

# SITI NABILAH BINTI ABDUL GHANI



NO 57 LORONG MAWAR, KAMPUNG MASJID SERA, MUKIM PULAI, 09100 BALING, KEDAH.



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013-5373474

## JOB OBJECTIVES

I am a student graduate from University Technology Mara (UiTM) seeking a position that will me to use my Diploma in Business Studies and Bachelor in Marketing, whereby the position that industry or company that provides the opportunity to enhance my knowledge and reasoning skills for organization benefit towards achieving goals.

## PERSONAL INFORMATION

|                    |  |                       |                    |
|--------------------|--|-----------------------|--------------------|
| <b>FULL NAME</b>   | : Siti Nabilah Binti Abdul Ghani   | <b>AVAILABILITY</b>   | : 1 AUGUST 2016    |
| <b>GENDER</b>      | : Female   | <b>DATE OF BIRTH</b>  | : 26 DECEMBER 1992 |
| <b>NATIONALITY</b> | : Malaysian  | <b>MARITAL STATUS</b> | : Single           |
| <b>RACE</b>        | : Malay  | <b>RELIGION</b>       | : Islam            |
| <b>ADDRESS</b>     | : No 57 Lorong Mawar, Kampung Masjid Sera, Mukim Pulau, 09100 Baling, Kedah Darul Aman |                       |                    |

**STRENGTH** : My contemporaries describe me as a friendly, independent, good leadership and responsible. I am very committed to my work, punctual, able to work in team that proves to be one effective way in problem solving ability.

## EDUCATION

|                    |  |
|--------------------|--|
| <b>2014 – 2016</b> | <b>Bachelor of Business Administration (Honours) Marketing</b><br><i>University Teknologi Mara (UiTM) Kedah</i><br>CGPA : 3.02 |
| <b>2011 – 2014</b> | <b>Diploma in Business Studies</b><br><i>University Teknologi Mara (UiTM) Kelantan</i><br>CGPA : 3.18                          |
| <b>2005 - 2009</b> | <b>Sijil Pelajaran Malaysia</b><br><i>Sekolah Menengah Kebangsaan Tunku Putera</i><br>Result : 3A's 4B's 2C's 1E               |
| <b>2005 - 2007</b> | <b>Penilaian Menengah Rendah</b><br><i>Sekolah Menengah Kebangsaan Tunku Putera</i><br>Result : 1A 1B 5C's 1D                  |

## SKILLS

**LANGUAGES :** **MALAY :** Well Written and Spoken  
**ENGLISH :** Moderate Written and Spoken

**COMPUTER:** - Microsoft Office Suite  
- Adobe Acrobat PDF  
- SPSS Software

## ACTIVITIES, WORKSHOPS & ACHIEVEMENTS

- 2014 – 2015** - Committee of Public Issue Seminar 2015 (UiTM Kedah)  
- Committee of Community Service 2014 (UiTM Kedah)
- 2011 – 2014** - Participant of “Body Exploration” 2012 (UiTM Kelantan)  
- Participant of “Konvensyen Media Social Pewaris Muda Negara” 2012 (UiTM Kelantan)  
- Participant of “Bengkel Grooming Wanita Melayu” 2012 (UiTM Kelantan)  
- Participant of “Kesatria Negara” 2011-2012 (UiTM Kelantan)  
- Dean’s List for Semester 5 and 6 Diploma Business Studies
- 2005 – 2009** - School and district level in “Pergerakan Puteri Islam” 2009  
- Participant of “Perkhemahan Perdana Rakan Muda Cinta Alam” 2009  
- Participant of “Kepimpinan Ketua Tingkatan” 2008

## WORKING EXPERIENCE

**2016** **NAME COMPANY** : Kedah Regional Development Authority (KEDA)  
**ADDRESS** : Baling, Kedah  
**POSITION** : Practical Student

**2014** **NAME COMPANY** : Smartrac Technology Sdn.Bhd.  
**ADDRESS** : Kulim, Kedah  
**POSITION** : Operator  
**REASON FOR LEAVING** : To pursue my degree studies

## REFERENCES

1. En Muhammad Sazri Bin Khamis  
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04-4562524 / 019-4572858  
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