

# RESUME



**NURUL ATIQA BINTI JAMIL**  
**911127-12-5984**

Correspondence Address : **NO. 15174, TAMAN UNI-VILLA**  
**JALAN KUHARA, 91000 TAWAU, SABAH.**

Tel. No. : **014-584 8124**

E-mail : **tiq\_qaqa@yahoo.com**

## Objectives

To have a good working experience with a well established company in order to gain better knowledge, as well as to gain self development and motivation.

## Personal Particular

Age : 25 years old  
Date of birth : 27 November, 1991  
Marital status : Single  
Religion : Muslim  
Race : Malay  
Gender : Female

## Education and Qualification

2013 – 2015	Bachelor Business Administration Hons. Marketing Faculty Business Management MARA University of Technology (UiTM) Kota Samarahan, Sarawak. CGPA: 3.07
2009 - 2012	Diploma in Office Management, Faculty Business Management MARA University of Technology (UiTM) Kota Samarahan, Sarawak. CGPA: 3.09

2004 – 2008  
(Form 1 until Form 5) SM St. Patrick  
Tawau, Sabah.  
SPM Result: 3A, 2B, 3C

### **Personal Skills**

Speaking Language : Malay and English

Writing Language : Malay and English

Computer Application:

- 1) Microsoft Office (Ms Word, Ms Excel, Ms PowerPoint, Ms Publisher etc)
- 2) Good in Typing Skill

### **Working Experiences**

Marketing Executive at Talent Suites Sdn Bhd - 2016

Assistant Training at Federal Agricultural Marketing Authority (FAMA) with K-Shoppe - 2015

Trainee at Jabatan Tenaga Kerja (JTK) Tawau - 2012

### **Achievements**

- Involved in Modeling Competition in UiTM – 2011
- Modeling Hi-Tea for Office Management Event in UiTM - 2011
- Involved in Malaysian National Service (PLKN) - 2008
- As a school librarian – 2008
- As a class representative in SM St Patrick, Tawau Sabah - 2007
- Active for Co-curriculum in SM St Patrick, Police Cadet Competition matching (2006-2008) Tawau, Sabah.
- Awarded as a co-curriculum recipients – 2007
- Awarded as a best students in co-curriculum – 2008

### **References**

1. Norida Usin  
Pegawai Statistik  
Yayasan Sabah  
Tingkat 4, 91017  
Tawau, Sabah  
016 583 7664
2. Nurul Lizzan bt Kamaruddin  
Pensyarah UiTM Samarahan  
94300 Kota Samarahan  
Sarawak.  
019 469 9029