

**Mohd Roshidi Bin  
Ahmad**

No 46, Jln Suasana 4/2,  
Bandar Tun Hussein  
Onn,  
43200, Cheras, Selangor.

22<sup>nd</sup> February 2017

Dear  
Mr/Mrs,  
To Whom It  
May  
Concern:

**Application for QHSE Executive/ QHSE Coordinator position in respect  
organisation**

I keen to apply for a place in HSE Department of your high regard organization, which would fit my education qualification and working experiences about 2 year. I have undertaken NEBOSH IGC cert and 22 days Safety and Health (SHO) course as well as H2S cert, AESP cert, TBOSIET and MISBOSIET and have attended Radiation Protection Officer (RPO) Course and will be taking Assistant Medical Review (AMRO) course on this coming February.

I am attentive in learning new skills and easy to deal with all levels of individuals. Through my tertiary education and work experiences, I have gained great exposure and vast experience in the fields of occupational safety and health. My primary interest or rather passion will be in the oil and gas industry. Focused and conscientious when given a task. Able to work under pressure with healthier time management. Practiced to work in independently and also in teamwork.

In vision of my interest to pursue a career in the specific department, I consequently look forward in receiving your positive reply towards my application in suitable course. I am vacant for any interviews at your convenient time and on a short notice through my contact as detailed above this cover letter. Thank you for your consideration.

I attach herewith, my personal resume for your kind perusal.

Thank you.

Yours  
sincerely,

Mohd Roshidi Ahmad

## MOHD ROSHIDI BIN AHMAD

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(Status) Single



### OBJECTIVE

To be part of your team as a **QHSE Executive/ QHSE Coordinator** with opportunities to utilize my knowledge through creativity and to explore my professional potentials.

### EDUCATION

- **Bachelor's degree in Biomedical Science(Hons), Concentration in Industrial Health, (2010-2015), International Islamic University Malaysia (IIUM), Kuantan, Pahang.**
- **Have taken 22 days Safety & Health Officer (SHO) Course from GISM, Putrajaya.**
- **Have attended and taken National Examination Board in Occupational Safety and Health International General Certificate (NEBOSH IGC) from CONSIST, Kuala Lumpur.**
- **Have attended Leader and Expert in Oil and Gas Course funded by MOE through ICOE Oil and Gas and UTM Space.**
- **Certified Assistant Medical Review Officer (AMRO) from AOEM.**
- **Certified Authorised Entrant and Standby Person for Confined Space Entry (AESP) from Niosh.**
- **Certified Hydrogen Sulphide Gas (H2S) Safety Basic training from SMTGlobal, Miri.**
- **Certified TBOSET and MIS BOSET. Able to work in Offshore Platform.**
- **Have taken Radiation Protection Officer (RPO) Course from Bangi Ray Services**
- **Possesses Seaman card, OGSP card and PETRONAS Smart card.**
- Among subjects taken :

Occupational Safety & Health Legislation	Ergonomics
Industrial Toxicology	Industrial Hygiene
Occupational Safety	Occupational Health
Introduction to Quality Assurance	Biostatistics
Principles and Practice of Management	
C++ & SPSS	Epidemiology Methods
- Related projects during undergraduate study:
  - Successfully completed Final Year Project titled 'Antimicrobial and Anticancer Properties of Pumpkin Extracts'.
- **Biological Science Program, (2008-2010), Centre for Foundation Studies, International Islamic University Malaysia (CFSIIUM), Petaling Jaya, Selangor.**
- **Malaysian Certificate of Education (SPM), 2006-2007, Sekolah Menengah Agama Persekutuan Kajang (SMAPK), Kajang, Selangor.**  
Achieved 6A 2B 3C

### ACCOMPLISHMENTS

- Appointed as the President of Wawasan Club (2012/2013)
- Appointed as the Captain of IIUM Kuantan Rugby Team (2013/2014)
- Led the educational visit to Niosh Bangi (2013)

