

## Resume Submitted for Finance and Hr Executive Position

Dear sir/madam,

I am currently a graduated bachelor's Degree student at Universiti Malaysia Perlis, Nur Aisyah Miza Binti Ahmad Tamizi studying in Product Design Engineering of manufacturing faculty and had graduated with CGPA of 3.43. I would like to apply for a job at your company for Finance and Hr Executive position in Talent Suites Sdn Bhd that had been offer in your website. Furthermore, I would like to brief a few things about myself below.

### Leadership

I had joined Majlis Sukarelawan Universiti Malaysia Perlis from 2015 and taught a primary school as a volunteer on that time. Then, I join Faculty's club and been chosed as the Bendahari of the club also on the same year of 2015. Then, on 2016 I had been upgraded being as the secretary of the club. In the other hand, I had join Asia Summer Programme in Japan on 2015 and in Malaysia on 2014 as the university's representative.

### Personality

A hardworking and multitasker who love to learn new things or knowledge. Not only fast learner, I work well independently or as a team. I also eager to learn new things with high problem solving skills. I am looking forward new challenges and adventures. I also can handle stress professionally and a very determined person in completing a task given.

### 3D Software learnt

Please feel free to contact me at 019-5646967 or by email at aisyahmiza94@gmail.com. I am looking forward to receive your reply. Thank you for your consideration.

Sincerely,

Nur Aisyah Miza Binti Ahmad Tamizi