



# NUR SYAFIQAH BINTI MOHD ZAMRI

## OBJECTIVE

- Seeking employment with a company where I can use my skills and knowledge to help successful growth of the company and surpass its goals.

## EDUCATION

- **BACHELOR OF INFORMATION SCIENCE (HONS) RECORDS MANAGEMENT**  
at Universiti Teknologi MARA, Kampus Puncak Perdana, Shah Alam, Selangor  
CGPA: 3.61
- **SIJIL TINGGI PELAJARAN MALAYSIA (STPM)**  
at SMK Dato' Bijaya Setia, Sungai Petani, Kedah.  
CGPA: 3.00

## WORK EXPERIENCE

- **AUG 2016 - DEC 2016**  
**EMERALD PUTERI HOTEL, SUNGAI PETANI KEDAH**  
Industrial Trainee Account & Admin Department

## CURRICULAR ACTIVITIES

- **UITM KAMPUS PUNCAK PERDANA, SHAH ALAM**
  - Committee Member for National Seminar of Information Security & Ethics Programme (2016)
  - Committee Member for Quizmaker Training I-spring Programme (2015)
  - Ad Hoc, Integration of Records Community Club (2014)

## ACHIEVEMENT

- **UITM KAMPUS PUNCAK PERDANA, SHAH ALAM**
  - Award Dean List Semester 2 (June 2014)
  - Award Dean List Semester 4 (June 2015)
  - Award Dean List Semester 5 (December 2015)
  - Award Dean List Semester 7 (December 2016)



## PROFILE

Nur Syafiqah, 24 years old, single. Can be described as a workaholic as well as an action-oriented person. Love the challenges and able to work in a team. Driven by confidence to be successful in any task given.



## CONTACT ME

- 📍 48B, Jalan Bujang Indah 2, Taman Lembah Bujang Indah, 08100 Bedong Kedah.
- ☎ 011-32133266
- ✉ nursyafiqah693@gmail.com



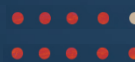
## PROFESSIONAL SKILLS

MS Word  
MS Power Point  
MS Excel  
MS Access  
MS Visual Basic 6.0  
Macromedia Software  
Web Prol'IFIC Software  
Adobe Photoshop



## LANGUAGES

English  
Malay



## INTEREST





## PERSONAL SKILLS



Teamwork



Organized



Motivated



Creative



Leadership



Responsible



## REFERENCES

○ **DR. AHMAD ZAM HARIRO BIN SAMSUDIN**  
**SENIOR LECTURER**  
Universiti Teknologi Mara,(UiTM) Kampus Puncak  
Perdana,  
No.1, Jalan Pulau Angsa A U10/A, Seksyen U10,  
40150 Shah Alam, Selangor.  
012-2041374

○ **ROSIETA BINTI JAMALUDIN**  
**FINANCIAL CONTROLLER**  
Emerald Puteri Hotel,  
No. 50 Jalan Permatang Gedong,  
Taman Sejati Indah, 08000  
Sungai Petani, Kedah.  
019-4745349