

NURUL FATIN BINTI LOKMAN

016-4196290

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Lot 1122, Lorong Pemancar RTM, KM 6.5, Jalan Kaki Bukit,
01000 Kangar, Perlis



OBJECTIVE

To gain employment that can offer the opportunities to obtain new experiences and improving skills.

EDUCATION

UNIVERSITI TEKNOLOGI MARA (UITM) SHAH ALAM

- Bachelor of Corporate Administration (Hons)
- CGPA: 3.43/4.00
- Graduated in November 2013

UNIVERSITI TEKNOLOGI MARA (UITM) KEDAH

- Diploma in Public Administration
- CGPA: 3.14/4.00
- Graduated in October 2011

SEKOLAH MENENGAH KEBANGSAAN AGAMA PEREMPUAN KANGAR

- Sijil Pelajaran Malaysia (SPM)
- Penilaian Menengah Rendah (PMR)
- 2003-2007

SEKOLAH KEBANGSAAN KAMPUNG SALANG

- Ujian Penilaian Sekolah Rendah (UPSR)
- 1997-2002

WORK EXPERIENCES

March 2016 – June 2016	Trainee SLIM for UMW Corporation (Group Insurance Division)
November 2015	Sale Assistant and Kitchen Helper at Rubylicious Boutique and Mini Café
April 2014 - November 2014	Nursery Assistant at Taska Addyn
January 2013 - March 2013	Internship training at the State Economic Planning Unit (Perlis Secretariat Office)

SKILLS

<u>Language</u>	<u>Spoken</u>	<u>Written</u>	<u>Professional</u>	
English	●●●○○	●●●○○	Microsoft Word	●●●●○
Malay	●●●●○	●●●●○	Microsoft Excel	●●●○○
			Microsoft Power Point	●●●●○

Adaptability

Capable to adapt with new environment and business culture as well as willing to learn new things.

EXTRA CURRICULAR ACTIVITIES

- ASEAN Carnival - Special Task Committee and Representative for Myanmar
- Social Marketing Exhibition - Social Marketer
- MAICSA Students' Conference - Participant
- Industrial Relation Seminar and Ethics Dialogue - Participant
- Journey To Research Program - Registration Committee
- Perkhemahan Red Cross Challenge - Participant
- The Malaysia Book of Records, "Sayembara Puisi 2011" - Longest Non Stop Poetry Recital (100 hours) - Poetry Reader

REFEREES

Mazuin Binti Mohammad

Head, Group Insurance Division
UMW Corporation Sdn. Bhd.
No. 10 Jalan Utas (15/7), P.O. Box 7052,
40915 Shah Alam, Selangor Darul Ehsan

03-51635000 (**direct**) 012-6654959 (**mobile**)

Khazatul Naima bt Abd Talib

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