-	
KMS3054	Human Resource Information System	4	A	
KMS3063	Occupational Safety and Health	3	A-	
KMS3064	Strategic Human Resource Development	4	A-	
KMS3104	Final Year Project II	4	A	
KMU1013	Helping Relationship	3	A-	
CGP: 3.79	**CGPA: 3.41**			
SEMESTER 3 SESSION 2015/2016				
KMS3116	Industrial Training	6	L	
CGP: 0.00	**CGPA: 3.41**			

* Results printed below this point invalid.

Cummulative

Total Credit Calculated	:	118
Total Credit Taken	:	125
Total Credit Transfer	:	0

Remarks:

Has fulfilled the necessary academic requirements for the award of Bachelor Degree.

26 September 2016

Date   for Registrar

UNIVERSITI MALAYSIA SARAWAK

dengan ini menganugerahkan kepada

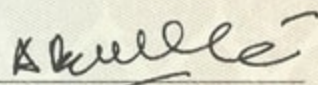## NUR FAZIATUL AIN BINTI AMRAN

ijazah

Ijazah Sarjana Muda Sains dengan Kepujian (Pembangunan Sumber Manusia)
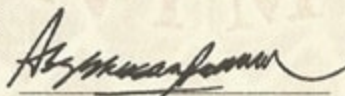
dengan segala hak dan keistimewaan yang ternukil di bawahnya.

Dimeterai pada

14 November 2016 bersamaan 14 Safar 1438H

Pendaftar   Dekan   Naib Canselor

NO. SIRI: **30616**

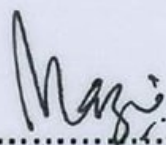# Certificate of Completion

This is to certify that

NUR FAZIATUL AIN BT AMRAN

940423 -13-6154

has successfully completed all requirements in

Industrial Training at PETRONAS Carigali Sdn Bhd (Sarawak Oil)

from **4th July 2016** until **8th Sept 2016**

(signature)

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MAZIA BINTI ISMAIL
MANAGER
LEARNING & CAPABILITY (HRM-SK Oil)
SARAWAK OIL