



NURFARAH SHAZLINA BINTI ZULKIFLI

Contact Info

Address :No. 97, Jalan Bangi Villa 8,
Taman Bangi Villa,
43000, Kajang,
Selangor.

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Email : farahshazlina@gmail.com

Personal Particulars

Age :27

Date of Birth :17/8/1989

Nationality :MALAYSIA

Gender :FEMALE

Marital Status :SINGLE

IC No. :890817-14-5560

Educational Background

Master of Business Administration (MBA)

Major : Project Management

University : Infrastructure University Kuala Lumpur (IUKL)

Graduation Date : Oct 2014

CGPA : 3.44/4.00

Bachelor Of Engineering (Honours) Petroleum

Major : Drilling and Production Operations

University : Universiti Teknologi Petronas (UTP)

Graduation Date : Oct 2012

CGPA : 2.82/4.00

Sijil Pelajaran Malaysia (S.P.M)

School : Sekolah Menengah Kebangsaan Jalan Tiga Bandar Baru Bangi

Finish Year : 2006

Grade : 2A1 2A2 4B3 2B4

Professional Experience

1. Telekom Malaysia Berhad

Position Title : Censorship Editor
Specialization : IPTV Channels
Duration : July 2016 – November 2016
Job Description : 1. Perform quality checks of channels.
2. Edit content using computer software and video editing equipment.
3. Censor inappropriate scenes including those that contain nudity, coarse language, violence or inappropriate subject matter.
4. Maintain log of censored content and submit daily activity reports to supervisor.

2. AIE Engineering (M) Sdn Bhd

Position Title : Project Engineer
Specialization : Commercial Gas Installation
Duration : March 2015 - October 2015
Job Description : 1. Supervision of design engineering activities.
2. Preparation of project design & engineering documentation.
3. Project MTO and tendering preparation.
4. Liaise with Government authorities on issuance of work permits.
5. Technical design & pipe sizing calculation.
6. Prepare man-hour & cost estimates for project cost control.
7. Compilation of final documentation.

3. Infrastructure University Kuala Lumpur (IUKL)

Position Title : Account Executive
Specialization : Data Entry
Duration : March 2014 - August 2014
Job Description : 1. Work as a part timer with Infrastructure University Kuala Lumpur.
2. Maintains database by entering new and updated information of bank annual report from all over the world.
3. Prepare source data for computer entry by compiling and sorting information.
4. Maintains data entry requirements by following data program techniques and procedures.
5. Verifies entered bank annual report data by reviewing, correcting, deleting, or reentering data.
6. Contributes to team effort by accomplishing related results and analysis as needed.

4. Petroliam Nasional Berhad (PETRONAS)

Position Title : Reservoir Engineer Trainee
Specialization : Petroleum Management
Duration : December 2010 - August 2011

Technical Skills

(**Proficiency:** **Advanced** - Highly experienced; **Intermediate** - Familiar with all the basic functionalities; **Beginner** - Just started using or learning the skill)

Skill	Proficiency
Eclipse (Schlumberger)	Intermediate
Petrel	Intermediate
WellFlo 3.8	Beginner
Matlab	Beginner
Dev C++	Beginner
AutoCAD	Beginner

Languages

(**Proficiency:** 0=**Poor** - 10=**Excellent**)

Language	Spoken	Written
Bahasa Malaysia	10	10
English	8	9
France	5	5

MUET : Band 3

Achievements

Dean listed in the fourth semester study at Infrastructure University Kuala Lumpur, Selangor with GPA 3.67.

Dean listed in the first semester study at Infrastructure University Kuala Lumpur, Selangor with GPA 3.84.

Other Activities

2014	MBA Talk 2014 (Economic & Accounting) Committee Member
2013	Public Lecture, FBA IUKL 2013 Committee Member
2012	Petroleum Engineering Farewell Dinner Performer
2010	HSE Pop Quiz Participant
2010	Geoscience and Petroleum Engineering Week Participant
2010	Petroleum Engineering Farewell Dinner Performer
2008	Society of Petroleum Engineers (SPE) Member
2007	PLKN, National Service Participant
2006	Pasukan Pandu Puteri Vice President

Additional Info

Career Objective

To excel in the field of Engineering especially in Project Management scope as well as grabbing experiences in services or production industry.

Strengths

- Results driven & aggressive with high personal and career goals.
- Have experiences in leadership and management.
- **Very fast learner, highly creative, innovative, flexible and able to accommodate in most working environment.**
- Good interpersonal skills with people from all levels of corporate management.
- **Possess good engineering ability with hands-on experience.**
- Able to work independently with minimum supervision.
- **Very fluent in most computer software and hardware.**
- Possess lots of initiative and self motivation in work.
- **Good in using Microsoft Office, Microsoft Excel, Microsoft Power Point and Microsoft Project.**

Expected Salary : RM2500.00 (negotiable)

Willing To Travel : Yes

Self Transportation : Yes

References

Pn. Mazuin Jasamai

Relationship : Lecturer

Company : Universiti Teknologi Petronas (UTP)

Email : mazuin_jasamai@petronas.com.my

Tel : 05-3687075

Assoc. Prof. Dr. Noor Saadah Binti Zainal Abidin

Position : Associate Professor

Company : Infrastructure University Kuala Lumpur (IUKL)

Email : saadah@iukl.edu.my

Tel : 03-89266993 Ext. 728