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CENTRAL AREA INDUSTRIAL TRAINING DIVISION

Box 60, Dhahran

Tel. 877-2864, Fax 877-2840

Jan 26, 2012

SUPERINTENDENT

Security & Control Systems Projects Div
Pipelines & Communications Projs Dept
B-,R-

**WORK PERMIT
RECEIVER CERTIFICATION**
Passed Candidate

This is to advise you that the following candidate attended the Work Permit Receiver Certification safety training course and passed the certification examination at the end of this course:

<u>Name</u>	<u>Badge No.</u>	<u>Org. Code</u>	<u>Course Date</u>	<u>Test Score</u>	<u>Certificate No</u>
Mohsin Khan	8985558	30022854	01/16/2012	95 %	91,463


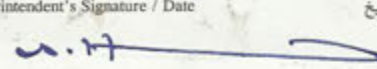
Before issuing the attached certificate, please read the backside of this letter and ensure you are completely satisfied that the candidate meets all the criteria.

If satisfied, please complete the required information on the certificate and obtain the candidate's signature.

Note that this certificate is not valid unless the proponent Division Head signs it.

M.S. AL-HAJRI, Superintendent
Central Area Industrial Training Division



أقر بأنني قد اطلعت وفهمت تماماً التعليمات العامة رقم ١٠٠٠-٢ بشأن إصدار وتسليم تصاريح العمل.		Saudi Aramco Work Permit Receiver Certificate	
I fully understand General Instruction 2.100 concerning the issuing and receiving of Work Permits.		Name: Mohsin Khan ID No.: 8985558	
Employee's Signature (Saudi Employees must sign in Arabic) توقيع الموظف		Dept./Div.: 30022854 Security & Control Systems Projects Div	
		has satisfactorily completed the Work Permit Receiver's course and is authorized to RECEIVE , within his area of responsibility, the following Work Permits:	
Employee's Number رقم الموظف		<input checked="" type="checkbox"/> Hot Work <input checked="" type="checkbox"/> Confined Space Entry	
8985558		<input checked="" type="checkbox"/> Cold Work <input checked="" type="checkbox"/> Other	
Superintendent's Signature / Date توقيع الناظر الإداري والتاريخ		Supt.: U. S. AL-HASHEM ID No.: 202666	
 2/1/12		Expiration Date: 01/16/2014 Cert. No.: 91,463	

Proponent Certification Criteria for Receivers

Note that receiving a passing grade on our examination suggests that the candidate has a basic understanding of the work permit receiver requirements covered in General Instruction (GI) 2.100, *Work Permit System*. However, it is your department's responsibility to determine whether candidates can actually be certified to receive specific types of work permits based on the following criteria:

- that he, in fact, has an in-depth, comprehensive understanding of the work permit procedure,
- that his English communication skills are adequate to implement the system,
- that he understand the hazards associated with the work, which he will be doing,
- that he knows how to conduct his job responsibilities safely, and
- that he will abide by all requirements of both the work permit procedure and any additional restrictions imposed by issuers.

Basic Receiver Requirements for Safe Work

1. Go with the issuer to conduct a joint site inspection.
2. Do only the work which is written on the permit.
3. Ensure all required gas tests are done before you start work.
4. Ensure that the issuer has explained and that you understand the required safety precautions written on the permit.
5. If a system has been isolated, then make sure it cannot be started and that you fit your lock and tag to the system.
6. Remain at the job site. If needed, leave only for short intervals with the knowledge of the issuer.
7. Obtain the signature of the oncoming supervisor on the existing permit. If your job is going to continue through a shift change.
8. Keep the permit in view at all times at the job site.
9. If any conditions change to create a hazard - **STOP WORK!**
10. Inspect the job site with the issuer and close the work permit.

المتطلبات الأساسية لاستلام تصريح العمل لضمان سلامة العمل

- ١ - رافق مصدر تصريح العمل لإجراء معاينة تنبؤية للموقع.
- ٢ - قم بأداء العمل المكتوب في التصريح فقط.
- ٣ - تأكد من إجراء جميع اختبارات الغاز اللازمة، قبل بدء العمل.
- ٤ - تأكد أن المصدر قد شرح لك، وأنت قد فهمت احتياطات السلامة المطلوبة والواردة في تصريح العمل.
- ٥ - إذا تم عزل أي جهاز، تأكد من أنه لن يعاد تشغيله، وأنت قد وضعت عليه قفل الأمان وبطاقة وقف التشغيل الخاصة بك.
- ٦ - ابق دائماً في موقع العمل، ولا تتركه إلا لفترات قصيرة عند الضرورة ويعلم المصدر.
- ٧ - إذا كان العمل سوف يستمر إلى ما بعد تغيير النوبة، عليك أن تحصل على توقيع رئيس النوبة التالية على التصريح الموجود.
- ٨ - ضع التصريح دائماً في مكان ظاهر للعيان داخل موقع العمل.
- ٩ - إذا تغيرت أية ظروف من شأنها أن تشكل خطراً، أوقف العمل فوراً.
- ١٠ - قم - مع المصدر - بمعاينة الموقع، ثم اختتم تصريح العمل.