- Program Manager of Wawasan Induction and Gathering Camp (2013)
- Represented Pahang Rugby Team to SUKMA XIV , Kuala Lumpur (2011)
- Participated in Program Perkaderan Tenaga Penggerak Zon Timur by Biro Tatanegara Malaysia (2014)
- Captain of the house team in the Interhouse Volleyball Tournament (2013)

## WORKING EXPERIENCES

- Worked as **QHSE Advisor** with **Advantage Marine Services Sdn Bhd** Project on STRUCTURAL STEEL REPAIR, REFURBISHMENT AND INSTALLATION OF NEW DAVITS PLATFORM AND LIFEBOAT & PROJECT on UNDERWATER INSPECTION IN LIEU OF DRYDOCKING [UWILD] (TO CHECK ON AFT AND BOW LEG AND RIG'S SPUDCAN) at UMW Naga 4 Jack-Up Drilling Rig. **LOCATION:** Kemaman Supply Base (KSB) **Rig:** UMW Naga 4 Jack-Up Drilling Rig **CLIENT:** *UMW OFFSHORE DRILLING SDN BHD* (Dec 10<sup>th</sup> 2016 – January 4<sup>th</sup> 2017 )
  - Update POB's list and monitor placement of personnel's T card.
  - Assist client's safety personnel in implementing in house rules and workplace rules.
  - Implement UMW Safety campaign "Think! Step back 5x5"
  - Monitor manpower while doing their work.
  - Applied on UMW HSE management system; PBED by Check-Six, MEA, Tripod-Beta, TOFS.
  - Assist client's QHSE Personnel in inspecting rig's SCBA, EPIRB, Fire Fighting Equipment, Life Saving Appliances, Sala-Block, Tubular inventory
  - Lead in PTW Audit, Hazard Observation Activities, Hazard Hunt, Safety Walkabout, and Working at Height Audit
  - Conduct inspection on contractor's body harness condition, chain block, welding machine, oxy-acetylene tank, and cutting torch, welding cable.
  - Update and review all personnel's relevant competencies and medical check up to work offshore.
  - Communicate with KSB port west wharf authorities on applying for permit for the Hot Work purposes.
  - Assist local management on man overboard drill, fire drill and abandon drill.
  - Do the daily progress report and weekly HSE report.
- Worked as **HSE Officer** with **Malaysia Marine Heavy Engineering (MMHE)** Project on ANGSI ANDR-A POST SHUTDOWN ACTIVITIES and ANGSI CHARLIE PRODUCTION ENHANCEMENT PROJECT (Low Pressure Production Unit) and Vessel Installation V-1010 & V3110 at ANGSI ANDR-A, ANGSI ANPG Charlie platform. **LOCATION:** Peninsular Malaysia Operation (PMO) Water (Angsi Field) **BARGE:** Perdana Endurance **CLIENT:** *PETRONAS CARIGALI Sdn Bhd.* (Oct 10<sup>th</sup> – Nov 2<sup>nd</sup> 2016).
  - Provide advice to site management in managing the risks of work activities and ensure all the activities are conducted accordance with regulatory, HSEMS and company procedures.
  - Monitor manpower while doing their work.
  - Assist client Safety Officer in maintaining safe work practices and ensure all safety precautions have been taken.
  - Drive implementation of ZeTO Rules compliance and BOT, PAUSE programme.
  - Drive the implementation of site HSE Plan and achieve HSEMS & regulatory compliance:
    - Conduct PTW Audit for compliance
    - Conduct Scaffolding Audit for compliance

