

CSC106

Group Norms and Team Contract

Group Member Names: Matthew Barbrack, Matthew Boekamp.

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

Consensus, there are 2 of us

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

Meet once a week at library for 1-2 hours, if something comes up move to another date and time.

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

Spilt work 50 50 as best as we can .

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

Work will be split evenly. We will do check-ins if needed.

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

Will meet at the library every week for 1-2 hours.

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

We will both take them and they will be on the shared google sheets.

Promptness (What do you expect and how will you handle lateness?)

Just get the work done in a timelyish manner.

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc)

We will both take input from each other and split the work evenly. Ideas will be heard out.

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

We will keep each other accountable.

You may add additional norms here.

None