

**NURUL AIN HAZIRAH BINTI AZMI**

Address: No 176, Tanjung Kepah, Lekir, 32020 Sitiawan, Perak.

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CAREER OBJECTIVE

I am currently seeking for a job opportunity that can give me different kind to experience new challenges and exposure related to accounting works.

PERSONAL PARTICULARS

Age: 24 Years.

Date of Birth: 6 September 1994.

Place of Birth: Hospital Besar Melaka.

Identification Card Number: 940906-04-5054.

Marital Status: Single.

Religion: Islam.

Race: Malay.

Nationality: Malaysian.

EDUCATION BACKGROUND & QUALIFICATION

2015 – 2018: Bachelor of Business Administration (HONS.) Islamic Banking.

Universiti Teknologi Mara (UiTM) Johor Cawangan Segamat.

CGPA: 3.45.

2012 – 2015: Diploma in Accountancy.

Universiti Teknologi Mara (UiTM) Perak Kampus Tapah.

CGPA: 3.47.

2011: Sijil Pelajaran Malaysia (SPM).

Sekolah Menengah Kebangsaan Convent, Sitiawan, Perak.

Result: 1A+ 5A 1A- 1B 1C.

WORK EXPERIENCE

Company: Pengukuh Teknik Sdn. Bhd.

Segamat, Johor.

Position: Human Resources Management (Trainee).

Duration: August 2017 – November 2017 (4 Months).

INTERPERSONAL SKILLS

- Fluent in Malay language and good in English language.
- Good writing in Malay language and English language.
- Good in computer skill such as Microsoft Office (Words, Excel, PowerPoint).
- Able to work hard and have the ability to work independent or in a group.
- Can work under pressure and meet tight deadlines.

EXTRA CURRICULUR ACTIVITIES

2017: Climbed the Peak of Gunung Ledang, Johor organized by Gunung Ledang Johor National Park.

Talk IBSA: Career Path Opportunities and Challenges in Islamic Banking Industry organized by Persatuan IBSA UiTM Cawangan Johor Kampus Segamat.

2016: APB Virtual Conference for Undergraduates 2016 organized by Akademi Pengajian Bahasa Universiti Teknologi Mara Cawangan Johor.

Bual Bicara Bersama Usahawan Muslim organized by Akademi Pengajian Islam Kontemporari (ACIS) and Unit Keusahawan Islam & MASMED UiTM Cawangan Johor.

Program Operasi Khidmat Masyarakat at Kampung Lakai, Jelebu, Negeri Sembilan organized by Persatuan IBSA UiTM Cawangan Johor.

2015: Badminton Beregu (P), Program Sukan IBSA 2015 (SUKIBSA) organized by Persatuan IBSA UiTM Cawangan Johor Kampus Segamat.

Program “TEAM TIME” at Berhulu Camp, Jempol, Negeri Sembilan organized by Jawatankuasa Perwakilan Non-Resident (JPNR) UiTM Cawangan Johor Kampus Segamat.

Secretariat, Program Sukan IBSA 2015 (SUKIBSA) organized by Persatuan IBSA UiTM Cawangan Johor Kampus Segamat.

Seminar EMPLOYMENT CONTRACT, ACT AND RIGHT (ECAR) 1955 organized by UiTM Cawangan Johor Kampus Segamat.

2011: Representing school in Merentas Desa, SMK Convent, Sitiawan, Perak.

School Perfects, SMK Convent, Sitiawan, Perak.

Secretary of Persatuan Agama Islam, SMK Convent, Sitiawan, Perak.

Treasurer of Kelab/Permainan Olahraga, SMK Convent, Sitiawan, Perak.

AWARDS

- Dean’s Award in Bachelor of Business Administration (HONS.) Islamic Banking (Semester 2, 3 and 4).
- Dean’s Award in Diploma in Accountancy (Semester 4 and 6).
- Excellent Award in Ekonomi Asas Subject, SMK Convent, Sitiawan, Perak (SPM, 2011).
- Gangsa Award in Program NILAM Tahap Jauhari, SMK Convent, Sitiawan, Perak (2011).

REFERENCE

1. Name: Prof. Madya Zaluddin Bin Sulaiman.
Position: Senior Lecturer / Academic Advisor.
Institution: Akademi Pengajian Islam Kontemporari (ACIS),
UiTM Johor Cawangan Segamat.
Telephone Number: 07-9352782 / 011-10653103.
Email Address: zaluddin@johor.uitm.edu.my.
2. Name: Mr. Mohamad Nazreen Bin Sergevi.
Position: Internship Supervisor.
Company: Pengukuh Teknik Sdn. Bhd.
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