

## NORATASYA ROSLI

Chemical Engineer



## **PROFILE**

"Able to effectively work with and motivate others, and also worwell independently. Developed excellent team work capabilities through projects and assignments allocated throughtout year of studies and involment in various clubs and societies over the years. Practition of puntuality, as strongly believe that facalities, planning as well as enhances productivitity."

Proficient in Bahasa Melayu, English and Arabic. Looking for challenge experience and salary RM2000-RM2300. I am willing to travel according to job requirements.



## CONTACT ME



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## PERSONAL SKILLS

**TEAM WORK** 

RESPONSIBLE

CREATIVITY

MICROSOFT EXCEL

MATI AR

MS OFFICE

AUTOCAD SOFTWARE

**ASPEN** 



#### LOGISTIC CLERK (ISSAGAMI SDN BHD)

Communicated with clients and updated them about freight pick-up and requisitions deliveries. Managing inventory, filling coordinating with production and sales department. Loading and unloading of shipment and stacking of goods in the warehouse. Collecting and verifying purchase orders from production and other departments for placing orders. Preparing delivery schedules and confirmed arrival of shipment from vendors. Performing data entry and updating sales and purchase orders. Creating bills of lading and certificate of origin for shipment. Feb 2017-Present

#### CASHIER (FOOD RESTAURANT)

The Food Service Cashier receives and records all the customer meal account transactions. Aug 2016-Dec 2016

#### INTERSHIP (CHEMICAL ENGINEERING)

Monitor, plan and manage construction activities and coordination works that related research and development(R&D). Responsible for planning, scheduling, conducting and coordinating the technical and management aspects of projects. Monthly project status and chechking of engineering deliverables. Handling the wastewater treatment from Jun 2015-Sept 2015 industry.

#### CASHIER (FINANCIAL SERVICE SHELL STATION)

Take cash payments and return change. Ensure that the convenience store part of the gas station is managed all times. Order and receive stock and ensure that all items are displayed on the shelves.

Jun 2012-Sept 2012

#### OPERATOR (SOUTH ISLAND GARMENT SDN. BHD.)

A production operator uses equipment to assist with manufacturing, A production operator uses equipment of packaging, and other steps along a production line.

Nov 2010- Feb2011



## **EDUCATION**

#### BACHELOR IN CHEMICAL ENGINEERING (HONORS)

Universiti Sains Malaysia (Engineering)

2012-2016

MATRICULATION IN SCIENCE COMPUTER

Kolej Matrikulasi Kedah

2011-2012

SIJIL PELAJARAN MALAYSIA (SPM)

SMK Dato Onn Butterworth

2006-2010

## **AWARDS**

## YOUNG OFFICER RESERVE OFFICER TRAINING UNIT (ROTU) **AIRFORCE (TUDM)**

Awards for a Reserve officer Training Unit (ROTU) or Malay, Pasukan Latihan Pegawai Simpanan (PALAPES) is a unit to train volunteer reserve officers from undergraduate students for the armed force in Malaysia.

## **DEAN AWARD**

2012-2016

The Dean's Awards are highly prestigious awards offered by the Dean of the Faculty of Scince Computer at Kedah Matriculation Collage.

# **REFERENCES**

2011-2012

### Associate Professor Dr. Mohd Azmier Ahmad

Deputy Dean (Student Affair & Networking), USM

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#### Dr Suzylawati Binti Ismail

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