- Conduct Machineries, Web Sling, Chain block audit.
  - Coordinate HSE performance review and reporting
  - Assist local management on managing all Personnel on Board (POB)
  - Assist local management on emergency evacuation and assembly procedure
  - Support and assist in PETRONAS ZIZA (zero incident zero accident) Monsoon campaign
- Worked as **HSE Officer** with **Enersea Resources Sdn Bhd** Project on Structural Steel Repair and Refurbishment (mainly on Hot Work Activities at Main Deck, Port Aft, Helideck) at Perisai Pacific 101 Jack-Up Drilling Rig. **LOCATION:** Kemaman Supply Base (KSB) **Rig:** Perisai Pacific 101 Drilling Rig **CLIENT:** *PERISAI DRILLING SDN BHD* (Sept 22<sup>nd</sup> – Oct 6<sup>th</sup> 2016).
  - Provide advice to site management in managing the risks of work activities and ensure all the activities are conducted accordance with regulatory, HSEMS and company procedures.
  - Assist client's RSTC in monitoring manpower doing their work.
  - Revise and review all the Hot Work procedure and Working At High (WAH) Procedure.
  - Assist and review 3<sup>rd</sup> party contractor in creating JHA and JMS accordance to the client's standard
  - Assist client's RSTC in performing PTW audit, Spill Kit audit, LSA and FFE inspection.
  - Assist client RSTC in performing Work Site audit to ensure all activities taken are according to the client's SOP and Standard.
  - Implementing and ensure all personnel follow Perisai Safety Charter.
  - Submitting and compiling Daily Progress Report (DPR) to higher authority.
  - Ensure all personnel participate in submitting Perisai ACT Card.
  - Lead in Incident Investigation Report and Notification of Incident (Root Cause Analysis, WHY analysis and Tripod Beta Analysis)
  - Assist in Hazard Hunt, SALA Block inspection, Lad Saf Safety system
- Worked as **HSE Officer** with **Malaysia Marine Heavy Engineering (MMHE)** Project on ANGSI PRODUCTION ENHANCEMENT PROJECT (Low Pressure Production Unit) and Vessel Installation V-1001 & V3101 at ANGSI ANDR-A, ANGSI ANPG-A platform. **LOCATION:** Peninsular Malaysia Operation (PMO) Water (Angsi Field) **BARGE:** Perdana Endurance **CLIENT:** *PETRONAS CARIGALI Sdn Bhd.* (Aug 25<sup>th</sup> – Sept 17<sup>th</sup> 2016).
  - Provide advice to site management in managing the risks of work activities and ensure all the activities are conducted accordance with regulatory, HSEMS and company procedures.
  - Monitor manpower while doing their work.
  - Assist client Safety Officer in maintaining safe work practices and ensure all safety precautions have been taken.
  - Drive implementation of ZeTO Rules compliance and BOT, PAUSE programme.
  - Drive the implementation of site HSE Plan and achieve HSEMS & regulatory compliance:
    - Conduct PTW Audit for compliance
    - Conduct Scaffolding Audit for compliance
    - Conduct Working at Height Audit for compliance
  - Coordinate HSE performance review and reporting
  - Assist local management on managing all Personnel on Board (POB)
  - Assist local management on emergency evacuation and assembly procedure
  - Support and assist in platform's "LISA" campaign

- Worked as **HSE Officer** with **PFCE-TSM** Project on INTEGRATED TURNAROUND SHUTDOWN FOR BEKOK *alpha* PLATFORM  
**LOCATION:** Peninsular Malaysia Operation (PMO 9) Water (Bekok Field)  
**BARGE:** SetiaStation 2 **CLIENT:** *PETRONAS CARIGALI Sdn Bhd.* (July 18<sup>th</sup> – Aug15<sup>th</sup> 2016).
  - Provide advice to site management in managing the risks of work activities and ensure all the activities are conducted accordance with regulatory, HSEMS and company procedures.
  - Assist client Platform Safety Officer in maintaining safe work practices and ensure all safety precautions have been taken.
  - Drive implementation of ZeTO Rules compliance and BOT programme.
  - Drive the implementation of site HSE Plan and achieve HSEMS & regulatory compliance:
    - Conduct PTW Audit for compliance
    - Conduct Scaffolding Audit for compliance
    - Conduct Working at Height Audit for compliance
    - Conduct Behavioral Base Safety assesment
    - Conduct rigging and slinging equipment inspection
  - Coordinate HSE performance review and reporting
  - Assist local management on managing all Personnel on Board (POB)
  - Assist local management on emergency evacuation procedure
  - Support and assist in client's "I AM HSE" campaign
- Worked as **HSE Officer** with **Swiber Offshore Construction Pte Ltd, Singapore** Project on MOORING SYSTEM INSTALLATION (PACKAGE 2) *Mooring hook-up, subsea flexible riser installation using ROV operation and Pre-Commisioning* for PETRONAS FLOATING LNG SATU (PFLNG 1). **LOCATION:** BINTULU WATER (Kumang Kanowit Field) **BARGE:** CREST ODDYSEY 2 (*DIVING SUPPLY VESSEL*) **CLIENT:** *PETRONAS CARIGALI Sdn Bhd.* (May 27<sup>th</sup> 2016 – June10<sup>th</sup> 2016).

