



SYAZWANI ARZMI

ABOUT ME

A fresh graduate from Universiti Malaysia Pahang in Bachelor of Project Management (Hons.)

To obtain an opportunity in Management Fields that I can contribute toward the advancement of the company while utilizing my knowledge and my experience.

EDUCATION

Universiti Malaysia Pahang / 2013-2017

Bachelor of Project Management (Honors)
CGPA 3.31 (Second Class (Upper))

Politeknik Mukah Sarawak / 2009-2012

Diploma in Civil Engineering
CGPA 3.30

EXPERIENCES

Trainee (Bachelor Degree)

Bintulu Port Holdings Berhad Feb 2017 -July 2017

- Doing the research on customer’s Market
- Assist on Conducting Customers survey

Site Clerk

Hong Wei Holdings Berhad Nov 2012-May 2013

- Serves as management onsite representative
- Dealing with all on site documentation

Clerk

Huashin Electrical Services Jun 2012-July 2012

- Keeps record and maintain inventory control
- Plans and perform work that include in procurement

Trainee (Diploma)

Juara Beetuah Sdn Bhd Nov 2010-April 2011

- Monitoring Construction work in Site
- Doing administration duties

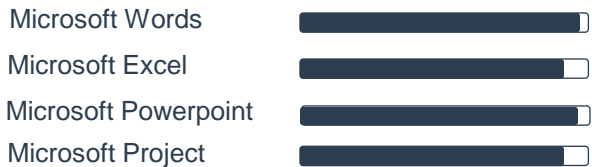
CONTACT INFORMATION

01139824129

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No 118 Kampung Jepak, 97000 Bintulu.

PROFESSIONAL SKILL



CURRICULAR ACTIVITIES

Exco for Safety Act Programme /2016

UMP Flood Volunteer

Treasurer of Project Management Student Branch Club/2014-2015

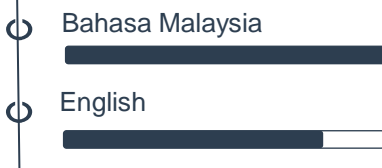
Vice Treasurer of Sekretariat Pencegahan Rasuah UMP/2013-2014

Secretary of Minggu Mesra Siswi KK3 UMP/2014

Exco of Civil Engineering PMU Club /Session July 2009 & July 2010

Librarian of SM Teknik Bintulu/2007-2008

LANGUAGE



REFEREES

Mr. Hamzah Bin Zainuddin

Lecturer
Faculty of Industrial Management, Universiti Malaysia Pahang, Lebuhraya Tun Razak, 26300 Kuantan Pahang.
095492282 hamzahzainuddin@ump.edu.my

Mrs. Esther Lu Noi Yan

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