

# NORHASLINDA MOHAMAD AMIN



Birthday: 03 April 1993

Nationality: Malaysian

Address: Kampung Stakan Melayu, 94300, Kuching, Swk



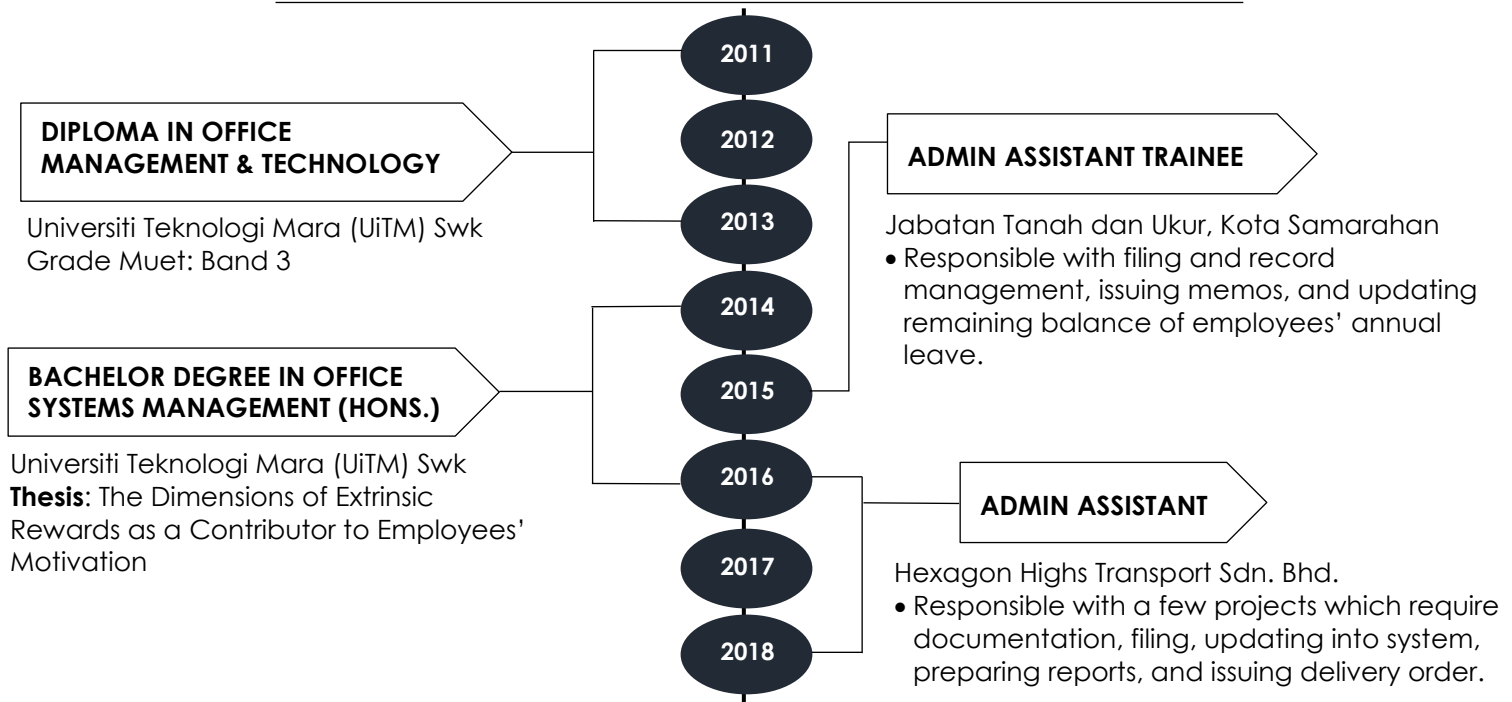
011-19191954

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## PROFILE

Dedicated and focused individual who excels at prioritizing and completing multiple tasks simultaneously. Committed in delivering high quality results with little supervision. Punctual, energetic, organized, and professional. Willing to learn something new and gives good performances.

## EDUCATION & CAREER PROGRESSION



## PROFFESIONAL SKILLS

Microsoft Office	—————	Advance
Microsoft Excel	—————	Intermediate
Microsoft Access	—————	Basic
UPluss	—————	Advance
WMS	—————	Advance
Keyboarding	—————	Advance

## ACHIEVEMENT

- Dean's List Award (Degree- Semester 6)
- Volunteered in Community Service (2014)
- Dean's List Award (Diploma- Semester 1-4)
- Head Prefect 2010
- Pengerusi Forum Terbaik 2009
- Anugerah Kehadiran Cemerlang 2008
- Anugerah Kehadiran Cemerlang 2009

## PROFICIENCY

<b>Bahasa Melayu</b>	Excellent in both written & spoken
<b>English</b>	Excellent in both written & spoken
<b>Mandarin</b>	Basic in both written & spoken

## REFERENCES

**Madam Lai Kang Sia**  
Head of Department  
Hexagon Highs Transport Sdn. Bhd.  
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**Encik Mohd Firdaus**  
Human Resources Executive  
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