KARLO
MIRANDA

CONTACT DETAILS

📞 +971 508875185

🏠 Al Satwa, Dubai UAE

✉ karlomiranda2899@gmail.com

OBJECTIVES

To attain a profession suitable to my qualifications, credentials, and preferences and to be able to enhance my knowledge that will bring forth career advancement and personal growth.

SKILLS

Graphic Design

90%

Web Design

94%

Graphic Illustration

92%

WORK EXPERIENCE

2023 IT MANAGER/ GRAPHIC DESIGNER
FOREST REAL ESTATE LLC

- Manage and maintain network infrastructure, including routers, switches, and firewalls.
- Provide technical support and troubleshoot hardware and software issues.
- Ensure brand consistency across all design materials.
- Utilized design software such as Adobe XD, Sketch, or Figma to create and refine visual assets and layouts.
- Maintained an organized library of design assets, streamlining workflow for future projects.

2022 HEAD GRAPHIC DESIGNER / MARKETING MANAGER
BAYOLU ONE LLC.

- Conducted thorough research to stay updated with industry trends and design best practices, integrating innovative ideas into projects
- Collaborated closely with cross-functional teams to translate marketing goals into impactful visual solutions that resonated with target audiences.
- Creating wireframes, prototypes, and mockups to outline the layout, navigation, and overall user experience (UX) of websites.

MY PORTFOLIO

SCAN / CLICK ME!

2021 — GRAPHIC DESIGNER / UI /UX DESIGNER

PROPERTY UP LLC

- Conceptualized and executed visually captivating designs for various marketing materials, including brochures, posters, and digital advertisements, in alignment with brand guidelines.
- Produced high-quality illustrations, infographics, and layouts, enhancing content readability and engagement.
- Designed responsive layouts that provided consistent and engaging experiences across various devices and screen sizes.

2019 — TECHNICAL SUPPORT TEAM LEADER

PLDT TELECOMMUNICATIONS INC.

- Act as the initial point of contact for all network-related concerns from clients or VIP Clients.
- Take ownership of customer issues reported and see problems through to resolution Research, diagnose, troubleshoot and identify solutions to resolve customer issues.
- Providing customers with IT support via desktop solutions, communication chat channels, emails, and calls.

2019 — IT ADMIN / GRAPHIC DESIGNER

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES

- Set up workstations with computers and necessary peripheral devices (routers, printers, etc).
- Monitoring security and privacy of networks and computer systems.
- Performing troubleshooting to diagnose and resolve problems (repair or replace parts, debugging, etc.)
- Installing and configuring appropriate software and functions according to specifications.

2017 — JUNIOR PROGRAMMER

ITRACK SOLUCTIONS INC.

- Assist in basic programming workshops.
- Responsible for programming web commercial ads.