

Nur Athirah Bt Mohd Nadzmi
693, Jalan Guchil 7,
18020 Kuala Krai,
Kelantan.

Dear Sir/ Madam :

I am Nur Athirah, currently majoring in Bachelor of Computer Science in Database Management at Faculty Information and Communication Technology, University Teknikal Malaysia Melaka (UTeM) and expected to graduate in November 2017. As I find the right job, I identified your company and find it the right place for me to gain more knowledge in the Information Technology fields and also to learn new things in different fields and be part of your company where I can execute my IT knowledge and other knowledge that I have.

Through my studies, I am capable of use software such as Microsoft office, Oracle Database and MySQL Database. Others that this software, I also capable in using the editing software such as Dreamweaver and Adobe After Effect. All the skills that I have learned during my studies will help me to perform during my service at your company. Some of my specific competencies include team building, designing or repair the current system, communication skills and leadership ability as a team in my studies. I look forward to apply these skills to further improve myself under your company.

Moreover, I have been undergoing my Industrial Training at Pejabat Tanah dan Jajahan Kuala Krai (PTJKK) under various departments such as IT department and Registration Department for 24 weeks. During the training, I have been learning many new things include handling the administrative task and also had been given an opportunity to develop a new system for the Revenue Department to handling their customers' data. During the training, I am able to apply the skills that I learned during my studies for benefiting of the company.

Hereby, I believe that my technical skills and hands-on experience throughout my studied will help me to contribute to your company. Attached is my resume for your additional observation and information. I am looking forward to your response about this opportunity and please do not hesitate to call me for an interview session at any time convenient to you. Thank you for your time and consideration.

Your Faithfully,

Nur Athirah Binti Mohd Nadzmi