

## **RESUME**



**NUR SYAMIMI BINTI KHALIDI**  
**KAMPUNG MASJID BARU, MERAPOK**  
**98850 LAWAS, SARAWAK**

### **PERSONAL INFORMATION**

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|----------------|--|
| Mail Address   | : Kampung Masjid Baru Merapok 98850 Lawas, Sarawak |
| Mobile No.     | : 013-8469512                                      |
| Email          | : syamimikhalidi@gmail.com                         |
| Date of Birth  | : 05 August 1994                                   |
| Nationality    | : Malaysia   |
| Gender         | : Female   |
| Marital Status | : Single   |
| Religion       | : Islam  |
| IC Number      | : 940805-13-6192                                   |
| Height         | : 1.50 meter                                       |

## EDUCATIONAL BACKGROUND

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### **University**

Highest Education : Bachelor of Business Administration  
Major : Corporate Management  
University : University of Malaysia Sarawak  
CGPA : 2.74  
Date of Graduation : November 2016

### **College**

Highest Education : Studied Accounting  
College : Labuan Matriculation College  
CGPA : 3.15  
Date of Graduation : May 2012

### **Secondary School**

Highest Education : Sijil Pelajaran Malaysia (SPM)  
School : Sekolah Menengah Kebangsaan Merapok  
Year : 2011  
Achievement : **2A, 5B, 1C, 1D, 1E**

## EXTRA CURRICULAR ACTIVITY

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| 2014 | <b>University of Malaysia Sarawak</b><br>Event Management Ko-Q Day<br>Management Council       |
| 2014 | <b>University of Malaysia Sarawak</b><br>College's Nasyid Association<br>President             |
| 2013 | <b>University of Malaysia Sarawak</b><br>Futsal Match (College Competition)<br>First Runner Up |
| 2012 | <b>Labuan Matriculation College</b><br>Badminton Competition<br>Participant                    |
| 2010 | <b>SMK Merapok</b><br>Symposium Science<br>Participant   |
| 2010 | <b>SMK Merapok</b><br>Sarawak Forestry Campaign<br>Participant                                 |

## SKILLS

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### **Microsoft Office Skills :**

- Microsoft Office Word (Excellent)
- Microsoft Office Excel (Excellent)
- Microsoft Office Publisher (Excellent)
- Microsoft Office Power Point (Excellent)

**Communication Skills :**

- Malay Language (Excellent)
- English Language (Moderate)

**WORK EXPERIENCE**

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Position : Clerk  
Organization's Name : LCS Company  
Address : Kpg Ladang Merapok, Jalan Merapok 98850 Lawas Sarawak  
Year : 2012

Position : Internship Trainee  
Organization's Name : Hotel Seri Malaysia Sarawak  
Address : Hotel Seri Malaysia Lawas, Jalan Gaya 98850 Lawas Sarawak  
Year : July 2016-September 2016

**REFERENCE**

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1. Name : Ms. Azuriaty Binti Atang  
Position : UNIMAS Lecturer  
Address :Universiti Malaysia Sarawak 94300 Kota Samarahan,  
Kuching,Sarawak  
Office No. : 082-581000
2. Name : En. Muhamad Nurasmadi Bin Mohd Askin  
Position : Human Resource Executive  
Address : Hotel Seri Malaysia Lawas, Jalan Gaya Lawas 98850 Sarawak  
Office No. : 085-283200