

RESUME



NUR SYAHIDA BINTI MOHD SANI

NO. 5531, PADANG MENORA,
13310 TASEK GELUGOR,
SEBERANG PERAI UTARA,
PULAU PINANG.

H/P : 019-5427324

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CAREER OBJECTIVE

Build a career and contribute to the development of the organization, community and country in addition to gain more experience.

PERSONAL INFORMATION

NAME : Nur Syahida Binti Mohd Sani
AGE : 28 Years Old
DATE OF BIRTH : 03 November 1989
IDENTITY CARD : 891103-07-5294
CITIZEN : Malaysia

EDUCATION

<u>YEAR</u>	<u>EDUCATIONAL INSTITUTION</u>	<u>ACHIEVEMENTS</u>
2001	SK. Padang Menora	UPSR [3A, 2B]
2004	SMK. Dato' Onn, Butterworth	PMR [3A, 5B]
2006	SMK. Dato' Onn, Butterworth	SPM [2 A2, 1 B3, 2 B4, 2 C5, 2 C6, 1 E8]
2007-2008	SMK Datuk Haji Ahmad Badawi	STPM [CGPA : 3.33]
2009-2013	Universiti Utara Malaysia [Bachelor Human Resource Mngt. (Hons)]	IJAZAH [CGPA : 3.08]

CURRICULUM INFORMATION

SCHOOL	: 1. Committee Member of Pergerakan Puteri Islam, 2006 2. Hostel Prefect, 2006 3. Facilitator of Ukhuwah Pelajar Tingkatan Enam Week, 2008 4. Secretary of Persatuan Bahasa Melayu, 2008
UNIVERSITY	: 1. Protocol Bureau - 1 Malaysia, Mahasiswa Berbakti at Teluk Intan, Perak, 2010 2. Malaysia Books of Records : The Largest 1 Malaysia Logo with 10 Cent, 2010 3. Logistics Bureau – Karnival Sukan Tradisional dan Moden (TRADMOD) , 2010 4. Promotion Bureau - MAS United Explorace, 2011

SKILLS

- Able to speak in Malay and English language.
- Able to write in Malay and English language
- Proficient with Microsoft Office (MS Word, MS Power Point and MS Excel).
- Good communication skills.
- Self motivated.
- Able to work in team.
- Willingness to learn.
- Problem solving.

WORKING EXPERIENCE

<u>Organization</u>	<u>Position</u>	<u>Started Working</u>	<u>Salary</u>
Messrs Azizah Sarina & Co	Clerk	December 2012	RM 1200-00

REREFERENCE

Name : Sarina Binti Md Zain

Address : Messrs Azizah Sarina & Co
Advocates and Solicitors

No. 22A, Tingkat 1, Jalan Penanti 1,
Taman Penanti,
14000 Bukit Mertajam,
Pulau Pinang.

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