

NOOR JUMAAYIAH BINTI HARIS

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OFF Jalan Genting Klang,
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CAREER OBJECTIVES

Seeking an opportunity to contribute my skills and work dynamically towards the growth of the organization in exchange for career guidance, training, and opportunity for advancement.

PERSONAL PARTICULARS

Age : 23 years old
Date of Birth : 13 August 1993
Nationality : Malaysia
Gender : Female
Marital Status : Single
IC Number : 930813-14-6578

EDUCATION

- **Bachelor of Business Administration (Hons) Finance (2014-2017)**

Major : Finance
Institute/University : Universiti Teknologi MARA Kota Samarahan, Sarawak, Malaysia
CGPA : 3.00/4

- **Diploma in Accountancy (2011-2013)**

Major : Account
Institute/University : Universiti Teknologi MARA Jengka, Pahang, Malaysia
CGPA : 3.28/4

- **Sijil Pelajaran Malaysia (2010)**

School : Sekolah Menengah Zon R1 Wangsa maju
Result : 5A 3B 1C

HONORS/AWARDS

- Dean's award for Semester 6 (Degree in Finance)
- Dean's award for Semester 5 (Diploma in Accountancy)
- Dean's award for Semester 1 (Diploma in Accountancy)

WORK EXPERINCES

1. Full Time Finance & Admin at Kemahiran Progresif.(1 month)
 - Receive and verify invoices and requisitions for goods and services
 - Prepare, verify, and process invoices and coding payment documents
 - Prepare batches of invoices for data entry
 - Data enter invoices for payment
 - Record all cheques
2. Full Time Audit Assistant at RDA Management and Consultancy. (1 month)
 - Provide significant help and support to senior professionals to review a corporation's internal controls and procedures
 - Analyze and evaluate the accuracy of accounting systems and procedures
 - Check and inspect the accuracy of accounts receivable and payable ledgers
 - Prepare audit paperwork in accordance with standards and requirements
3. Practical training at FELCRA BERHAD (CREDIT CONTROL DEPARTMENT). (6 months)
 - Record all payment using SAP system.
 - Prepare cheques using SAP system.
 - Online banking (Affin Bank)

LANGUAGES

(Proficiency: 0 =Poor – 10 = Excellent)

Language	Spoken	Written
Bahasa Malaysia	10	10
English	7	8

FINAL YEAR PROJECT

Title: Financial Information Influence on Bank's Profitability in Malaysia.

Objective of the FYP project:

- To examine the relationship between capital ratios and the profitability of banks in Malaysia.
- To examine the relationship between loans and the profitability of banks in Malaysia.
- To examine the relationship between banks size and the profitability of banks in Malaysia.

ACTIVITIES

- Participant in "Finance for youth" Financial Liberty through Financial Literacy (Nov 2009)
- Participant in "LCCI" Level 2 certificate in Book-keeping and Accounts

REFERENCES

Puan NorZaihan Hashim

Senior lecturer

Faculty of Business Management

Universiti Teknologi MARA (UiTM)

Jalan Meranek, 94300 Kota Samarahan, Sarawak, Malaysia

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Encik Muhammad Hafiz Ali

Academic Advisor

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