**RESUME**



ASYRAF AIMAN BIN AZIZ

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| **CAREER OBJECTIVE** |

To secure a permanent position in any organization concerning finance management, corporate management, administration, education, planning, inspection, supervision and coordination in related to my qualification : Diploma in Banking and Bachelor of Business Administration (Hons) Finance from Mara University.

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| **PERSONAL PARTICULAR** |

Address : No. 1882 Kg Tok Saboh,

22300 Besut, Terengganu

IC. No : 920612-11-5055

Date of Birth : 12th June 1992

Age : 24 Years Old

Race : Malay

Religion : Islam

Nationality : Malaysian

Gender : Male

Marital Status : Single

Contact No. : 014-5064387

Email Address : [asyrafaimanaziz@gmail.com](mailto:asyrafaimanaziz@gmail.com)

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| EDUCATIONAL BACKGROUNDS |

Degree level : Bachelor of Business Administration (Hons) Finance (2014-2016)

University : Universiti Teknologi Mara (UiTM) Kampus Dungun, Terengganu

CGPA : 2.77

Duration / Graduation : Year 2014-2016 / expected November 2016

Diploma level : Diploma in Banking

Institution : Universiti Teknologi Mara (UiTM) Kampus Arau, Perlis

CGPA : 2.95

Duration / graduation : Year 2010-2013 / November 2013

Certificate : Malaysia Certificate Education (SPM)

School : Sekolah Menengah Agama Maarif (SMAM)

Grade : 2(A-), 1(A), 4(B+), 2(B), 1(D).

Duration / completion : December 2009

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| **ACHIEVEMENTS** |

* Awarded with EDI Level 2 Certificate in Book-keeping and Accounts by London Chamber of Commerce and Industry International Qualifications
* Has ended in Kursus Kokurikulum in Kesatria Negara I, II and III on July 2010 until 2011

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| EXTRA – CURRICULAR ACTIVITIES |

* Participated in Terengganu Simulation Challenges 2015 organized by Finance Student under subject Issues and Ethic (Fin657)(2015)
* Participated in FISA Bonding Day organized by Finance Association (FISA) UiTM Terengganu
* Participated in Seminar GST organized by Faculty of Business Management (Finance) UiTM Terengganu and Kastam Negeri Terengganu
* Participated in Komander Kesatria UiTM Perlis as Komander Muda for 2010-2013
* Participated in Seminar Perbankan Islam organized by UiTM Arau, Perlis
* Committee members as assistance in Minggu Destini siswa on 2011-2012 at UiTM Arau, Perlis
* Participated in Kursus Pemantapan Komander Senior organized by JPKK (Jawatankuasa Perwakilan Komander Kesatria, UiTM Arau,Perlis
* Participant in Bengkel Pengurusan Jenazah (2011) organized by Ikatan Mahasiswa Madani UiTM Arau, Perlis
* Participated in Seminar Riba dan Pengurusan Harta (2011) organized by Bank Muamalat Malaysia Berhad & Pejabat Setiausaha Kerajaan Negeri Perlis
* Participated in Klinik Dodgeball 1 Malaysia Peringkat Negeri Perlis (2010) organized by MAD (Persatuan Dodgeball Malaysia)

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| **SKILLS** |

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| Language | Written | Speaking |
| Bahasa Malaysia | Excellent | Excellent |
| English | Good | Good |

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| Computer Skills | Excellent | Good | Basic |
| Microsoft Word | **/** |  |  |
| Microsoft Excel | **/** |  |  |
| Microsoft Power Point | **/** |  |  |

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| **WORKING EXPERIENCE** |

Position **:** Cashier

Organization **:** KFC

Address **:** KFC Seksyen 2, 4000 Shah Alam, Selangor

Duties / Responsibilities **:** Responsible in processing cash payment and deal with customer’s order

Salary **:** RM 1000

Duration **:** From October 2013- December 2013

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| **REFEREES** |

Name : Puan A'tiqah rashidah bt Abu Samah

Position : Senior Lecturer

Organization : Faculty of Business Management

UiTM Cawangan Terengganu

23000 Dungun, Terengganu.

Contact number : 012-4298414

Name **:** Tuan Haji Boniy Amin Bin Yusof

Position **:** Chief Executive Officer

Organization **:** BNF Industries & Management Services

PT 124, Pekan Jelawat

16370 Bachok,

Kelantan

Contact number **:** Telephone = 09-7787788

Mobile Phone = 019-9814122