

MOHD SHAH REIZAL BIN AMBRAN

Peti Surat 1202,
91000, Tawau,
Sabah.

Dear Mr/Ms,

APPLICATION FOR POSITIONS RELATED WITH MY FIELD OF STUDY AND QUALIFICATION.

I would like to send my application to your company to apply vacancies related with my qualification. I'm a graduate with a degree in marketing.

With my experience in event & sport management, doing sales, management, marketing strategy, doing business in trading and customer service during my secondary school and university, I'm confident that I will improve my skills in a short time.

I'm a fast learner, discipline person, good communicator, able to work under pressure, can work as a group or individual and able to adapt in different work environment. I'm confident by taking me into this company would benefits the company. It's a great pleasure for me to take my qualification into consideration to fill any position in the company or interview session.

Please call me at **0113-632 9297** or e-mail me at sharambran2@gmail.com to arrange an interview.

Yours faithfully,

Mohd Shah Reizal Bin Ambran

Marketing Degree Holder
0113-632 9297 (phone)
sharambran2@gmail.com



My Resume

Name : Mohd Shah Reizal Bin Ambran
Phone No. : 0113-6329297
E-mail : sharambran2@gmail.com
Address : Peti Surat 1202, 91000 Tawau, Sabah.
Qualification : Bachelor Of Business With Honor (MARKETING)

1. PERSONAL DETAIL

- Age : 25 year
- Nationality : Malaysian
- Marital Status : Single
- Gender : Male
- Address : No 25, Lrg 1A mawar, KG Pasir Putih baru, Jln Sin San, 91000 tawau.

2. EDUCATION

⊗ **University Malaysia Sabah (Ums)**

- Bachelor Of Business with Honors (MARKETING)
- CGPA : 2.84/4.00
- Graduated in November 2016

⊗ **Sek. Men. Keb. Tawau (Smk Tawau)**

- Sijil tinggi pelajaran Malaysia (STPM)
- CGPA : 2.50/4.00
- MUET : BAND 3
- Co-Curriculum : 83.5 (A)
- Graduated in 2012

⊗ **Sek. Men. Keb. Tawau (Smk Tawau)**

- Sijil pelajaran Malaysia (SPM)
- 2A, 6B, 1C
- Graduated in 2009

3. WORK EXPERIENCE

⊗ **AIA TAKAFUL BHD-Putra & Associates (2017)**

- Position : marketing executive
- Develop marketing strategy based on market analysis.
- Organize marketing event and activity for the company.
- Doing market analysis.

⊗ **Department Of Labor (2016)**

- Handling hundreds license for hiring non-resident workers
- Managing labor cases, ensure all data from client is up to date, doing administration task, in charge for the jobmalaysia.com website for 3 months.

⊗ **Online Business, Dropship Agent. (2016)**

- Doing online business by selling shoes, watch and clothes.
- Communicate with various type of customers and suppliers in one time.

⊗ **Doing Business Trading (2016-2017)**

- Become suppliers to more than 30 retail shops.
- Create business relation with wholesalers and customers.

⊗ **IOI PLANTATION SDN BHD (2009)**

- Position : Lab Assistance
- Making analysis and experiment, recording data, extract samples.

4. LANGUAGE

⊗ **Malay**

- Speaking : ●●●●●
- Writing : ●●●●●

⊗ **English**

- Speaking : ●●●●●
- Writing : ●●●●●

5. PROFESSIONALS SKILLS

⊗ **Microsoft Office**

- Word : ●●●●●
- Power Point : ●●●●●
- Microsoft Excel : ●●●●●

6. PERSONAL SKILLS

⊗ **Social Commitment** : ●●●●○

⊗ **Creativity** : ●●●●●

⊗ **Communication** : ●●●●●

⊗ **Leadership** : ●●●●○

⊗ **Discipline** : ●●●●●

7. ACHIEVEMENTS & CURRICULAR ACTIVITIES

⊗ **Secondary School**

- Doing different type of management task for school sport activities, MSSS, PARALIMPIK, SUKAN TARA, SUPER SOLO from 2007 until 2011.
- Chairman for school sport management in 2011.
- 1st place in badminton competition in school.
- Silver award NILAM from school.

⊗ **University**

- Handling sponsorship for Seminar Exploring Marketing 2016.
- Involve in The Next Generation of Marketers seminar 2016.
- Participate in the forum of Strengthen Your Marketability to a Higher Level 2016
- Team members in CSR Project for Corporate Communication 2015.

REFERENCE

Haslinda Bt. Hassan
Head Program of Marketing
University Malaysia Sabah.
Tel: +0139323573
E-mail: haslinda@ums.edu.my

En. Eko Bariono Bin Tumiran
Officer in department of labor
Supervisor of practical training
Tel.. : +6019-855 8200
E-mail :