

Muhammad Aizat Ezri bin Ahmad Hapizudin



PERSONAL PARTICULARS

Age : 26
Nationality : Malaysian
Gender : Male
Expecting Salary : Negotiable
Email : ezri.aizat12@gmail.com
Contact No. : 017-503 9775

EMPLOYMENT

COMPUTER TECHNICIAN REAL COMPUTER SYSTEM ENTERPRISE (SEP 2016 - JAN 2017)

Job Responsibilities

- Repairing defected printer, notebook and personal computer.
- Doing maintenance on clients printer, laptop and personal computer e.g; checking for virus and updating antivirus, updating software and upgrading hardware, e.g; RAM and internal hard disk.
- Configuring network mapping and configuration for wireless access point and wired connection as per requested by the client.

RECRUITMENT CONSULTANT REDRADAR INTERNATIONAL (DEC 2015 - MAY 2016)

Job Responsibilities

- Finding the suitable candidate that satisfied the clients needs for the vacant position.
- Screening the resume that match the clients needs for the vacant position to find potential candidate.
- Making cold calling to potential candidate.
- Setting the interview date for the candidate with the clients.

- Keep the candidate updated with their current status on the applied position to build rapport and trust.
- Manage to get two reporting candidate for the vacant position as per requested by the clients.

SL1M TRAINEE
BRITAY ASIA SDN BHD
 (NOV 2015 - DEC 2015)

Job Responsibilities

- Undertaking Skim Latihan 1Malaysia (SL1M) under management of Britay Asia Sdn Bhd.
- Underwent training on how to present self during interview and at workplace.
- Underwent training on the host company to experience the real working life.

INTERN
JABATAN KERJA RAYA PERLIS
 (JUL 2013 - SEP 2013)

Job Responsibilities

- Clerical work; document editing for quotations paperwork.
- Assisting the inspectorate task and project supervising.

EDUCATIONS

Bachelor's Degree in Electronic Engineering (2015)
Major in Electronic Engineering
UNIVERSITI TUN HUSSEIN ONN MALAYSIA

Industrial Skill Enhancement Program (INSEP) (2016)
Wireless & Data Communication Network Course
KISMEC INDUSTRIAL SKILLS AND MANAGEMENT DEVELOPMENT CENTRE

LANGUAGE & SKILLS

Language Speaking/Writing : English & Malay
 Computer Skills : Microsoft Office, Networking, PC Troubleshooting

REFERRAL

1. En. Mohd Razid bin Danial Recruitment Manager, RedRadar International, No. 88, Jalan Burhanuddin Helmi 2, Taman Tun Dr Ismail, 60000, Kuala Lumpur Contact Number: 016-3451412	2. En Mohmad Fuzi bin Shariff Trainer, Kedah Industrial Skills and Management Development Centre (KISMEC) Contact Number: 019-4762383
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