**Extra Task & Responsibilities: (Diving Vessel)**

- Ensure that the diving operation is performed safely and in compliance with diving safety standards and diving codes of practice.
- Perform suitability inspections of vessel/barge for diving and diving equipment in various system.
- Undertake and document Risk Assessments, BSA's, Safety Audits, Hygiene Audits, Incident and Accident Investigation, etc., enforcing & reinforcing implementation of the Company HSE Regulations and HSE Focus Plan and Bridging documentation, ensuring compliance with the offshore super complexes and Barge PTW system prior to carrying out the works.
- Ensure tool box meetings are conducted prior to the job and conduct safety meetings to promote personnel awareness in safety rules, regulations and procedures.
- Ensure Company HSE/ Diving procedures and contractor's HSEMS system is in place.
- Ensure safe deck and lifting activities are carried out as per approved operating procedure.
- Regularly inspect all diving equipment/ spreads units prior to their daily commencement and during operation to ensure compliance with Company diving safety standards and Company diving codes of practice and follow-up medium and long term corrective actions.
- Ensure that the diving operation is performed safely, in accordance with current legislation, Company and industry practice and the Diving Contractor rules. Promote safety awareness, encourage Near Miss reporting and BSA auditing.

- Worked as **HSE Officer** with **Malaysia Marine Heavy Engineering (MMHE)** Project on PROVISION OF FACILITIES IMPROVEMENT PROJECT FOR DULANG PLATFORM SHUTDOWN/ TURNAROUND  
**LOCATION:** Peninsular Malaysia Operation (PMO) Water (Dulang Field)  
**BARGE:** SetiaStation 2 **CLIENT:** *PETRONAS CARIGALI Sdn Bhd.* (May 13<sup>th</sup> – May 22<sup>nd</sup> 2016).
  - Provide advice to site management in managing the risks of work activities and ensure all the activities are conducted accordance with regulatory, HSEMS and company procedures.
  - Assist client Safety Officer in maintaining safe work practices and ensure all safety precautions have been taken.
  - Drive implementation of ZeTO Rules compliance and BOT programme.
  - Drive the implementation of site HSE Plan and achieve HSEMS & regulatory compliance:
    - Conduct PTW Audit for compliance
    - Conduct Scaffolding Audit for compliance
    - Conduct Working at Height Audit for compliance
  - Coordinate HSE performance review and reporting
  - Assist local management on managing all Personnel on Board (POB)
  - Assist local management on emergency evacuation procedure
  
