

NURUL ARIENA BINTI ROSDI

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nurulariena@gmail.com



PERSONAL PARTICULARS

Date of Brith : 08 June 1992
Address : Kampung Alur Tok Majam, Bekelam,
16370 Bachok, Kelantan, Malaysia.
Religion/Rage : Islam/Malay
Age : 25 years old
Gender : Female
Nationality : Malaysia
Marital status : Single

CAREER OBJECTIVES

- To gain self-motivation and self-development, and also to provide excellent commitment to the company.
- Keen to develop and optimize the skills and potentials by gaining the additional knowledge and experiences for the best of the team and company.

COMPUTER SKILLS

Skill	Proficiency
Microsoft (Office, Word, Power Point, Project)	Advanced
AutoCAD	Beginner
Adobe Illustrator	Intermediate
Adobe Photoshop	Intermediate
Information and communications technology (ICT)	Intermediate
Arc Gis application 10.2.	Beginner

RELEVANT SKILLS

Language proficiency :	Language	Written	Spoken
	Bahasa Malaysia	Excellent	Excellent
	Bahasa Inggeris	Good	Fair

Strength : Cooperate well in a team and hardworking. I am able to work independently with minimal guidance, under pressure and able to meet tight deadlines. I am a fast learner, self-motivated, strong analytical problem solving skills and dealing with new technologies and challenges. To secure a challenging positions as an employee where I can effectively contribute my knowledge and skills also continue grow leadership and knowledge.

EDUCATION BACKGROUND

Highest Education (current): Bachelor of Park and Amenity Management (Hons)
Universiti Teknologi Mara Shah Alam (UiTM)-2012-2017
-CGPA: 2.47

2nd Highest Education: Sekolah Menengah Kebangsaan Sri Gunung, Bachok, Kelantan.
Sijil Tertinggi Pelajaran Malaysia (STPM)-2010-2011
-CGPA: 2.58

WORK EXPERIENCES

1. Company Name : Aeon Big Supermarket, Megamall Kuala Lumpur
Duration : July 2012 – September 2012
Position : Finance Assistant
2. Company Name : Metrojaya Midvalley Megamall Kuala Lumpur
Duration : October 2012– Mac 2013
Position : Human Resources Department
3. Company Name : Jabatan Perhutanan Negeri Kelantan (Practical training)
Duration : July 2015 – September 2015
Position : Assistant Project Manager
4. Company Name : Golden Arches, McDonald's Section 3DT, Shah Alam, Malaysia
Duration : April 2016 – January 2017
Position : Customer Services Ambassador

REFERENCES

En Azman Bin Abd Rahman,
Lecturer in Faculty of Architecture, Planning and Surveying, UiTM Shah Alam
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E-mail: azmanar62@gmail.com

En Razali Bin Abdu Rahman
Timbalan Pengarah Perhutanan (Pembangunan),
Tel: 019-3531894