

LARGE ASSEMBLY TEAM MEMBER

Job Summary

This position is responsible for the assembly of our automated equipment required by work orders, including but not limited to inspection of all assemblies assigned by Assembly Supervisor. The Large Assembly Team Member is required to follow all StoneAge safety guidelines to produce parts that will meet or exceed StoneAge and customer specifications. This person is highly motivated to create continuous improvement in our quality, processes, production, efficiency, and work area, and brings great hands-on mechanical and problem-solving skills.

This position reports to the Large Assembly Supervisor.

Essential Functions

- Complete assigned work orders that require assembly.
- Follow proper paperwork procedures. Maintain accurate records in EPICOR in relation to time to complete the job, completed quantity and any scrap quantity.
- Complete 1st article inspection on all orders.
- Assist in preparing and packaging large assemblies for shipping.
- Complete daily maintenance on machines, continually keep a neat and organized workspace, store tools when not in use, keep shop clean, and take out any trash/recycling
- Always strive to produce quality work and be able to machine simple parts.
- Communicate time off requests, as well as personnel and shop maintenance issues to the Large Assembly Supervisor.
- Be a team player and work with others in problem solving, including but not limited to shop team, production, quality control, engineering, sales, and shipping.
- Establish and maintain positive working relationships with other employees and communicate and interact effectively with management and team members at all levels through both verbal and written means.
- Perform other duties required or requested by Large Assembly Supervisor.

Knowledge and Training Requirements

The Large Assembly Team Member must:

- Be mechanically inclined, and able to use small tools
- Always strive to produce quality work
- Read and interpret engineering prints, work orders, customer orders, and gauge parts
- Have minimal machining and welding experience

Other Information

- Must be able to stand for extended periods of time
- Must be able to lift heavy loads using proper lifting techniques as outlined in the StoneAge Safety Handbook
- Must be safety oriented