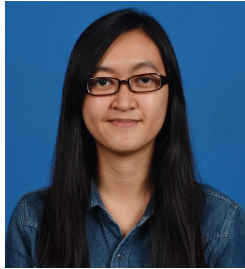


RESUME



ZETTY ILYANA BINTI SAPRI

Address: 4H Lrg. Permai Timur 1, Jln. Permai, 96000
Sibu, Sarawak.

Email: zettylyana@yahoo.com

Personal Particular

Age	: 25	Date of Birth	: 1 st July 1992
Nationality	: Malaysian	Gender	: Female
Status	: Single	IC No.	: 920701-13-6026
Race	: Malay	Tel (Mobile)	: 0135451405

Career Objectives

Any related job based on my education background to fully utilize my capabilities and provides opportunity for career growth and significantly contributes to organization's efficiency, growth and profitability.

Personal Characteristics

- A discipline, punctual, and committed in ensuring a task is successfully accomplished.
- A willing learner, eager to learn new things and be given bigger responsibilities.
- Good communication skills and able to interact with many people at any level.
- Able to fully participate and give maximum contribution while working in a team.

Educational Background

(2014 - 2017)

Universiti Teknologi MARA (UiTM), Kampus Samarahan

Bachelor of Accountancy (Hons.)

CGPA : **2.62** (Graduated on February 2017)

(2011 - 2014)

Universiti Teknologi MARA (UiTM), Kampus Samarahan

Diploma in Accountancy

CGPA : **2.86** (Graduated on May 2014)

(2005 - 2009)

Sekolah Menengah Kebangsaan Agama Sibul

SPM Result : 5A 3B 4C

PMR Result : 6A 3B

Practical Training Placement

PHILIP TONG & CO. (Certified Public Accountant)

Duration : 1st February 2016 until 31st July 2016 (6 months)

Position : Assistant Auditor (Trainee)

Firm's Address : Philip Tong & Co., Certified Public Accountant, Sarawak House Complex, Jalan Nyabor, 96000, Sibul, Sarawak.

Skills

Microsoft Office : Microsoft Words, Microsoft Excel, Microsoft PowerPoint
Accounting Software : MYOB, UBS
Other Software : ABC Flowcharter

Additional Information

Curriculum Activities:

**Universiti Teknologi MARA (UiTM)
Kampus Samarahan**

- Member of Bachelor of Accountancy (BACC) Society, UiTM (2014)
- Member of MASA Student Chapter (2014)
- Member of Diploma in Accountancy (MeDIA) Society, UiTM (2011)
- Committee member of Seri Serapi Residential College (Semester 2012/2013)

**Sekolah Menengah Kebangsaan Agama
Sibul, Sarawak**

- Member of Red Crescent Society
- Member of Petanque Club

Other Involvements:

**Universiti Teknologi MARA (UiTM)
Kampus Samarahan**

- BACC Sports Day (2014)
- Ziarah Silaturahmi ke Rumah Kebajikan Seri Nur Murni (2014)
- Talents Day –Musical Theatre (2014)
- CIMA Talk (2014)
- Msian Institute of Accounting Talk (Semester 2012/2013)

Labuan Matriculation College

- Larian Angkasawan (2010)

Languages – Spoken/Written

- **Bahasa Malaysia:** Excellent in reading, writing and speaking
- **English** : Good in speaking, writing and reading

References

Pn. Lulu Jonathan

(082-677494/016-8934856)

Lecturer / Academic Advisor

Faculty of Accountancy

Universiti Teknologi MARA (UiTM),

Kampus Samarahan

Cik Zahrah Bt Haji Sirat

(082-677633)

Senior Lecturer

Faculty of Accountancy

Universiti Teknologi MARA (UiTM),

Kampus Samarahan