

Shadiyana Izzaty Binti Sharizal  
B-02-01 Pangsapuri Pesona  
Taman Pauh Jaya  
13700 Perai, Pulau Pinang

31<sup>st</sup> JULY 2017

Dear Sir/Madam :

I am writing in response to your recently advertised position in **Workshire** for a **quality control**. I am very interested in this opportunity with Agensi Pekerjaan Dream Job Sdn Bhd and believe that my qualifications, education and experiences would make me a strong candidate for this position.

I am a punctual, computer expertise, reliable, well prepared and organized professional who has an ability to work independently with minimal supervision, an ability to learn new things. For your information, I graduated from University of Technology Mara (UiTM), Kota Bharu, Kelantan with degree in Science (Hons.) Statistics. Now, I am having a SL1M (Skim Latihan 1 Malaysia) training as a learning support specialist. Previously, I am a research assistant at UiTM Pulau Pinang for 5 months (industrial training) and my responsibility are handling and protecting a big amount of confidential data, analyzing the data by using certain software and producing a report.

I firmly believe that I can be a valuable asset to your company. I welcome the opportunity to speak with you about this position and how my experience could help your company to achieve the goals.

Thank you in advance for your consideration.

Kind regards,

**SHADIYANA IZZATY SHARIZAL**  
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