- Worked as **HSE Officer** with **Swiber Offshore Construction Pte Ltd, Singapore** Project on MOORING SYSTEM INSTALLATION (PACKAGE1B) (*Top Chain and Exercusion Limiter Chain Subsea Installation*) for PETRONAS FLOATING LNG SATU (PFLNG).  
**LOCATION:** BINTULU WATER (Kumang Kanowit Field)  
**BARGE:**SetiaStation 2 **CLIENT:** *PETRONAS CARIGALI Sdn Bhd.* (February 28<sup>th</sup> – April10<sup>th</sup> 2016).
  - Provide advice to site management in managing the risks of work activities and ensure all the activities are conducted accordance with regulatory, HSEMS and company procedures.
  - Drive the implementation of site HSE Plan and achieve HSEMS & regulatory compliance:
    - Conduct PTW Audit for compliance
    - Conduct MOC site verification
    - Screen Personal Competency Database
    - Verify applicant / approves for valid certificate, JHA quality
  - Provide advice to site management in managing the risks of work activities and ensure all the activities are conducted accordance with regulatory, HSEMS and company procedures
  - Drive implementation of ZeTO Rules compliance and BOT programme.
  - Drive the implementation of Contractor HSE Management Program
  - Provide occupational safety and health related training, coaching and mentoring at worksite including contractors to enhance competency on occupational safety and health with a view to promoting safe worker practices.
    - Pre-mob HSE briefing
    - Forklift Training, Safe lifting method training
    - PTW/JHA
    - Safety committee
    - Screen Personnel competency record
  - Coordinate HSE performance review and reporting.
  - Promote client's I AM HSE campaign and Hand and Finger Injury Campaign

- Worked as **HSE Supervisor** with **HSE Resources Sdn Bhd (HRSB)**.  
Involved in Waste Water Piping Line Replacement and Repair. (2" 3" 4" 6"Dia, 200m). **LOCATION:** Gas Processing Plant 5, Santong, Terengganu  
**CLIENT:** *PETRONAS GAS BERHAD* (February 8<sup>th</sup> 2015 – February 17<sup>th</sup> 2016).
- Worked as **HSE Supervisor** with **HSE Resources Sdn Bhd (HRSB)**.  
Involved in GPK Turnaround 2016 (GPP3-FGRU). Project on HEX T3-751 cleaning and repair works. **LOCATION:** Gas Processing Plant3, Kerteh, Terengganu **CLIENT:** *PETRONAS GAS BERHAD* (January 18<sup>th</sup> 2015 – February 6<sup>th</sup> 2016).
  - Involved in site preparation of HSE plans and documents:
    - HSE Plan
    - Lifting Plan
    - Dosh Approval
    - Job Method Statement (JMS), Job Hazard Analysis (JHA) (CHRA)
    - HIRARC
    - ITP
  - Liaise any safety matters with client's Safety Officer.
  - Provide advice to site management in managing the risks of work activities and ensure all the activities are conducted accordance with regulatory, HSEMS and company procedures
  - Assist in completion of PETRONAS Safety Briefing to all new workers and AWL briefing
  - Assist site Safety Officer in maintaining safe work practices and ensure all safety precautions have been taken.
  - Drive implementation of ZeTO Rules compliance and BOT program.
  - Drive the implementation of site HSE Plan and achieve HSEMS & regulatory compliance:
    - Conduct PTW Audit for compliance
    - Conduct Scaffolding Audit for compliance
    - Conduct Lifting Certificate Audit for compliance
  - Coordinate HSE performance review and reporting
- Worked as **HSE Supervisor** with **HSE Resources Sdn Bhd (HRSB)** Project on Q3-201 TANK CLEANING AND INSPECTION **LOCATION:** Gas Processing Plant3, Kerteh, Terengganu **CLIENT:** *PETRONAS GAS BERHAD* (December 15<sup>th</sup> 2015 – January 16<sup>th</sup> 2016).
  - Involved in site preparation of HSE plans and documents:
    - Emergency Respond Plan (ERP)
    - Schedule Waste Management Plan
    - Job Method Statement (JMS), Job Hazard Analysis (JHA)
    - Environment Aspect Impact (EAI)
    - Chemical Hazard Risk Assessment (CHRA)
    - HIRARC
    - ITP
  - Provide advice to site management in managing the risks of work activities and ensure all the activities are conducted accordance with regulatory, HSEMS and company procedures
  - Assist in completion of PETRONAS Safety Briefing to all new workers.
  - Assist site Safety Officer in maintaining safe work practices and ensure all safety precautions have been taken.
  - Drive implementation of ZeTO Rules compliance and BOT program.
  - Drive the implementation of site HSE Plan and achieve HSEMS & regulatory compliance:
    - Conduct PTW Audit for compliance
    - Conduct Scaffolding Audit for compliance
    - Conduct Lifting Certificate Audit for compliance

