



IQMATUL FAZREEN BIN IBNU HASSIM
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OBJECTIVE

- To explore the dynamics of a challenging career in a fast track organization by reshaping my Industrial Relations knowledge and integrated skills.
- To apply for any suitable positions in both Government and Private sector.

QUALIFICATIONS

Universiti Malaysia Sabah (2015)

Field of Study : BSoc. Sc. (Hons.) Industrial Relations
Faculty : Faculty of Humanities, Arts & Heritage

Malaysian Higher School Certificate (2011)

Stream : Arts
School/Institute : Sekolah Menengah Kebangsaan Kunak

Malaysian Certificate of Education (2009)

Stream : Arts
School/Institute : Sekolah Menengah Kebangsaan Kunak

WORKING EXPERIENCE

Pejabat Tenaga Kerja Kunak

- Position : Trainee
- Duration : 03 August – 25 September 2015
- Handling complaints lodged by employee, arbitration between employer & employee and administration works.

Universiti Malaysia Sabah

- Position : *Pembantu Pengawas Peperiksaan* (Part Time)
- Duration : 05 June – 22 June 2012
- Handling examination procedures and monitoring the movement of students when an examination is held.

CO – CURRICULAR INVOLVEMENT

- Participant in *Jalinan Kasih Insani* Programme, 2015
- Member for Logistics Committee in *Jelajah Industri Pantai Timur*, 2015
- Participant in Seminar on Innovation & Workplace Conditions, 2015
- Participant in Seminar on Industrial Relations in Informal Sector, 2014
- Participant in Makeweekend Escape Disaster Programme, 2013
- Member for Activity Committee, Excellent Residential College Family Day, 2013
- Committee Member for Pocketbike Competition, 15th Tamu Gadang UMS, 2013
- Committee Member for Introduction to Computer Programme at SK Tiga Papan, Kudat, 2012
- Librarian, SMK Kunak, 2009

SKILLS

Language Skills (0 = Poor, 10 = Excellent)

	Spoken	Written
Bahasa Malaysia	10	10
English	6	7

Computer Skills

- Capable of handling common computer softwares such as Microsoft Word, Powerpoint etc.

PERSONALITY

- Capable of working in a team and able to work individually with minimum supervision.
- A person who is highly motivated & time devoted.
- A person with a pleasant personality & willing to learn other skills related to the job.

WORK PREFERENCE

Availability	Immediately
Transportation	No
Licence	D (Automatic)
Willing to Work Shifts	Yes
Willing to Travel	Yes
Expected Salary (RM)	2000

REFERENCE

- *Tuan Hj. Mohd Renreng*
Penolong Pegawai Perubatan U32
Hospital Kunak
019 – 8231836