



**SITI SHAFIKAH BINTI
ABDULLAH**

CONTACT



011-25109452



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57, Kampung Kepala Batas,

Pekan Kepala Batas,

06200 Jitra, Kedah.

WHY ME?

I have a Bachelors' degree in Islamic Banking and Finance in UMK. I have a high confident level, hardworking and multi-tasking employees. I can't wait to find out more information and get experience in field of employment about the industry Islamic Banking and Finance. I can give commitment and flexible with working hours from 07:00a.m to 07:00 p.m. I am a motivated, enthusiastic and a good listener. I'm having an ability to receive and deliver the order.

REFERENCE

Puan Wan Umami Afaf Afiah Binti
Wan Asri
Senior Lecturer UMK,
09-7717000
afiah@umk.edu.my

WORKING EXPERIENCE

August 2016:	HN Idaman Enterprise
Position:	Part time worker
Skills Acquired:	Self-confidence, Interpersonal skill, Communication skill.
July 2014:	MCM Utara Trading
Position:	Shop Assistant
Skills Acquired:	Entrepreneurship skills, Self-confidence, Finance Management, Self-discipline.
February:	Majlis Agama Islam Kedah (MAIK)
Position:	Student Practical (Internal Audit Unit)
Skills Acquired:	High confident level, Adaptable to problem solving

EDUCATION

High Education Level:	Bachelor of Business Administration (Islamic Banking and Finance)
Name of Institution:	University Malaysia Kelantan
CGPA:	3.13
High Education Level:	Matriculation (Accountancy)
Name of Institution:	Kolej Matrikulasi Kedah
CGPA:	3.39
Graduation:	2013
High Education Level:	SPM
Name of Institution:	SMK Tunku Anum Tunku Abdul Rahman
Result:	2(A) 4(A-) 1(B) 2(C+) 1(D)

PROFESSIONAL SKILLS

Adobe Photoshop: Beginner	Application: Making flyers
Microsoft Power Point: Intermediate	Application: Project presentation
Microsoft Excel: Intermediate	Application: Thesis analysis
Microsoft Word: Advanced	Application: Report writing

LANGUAGES

English Spoken: Intermediate	Written: Intermediate
Arabic Spoken: Basic	Written: Basic
Bahasa Melayu Spoken: Fluent	Written: Fluent

ACHIEVEMENT

- PESKO WALK 2015
- Programmed briefing TAKAFUL BASIC EXAMINATION (TBE)
- Pass TAKAFUL BASIC EXAMINATION (TBE)