

## RESUME

### PERSONAL INFORMATION



Name : Cristie Misselin Guan  
Address : No.41, Kampung Rembus, 94300, Kota Samarahan, Sarawak  
Date of birth :16 May 1993  
Age : 23 Years old  
Race : Iban  
Religion : Christian  
Marital Status : Single  
Nationality : Malaysia  
Phone Number : 017- 802 2013/ 013-806 3567  
Email : harvey\_gdc@yahoo.com

### EDUCATION BACKGROUND

2013-2016  
Universiti Malaysia Sarawak  
Bachelor's Degree Of Arts Management  
CGPA: 3.04

2012  
SMK Kota Samarahan  
STPM  
Grade: 1B+ 2B 1C

2010  
SMK Kota Samarahan  
SPM  
Grade: 3B+ 1B 2C+ 2D

2008  
SMK Kota Samarahan  
PMR  
Grade: 2B 3C 2D

LANGUAGES	SOFTWARE SKILLS
<ul style="list-style-type: none"> <li>English</li> <li>Malay</li> <li>Iban</li> </ul>	<ul style="list-style-type: none"> <li>Microsoft Office (Word/Powerpoint/Excel)</li> <li>Adobe Photoshop</li> </ul>
INDUSTRIAL TRAINING EXPOSURE	
<p>Organization : Samarahan District Council Department : Human Resource Management</p> <p>Job Responsibilities :</p> <ul style="list-style-type: none"> <li>Managed the apply form leave or sick leave.</li> <li>Managed the courses or meeting to be attends by the staff.</li> <li>Managed in and out items in the office.</li> <li>Managed the staff government book service (salary/course/leave and etc).</li> <li>Managed the corporate event.</li> </ul>	
TOP LEADERSHIP ACHIEVEMENT	
<ul style="list-style-type: none"> <li>Team Leader (Editorial Unit) Event: Cetusan Inspirasi Pelajar Tahun Akhir (CIPTA UNIMAS)</li> </ul>	
WORKING EXPERIENCE	
<ul style="list-style-type: none"> <li>Servay &amp; Parkwell Hypermarket (Brand Eighteen Plus) – Part Time Promoter (June-Aug 2013) <ul style="list-style-type: none"> <li>Firman Kiosk – Part Time Sales Assistant (June-Aug 2014)</li> </ul> </li> </ul>	
REFERENCES	
<p>Mr. Alexander Anak Chelum Lecturer Arts Management Universiti Malaysia Sarawak 94300, Kota Samarahan, Sarawak Email: calexander@unimas.my</p>	<p>Mr.Mazlan Bin Sidi Head Department Of Human Resource Management Samarahan District Council 94300, Kota Samarahan, Sarawak Email: mazlans@sarawak.gov.my</p>