- Worked as **HSE Supervisor** with **Integratus Maintenance System (IMS)** Project on LIFTING HP BOOSTER PUMP 36500B,36700A and INSTALLATION OF INSULATION **LOCATION:** Regas LNGTerminal Sg Udang (RGTSU) Petronas Penapisan Melaka (*Travelling via work boat*) **CLIENT:** *PETRONAS GAS BERHAD* (November 15<sup>th</sup> – November 30<sup>th</sup> 2015).
  - Provide advice to site management in managing the risks of work activities and ensure all the activities are conducted accordance with regulatory, HSEMS and company procedures.
  - Assist site Safety Officer in maintaining safe work practices and ensure all safety precautions have been taken.
  - Drive implementation of ZeTO Rules compliance and BOT programme.
  - Drive the implementation of site HSE Plan and achieve HSEMS & regulatory compliance:
    - Conduct PTW Audit for compliance
    - Conduct Scaffolding Audit for compliance
    - Conduct Lifting Certificate Audit for compliance
  - Coordinate HSE performance review and reporting
  - Assist local management to do the pass card for all personnel.
  
- Worked as **HSE Officer** with **Alam Swiber Offshore (M) Sdn Bhd.** Project on REMOVAL AND REPLACEMENT OF SUBSEA PIPELINE (10” DIA, 1.5Km) **LOCATION:** CHEVRON PRAI (Prai Terminal) **BARGE:** 1MAS300 **CLIENT:** *CHEVRON MALAYSIA LIMITED Sdn Bhd.* (October 4<sup>th</sup> – October 27<sup>th</sup> 2015).
  - Provide advice to site management in managing the risks of work activities and ensure all the activities are conducted accordance with regulatory, HSEMS and company procedures.
  - Monitor “Beach Pull” activities and “Bow-String” operation
  - Did inspection in the barge:
    - SCBA inspection, EEBD inspection
    - Fire Fighting equipment inspection
    - Compressed cylinder inspection
    - Safety Harness and PPE inspection
    - SOPEP inspection
  - Drive the implementation of site HSE Plan and achieve HSEMS & regulatory compliance:
    - Conduct PTW Audit for compliance
    - Conduct MOC site verification
    - Screen Personal Competency Database
    - Verify applicant / approves for valid certificate, JLA quality
  - Provide advice to site management in managing the risks of work activities and ensure all the activities are conducted accordance with regulatory, HSEMS and company procedures
  - Drive implementation of Chevron LPSA Rules compliance.
  - Drive the implementation of ALAM 24/7 and Chevron’s 10 Teneth of Operation.
  - Provide occupational safety and health related training, coaching and mentoring at worksite including contractors to enhance competency on occupational safety and health with a view to promoting safe worker practices.
    - Pre-mob HSE briefing
    - PTW/JLA
    - Safety committee
    - Screen Personnel competency record



- Worked as **HSE Officer** with **Alam Swiber Offshore (M) Sdn Bhd**. Project on MOORING SYSTEM INSTALLATION (PACKAGE 1) for PETRONAS FLOATING LNG (PFLNG). **LOCATION:** BINTULU WATER (Kumang Kanowit Field) **BARGE:** 1MAS300 **CLIENT:** *PETRONAS CARIGALI Sdn Bhd*. (August 28<sup>th</sup> – September 17<sup>th</sup> 2015).
  - Provide advice to site management in managing the risks of work activities and ensure all the activities are conducted accordance with regulatory, HSEMS and company procedures.
  - Drive the implementation of site HSE Plan and achieve HSEMS & regulatory compliance:
    - Conduct PTW Audit for compliance
    - Conduct MOC site verification
    - Screen Personal Competency Database
    - Verify applicant / approves for valid certificate, JHA quality
  - Provide advice to site management in managing the risks of work activities and ensure all the activities are conducted accordance with regulatory, HSEMS and company procedures
  - Drive implementation of ZeTO Rules compliance and BOT programme.
  - Drive the implementation of Contractor HSE Management Program
  - Provide occupational safety and health related training, coaching and mentoring at worksite including contractors to enhance competency on occupational safety and health with a view to promoting safe worker practices.
    - Pre-mob HSE briefing
    - CBS
    - PTW/JHA
    - Safety committee
    - Screen Personnel competency record
  - Coordinate HSE performance review and reporting.
  - Promote client's ZiZa Campaign for Monsoon Season
  
