

Nur Farhanah Nadzirah binti Pirazan

13C, Taman Wawasan, JalanBayu

95000 Sri Aman, Sarawak

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012-8501410



Personal Strengths

- Goal oriented person.
- Committed in learning something new.
- Extraversion person that able to adapt and compatibility in team work.
- Ability to Plan, Organize and Prioritize Work

Career Objectives

To acquiring the new experience and will serve the best performance to the organization. I am looking for a place for work which I can contribute and build my skills and experience in many aspects.

Personal Particulars

Age : 24
Date of Birth : 20October 1993
Nationality : Malaysia
Gender : Female
Marital Status : Single
IC No. : 931020 – 13 – 5160

Educational Background

Bachelor of Information Science (Hons.) Resource Centre Management (2014-2016)

Universiti Teknologi Mara (UiTM) Puncak Perdana Shah Alam, Malaysia
CGPA : 3.68 / 4.00

Diploma in Information Management (2011-2013)

Universiti Teknologi Mara (UiTM) Kota Semarahan Sarawak, Malaysia.
CGPA :3.55 /4.00

Sijil Pelajaran Malaysia(SPM 2010)

Field of Study : Sijil Pelajaran Malaysia(SPM)
School : SMK Simanggang, Sri Aman Sarawak
Elective Subject : Biology, Chemistry, Physics, Additional Mathematics
Gred : 2A, 2A-, 2B+, 2C+, 1C

Skill and Knowledge

Language Preference:

Malay : Fluent both oral & written
English : Fluent both oral & written

Computer Skills:

Skills	Level
Microsoft Words/ Excel/ Access/ Power Point/	Excellent
HTML & CSS	Excellent
Macromedia Director	Excellent
Swishmax	Excellent
Dreamweaver	Intermediate
Adobe Photoshop	Excellent
Indesign	Intermediate
Sony Vegas Pro	Intermediate

Achievement/ Awards

- Dean List for every semester in Diploma(UiTM Kota Samarahan, Sarawak)
- Chancellor Award in Diploma (UiTM Kota Samarahan, Sarawak)
- Dean List for semester 4, 5, 6 and 7degree (UiTM Puncak Perdana, Shah Alam)

Extra Curricular Activities

Year	Activities	Description
2015	World Book Day	Organizer
	HEALTH: Your Future Depends On Your Action	Organizer
2012 & 2013	Jawatankuasa Perwakilan Kolej Pelajar UiTM Kota Samarahan	Committee member
	Enactus UiTM Kota Samarahan	Member
2009 & 2010	Entrepreneurship club	Committee member
	Peer counselors club	Committee member
	Prefect	Member
	Soap making competition	Participant
2004 & 2005	Prefect	Member
	Pertandingan Lalulintas Shell	Participant

Working Experience

1. 1st February – 30th June (2016) – Internship at Perpustakaan Tun Abdul Razak Campus Samarahan
2. 19th September – 27th November (2016) –Assistant Supervisor at WATSON'S Plaza Simanggang.

Reference

Hairani Wahab(0133945977)
 Senior Lecturer
 Faculty of Information Management
 UiTM Puncak Perdana.

Norhayati Ismail (082-678218 / 017-4593409)
 Deputy Librarian
 Perpustakaan Tun Abdul Razak Samarahan
 Sarawak