

RESUME

AERNI SHAHRILA BINTI JAFFERY

POSTAL ADDRESS

No116b, Lot 3005,
Lorong Belatok 2C,
Jalan Matang 93050 Kuching
Sarawak



ADDRESS

No38 Kpg Sejijak Jalan Matang
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OBJECTIVES

- To gain new experiences in new working environment.
- To acquire new knowledge and skills in new working environment.

RELEVANT SKILLS AND ACHIVEMENTS

I didn't have a computer certificate but i know how to use Microsoft Word, Microsoft power point and Microsoft excel.

Skills	Proficiency
Microsoft Word	Intermediate
Microsoft Power Point	Intermediate
Microsoft Excel	Intermediate

- Moderate in English speaking.
- Posses good communication and interpersonal skills
- Posses leadership, organizational and planning skills.
- Fluent in Bahasa Malaysia.

ACHIVEMENTS

- 2015, Invest smart's Stock Market Seminar by Securities Commission Malaysia (SC).
- 2016, certificate of participation of gathering of rising entrepreneurs, act together conducted on 2nd & 3rd April 2016 at Borneo Convention Centre Kuching (BCKK).
- Dean's Award Diploma in Banking March 2014 Part 5.
- Certificate Industrial Practical Training at Sierra Security services Sdn. Bhd on 25 July 2016 until 23 December 2016.

EDUCATION

- 2017
UNIVERITI TEKNOLOGI MARA
Ijazah Sarjana Muda Pentadbiran
Perniagaan (Kepujian) Kewangan
CGPA : 2.71
- 2015
UNIVERITI TEKNOLOGI MARA
Diploma Pengurusan Bank
CGPA : 3.10

- 2010 **SMK MATANG HILIR**
Sijil Pelajaran Malaysia (SPM)
1A- 2B 1C+ 1C 1E
- 2008 **SMK MATANG HILIR**
Penilaian Menengah Rendah (PMR)
3B 3C 2D

EXPERIENCES

Company : Sierra Security Services Sdn. Bhd
Position : Trainee
Place : Kota Samarahan
Start : July 2016 – Dicember 2016

REFERENCE

Name : Nuradah Binti Paraja
Position : Human Resources Sierra Security Services Sdn Bhd
Telephone : 013-8466797