

FATIN LIYANA BINTI MORSID

930115-08-5392

017-5484574

liyanamorsid@gmail.com

**BS 11, BUKIT SEMANGGOL,
SIMPANG EMPAT,**

**34400 SEMANGGOL, PERAK DARUL
RIDZUAN**



1. EDUCATION

UNIVERSITI TUN HUSSEIN ONN MALAYSIA (UTHM), JOHOR

- BACHELOR's DEGREE OF SCIENCE COMPUTER with HONOUR
- MAJOR IN INFORMATION SECURITY
- CURRENT CGPA : 3.09/4.00

KOLEJ MARA KUALA NERANG, KEDAH

- ACCOUNTING
- CGPA : 3.29/4.00
- GRADUATED ON MAY 2012

SEKOLAH MENENGAH KEBANGSAAN ABU BAKAR AL-BAQIR

- SIJIL PELAJARAN MALAYSIA (SPM)
- RESULT : 3A, 1A-, 2B+, 1B, 2C+, 1C
- GRADUATED ON 2010

2. WORK EXPERIENCE

ANGKATAN PERTAHANAN AWAM MALAYSIA (APM)

IBU PEJABAT PERTAHANAN AWAM MALAYSIA (HQ)

BAHAGIAN KEWANGAN, PEROLEHAN DAN PEMBANGUNAN

- (MARCH 2017 – NOW)
- Volunteer Service Office (ASTP)
- Lifting, stacking and packaging of goods or supply of office equipment store.
 - To assist in the affairs take, lifting, stacking and repacking goods from the store office.
 - To assist the work of the disposal of assets that have been worn and not needed.
- Controlling prayer service delivery or collection of documents / summons / notice perfectly, efficiently and effectively.
 - Taking the external letter of pigeon hole and fax machines.
 - Recording / register incoming and outgoing mail into Books Sign Letter sign out and stamped receipt (except letter confidential status) and submitted to the Chief Assistant Governance.
 - Distribute letters received on the section / unit staff concerned.
 - Sending letters to the post office and division / sector concerned.
 - Manage Franking Letters - distribution by weight of the letter and the letter, create a print and send it to the Post Office.
 - Sign up and make a copy of the Book of Government Services received (by hand / registered mail etc. and distribute to employees who handle Service arrangements.

CREZTINNO TECHNOPHILES SDN. BHD.

- 6 Months (JUN 2016 –DIS 2016)
- SL1M Trainee
- Application Development Executive

- Manages a team of analysts or developers responsible for the organization's applications development and analysis function. Evaluates existing applications to determine technical changes, schedules projects and resources, and monitors project timelines. Sets and implements policies and procedures related to application quality standards and testing.

PUSAT TEKNOLOGI TINGGI (ADTEC) TAIPING

- Industrial Trainee
- 6 Month
- Student Management and Training Development (Bahagian Pengurusan Pelajar & Latihan, BPPL) is the most important part and are always in direct contact with the students in giving the best service in ADTEC Taiping. ADTEC Taiping consists of units which seek to implement and support the vision and mission BPPL towards providing quality service to students, parents, prospective students, former students, the industry and all Malaysians.

3. SKILLS

Language	Spoken	Written
• English	Fair	Fair
• Malay	Good	Good

MS Office, Adobe Photoshop, PHP, C, C++

4. ACHIEVEMENT

Description	Data Achieved	Details
Kursus Asas Pertahanan Awam Malaysia	Committee	20 - 22 Jun 2012
Program Towards First Class	Committee	12 - 14 Oct 2012
Kem Weekend Escape 3	Committee	22 - 24 Feb 2013
Program Academic Excellence 2013	Committee	22 - 24 Mac 2013
Majlis Pentauliahan & Perhimpunan Kebangsaan	Committee &	
Kor Siswa Siswi Pertahanan Awam Kali ke – 4	Winner Rescue	23 - 27 Ogos 2013
Kursus Asas Ascending & Descending	Committee	2 - 9 Feb 2014
Kursus Methodologi & Kejurulatihan	Committee	9 - 14 Feb 2014
Kursus Asas Rekreasi Luar Peringkat Negeri		
Melaka 2014	Committee	17 - 20 Apr 2014
Majlis Pentauliahan & Perhimpunan Kebangsaan	Committee &	
Kor Siswa Siswi Pertahanan Awam Kali ke – 5	Winner Rescue	16 - 19 Ogos 2014
Kursus Pengenalan Kepada Forensik Digital &		
Keselamatan IT	Committee	15 Mei 2015
Kursus Asas Bakal Pegawai	Committee	12 - 16 Feb 2015
Watikah Perlantikan Leftenan Muda		
Pertahanan Awam	Committee	22 Ogos 2015

5. MOBILITY AND AVAILABILITY

Mobility	Car and Motorcycle
Availability	Immediately

6. REFERENCES

Name	Designation	Contact No
En Nazmi Bin Jamaludin	Supervisor Trainee	012-4594015
nazmi@adectaiping.gov.my		05-8012600
		samb: 2084
Dr Nureize Binti Arbaiy	Academic Advisor / Lecturer	019-7799719
nureize@uthm.edu.my		07-4533726
Dr Sapiee Bin Hj. Jamel	FYP Supervisor / Lecturer	019-8192203
sapiee@uthm.edu.my		07-4537829
En Zulakmar Hazwan Zulkhefli	Advisor	017-3000240
zulakmar@creztinno.com.my		