

23 Feb 2017

Muhamad Aqran bin Azlan  
137, Jalan Kurau 3,  
Taman Permai Fasa 1,  
70200 Seremban,  
Negeri Sembilan Darul Khusus.

Human Resources  
TASCO Berhad  
Shah Alam Logistics Centre (SALC)  
Lot No. 1A Persiaran Jubli Perak,  
40301, Shah Alam  
Selangor  
Dear Sir/Madam,

**APPLICATION FOR THE POSITION OF MANAGEMENT TRAINEE**

I wish to apply for the position of Management Trainee as advertised in <https://http://www.tasco.com.my/car.aspx?id=49&t=2>

I am currently enrolled in the final year of the Bachelor of Business Administration course at the Universiti Teknologi MARA and I will graduate in November 2017.

I am very interested in pursuing a career life in the business administration. I have completed a wide range of subjects that provide me with a firm base knowledge and skills relevant to the requirements of the executive position.

Although I do not have any work experience pertaining to the recruitment industry, I have gone through a four-month industrial training during my final year of studies where I was given tasks equivalent to a management executive.

I believe that my knowledge and skills will help me contribute a great deal to your company. Above all, I possess the interest and determination to perform well in the position you are offering.

I look forward to meeting with you to discuss the position further. I can be contacted at 010-5441514

And the following email address: [muhdaqran@gmail.com](mailto:muhdaqran@gmail.com)

Thank you for your consideration.

Yours Sincerely,

*Aqran*

.....  
(MUHAMAD AQRAN BIN AZLAN)