






**SITI SHAFIKAH BINTI
ABDULLAH**

CONTACT

 011-25109452
 esitishafikah@yahoo.com

 57, Kampung Kepala Batas,
Pekan Kepala Batas,
06200 Jitra, Kedah.

WHY ME?

I have a Bachelors' degree in Islamic Banking and Finance in UMK. I have a high confident level, hardworking and multi-tasking employees. I can't wait to find out more information and get experience in field of employment about the industry Islamic Banking and Finance. I can give commitment and flexible with working hours from 07:00a.m to 07:00 p.m. I am a motivated, enthusiastic and a good listener. I'm having an ability to receive and deliver the order.

REFERENCE

Puan Wan Ummi Afaf Afiqah Binti
Wan Asri
Senior Lecturer UMK,
09-7717000
afiqah@umk.edu.my

WORKING EXPERIENCE

August 2016: HN Idaman Enterprise
Position: Part time worker
Skills Acquired: Self-confidence, Interpersonal skill, Communication skill.

July 2014: MCM Utara Trading
Position: Shop Assistant
Skills Acquired: Entrepreneurship skills, Self-confidence, Finance Management, Self-discipline.

EDUCATION

High Education Level: Bachelor of Business Administration (Islamic Banking and Finance)
Name of Institution: University Malaysia Kelantan
CGPA: 3.03

High Education Level: Matriculation (Accountacy)
Name of Institution: Kolej Matrikulasi Kedah
CGPA: 3.39
Graduation: 2013

High Education Level: SPM
Name of Institution: SMK Tunku Anum Tunku Abdul Rahman
Result: 2(A) 4(A-) 1(B) 2(C+) 1(D)
Graduation: 2011

PROFESSIONAL SKILLS

Adobe Photoshop: Beginner
Microsoft Power Point: Intermediate
Microsoft Excel: Intermediate
Microsoft Word: Advanced

Application: Making flyers
Application: Project presentation
Application: Thesis analysis
Application: Report writing

LANGUAGES

English Spoken: Intermediate
Arabic Spoken: Basic
Bahasa Melayu Spoken: Fluent

Written: Intermediate
Written: Basic
Written: Fluent

ACHIEVEMENT

- PESKO WALK 2015
- Programme briefing TAKAFUL BASIC EXAMINATION (TBE)