- Worked as **HSE Executive** at **TMR UrusHarta**, Menara TM, Kuala Lumpur. Being involve in facilities management and maintenance of TM Tower and PETRONAS Pemprosesan Melaka. (March 15<sup>th</sup> 2015 – August 15<sup>th</sup> 2015)
  - Assist management in implementing and promoting OSH in workplace.
  - Review the Standard Operating Procedure (SOP) ISO 9001,14001&18001.
  - Outline safe operational procedures, which identify and take account of all relevant hazards.
  - Carried out regular site inspections to check policies and procedures are being properly implemented.
  - Make changes to working practices that are safe and comply with legislation;
  - Lead in-house training with managers and employees about health and safety issues and risks.
  - Manage and organize the safe disposal of hazardous substances and schedule waste.
  - Supervise and monitor manpower doing their job.
  - Assist with the implementation of Job Safety Analysis and inspect job site activities during particularly difficult or hazardous work situations.
  - Provide HSE improvement proposals stating: the non-conformance, proposed corrective.
  - Assist local management in the preparation and presentation of field HSE meetings.
  - Coordinate and participate in the investigation of accidents and near misses.
  - Responsible for preparing written monthly HSE reports, statistics and presentations related to HSE performance.
  - Report to the HSE Manager weekly.
  -

- Intern at Clinical Research Malaysia, Petaling Jaya, Selangor (June 17<sup>th</sup> - August 31<sup>st</sup> 2012)
  - Made a list of comparison on clinical trial phases for the feasibility specialist.
  - Analyzed, updated and finalized Industry Sponsored Research (ISR) databases, Industry Independent Research (IIR) databases and investigator databases of HKL.
  - Performed Education Presentation every week and be critically analyzed by feasibility specialists and supervisor.
  - Updated and arranged six prime site databases and private investigator databases.
  - Collaborated with co-workers on several projects, strengthening team skills.
- Worked as a temporary replacement teacher at SK Jalan 3, Bandar Baru Bangi (August 18<sup>th</sup> – October 10<sup>th</sup> 2014)
  - Taught Pendidikan Islam and Bahasa Arab for Standard One and Standard Three.
  - Assistant coach for the school's rugby team.
  - Led the congregational prayers.
  - Assisted under-performing students with their studies and helped to solve their problem efficiently.
  - Able to control the class professionally.
  - Adapted to working under pressure ability and also able to do multitasking.

## SKILLS

- Possess exceptional analytical/ research skills
- Able to work in offshore platform.
- Able to perform Cardio Pulmonary Resuscitation (CPR) and first aid when emergency.
- Proficient in Microsoft Word, Excel, Power Point
- Familiar with the software Adobe Photoshop, CADD and SPSS program
- Speak and Write in Bahasa Melayu, English and Arabic

## STRENGTHS

- Good communication and interaction with people.
- Outstanding leadership.
- Good team player.
- Work well under pressure.
- Self motivated person.
- Decisive and great problems solver.

## INTEREST

- Rugby, Gym, Running, Hiking, Swimming, Travelling, Food Review.

## REFERENCES

**Mr Yaacob B Ibrahim** HSE Manager,  
HSE Department,  
Alam Swiber Offshore (M) Sdn Bhd,  
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