

RUSIMA

BINTI NASER

MARKETING



TB8505, Taman Megah Jaya, 91000,
Tawau, Sabah.



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WHO AM I ?

A marketing graduates who's seeking for a challenging career with a progressive organization that provides an opportunity to capitalize my skills, ability, and knowledge in related field.

WORK EXPERIENCE

ADMINISTRATION/CUSTOMER SERVICE EXECUTIVE at JHEAINS

Bandaraya Kota Kinabalu

APRIL - NOVEMBER

2017

- Doing an administrative job scope
- Customer services representative

ASSISTANCE FINANCE MANAGER at SMK TAWAU II (INTERNSHIP)

JULY - OCTOBER

2014

Manage the finance department with the assist from work supervisor.

SALES ASSISTANCE at CCN COMMUNICATION SDN BHD

MAY - AUGUST

2013

- Being an escort to the customer.
- Ensure the sales getting high day per day.
- Make sure the stocks is always available.

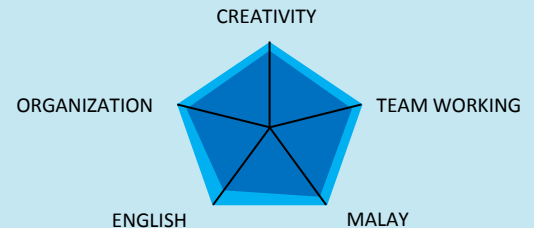
SALES EXECUTIVE at GRAZZIO BHD

FEBRUARY - MAY

2012

- Assist customer about the material of the furniture sold.
- Provides information by answering customer's doubt.
- Learn about the unique function of furniture and going on outstation.

SKILLS & LANGUAGE



ACHIEVEMENT

- ❖ Join for the National Day marching as representative, JHEAINS (2017)
- ❖ Join a few Halal Food Operation, JHEAINS (2017)
- ❖ Represent department for Sukan MUJAS 2017, JHEAINS (2017)
- ❖ Organize a "Seminar Peruncitan yang Efektif" as a Secretary, UMS (2016)
- ❖ Committee member of an Marketing Talk event as a Protocol AJK, UMS (2016)
- ❖ Committee member of "Karnival Kokum" as Urusetia, SMK Tawau II (2016)
- ❖ Committee member of "Fiesta 1Unity 1Malaysia", UMS (2015)
- ❖ Committee member of "Program Anak Angkat" as Protocol Unit, UMS (2013)
- ❖ Other activities are joined as participant only.

EDUCATION

BACHELOR DEGREE IN BUSINESS WITH HONOURS (MARKETING)

Universiti Malaysia Sabah
Kota Kinabalu, Sabah

SEPT 2013 - NOV 2016

SEKOLAH MENENGAH
KEBANGSAAN TAWAU
II, TAWAU, SABAH

SPM : 3A, 3B, 2C
PMR : 2A, 4B, 2C

2007 - 2011

ACCOUNTING CERTIFICATE

Kolej Matrikulasi Labuan
Wilayah Persekutuan Labuan
CGPA : 3.00

MAY 2012 - MAY 2013

REFERENCES

FIRDAUS FAIZAL KARIM

Pen. Peg. Tadbir Agama
Jabatan Hal Ehwal Agama Islam Sabah
Contact No. : 016-8449698

HASLINDA HASSAN

Lecturer
Universiti Malaysia Sabah
Kota Kinabalu, Sabah
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