

NUR LISA ASHIQEEEN BINTI RAZALI 24 YEARS OLD

NO 174 JALAN LAGENDA 34 MALAYSIAN

08000 SUNGAI PETANI KEDAH FEMALE

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EDUCATION

Universiti Sains Malaysia (USM), Penang

- Bachelor of Arts (Hons.) English For Professionals
- CGPA:3.00/4.00
- Graduated on November 2015

Penang Matriculation College (PMC), Penang

- Module 1 (Mathematics, Chemistry, Physics, Biology)
- CGPA: 3.01/4.00
- Graduated on April 2011

WORKING EXPERIENCE

Kiddy's Playskool

- Taught English to kindergarten students
- June 2016-October 2016

Freelance Japanese Tutor

- Teaches Japanese Language online
- May 2016-Present

Food Seller (Self-employed)

- Sells brownies
- January 2016-Present

Freelance Proofreader/Editor for articles/papers at university level

- March 2016-Present

Seatongue, Kuala Lumpur (Translation)

- Subcontract translator/subtitler
- October 2015

Yayasan Dakwah Islamiah Malaysia (YADIM), Kedah (Education)

- Industrial Trainee
- June 2014-August 2014

Tiram Travel Sdn. Bhd., Kedah (Travel/Tourism)

- Industrial Trainee
- Managed customers' information
- June 2013-August 2013

ACHIEVEMENTS

Kyoto Halal Project

- Part of the group of student who were involved in the project
- Successfully pinpointed potential shops in Kyoto, Osaka and Kobe which can be Muslim-friendly or halal
- Successfully mapped the shops to be put in a website for public knowledge
- Successfully increased the number of halal restaurants in Kyoto, Osaka and Kobe
- Event occurred in 2013

40th Pesta Hoki USM-Penang International

- Part of the Official Ceremony Team
- Successfully handled and ensured the smoothness of the official event
- Event occurred in 2013

SKILLS

Proofreading	Excellent
Translating	Good
Interpreting	Good
Typing	Excellent
Communicating	Excellent
Teaching	Excellent

LANGUAGES

	Spoken	Written
English	Excellent	Excellent
Malay	Excellent	Excellent
Japanese	Good	Good

EXPECTED SALARY

(Negotiable)