



FARAH ADIBA BINTI FAHIMI

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OBJECTIVE

Freelance designer, professional skills trainer and an entrepreneur seeking a challenging career with a progressive organization that provides an opportunity to capitalize my skills & abilities on technical, commercial, design expertise with opportunities for personal and professional growth.

PERSONAL SKILLS

- Excellent writing and verbal communication skills in English and Malay
- Self-motivate, innovative and creative individual
- Energetic, positive minded and fast learner
- Ability to work independently or as part of the team

TECHNICAL SKILLS

- Excellent with Adobe CC Suite (Advanced)-Photoshop, Lightroom, Illustrator, Premiere Pro, Flash
- Excellent with Microsoft Office Suite (Advanced)- Microsoft Words, Excel and Power Point
- Excellent with 3D Visualization (Intermediate)-Blender, Autodesk Maya 2012, Autocad, SketchUp, After Effects
- Excellent with Operating System (Advanced) - Windows, Mac
- Internet Savvy and familiar with social media

PERSONAL PARTICULARS

Nationality : Malaysian
Birth of date : 16 October 1992
Marital Status : Married
Gender : Female

EDUCATION

DIPLOMA CREATIVE MULTIMEDIA, COLLEGE UNIVERSITY OF INSANIAH (2012)

Obtained 3.13 CGPA

PROFESSIONAL SKILLS CERTIFICATE FASHION AND DRESSMAKING, GIATMARA (2014)

Obtained 2.25 CGPA (SKM Level 2)

EXPERIENCE

Organization : Xavier Academy (Boo&Boo Partners Sdn. Bhd)

Position : Multimedia Lecturer (Dec 2015 - Present)

Job Description : Develop, coach, review and update all learning materials in compliance with the syllabus and curriculum. Responsible in the development, administration and marking of exams and other assessments.

Organization : Redee.com.my

Position : Freelance Designer (Dec 2013 - Present)

Job Description : Create visual concepts, by hand or using computer software, to communicate ideas that inspire, inform, or captivate consumers. Develop the overall branding brands, layout and production design for advertisements, brochures, magazines, and corporate reports.

Organization : Golden Silver Jewellery Enterprise

Position : Sales Person (Jan 2013 - Jan 2014)

Job Description : Greet and make a connection with each customer; actively listen to determine his/her needs and present options to meet those needs; utilize product knowledge, selling skills, and client file to successfully close transactions; and maintain caselines and stock areas.

Organization : MordernFlexi Sdn. Bhd.

Position : Secretary/Personal Assistant (June 2012 - Jan 2013)

Job Description : Acting as the point of contact between clients and partners, screening and directing phone calls and distribute correspondence typing, compiling and preparing reports, presentations and correspondence

Organization : PC-Soft Sdn. Bhd.

Position : Character Designer (Jan 2012 - April 2012)

Job Description : Work closely with a small creative Paksi Adiwire Animation team, conceptualize ideas, research looks, create original characters and design new characters. Deliver a good range of aesthetics, from detailed designs to stylized looks.

Organization : Student Center Council

Position : Secretary/Personal Assistant (Jan 2010 - Dec 2011)

Job Description : Acting as the point of contact between higher post person and partners, screening and directing phone calls and distribute correspondence typing, compiling and preparing reports, presentations and correspondence.

LEADERSHIP & ACHIEVEMENT

1. Professional Skills Certificate Visual & Animation Artist Multimedia Level 3 (2017)
2. Professional Skills Certificate Visual Artist Multimedia Level 2 (2016)
3. Judges Peace International Art Competition (2016)
4. Induction Course Accreditation Malaysian Skills Certification (2016)
5. Freelance Model Amyhakim Studio (2015)
6. Leadership Coaching Business Relation Course MARA (2016)
7. Wordpress and SEO Marketing Course MARA (2015)
8. Consolation Prize Creative Art Competition Cuti-Cuti Malaysia (2015)
9. Committee Member Student Center Council Programme (2012)
10. Jihad Science Course College University of Insaniah (2011)
11. Goju-Ken Kedah Association Course Referee and Judge Championship (2011)
12. Public Relation Student Council Representative Programme (2010)
13. Choir Competitions District and Perak State Levels (2009)
14. English Drama Competition District and Perak State Levels (2008)
15. Grade 1-6 Theory of Music and Piano The Royal Schools of Music (2002-2008)

REFERENCES

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