

Application for Position Related

From :

Wan Nurul Nabilah Binti Wan Long

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To,

Sub: Application for Position Related

Dear Sir / Madam,

With reference to the above, I, the Undersigned have come to the knowledge that there are Vacancies in your esteemed organization. Today I am looking for a more challenging and rewarding role where I can apply the skills I have acquired throughout my academic years.

Hence, I believe I can be a good asset to your Company.

I take my job with great sense of responsibility, enjoy the challenges in new situations and expect to make a positive contribution. A personal interaction is necessary to unfold the comprehensive nature of my experience.

I hope we will have the opportunity to discuss more in detail about my personal background and the way I could fit in your organization.

I look forward to hear from you.

Thanking you,

Your Faithfully,

Wan Nurul Nabilah Binti Wan Long

Date: 20th March 2017