



Department of
Mathematics and Statistics
University of Nevada, Reno

March 23, 2021

Md. Mazharul Islam
Email: mislam6@isrt.ac.bd
Address: 290 South Monipur, Mirpur, Dhaka, 1216, Bangladesh

Re: GTA Offer Letter

Dear Md. Mazharul Islam,

We are pleased to inform you that our Statistics Graduate Studies Committee has recommended that you be admitted to our PhD program in Statistics starting Fall 2021 and be offered a 20-hour Graduate Teaching Assistantship (GTA) starting Fall 2022. This teaching assistantship begins August 20, 2022. It provides a stipend of \$19,000 for 10 months (\$1,900 per month) and includes a substantial tuition reduction. You are offered the Graduate Dean's Fellowship (\$35,000) for the 2021-22 academic year.

This GTA offer is renewable, within certain time limits, but their continuation is subject to satisfactory performance of teaching duties, availability to perform teaching duties at assigned days and times, and satisfactory progress toward the degree. For International students, this offer is conditional on the UNR language requirement: they must meet minimum Test of English as a Foreign Language (TOEFL) scores and Test of Spoken English (TSE)/UNR Speak Test minimum scores. For more information, read <https://www.unr.edu/grad/funding/graduate-assistantships>.

The Graduate School webpage <http://www.unr.edu/grad/tuition-and-fees> has information about tuition & fees for both international and domestic students with 20-hour assistantships. Students are responsible for paying a portion of their tuition, a health center fee, and other university fees.

Graduate teaching assistants are expected to register for at least 6 credit hours each semester. If you accept this GTA offer, you will **need to register for and attend the GRAD 701S** (unless you have already taken GRAD 701S) which will usually be held the Thursday morning 8:30AM-12:30PM, right before classes starts. For updated information about GRAD 701S, read

<https://www.unr.edu/grad/funding/graduate-assistantships>.

New Graduate Student Orientation will usually be held the same Thursday 1:00pm-5:00pm.

Please note that GRAD 701S and the orientation are scheduled during the week **before** your instructional duties. If you fail to take GRAD 701S, the Graduate School may decide to rescind your GTA.

If you are assigned recitations that are associated with a large lecture class, it is possible that the lecture instructor will also want to meet with you for orientation purposes sometime during the week before instruction starts.

Department of Mathematics and Statistics
1664 N. Virginia Street / 0084
Reno, Nevada 89557
Phone (775) 784-6773
Fax (775) 784-6378
<http://www.unr.edu/math/>



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As a teaching assistant you are required to take graduate seminar (2 credits) on teaching training. You are required to take a mandatory departmental GTA training workshop in the week before classes start and it will be announced to teaching assistants.

In order to receive your first paycheck in a timely manner, **all new hire activities must be completed in the University's online system-Workday (you will be provided a link by email if you are not already in the system) by August 10th**. This requires you to be at the university by August 10th. Otherwise, you will receive your first paycheck the following month. Please be aware that you will be paid on the first business day of each month. The August pay period will be paid on September 1. To cover initial expenses (such as fees, apartment rental, deposits, books, and living expenses), we recommend you arrive with an amount sufficient to support you until your payroll begins. The suggested amount is \$3,500.

Please let us know whether you accept or decline this offer by Thursday, April 15, 2021. If you accept the offer, please sign the letter and return it (in pdf) to me at ttam@unr.edu no later than 5pm on April 15, 2021 and cc Dr. Tom Quint at quint@unr.edu, who is in charge of class scheduling, Dr. Mihye Ahn mahn@unr.edu, Ms. Elizabeth Crews at ecrews@unr.edu, 775-682-7176 who oversees GTA contracts and handles the hiring paperwork.

Sincerely,

Dr. Tin-Yau Tam
Department Chair & Professor
Seneca C. and Mary B. Weeks Chair in Mathematics
Phone: 775-682-7175
Email: ttam@unr.edu

Cc Dr. Tom Quint, Associate Chair of Math & Stat and Scheduler
Dr. Mihye Ahn, Graduate Programs Director (Statistics)
Ms. Elizabeth Crews, Office Manager

Dr. Tam,

I understand and accept all conditions as stated in this offer letter.

28-03-2021

Md. Mazharul Islam

Date

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