



Noor Afiah Binti Mohd Sufi
Lot 2865 Taman Aqilah, Kampung Badak, 16300 Bachok, Kelantan
Tel : 016-6368674
pqah.sufi@gmail.com

Personal Details

Date of Birth : 06/01/1992
Place of Birth : Kelantan
I/C Number : 920106-03-5730

Academic

2009	: Sijil Pelajaran Malaysia	SMK Bachok
2012	: matriculation Program	Kedah Matriculation Collage
2015	: Bachelor of Science (Marine Science)	University Malaysia Terengganu

Work Experience

	Admin Assistant Cum Customer Service	
Feb - May 2016	<ul style="list-style-type: none">Receiving phone calls, receiving & directing customers, word processing, filing & recording data.	FMZ Gold International Sdn Bhd
	Admin Assistant	
Oct - Dec 2015	<ul style="list-style-type: none">Filing, word processing, creates spreadsheets and presentation, reports.	Maritime Technoadvance & Services

Interest

Computers, baking, traveling

Language

Malay	Read, Write & Speak	: Excellent
English	Read, Write & Speak	: Good

Skill

Computer : Microsoft word, Microsoft Excel, Microsoft Powerpoint, Movie Maker

Reference

Noor Fazzlee Mohd Zawawi
Corporate Sales Manager
FMZ Net Solutions
Kelantan
Tel: 012-9490946