

**FELICIA ANAK ODER**

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Kota Samarahan, Sarawak

**CAREER OBJECTIVE**

I am particularly seeking for a challenging career where I can offer my knowledge and capitalize my skills in accounting in order to serve a progressive organization to meet and surpass its objectives.

**EDUCATIONAL BACKGROUND****UNIVERSITI TEKNOLOGI MARA (UiTM) KOTA SAMARAHAN, SARAWAK**

Bachelor Degree of Accountancy (Hons.)

(Graduating on April 18<sup>th</sup>, 2018)

CGPA OF 2.87

**UNIVERSITI TEKNOLOGI MARA (UiTM) KOTA SAMARAHAN, SARAWAK**

Diploma in Accountancy

(Graduated on December 8<sup>th</sup>, 2014)

CGPA OF 2.98

**SEKOLAH MENENGAH KEBANGSAAN ST. TERESA, KUCHING, SARAWAK**

Malaysian Certificate of Education (SPM)

(Graduated in Year 2010)

Scored 4 As

**WORKING EXPERIENCE****INTERNSHIP (15<sup>th</sup> August 2016 – 15<sup>th</sup> February 2017)**

*Moore Stephens TNT, Audit Intern:* Assigned under Auditing Department, my responsibilities included vouching, working on the worksheets and taxation matters as well as updating management's report.

**VOLUNTEERING**

*Malaysian Red Crescent Society, Youth Volunteer:* Provided emergency relief aid for public event and school activities.

**SKILLS AND ABILITIES****LANGUAGE PROFICIENCY:**

- Bahasa Malaysia
- English
- Mandarin

**LEVEL**

Excellent (Speaking And Writing)  
Excellent (Speaking And Writing)  
Moderate (Speaking And Writing)

**COMPUTER PROFICIENCY:**

- Microsoft Office Excel
- Microsoft Office Powerpoint
- Microsoft Office Word
- Accounting Software
  - MYOB
  - UBS
  - Microsoft Project
  - AutoCount

**LEVEL**

Advanced  
Advanced  
Advanced  
Intermediate  
Intermediate  
Intermediate  
Intermediate

**INTERPERSONAL:**

- Excellent communication skills, presentation skills and well-organized
- Capable of working in a team
- Willing to participate in required activities and
- Able to adapt in any working environment

**INTERESTS/ACHIEVEMENTS**

- Squash Club Society: President and state representative in year 2008 to 2010
- Literary & Debating: 2<sup>nd</sup> runner up, Malaysian Nationals 2009 (Choral Speaking)
- Malaysian Red Crescent Society: Duty Mistress
- School Prefectorial Board: Prefect in year 2009 and 2010
- Attended Public Sector Accounting talk in year 2015
- Participated in Deloitte Tax Challenge 2015
- Attended GST Seminar For Beginner in year 2016
- Attended Seminar on Mastering MPERS – Fully Illustrated in year 2017

**EXTRA-CURRICULAR ACTIVITIES**

- Visited orphanage home (Rumah Seri Murni) for charity purposes
- Involved in planting Mangrove trees
- Participated in Save St. Teresa Run for fund raising purposes